

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING MINUTES
AUGUST 3, 2022

PRESENT: Kevin Seery, Ann Cicchiello, Dan Cunningham and Anne Santoro

EXCUSED: Rose Ann Hardy and Bill Weber

ALSO PRESENT: Finance Director Anna Johnson, Public Works Director Joe Bragaw and Town Engineer Alex Klose

Mr. Seery called the meeting to order at 7:32 p.m., and he stated that the Pledge of Allegiance was done at the start of the Town Meeting. He stated that because there was a lot of discussion at the public hearing, he would like to move the discussion of the Solid Waste ordinance amendments up earlier in the meeting. The Board members agreed.

3a. Solid Waste Ordinance

DISCUSSION: The Board agreed that the feedback from the taxpayers at the public hearing regarding the proposed amendment to the ordinance should be reviewed further before adopting the final document. The Board did not act on this ordinance tonight and will send it back to the town attorney for further review of Section 51.06.

Mr. Seery called for a short break at 7:43 p.m. to allow for people to leave that were present for the discussion on the ordinance. The Board returned at 7:46 p.m. and the regular meeting resumed.

1b. Additional Agenda & Consent Items

There were none.

1c. Delegations

There were none.

1d. Approval of Minutes

MOTION (1)

Ms. Santoro MOVED to approve the Board of Selectmen Regular Meeting Minutes of July 6, 2022 as submitted.

Seconded by Ms. Cicchiello. Motion passed 4-0.

MOTION (2)

Ms. Santoro MOVED to approve the Board of Selectmen Special Meeting Minutes of July 6, 2022 as submitted.

Seconded by Mr. Cunningham. Motion passed 4-0.

1e. Consent Calendar

MOTION (3)

Ms. Santoro MOVED to approve the consent calendar for the regular meeting of August 3, 2022, in the amount of \$13,255.20.

Seconded by Ms. Cicchiello. Motion passed 4-0.

FILED

Aug 10 2022 AT 2:15 AM/PM
Kevin Miller
EAST LYME TOWN CLERK

2a. Approve Invoices

MOTION (4)

Ms. Santoro MOVED to authorize payment of invoices from H.A. Latham Moving and Storage and Calamari C&D totaling \$1,466.40 for cleaning out the remaining furniture, equipment and trash from the old Police Building source of funds Premium Dollars and forward to the Board of Finance for approval.

Seconded by Mr. Cunningham. Motion passed 4-0.

2b. Carryover – Contingency

MOTION (5)

Ms. Santoro MOVED to approve the carry-over of the remaining balance of \$58,602 in account 01-01-120-200-500 (Contingency) from the 2021/22 budget to the 2022/23 fiscal year and forward to the Board of Finance for their approval.

Seconded by Ms. Cicchiello. Motion passed 4-0.

2c. Carryover – Retirement Liability

MOTION (6)

Ms. Santoro MOVED to approve the carry-over of the remaining balance of \$234,140 in account 01-01-114-100-128 (Retirement Liability) from the 2021/22 budget to the 2022/23 fiscal year and forward to the Board of Finance for their approval.

Seconded by Ms. Cicchiello. Motion passed 4-0.

2d. EV Charging Stations

DISCUSSION: Town Engineer Alex Klose explained that Eversource has announced available funding for EV stations to be installed within a municipality. He stated that initially the plan is to install two stations, tentatively proposed for the Town Hall parking lot and the Hope Street parking lot. Presently, he needs to bring this to the Board's attention before moving forward with the application to Eversource; the application needs to be submitted in order to find out exactly that for which the Town will qualify. Some initial information is attached hereto as Exhibit #1.

2e. Street/Sidewalk Improvements on E. Pattagansett

DISCUSSION: Town Engineer Alex Klose explained that these funds are coming from a LOTCIP grant of which only three applications in the state were chosen to move forward. One hundred percent of the design costs will be the responsibility of the Town; the remaining project costs will be covered by this grant up to \$3 million. Mr. Klose stated that the Town's target project costs is expected to be between \$1 million and \$3 million.

