

**EAST LYME WATER & SEWER COMMISSION  
REGULAR MEETING  
TUESDAY, APRIL 26th, 2022  
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, April 26th, 2022. Chairman Seery called the Regular Meeting to order at 7:00 PM.

**PRESENT:** Kevin Seery, Chairman, Dave Bond, Steve DiGiovanna, Dave Jacques, Joe Mingo, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller

**ALSO PRESENT:** Joe Bragaw, Public Works Director  
Ben North, Municipal Utility Engineer  
Anna Johnson, Finance Director  
Anne Santoro, Deputy First Selectman

**ABSENT:** Joe Mingo

**1. Call to Order / Pledge of Allegiance**

Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:00 PM and led the assembly in the Pledge of Allegiance.

**2. Approval of Minutes**

▪ **Regular Meeting Minutes – March 22, 2022**

Mr. Seery called for a motion or any discussion on the Regular Meeting Minutes of March 22, 2022.

Mr. Zoller noted that he was listed as in attendance and as absent and that he was present.

Mr. Murphy noted that the minutes approval was listed as March instead of February.

**\*\*MOTION (1)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of March 22, 2022 as amended.

Mr. Murphy seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

▪ **Special Meeting Minutes – April 12, 2022**

Mr. Seery called for a motion or any discussion on the Special Meeting Minutes of April 12, 2022.

**\*\*MOTION (2)**

Mr. DiGiovanna moved to approve the Regular Meeting Minutes of April 12, 2022 as presented.

Mr. Zoller seconded the motion.

Vote: 4 – 0 - 4. Motion passed.

Abstained: Mr. Bond, Mr. Jacques, Mr. Seery, Mr. Spencer

**3. Delegations**

Seery called for delegations.

There were none.

**4. Billing Adjustments/Disputes**

▪ **155 Main Street**

This item is on hold.

▪ **9 Billow Road**

FILED

May 3, 20 22 AT 10:04 AM/PM

Bronce Stearns AIC  
EAST LYME TOWN CLERK

Joe Katzbeck, 9 Billow Rd. said that he worked with Ben on this and he was good to work with. He said that he pays for what ne uses and that it was a brand new thing to him to have a sprinkler system installed to water his lawn. He said to Ben that he never expected to have to pay for water that went into the grass and not into the sewer.

Mr. North said that he had presented them with a couple of scenarios and noted that Mr. Katzbeck had paid \$600 on the original bill pending the adjustment.

**\*\*MOTION (3)**

**Mr. DiGiovanna moved to approve the '1 in 10' adjustment for 9 Billow Rd. of \$1,552.88 for water and \$213.76 for sewer for a total of \$1766.64.**

**Mr. Spencer seconded the motion.**

Mr. DiGiovanna asked if it would be worth having two meters so that one would be for irrigation.

Mr. North explained that there are a number of factors that would have to be considered and looked into.

Mr. Bragaw noted that the meters also cost money and that there are ramifications there also and other things to be considered.

Mr. Spencer noted that this is only going to give him the compensation for the one time.

Ms. Russell said that she thinks that they need to defer this for the interim and think of the larger picture first.

Mr. Katzbeck asked about the '1 in 10' and did not see how it could be only 1 in 10 years.

Mr. Jacques said that the '1 in 10' was not designed for this.

**Vote: 6 - 2 - 0. Motion passed.**

**Against: Mr. Jacques, Ms. Russell**

**5. Approval of Bills**

There were none.

**6. Finance Director Report**

Ms. Johnson reviewed her report noting that there was nothing out of the ordinary.

There were no questions.

**7. Set Public Hearing Date for Sewer Benefit Assessments**

Mr. North noted that they had a number of assessments to being to Public Hearing. He suggested that they hold the Public Hearing just prior to their May 24, 2022 meeting at 6:30 PM.

**\*\*MOTION (4)**

**Mr. DiGiovanna moved to schedule the Sewer Benefit Assessments Public Hearing for May 24, 2022 commencing at 6:30 PM.**

**Mr. Murphy seconded the motion.**

**Vote: 8 - 0 - 0. Motion passed.**

**8. Proposed Water Operating Budget for FY 2023**

Mr. Bragaw touched upon some of the highlights of the increased costs – bond principal spike – Well 1A/6 payments and summed that they are looking at a 4-5% increase.

**\*\*MOTION (5)**

**Mr. Murphy moved to accept the proposed Water budget for FY 2022-2023 as proposed.**

**Mr. DiGiovanna seconded the motion.**

**Vote: 8 - 0 - 0. Motion passed.**

**9. Proposed Sewer Operating Budget for FY 2023**

Mr. Bragaw noted that the treatment plant increased costs were a factor here and that Jeannie is retiring in June and they have those payouts. The budget was up 9.74% so there was talk of using

some dollars from the sewer assessment fund of \$125,000 for capital items which would help. The sewer assessment fund is healthy with approximately \$3.74M in it. They would be looking at a 3-4% increase. He noted that they are also looking at a service truck on the sewer side.

