

EAST LYME BOARD OF SELECTMEN  
REGULAR MEETING OF MAY 4, 2022  
MINUTES

PRESENT: Kevin Seery, Rose Ann Hardy, Dan Cunningham, Bill Weber and Anne Santoro

EXCUSED: Ann Cicchiello

ALSO PRESENT: Finance Director Anna Johnson, Senior Center Director Cathy Wilson, Public Works Director Joe Bragaw, Planning Director Gary Goeschel

Mr. Seery called the scheduled public hearing to order at 7:00 p.m. and he stated that this public hearing was not properly noticed and will be postponed until May 18<sup>th</sup>. He called for a motion to adjourn said public hearing.

**MOTION (1)**

Mr. Cunningham MOVED to adjourn the public hearing at 7:01 p.m.

Seconded by Ms. Santoro. Motion passed 5-0.

Mr. Seery called the regular meeting of the East Lyme Board of Selectmen to order at 7:01 p.m. and Mr. Erik Quinn led the Pledge of Allegiance.

1b. Additional Agenda & Consent Items

There were none.

1c. Delegations

There were none.

1d. Approval of Minutes

**MOTION (2)**

Mr. Cunningham MOVED to approve the Special Meeting Minutes of April 14, 2022, as submitted.

Seconded by Ms. Hardy. Motion passed 5-0.

DISCUSSION: Mr. Weber stated that although he was not in attendance at the meeting of April 20<sup>th</sup>, he has watched the video and is prepared to vote on the minutes. Ms. Santoro stated that on page three under ex-officio reports, Ms. Cicchiello reported on the Historic Properties commission, not Ms. Santoro. Ms. Santoro reported on the Board of Education and Water & Sewer.

**MOTION (3)**

Ms. Santoro MOVED to approve the Regular Meeting Minutes of April 20, 2022, as amended.

Seconded by Mr. Cunningham. Motion passed 5-0.

1e. Consent Calendar

**MOTION (4)**

Ms. Santoro MOVED to approve the consent calendar for the regular meeting of May 4, 2022, in the amount of \$8,813.71.

Seconded by Mr. Weber. Motion passed 5-0.

2a. Special Appropriation – Police Computers JAG Grant

**MOTION (5)**

Ms. Santoro MOVED to approve an appropriation in the amount of \$25,000 to CNRE fund 32 and establish an account titled, "JAG Grant Projects," authorize purchase from Star

FILED

May 11 2022 AT 9:00 AM/PM

*Ann Cicchiello*

EAST LYME TOWN CLERK

Board of Selectmen  
Regular Meeting of May 4, 2022  
1 of 5

Computers and forward to the Board of Finance for approval. NOTE: This requires a Town Meeting.

Seconded by Ms. Hardy. Motion passed 5-0.

2b. Special Appropriation – Senior Center Van 5310 Grant

DISCUSSION: Ms. Wilson stated that this is the fourth van that the Town has procured through this grant. She noted that delivery on this van has been postponed slightly and is now expected to arrive late 2022 or early 2023.

**MOTION (6)**

Ms. Santoro MOVED to approve an appropriation in the amount of \$70,284 in CNRE Fund 32 for the purchase of a new sixteen passenger and two wheelchair bus to be utilized at the Senior Center – Delivery expected late 2022 / early 2023 - to account number 32-40-400-700-702 "COA DOT 5310 Bus" and forward to the Board of Finance for approval. NOTE: This requires a Town Meeting.

Seconded by Mr. Cunningham. Motion passed 5-0.

2c. Appropriation - Affordable Housing Consultant

DISCUSSION: Mr. Goeschel, Town Planner, stated that the planning commission appointed a subcommittee to hire a consultant to work with the commission through the affordable housing process. The subcommittee reviewed applications and chose Goman and York to provide consulting services for work on the affordable housing plan. Mr. Goeschel stated that he would be applying for a year extension, which if granted would allow up to October 2023 for these funds to be expended.

**MOTION (7)**

Ms. Santoro MOVED to approve a special appropriation in the amount of \$15,000 in CNRE Fund 32 to an account to be established titled, "Affordable Housing Planning Grant" for the grant awarded by the State Department of Housing for professional consulting and technical services to update the Plan of Affordable Housing and forward to the Board of Finance for approval. NOTE: This requires a Town Meeting.

Seconded by Mr. Cunningham. Motion passed 5-0.

2d. Approve Affordable Housing Consultant Contract

**MOTION (8)**

Ms. Santoro RESOLVED to authorize the First Selectman to execute a contract in the name and on behalf of the Town with Gorman & York, of East Hartford, Connecticut for the preparation, updating and adoption of the East Lyme Affordable Housing Plan in the form presented to the Board of Selectmen at its meeting of May 4, 2022.