2f. Compacting Trash Containers

DISCUSSION: Joe Bragaw, Director of Public Works, presented and stated that the Town will be purchasing two of these containers initially with funds received through the Nip Bottle program. Information regarding these containers is attached hereto as Exhibit #2. Current locations being considered are on Main Street in the areas of the Black Sheep and the cinema; town buildings, such as the community center, will not be considered initially as there is cleaning staff available in those locations. Mr. Bragaw stated that he anticipates that an order will be placed around the October timeframe.

2g. Appoint Atty Willetts to Check Indices

MOTION (7)

Ms. Santoro MOVED to appoint Attorney William Willetts, Jr. to examine the indices of the land records for calendar year 2022 in accordance with CGS Section 7-14 for the sum of \$2,000.

Seconded by Mr. Cunningham. Motion passed 4-0.

3b. Charter Revision

DISCUSSION: Mr. Seery stated that he anticipates that a subcommittee will be formed and given a charge in September. Currently he would like suggestions emailed directly to him or to sanderson@eltownhall.com on specific topics for revision; he envisions that the Board will decide on a couple main items to focus on for revision. As a reminder, only three (3) elected officials are allowed to be appointed to this subcommittee.

4a. Ex-Officio Reports

Mr. Cunningham reported that he attended the Brookside Farm Museum meeting, and they are moving forward with some new fundraising ideas and looking to hire a curator.

Ms. Santoro attended the annual board of trustees meeting for the East Lyme Public Library; Larry Fitzgerald was appointed as President. Thank you to David Jacobs for his years of hard work and dedication. They discussed the annual audit, the annual fund drive, and the purchase of a plaque to be installed at the site of the original library on Main Street.

Ms. Cicchiello attended the Historic Properties meeting; this commission as well as the Brookside Farms Museum are seeking members. If you are interested in volunteering for a board or commission, please reach out.

4b. First Selectman's Report

- A replacement Parks and Recreation Director has been hired to replace Dave Putnam.
- An offer has been extended to someone for the position of Finance Director.
- Received many applications for the IT Director position and have narrowed it down to eight people who will be invited in for an interview.
- Airbnb's in town have become an issue; he will be working with the Zoning Officer on this matter. He noted that under our current Zoning rules, no one in town is authorized to rent out a home or apartment for under 30 days.
- The "zoom room" equipment has begun to be installed in the upper meeting room; we anticipate the project to be complete after final installation on August 17th.
- The DEEP's wildlife presentation has been rescheduled to August 11th. The DEEP is currently investigating reports of deceased coyotes and will report back to the First Selectman and/or the Police Department at the conclusion of their investigation.
- The Town is currently at Bronze level in the Sustainable CT program and is working toward upgrading that level to Silver. The Sustainable CT Subcommittee is collaborating with the director of Penny Heller to reach that goal.
- The Planning Department has been getting a lot done this summer utilizing this year's intern, Allie Christensen. Allie is doing an excellent job and amongst many other accomplishments, she secured the \$20,000 grant for work at the Samuel Smith House.
- East Lyme Little League came in second in the State - Congratulations!!
- Celebrate East Lyme was a great event with a good turnout and no issues to report.

5. Communications

Thank you letter from Jillian Sylvester to the Board of Selectmen for being awarded this year's Governmental Studies scholarship.

6. Public Comment

There was none.

7. Selectman's Response

There was none.

8. Executive Session

MOTION (8)

Ms. Santoro MOVED to enter into executive session at 8:56 p.m. for the purpose of discussing a real estate matter, Hathaway Farms LLC., and personnel matters - Ongoing Union/Labor negotiations.

Seconded by Mr. Cunningham. Motion passed 4-0.

The Board returned to the regular meeting at 9:34 p.m. and Mr. Seery stated that no formal votes were taken in executive session.

10. Adjourn

MOTION (9)

Ms. Santoro MOVED to adjourn the August 3, 2022, regular meeting of the East Lyme Board of Selectmen at 9:34 p.m.

Seconded by Ms. Cicchiello. Motion passed 4-0.

Respectfully Submitted By:

A handwritten signature in blue ink, appearing to read "Yvonne Cicchiello", written in a cursive style.