**\*\*MOTION (6)**

**Mr. Murphy moved to accept the proposed Sewer budget for FY 2022-2023 as proposed.**

**Mr. DiGiovanna seconded the motion.**

Mr. Jacques asked about the high sewer treatment fees and if this is about where they should be going forward.

Mr. Bragaw said that our flow percent is 13% and the New London plant costs \$5.3M right now.

Mr. Bond asked if there was legality on what the sewer assessment fund could be sued for.

Mr. Bragaw said that they always run it by Ms. Johnson first and that it can only be used for capital items.

**Vote: 8 – 0 – 0. Motion passed.**

**10. Project Updates**

▪ **Meter Replacement Project**

Mr. North reported that in March they changed out 354 meters.

Mr. Spencer asked about quarterly billing.

Mr. Bragaw said that they are looking to do quarterly billing when they get all of the new meters in.

▪ **Update on Well 5 Rehabilitation Project**

Mr. North reported that this is going well and that the new screed is due in tomorrow. Construction is being done on the new main. Everything is on track and there will be extensive testing. They are waiting on the well pump itself.

▪ **Update on American Rescue Plan Projects**

Mr. Seery said that all of their projects have been officially approved now.

Mr. Jacques asked if the bids have gone out for the tank coating noting that the numbers have been skyrocketing.

Mr. North said no, not yet.

▪ **Niantic Pump Station Vibration Analysis – Discussion and Possible Action**

Mr. North presented a slide presentation on the results of the vibration testing noting that the foundations that the pumps were set upon need to be redone. The vibration is nearly rocking them off the foundations. He said that they also need more to complete a second portion of the study on the vibration.

Mr. Zoller asked what more they think the study could find as it appears that they have a solution.

Mr. North said that it may come up with piping changes rather than just the concrete bases. He said that they would take one pump down at a time before they do the other three one at a time.

Mr. Spencer asked if there would be a study to see if the bases work prior to doing the other three.

Mr. North said yes.

Mr. DiGiovanna asked if MSI would design this for them.

Mr. North said yes.

**\*\*MOTION (7)**

**Mr. Murphy moved to appropriate and transfer an additional \$3,290.00 in the sewer assessment fund from resources available to account #03-70-724-700-325 titled, 'Niantic Pump Station Vibration Analysis' for the additional Finite Element Analysis to be performed at the Niantic Station increasing the total amount approved from \$28,700 to \$31,990.**

**Mr. DiGiovanna seconded the motion.**

**Vote: 8 – 0 – 0. Motion passed.**

### **11. Correspondence Log**

There was no discussion.

### **12. Chairman's Report**

Mr. Seery reported that the ARPA items were approved and that they had allotted some \$461,000 to small businesses in Town and \$340,000 for a new garbage truck among many other items. The Board of Finance held a Public Hearing on the budget and only nine (9) people from the public attended. They took \$800,000 from the undesignated fund balance for next year's budget. The recent Tax Sale netted \$1.3M.

Mr. Murphy asked about Old Lyme.

Mr. Seery said that he would try and get an update.

### **13. Staff Updates**

#### **a. Water Department Monthly Report**

Mr. Zoller asked if they have any idea on what is driving the water demand.

Mr. North said no, adding that a lot of leaks were detected and fixed. They found 36 leaks this year. He added that it sometimes takes a month for that to be reflected.

Ms. Russell asked if the increase in water could also be attributed to the new meters.

#### **b. Sewer Department Monthly Report**

There were no comments.

### **14. Future Agenda Items**

Mr. Bond said that he would like to see discussion on – Insurance for water and sewer lines coming into the properties on a future agenda. He suggested \$9/billing period would bring approximately \$250,000 more. With quarterly billing it would be \$36/year.

Ms. Russell noted the SCWA Minutes. She also suggested having a discussion on the irrigation issue.

Mr. Bragaw said that they would not have anything on that for another six to eight (6-8) months.

### **15. ADJOURNMENT**

Mr. Seery called for a motion to adjourn.