Seconded by Ms. Hardy. Motion passed 5-0.

2e. CNRE Trash Truck Engine Repair

DISCUSSION: Mr. Bragaw stated that since the Town was able to purchase a new trash truck with ARP funds, the plan now is to take the two spare trucks and combine them into one dependable, working trash truck, which requires the replacement of a motor. Having a backup trash truck is imperative.

**MOTION (9)**

Ms. Santoro MOVED to approve a special appropriation in the amount of \$23,000 from CNRE Account 32-30-400-700-999 PWD – Reserve to replace the existing engine in one of the Town's garbage trucks (76EL) and forward to the Board of Finance for approval. NOTE: This requires a town meeting.

Seconded by Mr. Weber. Motion passed 5-0.

2f. CNRE Surcharge NIP Bottle Funds Return

DISCUSSION: SB 1037 (AN ACT CONCERNING SOLID WASTE MANAGEMENT) was adopted, and it establishes that Connecticut liquor wholesalers will begin collecting a 5-cent surcharge on 50ml "nip" liquor bottles, the revenue of which will go to cities and towns to fight the widespread litter of these liquor bottles. The purpose is to help eliminate a large amount of trash in parks and along roadways and trailways. This is a surcharge, not a deposit. It was implemented in October 2021. Starting in April 2022 and every six months after, the funds for each bottle will be paid by the distributor to the municipality. The funds can be used for reducing the impact of solid waste, from hiring a coordinator, to buying storm drains that keep trash out, to street sweepers. We received our first check from this process in the amount of \$12,421.80 (248,436 bottles). We expect the next six months to be greater as it includes our peak seasonal months. Our Main Street representatives have contacted me with some suggestions for use of these funds, for example, additional trash cans. Allocation of the funds will be in accordance with our appropriations process.

**MOTION (10)**

Ms. Santoro MOVED to establish corresponding revenue and expenditure accounts in CNRE Fund 32 for the purpose of setting aside funds collected for the 5-cent surcharge on 50ml "nip" liquor bottles in accordance with SB 1037 – AN ACT CONCERNING SOLID WASTE MANAGEMENT and forward to the Board of Finance for approval. Account to be titled, "Surcharge – SB 1037".

Seconded by Ms. Cunningham. Motion passed 5-0.

2g. Ratify Departmental Transfers

**MOTION (11)**

Ms. Santoro MOVED to ratify departmental transfers in the amount of \$526,210.50 processed for fiscal year end June 30, 2022 and to forward to the Board of Finance for approval.

Seconded by Mr. Cunningham. Motion passed 5-0.

2h. CNRE PWD Storm Isais

**MOTION (12)**

Ms. Santoro MOVED to approve a special appropriation in CNRE Fund 32 to account 32-30-400-700-999 titled, PWD Reserve for future allocation for Publics Works Department equipment and forward to the Board of Finance for approval. NOTE: This requires a town meeting.

Seconded by Mr. Cunningham. Motion passed 5-0.

2i. Appointments to Boards/Commissions

**MOTION (13)**

Ms. Santoro MOVED to appoint Erik Quinn, 19 Hillwood Drive, Niantic to serve as a Deputy Fire Marshal for the Town of East Lyme with a term to expire on January 5, 2026.

Seconded by Mr. Cunningham. Motion passed 5-0.

**MOTION (14)**

Ms. Santoro MOVED to appoint Marc Salerno, 8 Bobwhite Lane, East Lyme, as Deputy Town Meeting Moderator for the Town of East Lyme with a term to expire on January 5, 2026.

Seconded by Ms. Hardy. Motion passed 5-0.

3a. PSB Masonry Repair

DISCUSSION: The new public safety building was constructed in the 1980's using split faced block, which has known permeability issues. The replacement of the roof has stopped all the building water intrusion issues. The excessive permeability of the block is still a minor issue and should be rectified to make the building retrofit 100% complete. Repairing permeability

issues in masonry is a very specialized field, and a request for proposals was put out to 4 Architectural firms that we know are qualified. Two RFP's were received, and Silver Petrucelli was selected. Phase I of the project includes evaluation of the permeability of the exterior of the new public safety building, provide solution options, a cost estimate, and the production of construction plans and specifications for a cost of \$15,200. The proposal also included a price of \$5,600 for bidding and construction oversight which is not included in this appropriation. After phase I is complete, phase II (\$5,600) and the cost of the repair can be appropriated separately.