Recording Secretary

Site Map



Town Hall

Hope Street Parking Lot



Exhibit #1

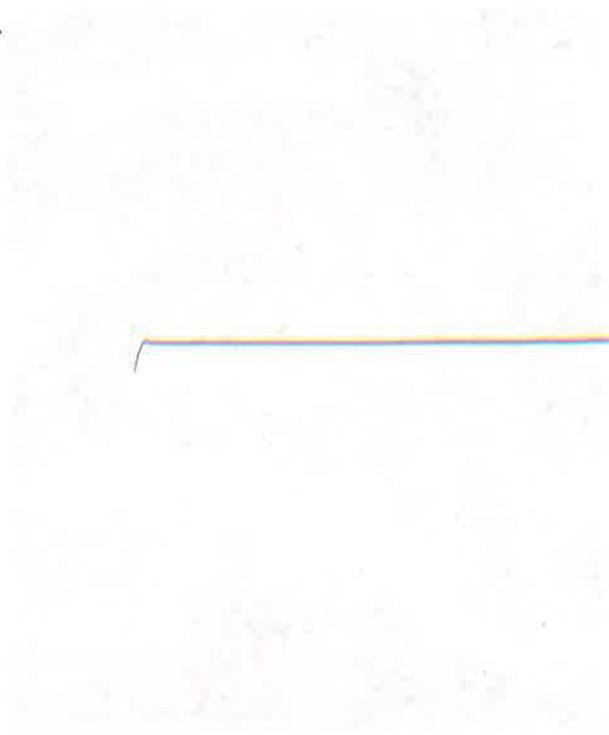
Site Map Cont.



Methodist Street Parking Lot

Flanders Elementary School





Level 2 Charger

- A Level 2 EV charging system delivers an electrical current from an outlet or hardwired unit to the vehicle via the connector, similar to a standard-issue charger.
- A Level 2 car charger needs a 208-250 Volt, 40 Amp circuit.
- The charge will deliver between 6.2 to 7.6 kW to the electric vehicle.
- Level 2 chargers will get an average of 25 miles of driving range per hour of charge.
- Depending on the current charge of the vehicle, a level 2 charger will typically take between 3-8 hours to fully charge
- Level 2 EV charging allows for 3 to 7 time faster charging depending on the car and charger, compared to a Level 1.

DC Fast Charger

- Level 3 DC Fast EV charging systems are substantial installations with many stations, typically more than 4 and up to 20 stations
- Level 3 DC Fast EV charging systems can charge at 450/miles an hour

	Covered by incentives		Paid for by the customer
	Infrastructure	Electric vehicle supply equipment (EVSE) hardware	Other soft costs
Examples	<ul style="list-style-type: none"> - Conduit & trenching - Oversized panels - Futureproofing - Cost paid to Eversource or UI for new or upgraded electric service - Pads - Permitting, site design and engineering 	<ul style="list-style-type: none"> - Level 2 smart or DC fast charging stations 	<ul style="list-style-type: none"> - Signs - Bollard - Network fees - Maintenance fees - Charger warranty
Paid for by	Eversource and UI reimburse up to 100% Customer responsible for any remainder	Eversource and UI reimburse up to 50% Customer responsible for the remainder	Customer



Municipal & Public Charging Incentive Levels

Level 2:

Baseline: \$20,000

Underserved: \$40,000

DCFC:

Baseline: \$150,000

Underserved: \$250,000

Environmental Systems Corporation (ESC)

Location	Type	Charger Cost	Installation Cost	Rebate	Net Cost
Town Hall	Lvl 3	\$46,222.22	\$24,950.00	-\$48,061.11	\$23,111.11
Hope Street	Lvl 2	\$6,994.44	\$20,804.17	-\$24,301.39	\$3,497.22
Methodist Street	Lvl 2	\$6,994.44	\$26,620.83	-\$30,188.06	\$3,497.22
Flanders School	Lvl 3	\$46,222.22	\$24,869.17	-\$47,980.28	\$23,111.11
Total		\$106,433.33	\$97,244.17	-\$150,460.83	\$53,216.67