#### **\*\*MOTION (8)**

**Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 8:21 PM.**

**Mr. Murphy seconded the motion.**

**Vote: 8 – 0 – 0. Motion passed.**

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary

# TOWN OF EAST LYME WATER DEPT

## PROPOSED FY 22-23 OPERATING BUDGET - EXPENDITURES

Account Description	Acct #	Actual FY 19-20	Actual FY 20-21	Adptd Bdgt FY 21-22	Proj EOY FY 21-22	Prop Bdgt FY 22-23	Diff from FY 21-22		NOTES/COMMENTS
							Amount	%	
FICA/Medicare	114-100-121	\$ 59,940	\$ 65,400	\$ 71,700	\$ 75,844	\$ 88,548	\$ 16,848	23.50%	
Bonds/Principal	300-200-201	\$ 312,564	\$ 258,749	\$ 252,957	\$ 252,957	\$ 765,127	\$ 512,170	202.47%	see debt schedule
<i>Meter Rep Project</i>	300-200-202	\$ 14,670	\$ 11,648	\$ 249,410	\$ 237,988	\$ 105,000	\$ (144,410)	-57.90%	payments \$95k, extra \$10k
State Assessment Fee	300-300-301	\$ 11,198	\$ 11,200	\$ 11,424	\$ -	\$ -	\$ (11,424)		
New Services	300-340-345	\$ 7,125	\$ 3,999	\$ 7,700	\$ 11,200	\$ 8,000	\$ 300	3.90%	
New Meters	300-340-346	\$ 5,000	\$ 3,103	\$ 5,100	\$ 5,680	\$ 2,500	\$ (2,600)	-50.98%	
Tools & Equip	300-390-394	\$ 9,951	\$ 7,061	\$ 8,200	\$ 10,664	\$ 9,000	\$ 800	9.76%	
<i>Communications Equip</i>	300-390-397	\$ 5,141	\$ 6,604	\$ 4,700	\$ 7,298	\$ 8,500	\$ 3,800	80.85%	
Bonds Interest	300-400-427	\$ 63,110	\$ 212,852	\$ 141,805	\$ 141,805	\$ 254,449	\$ 112,644	79.44%	see debt schedule
Operating Transfers Out	300-500-520	\$ 59,002	\$ 60,477	\$ 62,500	\$ 62,500	\$ 67,329	\$ 4,829	7.73%	
Payment to SAF	300-500-521	\$ 40,000	\$ 50,000	\$ 35,000	\$ 71,294	\$ 35,000	\$ -	0.00%	
Meter Deposits Reimb.	300-600-610	\$ 89,999	\$ -	\$ 152,000	\$ 107,300	\$ -	\$ (152,000)		
Maintenance of Wells	300-610-614	\$ 59,828	\$ 92,183	\$ 61,800	\$ 87,678	\$ 84,300	\$ 22,500	36.41%	ded maint of tr equip
<i>Fuels</i>	300-620-622	\$ 32,408	\$ 28,027	\$ 34,900	\$ 34,900	\$ 38,900	\$ 4,000	11.46%	
<i>Power</i>	300-620-623	\$ 282,198	\$ 299,687	\$ 290,700	\$ 308,382	\$ 310,000	\$ 19,300	6.64%	
Maint. Of BPS	300-630-631	\$ 19,451	\$ 17,038	\$ 17,500	\$ 17,500	\$ 40,000	\$ 22,500	128.57%	elim. MP equip
Maint of Pumping Equip	300-630-633	\$ 11,761	\$ 4,926	\$ 17,500	\$ 29,165	\$ -	\$ (17,500)		
<i>Chemicals</i>	300-640-641	\$ 240,590	\$ 229,198	\$ 267,800	\$ 301,319	\$ 293,000	\$ 25,200	9.41%	
