

EAST LYME WATER & SEWER COMMISSION

REGULAR MEETING

TUESDAY, NOVEMBER 15th, 2022

MINUTES

RECEIVED FOR RECORD
EAST LYME, CT

2022 NOV 21 A 9:05

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, November 15th, 2022. Chairman Seery called the Regular Meeting to order at 7 PM.

PRESENT: Kevin Seery, Chairman, Dave Bond, Steve DiGiovanna, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller, Joe Mingo (by Zoom)

ALSO PRESENT: Joe Bragaw, Public Works Director
Kevin Gervais, Finance Director
Ben North, Municipal Utility Engineer
Matt Garneau, Asst. Utility Engineer
Anne Santoro, Deputy First Selectman

ABSENT: David Jacques

1. Call to Order / Pledge of Allegiance

Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:00 PM and led the assembly in the Pledge.

2. Approval of Minutes

- Regular Meeting Minutes – October 25, 2022
- Public Hearing I Minutes – October 25, 2022
- Public Hearing II Minutes – October 25, 2022

Mr. Seery called for a motion or any discussion on the Regular Meeting Minutes of October 25, 2022.

****MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of October 25, 2022 as presented.

Mr. Spencer seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

Mr. Seery called for a motion or any discussion on the Public Hearing I Minutes of October 25, 2022.

****MOTION (2)**

Mr. DiGiovanna moved to approve the Public Hearing I Minutes of October 25, 2022 as presented.

Mr. Spencer seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

Mr. Seery called for a motion or any discussion on the Public Hearing II Minutes of October 25, 2022.

****MOTION (3)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of October 25, 2022 as presented.

Mr. Murphy seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

3. Delegations

Mr. Seery called for delegations.

Mr. Campuzano, 47 Bush Hill said that he wanted to comment on the excessive billing that he had received covering the period of 2/24/22 – 9/22/22. He said that the house has been vacant since May 8, 2022 however the bill was higher for these six months than their previous when they were there the entire time.

Mr. Seery suggested that he contact Mr. North in the office and have him look into it.

4. Billing Adjustments/Disputes

There were none.

5. Approval of Bills

There were none.

6. Finance Director Report

Mr. Gervais said that the revenues were through October 31, 2022 and there was a recent billing that had gone out. For the next meeting he said that he would do a five-year look back and provide that information. He said that he will also be looking into a better investment for the sewer assessment fund to get a better interest rate.

7. Consider Approval of 2023 Water & Sewer Meeting Schedule

****MOTION (4)**

Mr. DiGiovanna moved to approve the 2023 Water & Sewer Meeting Schedule.

Mr. Murphy seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

8. Project Updates

▪ Meter Replacement Project

Mr. Gameau said that they installed 114 meters last month. He noted that they would have another employee coming on-line in January to help it along.

Mr. Murphy asked about the issues that they were having.

Mr. Gameau said that they are working on them.

Mr. Murphy asked if they were still doing estimated billing.

Mr. Gameau said yes – but only as necessary.

9. Discussion and Possible Action on Well 2A/3A/3B Diversion Permit Renewal

Mr. North said that the permit renewal is in draft form and is going through its review period.

Mr. Murphy asked if they should be carrying a budget of some type on this as others will also come due.

Mr. North said that it is a small price and that they usually do not carry anything on it.

****MOTION (5)**

Mr. DiGiovanna moved to authorize the expenditure in the amount of \$17,500 in the water capital projects Fund 62 from account #62-70-006-500-005 titled, "Security/Well Improvements & Permit: for the completion of a new Well 2A/3A/3B Diversion Permit.

Mr. Zoller seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

10. Discussion and Possible Action on Well 2A Water Main Extension (Treatment Plant)

Mr. Seery noted that they are obligating dollars to this as otherwise they cannot do any Purchase Orders. This project will most likely be bonded before the funds become necessary.

****MOTION (6)**

Mr. Murphy moved that Whereas, the East Lyme Water Department has determined that repairs and improvements are necessary to the Town's water system from Well 2A to Bride Brook water treatment plant transmission main and lagoon (hereinafter the "Project"); and

Whereas, the estimated cost of the Project is approximately \$1,500,000.00 and will be paid for with bond funding; and

Whereas, the work on the Project is expected to commence in 2023; and

Whereas; the cost to purchase long lead-time items needed for the Project which will include a new pipeline run from Well 2 to Well 3 is \$500,000.00 and said pipe will be constructed by the manufacturer over an approximate 50 week period from the date of the purchase order; and

Whereas, the Commission desires to use Sewer Assessment Funds in the amount of \$500,000.00 to purchase said pipe and to reimburse the funds upon receipt of the bond funds; and

BE it therefore resolved, that the East Lyme Water and Sewer Commission authorizes the use of Sewer Assessment Funds in an amount not to exceed \$500,000.00 to purchase the long lead-time items to be used for the "Well 2A to Bride Brook Water Treatment Plant Transmission Main and Lagoon Improvements Project" and directs that said funds be reimbursed to the Sewer Assessment Fund upon the receipt of the bond funds to finance said Project.