**MOTION (15)**

Ms. Santoro MOVED to approve a Special Appropriation in the amount of \$15,200 for the evaluation of the permeability of the exterior of the new public safety building, provide solution options, a cost estimate, and the production of construction plans and specifications to an account to be established in the project Fund 57 titled, "PS Building Masonry Repair" source of funding to be from Bond and Note Sale Premium Funds, and forward to the Board of Finance for Approval. NOTE: This requires a town meeting. Seconded by Ms. Hardy. Motion passed 5-0.

3b. FEMA Flood Ordinance – Schedule Public Hearing

**MOTION (16)**

Ms. Santoro MOVED the following:

TOWN OF EAST LYME BOARD OF SELECTMEN NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF AN AMENDMENT TO AN ORDINANCE ENTITLED: "Flood Damage Prevention" Town Ordinance Chapter 151. Notice is hereby given, of a public hearing to be held by the East Lyme Board of Selectmen at 7:00 pm on May 18, 2022, at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic, Connecticut to consider the adoption of an amendment to an ordinance entitled: "Flood Damage Prevention" Town Ordinance Chapter 151. Said ordinance provides regulatory controls for flooding in the Town of East Lyme. A copy of the full text of the proposed ordinance is on file for public inspection at the office of the East Lyme Town Clerk, 108 Pennsylvania Avenue, Niantic, Connecticut and at <http://www.eltownhall.com/> to which reference may be had. Interested persons are invited to attend and be heard. Dated at East Lyme, Connecticut on this day May 4, 2022. EAST LYME BOARD OF SELECTMEN  
Seconded by Mr. Cunningham. Motion passed 5-0.

4a. Ex-Officio Reports

Ms. Santoro reported that the Town Building Committee discussed the Lillie B. Haynes gymnasium floor repair, and it is scheduled to be worked on after school lets out. Regarding the public safety building project, things are wrapping up there also with nothing major to report. She reported that the library has published their annual report, and that they have created new library cards that are more fun for the kids and that can be requested by the adults as well. The library is celebrating its 125<sup>th</sup> anniversary this year. Ms. Santoro reported that the library has passed the Library Bill of Rights, which, amongst other things, ensures lack of censorship and protects patrons from having their personal information disseminated.

Mr. Cunningham reported that two applications were discussed and approved at the last Zoning Commission meeting. He reported that he attended a dinner at the Elks Club in New London where they honored three people from the community, one of which is Rena Powers who runs The Blue Door here in East Lyme. The Blue Door is an organization that provides medical supplies donated from people in the community to those who cannot afford them.

4b. First Selectman's Report

Mr. Seery reported that the little league held their opening ceremonies, at which time they honored Smith's Acres and Niantic Plumbing for their support. He attended the annual

LAX2LIVE lacrosse match between East Lyme and Stonington and a fun time was had while supporting Brian's Healing Hearts; thank you to the Dagle's for all they do in our community. Mr. Seery stated that the Parks and Recreation Director will be at the next meeting to talk about putting in compost bathrooms at all three of our beaches. Also at our next meeting will be Alex Klose, Town Engineer, who will be talking to us about a sidewalk improvement grant that he is working on. He reported that the new garbage truck has been received and is in service. Mr. Seery stated that he has been presented some information on beach erosion caused by Hurricane Sandy and remediation measures that we might be eligible for. This year's annual Memorial Day Parade will start at 2pm on Monday, May 30<sup>th</sup>; the vigil will be held on Sunday, May 29<sup>th</sup> at 6pm on Liberty Green. Mr. Seery announced that the Fire Marshal has resigned and that he has someone lined up to be the interim Fire Marshal until a permanent replacement is hired.

Mr. Seery reported that the Annual Town Meeting will be held on Monday, May 9<sup>th</sup> at East Lyme High School, and will be adjourned to referendum on May 19<sup>th</sup> at the East Lyme Community Center; the polls will be open from 8:00 a.m. until 8:00 p.m. to vote on the budget. He stated that the Town realized \$1.3 million from the recent tax sale and that those proceeds will be used to offset this year's budget using a 98.2% collection rate.

He reported that the water and sewer rates would be going up, but that our rates are still lower than surrounding towns. Mr. Seery reported that the town attorney is working to finalize the agreement and form that will be filled out by all of the ARP funds recipients, and we hope to have those funds and documentation distributed soon. Mr. Seery reported that the IT group is working to install equipment to allow for hybrid meetings.

5. Communications - 2021 Final Grand List Figures as amended by the Board of Assessment Appeals, attached hereto as Exhibit 1.

6. Public Comment  
There was none.

7. Selectman's Response  
There was none.

8. Executive Session

**MOTION (17)**

Ms. Santoro MOVED to enter into executive session at 7:58 p.m. for the purpose of discussing a real estate matter, Hathaway Farms LLC.  
Seconded by Mr. Cunningham. Motion passed 5-0.