Maint. Of Tr. Equip	300-650-652	\$ 17,000	\$ 15,373	\$ 17,500	\$ 19,627	\$ -	\$ (17,500)		
<i>Misc Maps &amp; Records</i>	300-660-665	\$ 672	\$ 4,260	\$ 2,900	\$ 2,900	\$ 2,900	\$ -	0.00%	
<i>Safety Equip &amp; Training</i>	300-660-666	\$ 11,625	\$ 15,000	\$ 15,000	\$ 15,000	\$ 17,500	\$ 2,500	16.67%	
<i>Maint of O&amp;M</i>	300-670-671	\$ 12,197	\$ 10,051	\$ 14,140	\$ 15,804	\$ 15,140	\$ 1,000	7.07%	
Maint of Storage Tank	300-670-672	\$ 1,908	\$ 5,000	\$ 5,000	\$ 90	\$ -	\$ (5,000)		elim - inc Maint T&D
Maint of Trans. & Dist	300-670-673	\$ 31,356	\$ 51,931	\$ 40,000	\$ 96,673	\$ 58,000	\$ 18,000	45.00%	
Maint of Services	300-670-675	\$ (1,783)	\$ (5,658)	\$ 3,000	\$ 379	\$ -	\$ (3,000)		elim - inc Maint T&D
Maint of Meters	300-670-676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Maint of Hydrants	300-670-677	\$ 1,334	\$ 1,101	\$ -	\$ -	\$ 2,000	\$ 2,000		
<i>Customer Records &amp; coll</i>	300-900-903	\$ 21,482	\$ 27,341	\$ 27,900	\$ 27,900	\$ 46,000	\$ 18,100	64.87%	
Admin Asst(s) Salary	300-920-201	\$ 64,320	\$ 66,628	\$ 68,300	\$ 68,180	\$ 71,600	\$ 3,300	4.83%	
PW & Fin Dir, Util Eng	300-920-202	\$ 266,769	\$ 298,783	\$ 232,300	\$ 252,537	\$ 231,800	\$ (500)	-0.22%	
Field Per Salaries - Reg	300-920-204	\$ 423,805	\$ 428,450	\$ 559,500	\$ 654,231	\$ 597,500	\$ 38,000	6.79%	
Field Per Salaries - OT	300-920-205	\$ 60,446	\$ 73,300	\$ 76,600	\$ 76,600	\$ 85,300	\$ 8,700	11.36%	
Temp Meter Installers	new line item	\$ -	\$ -	\$ -	\$ -	\$ 170,560	\$ 170,560		
Office Supplies & Misc	300-920-210	\$ 1,605	\$ 1,859	\$ 2,100	\$ 2,100	\$ 2,200	\$ 100	4.76%	
Interconnection	300-920-220	\$ 113,569	\$ 123,150	\$ 100,000	\$ 41,423	\$ 77,900	\$ (22,100)	-22.10%	
<i>Outside Services</i>	300-920-230	\$ 81,864	\$ 77,853	\$ 82,500	\$ 87,810	\$ 87,500	\$ 5,000	6.06%	
Insurance Property	300-920-240	\$ 23,370	\$ 23,878	\$ 25,100	\$ 27,200	\$ 26,400	\$ 1,300	5.18%	
<i>Empl Benefits &amp; Pensions</i>	300-920-260	\$ 264,811	\$ 275,820	\$ 328,100	\$ 290,706	\$ 318,100	\$ (10,000)	-3.05%	
Vehicle Exp	300-930-321	\$ 8,434	\$ 9,590	\$ 8,000	\$ 12,500	\$ 9,000	\$ 1,000	12.50%	cost of parts going up
<i>Veh Aqu. Program</i>	300-930-323	\$ 40,864	\$ 30,267	\$ 59,508	\$ 53,234	\$ 74,028	\$ 14,520	24.40%	replace 1 truck