Mr. DiGiovanna seconded the motion.

Ms. Russell asked what happens if the bonding is not approved.

Mr. North said that it is unlikely that would be the case, but they would do what they could and keep applying for the bonding.

Mr. DiGiovanna questioned the 50 weeks for the ductile iron.

Mr. North said yes, adding that it seems to be harder to get now than during Covid. He added that he thought that the manufacturers are trying to ramp up to fill the orders from when they were down during Covid and their stock on hand has been depleted.

Vote: 8 – 0 – 0. Motion passed.

11. Correspondence Log

There were no comments.

12. Chairman's Report

Mr. Seery reported that the Rte. 161 Corridor presentation in late October was a nice review of the project. The only traffic light that received an 'F' review was the one at Roxbury Road. He also reported that the Charter Review is in progress; and on the Friday after Thanksgiving from 3 to 8 PM there would be a Holiday Stroll downtown with the tree lighting at 5 PM.

Ms. Russell asked about an article that she had read in the Day on the Hathaway Property.

Mr. Seery said that the Land Trust recently purchased the Hathaway Property and put up their other properties as collateral. He said that they are not a Town function and that she would have to speak with them on it with any questions she has.

13. Staff Updates

a. Water Department Monthly Report

Mr. North noted that they are finally seeing the water usage coming back down to seasonal usage.

b. Sewer Department Monthly Report

Mr. North said that they are looking to do some sewer assessments soon.

14. Future Agenda Items

- Boston Post Road Tank Project

15. ADJOURNMENT

Mr. Seery called for a motion to adjourn.

****MOTION (7)**

Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 7:32 PM.

Mr. Spencer seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary

Town of East Lyme
Water & Sewer Commission
Meeting Schedule
2023

RECEIVED FOR RECORD
EAST LYME, CT

2022 NOV 17 A 10:16

Meetings will be held at the East Lyme Town Hall
Meeting Room #1 (upstairs) *C. M. W.*
on the following listed Tuesdays at 7:00 PM TOWN CLERK
(4th Tuesday of the Month unless otherwise noted*)

January 24, 2023

February 28, 2023

March 28, 2023

April 25, 2023

May 23, 2023

June 27, 2023

July 25, 2023

August 22, 2023

September 26, 2023

October 24, 2023

***November 14, 2023**
(Third Tuesday due to holidays)

***December 12, 2023**

(*Note: Due to the holidays the December meeting is on the Second Tuesday)

**EAST LYME WATER DEPARTMENT
Well 2A to Bride Brook Water Treatment Plant Transmission Main & Lagoon Improvements
OPINION OF PROBABLE COST
November 8, 2022**

ITEM	DESCRIPTION	UNITS	QTY	UNIT PRICE	SUB TOTAL	TOTAL
1	Well 2A Transmission Main					\$580,000
	10" Ductile Iron Pipe w/ Hydrants and fittings (in shoulder off road)	LF	3,825	\$135	\$516,375	\$516,375
	Bridge Crossing		1	\$50,000	\$50,000	\$50,000
	Traffic Control		1	\$10,000	\$10,000	\$10,000
2	Well 2A Mechanical/Electrical/Instrumentation					\$210,000
	Permanent standby generator including storage of propane fuel	LS	1	\$120,000	\$120,000	\$120,000
	Instrumentation and SCADA	LS	1	\$75,000	\$75,000	\$75,000
	Flow Meter	LS	1	\$15,000	\$15,000	\$15,000
3	Bride Lake Site Civil/Site					\$300,000
	Reconfiguration of Transmission Main/Influent Piping for Filters	LS	1	\$25,000	\$25,000	\$25,000
	Lagoon Improvements / Connection to Sewer	1	1	\$75,000	\$75,000	\$75,000
4	Bride Lake Filter Building					\$200,000
	Chemical Treatment Improvements	1		\$50,000	\$50,000	\$50,000
	Building (Roofing/Insulation)	1		\$150,000	\$150,000	\$150,000
14	Construction Subtotal					\$1,290,000
16	Contingency (15%)		15%			\$200,000
17	Total					\$1,490,000

WKS
not to breakdown
Attachment Project 11/15/22
 11/8/2022