Returned to the regular meeting at 8:19 p.m. Ms. Santoro stated that no formal votes were taken in executive session.

9. Adjourn

**MOTION (18)**

Mr. Cunningham MOVED to adjourn the May 4, 2022, regular meeting of the East Lyme Board of Selectmen at 8:20 p.m.  
Seconded by Mr. Weber. Motion passed 5-0.

Respectfully Submitted By:



Sandra Anderson  
Recording Secretary

Exhibit 1

#5  
Correspondence



**OFFICE OF THE ASSESSOR**

TO: Kevin Seery, First Selectman  
Board of Selectmen  
Anna Johnson, Finance Director  
Board of Finance  
Christine Dixon, Tax Collector

FROM: Diane Vitagliano

DATE: April 21, 2022

SUBJECT: 2021 FINAL GRAND LIST FIGURES  
AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals (BAA) conducted informal hearings April 5-April 14. There were eighty seven (87) real estate appeals, two (2) personal property appeals and no supplemental motor vehicle appeals. Ruling of the BAA is as follows:

Real estate assessment reduction was \$1,702,784  
Personal property assessment reduction was \$4550

BAA members reviewed all appeals accordingly. Each appellant has been notified of the Board's decision regarding their appeal. A copy of the certified grand list summary page as amended by the Board of Assessment Appeals is attached for your records.

**2021 NET TAXABLE GRAND LIST  
AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS**

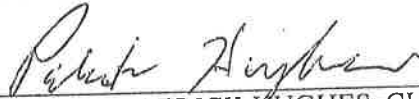
REAL ESTATE	2,481,780,583
MOTOR VEHICLE	203,775,583
PERSONAL PROPERTY	76,373,292
NET TAXABLE GRAND LIST	2,761,929,458

baafinalfigures2021g1

**GRAND LIST OF TAXABLE PROPERTY**  
**AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS**  
**AS OF OCTOBER 1, 2021**  
**TOWN OF EAST LYME**

	<u>GROSS</u>	<u>EXEMPTIONS</u>	<u>NET</u>
REAL ESTATE	2,491,514,367	8,031,000	2,481,780,583
MOTOR VEHICLES	206,435,685	2,660,102	203,775,583
PERSONAL PROPERTY	78,303,022	1,925,180	76,373,292
TOTAL	2,776,253,074	12,616,282	2,761,929,458

I, PATRICK HUGHES, CHAIRMAN, BOARD OF ASSESSMENT APPEALS FOR THE TOWN OF EAST LYME, CONNECTICUT, HEREBY CERTIFY THAT THE ABOVE GRAND LIST FIGURES ARE TRUE AND CORRECT AS AMENDED BY THE BOARD OF ASSESSMENT APPEALS TO THE BEST OF MY KNOWLEDGE AND BELIEF.



\_\_\_\_\_  
PATRICK HUGHES, CHAIRMAN  
BOARD OF ASSESSMENT APPEALS

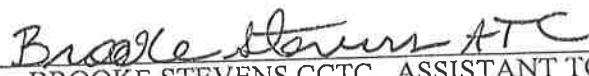
STATE OF CONNECTICUT)

EAST LYME, CONNECTICUT

APRIL 21, 2022

COUNTY OF NEW LONDON)

SUBSCRIBED AND SWORN TO BEFORE ME THIS 21ST DAY OF APRIL



\_\_\_\_\_  
BROOKE STEVENS CCTC, ASSISTANT TOWN CLERK

Town of East Lyme  
2021 GRAND LIST SUMMARY

\* Includes BAA \*

	Number of Accounts	Gross Assessment	Total Exemptions	Net Assessment
MOTOR VEHICLE	17,612	206,435,685	2,660,102	203,775,583
PERSONAL PROPERTY	1,064	78,298,472	1,925,180	76,373,292
TAX FROZEN REAL ESTATE	0	0	0	0
STATE BENEFIT REAL ESTATE	163	32,645,730	926,000	31,719,730
ALL OTHER TAXABLE REAL ESTATE	8,902	2,457,165,853	7,105,000	2,450,060,853
SUBTOTAL REAL ESTATE	9,065	2,489,811,583	8,031,000	2,481,780,583
GRAND TOTALS	27,741	2,774,545,740	12,616,282	2,761,929,458
TAX EXEMPT REAL ESTATE	292	287,845,160		
TAX EXEMPT PERSONAL PROPERTY	0	0		
TAX EXEMPT MOTOR VEHICLE	0	0		