Verdek Green Technologies

Location	Type	Charger Cost	Installation Cost	Rebate	Net Cost
Town Hall	Lvl 3	\$50,000.00	\$160,000.00	-\$185,000.00	\$39,660.00
Hope Street	Lvl 2	\$17,180.00	\$40,000.00	-\$40,000.00	\$26,860.00
Methodist Street	Lvl 2	\$17,180.00	\$35,000.00	-\$40,000.00	\$21,860.00
Flanders School	Lvl 3	\$50,000.00	\$180,000.00	-\$205,000.00	\$38,460.00
Total		\$134,360	\$97,244.17	-\$470,000.00	\$126,840.00

Exhibit #2

Hi Justin,

I enjoyed speaking with you yesterday. I am going to briefly recap what we spoke about, summarize some of the pricing information we went over, and pass along some informational material for you to review and distribute.

Recap:

- East Lyme has recently come into some funds from a new Nip (alcohol) initiative that gives 5 cents to municipalities for every nip purchased in that municipality.
- You looked into bigbelly in the past but were deterred by price.
- You have a large and active downtown area where you host a lot of events etc. and are looking to replace bins.
- You have been working with the first selectman and others in the town and believe that everyone is on board
- Parks and rec employees go to the downtown bins once a day to empty bins
- Main priority is to decrease this frequency.
- You want to have the bins wrapped by a local wrapper after installed

Pricing:

Capital Program: outright purchase, 5 year warranty. Complete ownership, software program is required at initial purchase and is available in 5, and 8 year terms (estimate below is for 5 years of software). Warranty includes hardware, software, collaborative monitoring, factory warranty and parts warranty, customer support, setup and training.

1 HC/SC (High capacity + standard capacity) 200 total gallon capacity: \$5,900

Basicbelly (no software):

1 HC/SC (High capacity + standard capacity) 200 total gallon capacity: \$4,900

I have attached an approximate estimate for my personal recommendation, 7 HC/SCs with software. I believe that due to your size, desire to cut back on labor hours, and propensity for overflows, that the software and mix of compacting and non compacting kiosks will best suit your needs and budget for a starter deployment.

Information:

I have attached some of the information that you can forward to your first selectman and other interested parties. Our hardware configuration brochure and executive communications document should give them a good sense of the bins appearance and available options.

In terms of some of our customers in CT, I can name New Haven, Yale University, Stratford, Stamford, Guilfrond, and soon to be New London as a few. I know my colleague has been communicating directly with New London's mayor to assist in their future deployment.

Please feel free to reach out if you have any questions. I would be more than happy to do a formal introduction with you and your first selectman if you would like.

Best Regards,

Josh

Josh Erhard

Inside Sales Representative

+1 617.691.5111

150 A Street, Suite 103 | Needham, MA 02494

+1 781.444.6002 main | +1 781.444.5651 fax

www.bigbelly.com



PROPOSED UNITS



● EX. GAMING RECEPTACLES



Bigbelly is the world leader of smart waste & recycling solutions for public spaces. Communities deploy smart, sensor-equipped waste & recycling stations that communicate real-time status to streamline waste management operations.

Municipalities, universities, and organizations in over fifty countries rely on the Bigbelly platform to enhance public space cleanliness, increase productivity, and measure their commitment to sustainability. Adoption promotes a cleaner, consistent, sustainable, and connected culture catered to pedestrians. Cities maximize public waste management productivity with up to 80% reduced collection frequency, in addition to achieving major environmental goals through complete waste containment and recycling diversion.



Cloud-Connected Platform for Smart Waste Management

CLEAN Software is the cornerstone of the Bigbelly Smart Waste System: a fully integrated, centralized location for managing public space waste and providing actionable insights into ongoing operational & daily routine.

- Set of tools for system setup, management, monitoring, and optimization
- Accessible via web-based software or mobile app (iOS and Android)
- Smart stations communicate real-time status directly into CLEAN
- Auto-generated notifications tell crews which stations need collection
- Drive productivity while eliminating overflows and unnecessary pickups



Suite of Smart, Connected Waste & Recycling Stations

Smart stations keep waste contained and report fullness status to collection crews to enable increased productivity. Unique compaction technology coupled with connectivity decreases collection frequency while enabling remote management of your waste operations. The suite of stations (high and standard capacities) is customizable to match the unique needs of different areas of your community, all managed on a single platform. An enclosed design delivers total containment, keeping waste in and pests out.



