

**EAST LYME PUBLIC LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES MEETING**  
**September 12, 2022, at 7:00 p.m.**

**Members Present:**

P. Arnold, D. Berry, N. Bolineni, T. Borden, T. Attanasio, C. Giamalis, C. Hayes, M. Helms, D. Jacobs, E. Karanth, S. Luber, J. Makiaris, L. Timothy, L. Fitzgerald, P. Velcofsky, M. Zamarka, A. Santoro.

**Call to order:** President Larry Fitzgerald called the meeting to order at 7:02 p.m.

**Secretary's Minutes:**

Molly Helms made a motion to accept the minutes of the previous meeting. Platt Arnold seconded. Ekata Karanth abstained. The motion was accepted.

**Treasurer's Report:** John Makiaris reported that finances are up to date.

**Delegation from the public:** None.

**Director's Report:** Lisa reported that a library staff member, Karen Green, who worked for the library for more than 30 years, has resigned. The library is advertising for substitutes for both desks. As of today, Annual Fund Drive has brought in around \$15,000. Tara added some donations have been matched by Charter Oak Bank. The RFP for the feasibility study will be sent out soon. Lisa added that the new conference room & two small office projects are on hold. Library Wi-Fi hotspots have been installed and work is underway to get them to the public.

**President's Update:** Larry updated that he, Lisa, and Dave met Chris from "One Look Signs" Company for the Millstone Plaque, which has been shipped and will arrive by Sep 28<sup>th</sup>. He is looking forward to meeting Holly Cheeseman for taking recommendations on where to install it.

**Committee Report:**

- Administrative policy: No Report.
- Personnel: No Report.
- Public Relation: No Report.
- Nomination: No Report.
- Budget: No Report.
- Publication Committee: No Report
- Strategic Planning Committee: No Report

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- Social Justice Committee: Steve Luber updated that, with Nikhita Bolineni he has made a list of email addresses. Steve will send the list to Lisa.

**Old Business:**

- Privacy Policy: Lisa & Mark Zamarka briefly described the Draft of East Lyme Public Library Confidentiality of Library Records and Privacy Policy. Board members shared their viewpoints and expressed their thoughts.
- Dave made a motion that the East Lyme Public Library's Patron Privacy about the material checked out by patrons regardless of age will be governed by the applicable state statute with no exceptions. Steve Luber seconded. Motion passed.

**New Business:**

- Loretta McIlhenny's resignation, nominations Committee: Larry and board members shared their thoughts for filling the spots.
- Christie Hayes and Platt Arnold agreed to be on the Nomination Committee.
- Molly Helms resigned from the Assistant Secretary post.
- Molly Helms made a motion to appoint Christine Giamalis to be Assistant Secretary for the East Lyme Board of Trustees. Dave Jacobs seconded. Motion passed.

**Adjournment:** Mark Zamarka made a motion to adjourn the meeting at 8:01 p.m. Dave Jacobs, seconded. The meeting was adjourned.

**Date of next meeting:** Monday, November 14, 2022, 7:00 p.m.

Respectfully Submitted,

Ekata Karanth  
Secretary