

**TOWN BUILDING COMMITTEE
REGULAR MEETING MINUTES
APRIL 21, 2022
VIA ZOOM**

Present: Ray O'Connor, Chairman
Gene Carini
John Rhodes
Jerry Fortier

FILED

April 22, 2022 AT 2:41 AM/PM

Bradley Stearns ATC

Absent: Dean Fiscus, Abe Fisher and Tom Como

EAST LYME TOWN CLERK

Also Present: Ed Noble, Noble Construction
Anna Johnson, Town Finance Director
Anna Santoro, Ex-Officio, Board of Selectmen
John Way, Fire Marshal
Christian Lund, Director of Facilities of the School
Steve June, Architect

CALL TO ORDER. Chairman O'Connor called the Town Building Committee Regular Meeting of April 21, 2022 to order at 6:02 p.m.

1. APPROVAL OF MINUTES

March 17, 2022. Mr. O'Connor asked for additions, deletions or corrections to the March 17, 2022 Town Building Committee Regular Meeting Minutes.

MOTION (1): Mr. Carini moved to approve the March 17, 2022 Town Building Committee Regular Meeting Minutes, as presented. Seconded by Mr. Fortier. Mr. Rhodes abstained from voting. (3-0-1) Motion carried.

- 2. **PUBLIC COMMENTS.** There were no public comments.
- 3. **CORRESPONDENCE.** There was no new correspondence.
- 4. **OLD BUSINESS.** There was no discussion of old business.
- 5. **NEW BUSINESS.**

Elementary School Project:

LBH Library floor moisture repair. Mr. Lund reported he sent Mr. O'Connor the only proposal he received--BCI's Proposal, dated February 17, 2022 for labor and materials for moisture tests on the floor in the amount of \$892.50 and proposal dated March 14, 2022 for labor and materials to install 375 yards of Mohawk Textural Effects carpet tile in the amount of \$40, 800. A test will be done ahead of time and the work will be done in the summer. Mr. Lund recommended BCI's proposals, because BCI is the state contractor.

Bill Payments.

MOTION (2): Mr. Fortier moved to approve BCI proposal for tests on the floor in the amount of \$892.50 and BCI proposal for Textural Effects carpet tile in the amount of \$40,800. Seconded by Mr. Fiscus. (4-0) Unanimous.

Mr. Lund left the meeting.

Public Safety Building

Close out items. Mr. O'Connor reported the Public Safety Building is now occupied. Everyone he has spoken to is happy with the building. The OMN manuals are in binders. Mr. June stated he has two copies for the Town.

Mr. June felt the only other issue is for the sill for the entrance door that is missing. Mr. Noble agreed to have Ruby Glass take a look at it.

New Roof Warranty. Mr. O'Connor stated the exhaust fan on the roof is hitting the housing. Mr. June stated he will contact the roofing contractor. Mr. O'Connor asked if we have received the twenty-year warrantee on the roof? Mr. June stated he has it.

Budget Review. Ms. Johnson reported there remains \$200,000 in Purchase Order encumbrances for outstanding invoices that have not been submitted. Mr. O'Connor reported one is \$117,000 from Utility Communications. Mr. O'Connor added also change order revision PCON58 for bonding adjustment in the amount of \$7,636.37. This was approved for \$7040,00 in January. This revision was due to a change order for the roof.

MOTION (3): Mr. Rhodes moved to approve Change Order PCON58 to Utility Communications in the amount of \$7,636.37. Seconded by Mr. Fortier. (4-0) Unanimous.

6. PAYMENT OF BILLS.

1. A bill was received from Noble Construction in the amount of \$45,561.63 which includes no retainage.

MOTION (4): Mr. Carini moved to approve bill from Noble Construction in the amount of \$45,561.63. Seconded by Mr. O'Connor. (4-0) Unanimous.

Mr. Fortier stated you mentioned as-builts. Are there any other outstanding items? Mr. June stated there are none other than the sill. Mr. O'Connor asked what is the timing on the as-builts? Mr. Noble stated he has one-half of the drawings to be attached. He will give them to Mr. June and then Mr. Bragaw will receive them. Ms. Johnson asked when can we expect delivery of the drawings? Mr. Noble replied no later than Monday. Ms. Johnson asked if they will be delivered on Monday or Tuesday? Mr. June stated it will be delivered by Tuesday morning. Ms. Johnson added she wishes to have everything coordinated. Mr. O'Connor stated he appreciated Mr. Noble's coordination. Mr. Noble felt all Committee members worked hard and he thanked them for their efforts.

2. Mr. O'Connor reported he received Invoice #21-201, dated January 18, 2022 from Intelligence Signage, Inc. in the amount of \$1,715. This invoice was for signs inside the building with braille markers. Mr. OConnor stated the Building Inspector has put them up.
3. Mr. O'Connor stated he received Invoice #1043131, dated February 1, 2022 in the amount of \$1,000; Invoice 1062347, dated March 1, 2022 in the amount of \$2,000; and Invoice #1083757, dated April 1, 2022 in the amount of \$3,000 all from Crown Castle.

Mr. Rhodes asked if there were any other items encumbered? Ms. Johnson stated there is Purchase Order with \$8800 remaining. Mr. O'Connor added Chief Finklestein informed him that was how it was negotiated.

MOTION (5): Mr. Rhodes moved to approve the above bills, as presented. Seconded by Mr. Carini. (4-0) Unanimous.

Mr. O'Connor asked Mr. Way if he was happy with his new office? Mr. Way replied he is.

7. ITEMS FOR FUTURE AGENDAS

Next Meeting: May 19, 2022

MOTION (6): Mr. Fortier moved to adjourn the April 21, 2022 Town Building Committee Meeting at 6:25 p.m. Seconded by Mr. O'Connor. (4-0) Unanimous.

Respectfully Submitted,

Frances Gheri, Recording Secretary