seeing 30-40% inc.

AGENDA #

APR 26 2022

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WATER & SEWER COMMISSION

# TOWN OF EAST LYME WATER DEPT

## PROPOSED FY 22-23 OPERATING BUDGET - EXPENDITURES (Cont.)

Account Description	Acct #	Actual FY 19-20	Actual FY 20-21	Adptd Bdgt FY 21-22	Proj EOY FY 21-22	Prop Bdgt FY 22-23	Diff from FY 21-22		NOTES/COMMENTS
							Amount	%	
Capitol Projects	300-930-325	\$ -	\$ 13,020	\$ 180,000	\$ 35,805	\$ 10,000	\$ (170,000)	-94.44%	
Contingency	300-930-999	\$ 92,677	\$ 108,265	\$ 100,000	\$ 107,556	\$ 100,000	\$ -	0.00%	
<b>TOTAL</b>		\$ 2,862,261	\$ 3,017,413	\$ 3,640,144	\$ 3,651,727	\$ 4,113,081	\$ 472,937	13.0%	
Budget expenditures		\$ 3,351,439	\$ 3,418,468	carry over	\$ (207,438)				
Diff from budgeted (under)/over		\$ (489,178)	\$ (401,055)	Mod Exp.	\$ 3,444,289				

## PROPOSED FY 22-23 OPERATING BUDGET - REVENUE

Account Description	Acct #	Actual FY 19-20	Actual FY 20-21	Adptd Bdgt FY 21-22	Proj EOY FY 21-22	Prop Bdgt FY 22-23	Diff from FY 20-21		NOTES/COMMENTS
							Amount	%	
Metered Water Service	01-100-400	\$ 3,020,899	\$ 3,132,243	\$ 3,181,179	\$ 3,085,532	\$ 3,255,042	\$ 73,863	2.3%	
Inter govt rev	01-100-402	\$ (176)	\$ 774			\$ -			
Deliq Int- Water Service	01-100-404	\$ 10,240	\$ 13,222	\$ 13,000	\$ 11,000	\$ 15,000	\$ 2,000	15.4%	
<b>Subtotal</b>		\$ 3,030,963	\$ 3,146,240	\$ 3,194,179	\$ 3,096,532	\$ 3,270,042	\$ 75,863	2.4%	
Benefits Charge	02-200-401	\$ 22,700	\$ 49,700	\$ 28,900	\$ 52,000	\$ 50,000	\$ 21,100	73.0%	
Assessments Charge	02-200-402	\$ 6,086	\$ 7,053	\$ 8,000	\$ 6,000	\$ 8,000	\$ -	0.0%	
Lien Fees - Ass/Conn	02-200-403	\$ 24	\$ 24	\$ -	\$ -	\$ -	\$ -		
Deliq Int - Asrmts/Conn	02-200-404	\$ 838	\$ 1,337	\$ 2,000	\$ 1,500	\$ 2,000	\$ -	0.0%	
Connection Charges	02-200-405	\$ 25,000	\$ 20,000	\$ 22,000	\$ 32,000	\$ 30,000	\$ 8,000	36.4%	
State Assessment Fee	02-200-406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Sewer portion of meters	02-200-407	\$ 80,500	\$ -	\$ 80,500	\$ 20,000	\$ 80,500	\$ -	0.0%	
<b>Subtotal</b>		\$ 135,148	\$ 78,114	\$ 141,400	\$ 111,500	\$ 170,500	\$ 29,100	20.6%	
Private Hydrant Fees	05-100-462	\$ 27,305	\$ 30,375	\$ 30,983	\$ 37,750	\$ 39,260	\$ 8,277	26.7%	
Town Fire Hydrant Fees	05-100-463	\$ 43,098	\$ 47,408	\$ 52,149	\$ 52,149	\$ 57,364	\$ 5,215	10.0%	
Misc/Turn of-on fees	05-100-471	\$ 24,235	\$ 24,851	\$ 25,000	\$ 25,000	\$ 30,000	\$ 5,000	20.0%	
Inspection Fees	05-100-472	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Subtotal</b>		\$ 94,638	\$ 102,634	\$ 108,132	\$ 114,899	\$ 126,624	\$ 18,492	17.1%	
Lease Rental	08-800-472	\$ 49,976	\$ 68,162	\$ 60,219	\$ 60,219	\$ 60,519	\$ 300	0.5%	
Use of Ret. Earnings	08-900-002	\$ -		\$ 136,214	\$ -	\$ 485,396	\$ 349,182	256.3%	
<b>Subtotal</b>		\$ 49,976	\$ 68,162	\$ 196,433	\$ 60,219	\$ 545,915	\$ 349,482	177.9%	
<b>TOTAL</b>		\$ 3,310,725	\$ 3,395,149	\$ 3,640,144	\$ 3,383,150	\$ 4,113,081	\$ 472,937	13.0%	
<b>Budgeted Revenue</b>		\$ 3,351,439	\$ 3,418,468		\$ 3,640,144				
<b>Diff - Bud./Actual (under)/over</b>		\$ (40,714)	\$ (23,319)		\$ (256,994)				
<b>Actual Exp.</b>		\$ 2,862,261	\$ 3,017,413		\$ 3,651,727	\$ 4,113,081			
<b>Diff - Revenue</b>		\$ (448,464)	\$ (377,736)		\$ 268,577	\$ 0			
<b>Cumm - Retained Earnings</b>		\$ (448,464)	\$ (826,200)		\$ (557,623)	\$ (72,227)			

4.5%  
sic

**WATER DEPARTMENT - Vehicle Acquisition Plan**

**Line Item # 07-01-300-930-323**



FINANCING				100% water	* split 50/50 w&s	* split 50/50 w&s	* split 50/50 w & s	100% water	100% water	100% water	100% water	100% water
	Mark - Ch H2O Op	New Dump Bdy	Vinny Foreman Tr	valve etc / vacuum tr	Ford Escape	Mini Exc - mid yr purchase	New Utility Bdy - Repl Van (34)	New Utility Bdy for CWO - hand down 38 to Asst CWO	New Utility Bdy for imp - hand down 47 to RC	New Utility Bdy - repl 41	New Utility Bdy - repl 36	
Purch Yr	2015	2018	2020	2020	2020	2021	2022	2022	2023	2025	2026	
Plate #	EL 38	EL 48	EL 31				EL 34	EL 38	EL 40	EL 41	EL 41	
Total Cost			\$ 53,000	\$ 63,400	\$ 23,600		\$ 56,000	\$ 56,000	\$ 65,000	\$ 60,000	\$ 61,500	
Payment	\$ 1,008.66	\$ 629.99	\$ 1,719 \$ 931	\$ 573	\$ 215	\$ 7,633.34	\$ 983.00	\$ 983.00	\$ 1,210.00	\$ 1,092	\$ 1,119	
Int rate			3.2%	3.2%	3.2%		2.8%	2.8%	4.5%	3.5%	3.5%	