150 & 50 GAL



SELF-POWERED



SMART



SENSING



GPS-ENABLED



CONNECTED



Customers experience up to 80% collection reduction in addition to cleanliness, operational, economic & environmental benefits with Bigbelly.

Cleaner Public Spaces



Total Waste Containment



No Windblown Litter or Access for Critters



No Visible Waste and Overflows

Increased Productivity



Increased Capacity (5x Traditional Bin)



Automated Real-Time Collection Notifications



Real-time Insights, Analytics & Reporting

Measurable Sustainability



Uniform Public Space Recycling Programs



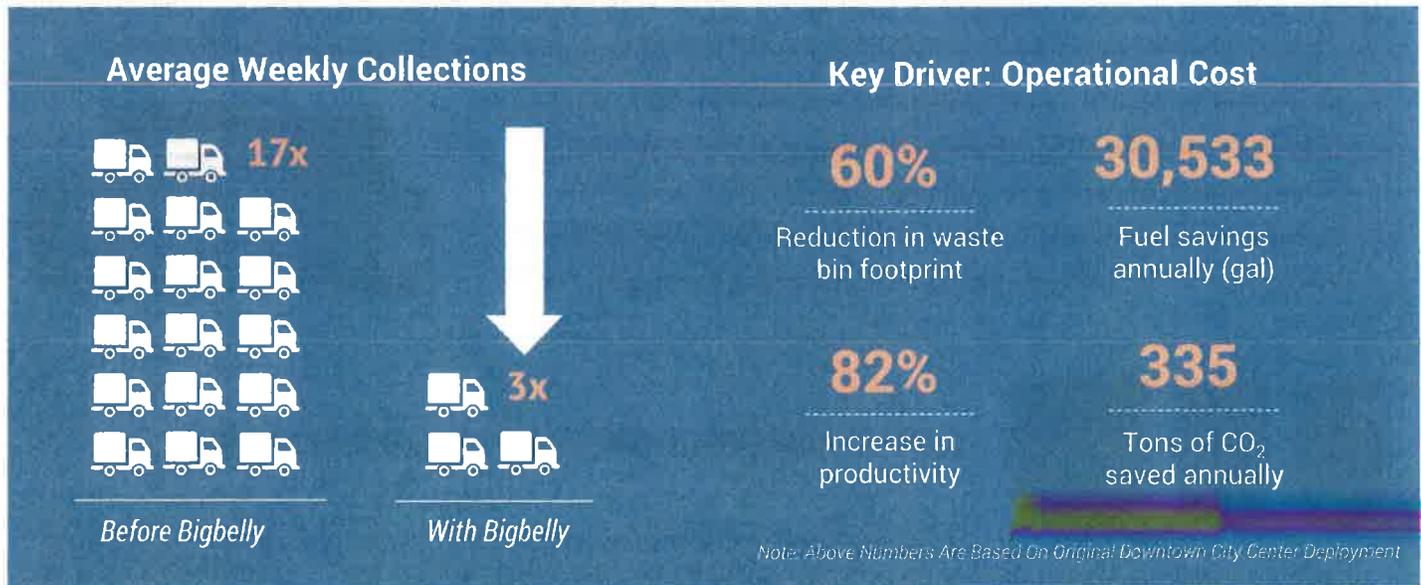
Measurable Recycling Diversion Rates



Reduced Pollution & Carbon Footprint

Customer Highlight: City of Philadelphia, PA

964 Bigbelly smart stations deployed



Communities deploy the Bigbelly smart waste and recycling system to eliminate the common challenges of managing public space waste. They can take advantage of required public space waste infrastructure as a host location for other applications and equipment. As a platform deployed in the public right-of-way, Bigbelly delivers much more than smart waste & recycling. In addition to modernizing a core city service, it is optimal for hosting additional technologies.

