

**BROOKSIDE FARM MUSEUM  
REGULAR MEETING MINUTES  
JULY 27, 2022**

**Present:** Robert Seifel. Chairman  
Richard MacDonald  
Cheri Meier  
Maggi Prokop

**FILED**

*August 2, 2022 AT 10:21 AM*  
*Brooke Stearns ATC*  
EAST LYME TOWN CLERK

**Also Present:** Donna Massung  
Dan Cunningham

**I. CALL TO ORDER** Chairman Seifel called the July 27, 2022 Brookside Farm Museum Meeting to order at 7:03 p.m.

**II. APPROVAL OF MINUTES.** Mr. Seifel asked for additions, deletions or corrections to the Brookside Farm Museum Minutes of May 25, 2022.

**MOTION (1):** Ms. Meier moved to approve the May 25, 2022 Brookside Farm Museum Minutes, as presented. Seconded by Mr. MacDonald. Ms. Prokop abstained from voting. (3-0-1) Motion carried.

**III. REPORTS**

a. Agenda Additions.

**MOTION (2):** Ms. Meier moved to add Barn Rentals to this evening's Agenda, under New Business, item f. Seconded by Ms. Prokop. (4-0) Unanimous.

b. Public Delegations. Ms. Massung reported Ron Bence will solicit estimates for painting the house. Mr. Cunningham felt it was important to maintain the house in order for visitors to desire to visit the house. He added Brookside Farm Museum is a great attribute to the town.

Ms. Massung presented a receipt to Mr. Seifel from True Value.

She informed the Commission the Friends would like to have fans installed in the barn. She received an estimate for ceiling fans with lights. The Friends will pay for two fans, accessories and installation of them.

She added the pillars need to be replaced. She had estimates from Paul McMaster. The Friends will also pay for them.

c. Ex-Officio. Mr. Cunningham reported the Board of Selectmen passed an ordinance increasing the rate of fees for the landfill.

A gate will be installed at town property at Capitol Drive to deter stealing of items.

He was approached by Georgia Lee Littlefield and Carol Marelli. They would like to be joint Curators and wish to attend the next meeting of this Commission. The Commission agreed to invite them to the next meeting. Mr. Cunningham agreed to contact them.

d. Curator

1. Advertising. There was no discussion on advertising.

e. Chairman Mr. Seifel had nothing new to report.

f. Financial

1. Status Update. There was no status update.
2. Presentation of Bills. No bills were presented.
3. 2022/2023 Budget. There was no discussion on the upcoming budget.

g. Collections There were no new collections.

h. Correspondence. No new correspondence was received.

#### IV. OLD BUSINESS

a. Property Maintenance

1. General Maintenance Report. Ms. Massung reported the front porch will be taken care of by the Friends.
2. Split Rail Fence. Two sets of railings need to be installed and fastened.
3. Painting. Public Works has agreed to have the house painted.
4. Cellar Doorway. Ms. Massung reported the Friends will pay for a new cellar door.

b. Museum Development. There was nothing new on museum development.

c. Events. Ms. Massung, Ms. Meier, Mr. Seifel and Ms. Ghersi will meet on August 3 at 10 a.m. to discuss new events at the house.

#### V. NEW BUSINESS

- a. Property Maintenance. Messrs. Massung, Lakowsky and Seifel will take care of the fence.
- b. Museum Development. There was no discussion on museum development.
- c. NEMA and CHLO. There was no discussion on NEMA and CHLO.

1. Web page, Facebook and Administrator. Ms. Meier asked Sandra Anderson to have the Brookside Farm Museum webpage updated.
- d. Historical Properties Commission. Ms. Massung and Ms. Prokop were unable to attend the last Historical Properties Commission meeting.
- e. June 11 Small Museum Day. Ms. Massung reported there were several visitors at the house on June 11.
- f. Barn Rentals. Ms. Meier reported she has a barn rental on September 18, 2022 for Linda Brouard, the widow of the architect that drew up plans for the barn. They will need to set up on September 17, 2022. The barn will be cleaned on September 16.

She has a barn rental for a wedding on June 24, 2023 from 4 p.m. to 9 p.m.

#### **IV. ADJOURNMENT**

**MOTION (3): Ms. Meier moved to adjourn the July 27, 2022 Brookside Farm Museum Regular Meeting at 8:05 p.m. Seconded by Ms. Prokop. (4-0) Unanimous**

**Respectfully submitted,**

**Frances Gheri, Recording Secretary**