

BROOKSIDE FARM MUSEUM  
REGULAR MEETING MINUTES  
OCTOBER 26, 2022

RECEIVED FOR RECORD  
EAST LYME, CT

2022 OCT 28 A 11:07

*Carroll Hill*  
TOWN CLERK

**Present:** Robert Seifel, Chairman  
Richard MacDonald  
Maggi Prokop

**Absent:** Cheri Meier

**Also Present:** Donna Massung  
Dan Cunningham, Ex Officio

**I. CALL TO ORDER** Chairman Seifel called the October 26, 2022 Brookside Farm Museum Meeting to order at 7:02 p.m.

**II. APPROVAL OF MINUTES.** Mr. Seifel asked for additions, deletions or corrections to the Brookside Farm Museum Minutes of August 24, 2022.

**MOTION (1):** Ms. Prokop moved to approve the August 24, 2022 Brookside Farm Museum Minutes, as presented. Seconded by Mr. MacDonald. (3-0) Unanimous

**III. REPORTS**

- a. Agenda Additions. There were no additions to the agenda.
- b. Public Delegations. Ms. Massung asked the commission to meet at the house with her the morning of the second week in November to pack the artifacts from the archeology dig. After that has been done the house can be decorated for Christmas.

Ms. Massung reported that Heidi's trees will arrive on November 23 or 24. Mr. Cunningham suggested offering hot chocolate in the barn one or two weekends of his sale.

- c. Ex-Officio. Mr. Cunningham reported at the last Board of Selectmen meeting the board voted that the Parks and Recreation Commission take over Darrow's Pond. The Board wishes that it be kept in its natural state.

The Charter Revision Commission will meet on November 1 at 7 p.m. for a Public Hearing at East Lyme Middle School's cafeteria. Some items the Board of Selectmen wish the Charter Revision Commission to consider is limiting referendums which cost \$7,000. The Board of Selectmen also would like them to consider increasing the dollar amount to require a town meeting from \$10,000 to \$25,000.

On October 27, 2022 at 6 p.m. in the auditorium of the high school a presentation will be held on the Route 161 Corridor.

The town has been working on sidewalks from Walgreens to the Dollar General. Because of development in that area the work has temporarily been discontinued.

Mr. Cunningham stated he is on the Waterford/East Lyme Shellfish Commission and informed this commission of a dock application on the Waterford side.

d. Curator

1. Advertising. Ms. Massung agreed to advertise for a Curator on CHLO's website.

Ms. Prokop suggested considering Georgia Lee Littlefield and Carol Marelli as interim curators. Ms. Massung agreed to ask if they are able to help with packing the artifacts from the archeological dig.

Ms. Prokop reported Wil Reed would like his class to be given a tour of the house.

e. Chairman Mr. Seifel had nothing new to report.

f. Financial

1. Status Update. Mr. Seifel reported there is approximately \$9,000 in the Brookside Farm Museum budget.
2. Presentation of Bills. No bills were presented.
3. 2022/2023 Budget. Mr. Cunningham suggested increasing the budget in order to hire individuals to take care of the house.

g. Collections There were no new collections.

h. Correspondence. Ms. Prokop sent a thank you note to David Putnam for all he has done for this Commission.

#### IV. OLD BUSINESS

a. Property Maintenance

1. General Maintenance Report. Ms. Massung reported the front pillars have been installed.
2. Split Rail Fence. Mr. Massung put back and fastened the two sets of railings.
3. Painting There was nothing new on painting the house.
4. Cellar Doorway. Ms. Massung reported the siding around the cellar door was repaired. The fans for the barn have also been installed.

b. Museum Development. There was nothing new on museum development.

- c. Events. On October 30 from 4-6 p.m. Mr. Lakowsky will tell scary stories and visitors can make S'mores.

**V. NEW BUSINESS**

- a. Barn Rentals. Ms. Prokop reported Ms. Meier has been contacted about a birthday party to be held on November 5, 2022.
- b. NEMA and CHLO. Ms. Massung agreed to advertise for a Curator on the CHLO websites.
  - 1. Web page, Facebook and Administrator. There was no discussion on this matter.
- c. Historical Properties Commission. Ms. Prokop didn't have anything new to report.

**IV. ADJOURNMENT**

**MOTION (2): Ms. Prokop moved to adjourn the August 24, 2022 Brookside Farm Museum Regular Meeting at 7:50 p.m. Seconded by Ms. Meier. (4-0) Unanimous**

**Respectfully submitted,**

**Frances Gherzi, Recording Secretary**