PAYMENTS																						FY	Budget Amount
FY	Old Payments	Mark A's Truck	# of Pymts	Dump Body	# of Pymts	All three Truck	# of Pymts	valve ex	Util Eng & Asst	Mini Exc	Replace Van - 34	# of Pymts	New truck	# of Pymts	Replace Rr 40	# of Pymts	Replace Rr 40	# of Pymts	Replace Rr 40	# of Pymts	FY	Budget Amount	
16-17	\$ 19,441	\$ 12,104	12			Payments															16-17	\$ 31,545	
17-18	\$ 19,441	\$ 12,104	12																		17-18	\$ 31,545	
18-19	\$ 14,793	\$ 12,104	12	\$ 3,150	5																18-19	\$ 30,047	
19-20	\$ 2,296	\$ 12,104	12	\$ 7,560	12	\$ 18,904	11														19-20	\$ 40,864	
20-21		\$ 2,017	2	\$ 7,560	12	\$ 20,690	12			\$ 7,633											20-21	\$ 37,900	
21-22				\$ 7,560	12	\$ 20,723	12			\$ 7,633	\$ 11,796	12	\$ 11,796	12							21-22	\$ 59,508	
22-23				\$ 7,560	12	\$ 20,723	12			\$ 7,633	\$ 11,796	12	\$ 11,796	12	\$ 14,520	12					22-23	\$ 74,028	
23-24				\$ 4,410	7	\$ 20,723	12			\$ 7,633	\$ 11,796	12	\$ 11,796	12	\$ 14,520	12					23-24	\$ 70,878	
24-25				\$ -		\$ 1,727	1			\$ 7,633	\$ 11,796	12	\$ 11,796	12	\$ 14,520	12	\$ 13,104	12			24-25	\$ 60,576	
25-26				\$ -							\$ 11,796	12	\$ 11,796	12	\$ 14,520	12	\$ 13,104	12	\$ 13,428	12	25-26	\$ 64,644	
26-27				\$ -											\$ 14,520	12	\$ 13,104	12	\$ 13,428	12	26-27	\$ 41,052	
27-28				\$ -													\$ 13,104	12	\$ 13,428	12	27-28	\$ 26,532	
28-29				\$ -													\$ 13,104	12	\$ 13,428	12	28-29	\$ 26,532	
29-30				\$ -															\$ 13,428	12	29-30	\$ 13,428	

**EXISTING WATER DEPT VEHICLES**

Plate #	Year	Make	Model	Paid Off	# Veh	Repl Year	Purpose
EL31	2019	Ford	Util Bdy	paid off	1	2031	Used by Water Foreman - Vinny McGinty
EL32?	2022	Ford	Util Bdy				Will be used by Chief Water Operator - Mark Alfieri, ordered in 7/21, should get in 8/22
old EL34	2010	Dodge	Sprinter	paid off	2	2022	Used primarily by Steve Holiday to work on wells and meter work orders - vehicle to be sold off when replaced
new EL 34	2022	Ford	Util Bdy				Will be used by Steve Holiday, ordered in 7/21, should get in 8/22
EL36	2014	GMC	Util Bdy	paid off	3	2026	Used by Al Larson
EL37	2003	Chevy	Silverado	paid off	4		Currently used by Asst Chief Water Operator, Jeff Paquet - was Mike Poole's old truck - retire if not needed by meter replacement gang
EL38	2016	GMC	Util Bdy	paid off	5	2028	Used primarily by the Chief Water Operator - Mark Alfieri - get new vehicle and hand down 38 to Asst CWO
EL40	2010	GMC	Pickup	paid off	6	2023	Used by Rob Cunningham - rob wilson's old tr - was spare
EL41	2005	Chevy	Pickup	paid off	6	2025	Used by Brian Chappell, was Pierre's old truck
EL47	2015	GMC	Sierra PL	paid off	7	2027	Used primarily by the Water Inspector - Pat Morris for work orders/inspections, got new engine in 2/22
EL48	2004	International	Dump	1/24	8	2026	Water main brooks-moving material - got new body in 2018, cab & chassis good
	2019	Valve Exc	Trailer	paid off		2035	
	2020	Mini Exc		6/24		2035	
		Backhoe					
	2019	Big Tex	Lg Trailer	1/24		2039	
	2016		Trailer				for Water Main breaks