Bigbelly, Inc. is a prominent Smart City solution provider as the #1 world leader of smart waste & recycling solutions. Deployed across communities, campuses and organizations in over 50 countries, the cloud-connected Bigbelly smart waste system enables communities to beautify public spaces, increase productivity, and improve quality of life.



www.bigbelly.com
info@bigbelly.com
+1-781-444-6002



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Measurable Sustainability



Uniform Public Space Recycling Programs



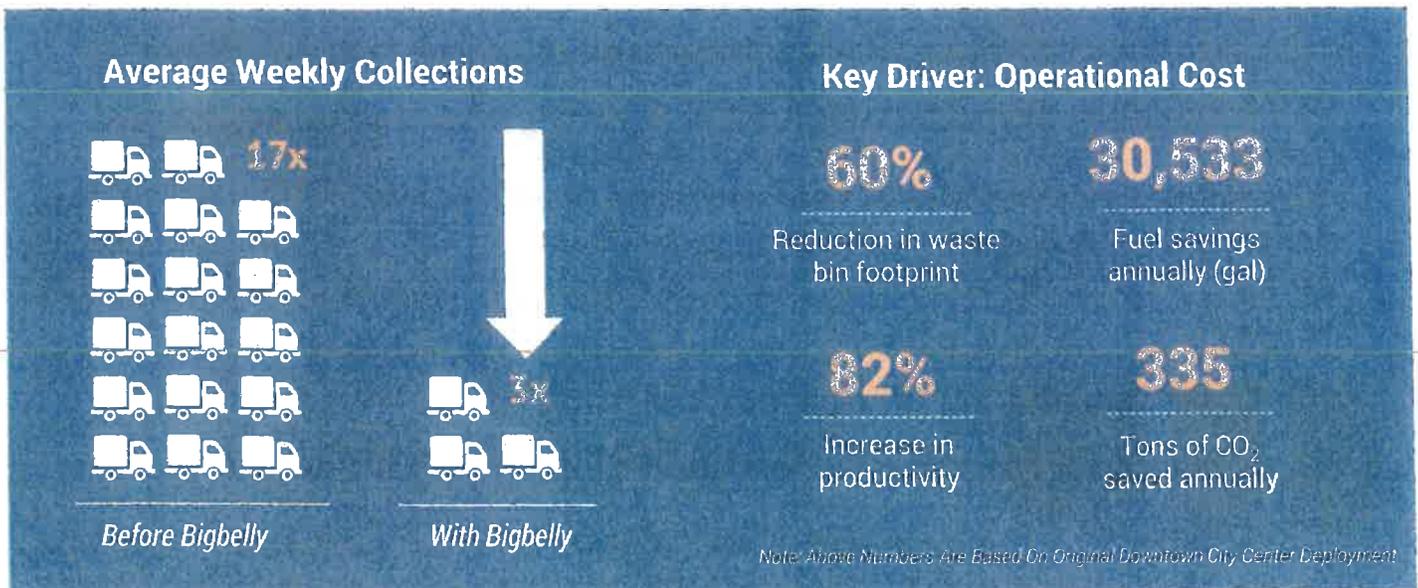
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www.bigbelly.com
info@bigbelly.com
415-781-4446

Model	Capacity	Interface	Features	Price
HC5	150 Gal	SMART Compactor	Complete Containment, Overflow Prevention, Collection Confirmation, Fullness Notifications	\$\$\$\$
SC5.5	50 Gal	SMART Non-compactor	Open Interface Option, Overflow Prevention, Collection Confirmation, Fullness Notifications	\$\$
HC5	150 Gal	BASIC Compactor	Complete Containment, Deployed with other Smart Bins or Fixed Collection Schedule	\$\$\$
SC5.5	50 Gal	BASIC Non-compactor	Open Interface Option, Deployed with other Smart Bins or Fixed Collection Schedule	\$

Bigbelly's new and expanded portfolio includes a suite of bin types with different capabilities at a range of price points. **Compacting or non-compacting, smart or not-smart, your choice of various waste interfaces** - stations now start as low as \$750 or \$24 per month!

With **new bin types at lower pricing & purchase options**, there are so many ways to get a Bigbelly solution that meets your goals and fits within your budget.