

**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES
APRIL 27, 2022**

Present: Gary Lakowsky, Chairman
Robert Seifel
Maggi Prokop
Richard MacDonald
Cheri Meier

Also Present: Donna Massung

I. CALL TO ORDER Chairman Lakowsky called the April 27, 2022 Brookside Farm Museum Meeting to order at 7:03 p.m.

II. APPROVAL OF MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the Brookside Farm Museum Minutes of March 23, 2022.

MOTION (1): Mr. Seifel moved to approve the March 23, 2022 Brookside Farm Museum Minutes, as presented. Seconded by Ms. Prokop. (4-0) Unanimous.

III. REPORTS

- a. Agenda Additions. There were no additions to the Agenda.
- b. Public Delegations. Ms. Massung had nothing new to report.

Mr. Lakowsky reported on behalf of the Lions Club he gave a check for \$500 to the Friends. He added Linda Brouard gave a \$50 deposit to the Friends for a Memorial for her husband, Professor of Architect at Yale, who worked with the students on building the Brookside Farm barn.

Commission member Cheri Meier arrived.

- c. Ex-Officio. Mr. Cunningham was unable to be present and there was no report.
- d. Curator
 - 1. Advertising. Mr. Lakowsky drafted an ad to be placed in the Post Road Review and/or the Day newspaper for a summer intern or docent for three hours for three days from July 6 to September 4.
- e. Chairman

FILED

April 27, 2022 AT 1:01 AM (PM)
Brooks Stewart ATC
EAST LYME TOWN CLERK

Mr. Lakowsky informed the Commission effective May 1, 2022 he will no longer be a member of the Commission. He has sent a letter to the First Selectmen as well as commission members.

f. Financial

1. Status Update. Mr. Lakowsky reported \$9,984.62 remains in its 2021/2022 budget.
2. Presentation of Bills. No bills were presented.
3. 2022/2023 Budget. Mr. Lakowsky reported \$2,000 was cut from the Brookside Farm Museum 2022/2023 budget for a salary for a Curator.

g. Collections

1. Mr. Lakowsky showed the Commission framed drawings by Steven Marks Hamilton for the house. Ms. Prokop asked if they were to be entered into our collection. She was informed they will.

Mr. MacDonald reported he received donations for the house at his home. Mr. Lakowsky agreed to go through the items.

h. Correspondence. No new correspondence was received.

IV. OLD BUSINESS

a. Property Maintenance

1. General Maintenance Report. Mr. Lakowsky walked the Brookside Farm Museum grounds. He informed the Commission six or eight limbs of a large tree fell down.
2. Split Rail Fence. Mr. Lakowsky reported two more posts and two sets of railings are needed for the split rail fence.
3. Painting. Money for painting the house is in the Public Works budget.
4. Cellar Doorway. Mr. Lakowsky has spoken to Ron Bence about the cellar doorway.

b. Museum Development. Ms. Prokop reported she gave a tour of the house to the High School Archeology Class on April 11. It went very well.

c. Events. There was nothing new to report on events.

V. NEW BUSINESS

a. Property Maintenance.

1. Clean Up Day April 30. Clean up Day will be from 9 a.m. to noon.

The Lions and Leos will help on clean up day. The town will supply a large truck.

Ms. Meier stated the barn needs to be cleaned up before the Lions use the barn.

The table needs to be set up in the dining room. The children's room needs to be set up. Everyone was asked to wear masks. Mr. Lakowsky will bring his truck and Mr. MacDonald will bring his wheelbarrow.

- b. Museum Development. There was no discussion on museum development.
- c. NEMA and CHLO
 - 1. Web page, Facebook and Administrator. There has been discussion with the Sandi Anderson, the First Selectman's Secretary, requesting her help with the Brookside Farm Museum webpage. Ms. Meier and Ms. Anderson will work together on it.
- d. Historical Properties Commission. Ms. Prokop reported the Historical Properties Commission has a new member.
- e. June 11th Small Museum Day. This Commission will participate in Small Museum Day. Artifacts will be displayed. Archeology students will be present. Ms. Prokop agreed to give tours.

IV. ADJOURNMENT

MOTION (2): Ms. Prokop moved to adjourn the April 27, 2022 Brookside Farm Museum April 27, 2022 Regular Meeting at 7:45 p.m. Seconded by Mr. MacDonald. (5-0) Unanimous

Respectfully submitted,

Frances Gheri, Recording Secretary