# EAST LYME SEWER DEPT

## PROPOSED FY 21-22 OPERATING BUDGET - EXPENDITURES

Account Description	Acct #	Actual FY 19-20	Actual FY 20-21	Cur. Bdgt FY 21-22	Proj EOY FY 21-22	Prop Budget FY 22-23	Diff w/FY21-22 Bdgt	
							Amt	%
FICA/Medicare	114-100-121	\$ 38,400	\$ 40,184	\$ 42,000	\$ 37,316	\$ 42,500	\$ 500	1.19%
Vehicle - lease Payment	200-100-006	\$ 28,688	\$ 28,529	\$ 28,558	\$ 28,558	\$ 28,558	\$ (0)	0.00%
<b>Salaries - Field Personnel</b>	300-100-101	\$ 265,328	\$ 239,956	\$ 289,800	\$ 276,404	\$ 306,900	\$ 17,100	5.90%
Field OT	300-100-102	\$ 47,900	\$ 56,245	\$ 56,000	\$ 51,868	\$ 58,300	\$ 2,300	4.11%
Personnel Benefits	300-100-122	\$ 90,600	\$ 45,542	\$ 155,500	\$ 139,366	\$ 151,600	\$ (3,900)	-2.51%
<b>Treatment Plnt &amp; Sys Fee</b>	300-610-210	\$ 601,913	\$ 770,824	\$ 765,944	\$ 862,633	\$ 955,200	\$ 189,256	24.71%
<b>Maint. of Pump St Equip</b>	300-610-215	\$ 74,659	\$ 65,615	\$ 74,500	\$ 85,074	\$ 80,000	\$ 5,500	7.38%
Maint of Wet Wells	300-610-217	\$ 53,000	\$ 31,571	\$ 50,000	\$ 56,347	\$ 55,000	\$ 5,000	10.00%
Maint of System	300-610-220	\$ 16,961	\$ 32,049	\$ 10,000	\$ 12,688	\$ 11,000	\$ 1,000	10.00%
I/I Improvements	300-610-221	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.00%
Materials & Supplies	300-610-225	\$ 9,766	\$ 12,226	\$ 10,200	\$ 12,200	\$ 10,500	\$ 300	2.94%
<b>Utilities</b>	300-610-230	\$ 165,196	\$ 157,605	\$ 160,650	\$ 160,650	\$ 162,000	\$ 1,350	0.84%
<b>Telephones</b>	300-610-231	\$ 5,317	\$ 6,450	\$ 5,900	\$ 5,963	\$ 5,900	\$ -	0.00%
<b>Fuel Oil &amp; Gas</b>	300-610-235	\$ 22,019	\$ 19,379	\$ 21,800	\$ 17,680	\$ 28,800	\$ 7,000	32.11%
Chemicals	300-610-240	\$ 103,578	\$ 123,429	\$ 118,450	\$ 120,280	\$ 124,400	\$ 5,950	5.02%
<b>O&amp;M Exp</b>	300-610-250	\$ 9,583	\$ 10,593	\$ 14,140	\$ 14,615	\$ 15,140	\$ 1,000	7.07%
Maint of Vehicles	300-610-260	\$ 6,649	\$ 8,899	\$ 7,000	\$ 9,000	\$ 8,500	\$ 1,500	21.43%
<b>Salaries - Admin</b>	400-100-101	\$ 228,318	\$ 240,083	\$ 202,400	\$ 215,708	\$ 189,600	\$ (12,800)	-6.32%
Personnel Benefits	400-100-121	\$ 42,154	\$ 82,465	\$ -	\$ -	\$ -	\$ -	
<b>Legal &amp; Accounting</b>	400-200-140	\$ 23,300	\$ 24,480	\$ 27,300	\$ 19,300	\$ 20,300	\$ (7,000)	-25.64%
<b>Outside Services</b>	400-200-210	\$ 9,656	\$ 22,957	\$ 17,600	\$ 17,974	\$ 21,600	\$ 4,000	22.73%
Insurance PDL	400-200-290	\$ 33,171	\$ 41,979	\$ 36,900	\$ 36,900	\$ 38,800	\$ 1,900	5.15%
Prof Development	400-300-243	\$ 264	\$ 150	\$ 1,100	\$ 1,100	\$ 1,200	\$ 100	9.09%
Supplies & Misc	400-300-320	\$ 1,887	\$ 1,797	\$ 2,100	\$ 2,307	\$ 2,200	\$ 100	4.76%
New Services/Projects	500-500-330	\$ 80,500	\$ -	\$ 80,500	\$ 20,000	\$ 80,500	\$ -	0.00%
Contingency	600-600-400	\$ 67,351	\$ 95,341	\$ 50,000	\$ 81,727	\$ 50,000	\$ -	0.00%
Op Transfer Out	800-800-801	\$ -	\$ 25,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	0.00%
<b>TOTAL EXPENSES</b>		\$ 2,026,158	\$ 2,183,351	\$ 2,259,342	\$ 2,316,658	\$ 2,479,498	\$ 220,156	9.74%
				Minus Carryover from FY 20-21	\$ (58,302)		\$ 30,900	1.37%
				Proj Spending for FY 21-22 Budget	\$ 2,258,355			
				Over/(Under) Budget	\$ (987)			

*90% re treatment plant -*

## PROPOSED FY 21-22 OPERATING BUDGET - REVENUES

Account Description	Acct #	Actual FY 19-20	Actual FY 20-21	Cur. Bdgt FY 21-22	Proj EOY FY 21-22	Prop Budget FY 22-23	Diff FY 21-22	Diff FY 21-22
Metered Sewer Service	01-100-600	\$ 465,750	\$ 364,570	\$ 373,744	\$ 435,556	\$ 451,541	\$ 77,797	20.82%
Metered (Water) Sew. Serv	01-100-610	\$ 1,548,074	\$ 1,689,398	\$ 1,753,115	\$ 1,727,175	\$ 1,748,470	\$ (4,645)	-0.26%
Delinquent Int	01-100-621	\$ 5,179	\$ 7,053	\$ 7,650	\$ 4,500	\$ 7,650	\$ -	0.00%
Inspection Fees (Billed)	05-100-043	\$ 7,956	\$ -	\$ 2,600	\$ -	\$ -	\$ (2,600)	-100.00%
Maintenance Fees *	05-100-044	\$ 6,667	\$ 5,645	\$ 6,200	\$ 6,200	\$ 6,820	\$ 620	10.00%
Permits	05-100-550	\$ 4,215	\$ 5,780	\$ 6,800	\$ 4,000	\$ 6,800	\$ -	0.00%
Payment from SAF		\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	
Operating Transfers In	08-800-810	\$ 89,107	\$ 81,328	\$ 109,233	\$ 109,233	\$ 133,218	\$ 23,985	21.96%
<b>TOTAL REVENUE</b>		\$ 2,126,948	\$ 2,153,773	\$ 2,259,342	\$ 2,286,664	\$ 2,479,498	\$ 220,156	9.74%
<b>TOTAL EXPENSES</b>		\$ 2,026,158	\$ 2,183,351		\$ 2,258,355	\$ 2,479,498		
<b>DIFFERENCE</b>		\$ 100,790	\$ (29,578)		\$ 28,309	\$ 0		

EAST LYME WATER & SEWER COMMISSION

APR 26 2022

AGENDA #

4

*Approved Attachment 4/26/22*

# EL SEWER DEPT - Vehicle Acquisition Program

Line Item # 06-01-200-100-007

\* split 50/50 w/s    \* split 50/50 w/ s

Desc.	Pat W	Rick	New Flatbed Tr - PJ		valve ex & vac. tr	Ford Escape	Mech	Brian **	Vince
Purch Yr	2015	2019	2020		2020	2020	2022	2024	2027
Plate #	EL 45	EL 43	EL 35			Util Eng Veh	EL 39	EL 33	EL 45
Total Cost			\$ 41,000		\$ 63,400	\$ 23,700	\$ 150,000	\$ 60,000	\$ 65,000
Payment	\$ 853.89	\$ 881.99	\$ 750.00	\$ 707	\$ 571	\$ 213	\$ 2,500	\$ 1,120.00	\$ 1,230.00
Int Rate			\$ 1,491	\$ 1,491	\$ 1,141	\$ 426	*		
			3.05%	\$ 1,498	3.05%	3.05%	0.00%	4.50%	5.00%

\*\* new truck goes to sewer foreman el45 goes to brian

**PAYMENTS**

\* pay directly from sewer assessment fund

FY	Pat W	Rick	New Flatbed Tr - PJ		valve ex & vac. tr	Ford Escape	Mech	Brian **	Vince	FY	Budgeted Amount		
15-16	\$ 10,247	12								15-16	\$ 10,247		
16-17	\$ 10,247	12								16-17	\$ 10,247		
17-18	\$ 10,247	12								17-18	\$ 10,247		
18-19	\$ 10,247	12	\$ 9,702	11						18-19	\$ 19,949		
19-20	\$ 1,708	2	\$ 10,584	12	\$ 16,397	11				19-20	\$ 28,688		
20-21			\$ 10,584	12	\$ 17,945	12				20-21	\$ 28,529		
21-22			\$ 10,584	12	\$ 17,974	12				21-22	\$ 28,558		
22-23			\$ 10,584	12	\$ 17,974	12				22-23	\$ 28,558		
23-24			\$ 882	1	\$ 17,974	12	\$ -	12		23-24	\$ 18,856		
24-25					\$ 1,498	1	\$ -	12	\$ 13,440	12	\$ 14,938		
25-26							\$ -	12	\$ 13,440	12	\$ 13,440		
26-27							\$ -	12	\$ 13,440	12	\$ 13,440		
27-28									\$ 13,440	12	\$ 28,200		
28-29									\$ 13,440	12	\$ 28,200		
	\$ 42,695	50	\$ 52,919	60	\$ 89,762	60	\$ -	60	\$ 67,200	60	\$ 29,520	24	\$ 282,096

**EXISTING SEWER DEPARTMENT VEHICLES**

Plate #	Year	Make	Model	Veh #	Paid Off	Repl Yr	Purpose
EL33	2006	Chevy	Util Bdy	1	paid off	2024	Primarily used by Brian Webster
EL 35	2020	Ford	Util Bdy	2	2025	2032	Primarily used by PJ Levanti
EL39	2006	Chevy	Pickup	3	paid off	2022	Primarily used by Tim K. - looking to replace with a service truck
EL42	1994	Int.	Jetter	4	paid off		Used sporadically to clean out sewer lines
EL43	2019	Ford	F350 PU	5	2024	2031	Used by Utility Superintendent - Rick Pape
EL45	2015	GMC	Sierra	6	paid off	2027	Primarily used by Vince Bartelli - assuming Vince moves into Pat's current truck