

**East Lyme Parks and Recreation Commission
Regular Meeting Minutes
March 10, 2022**

Present: Tom Beebe, Chairman
Jackie Curry
Todd Donovan
Kathleen Kovalanka

FILED

March 14, 2022 AT 3:07 AM/PM

Absent: Sue Kumro
Pat Larkin
Robert Tukey

Kyrra L. Strain ATC
EAST LYME TOWN CLERK

Also Present: Dan Cunningham, Ex officio member of the Board of Selectman
David Putnam, Director of Parks and Recreation

1. **Call to Order.** Chairman Beebe called the March 10, 2022, Parks and Recreation Commission Meeting to order at 7:00 p.m. The Pledge of Allegiance was observed.
2. **Public Delegations.** None
3. **Minutes.** Mr. Beebe asked for corrections, deletions or additions to the January 13, 2022, Regular Meeting Minutes of the East Lyme Parks and Recreation Commission.

MOTION: Mrs. Curry moved to approve the January 13, 2022, Regular Meeting Minutes of the Parks and Recreation Commission, as presented. Seconded by Mrs. Kovalanka. Approved (4-0) Unanimous.

4. **Director's Report.** (See attached Report).
5. **Ex Officio's Report.** Mr. Cunningham reported the Board has been busy reviewing department budgets. The ARP Committee will present their spending recommendations to the Board of Selectman on March 16. The Police Department has moved into their new building.
6. **Communications.**
 - a. Letter to Kevin Seery 1st Selectman regarding the completion of Hannah Corrigan's, Program Coordinator probationary period as of March 7, 2022.
 - b. Facilities Request Form from Parents of district wide 4th grade students, Nicole Buzzelli for use of the McCook Point Park tent for Friday, June 3, 2022, from 5:00-8:00 p.m.

MOTION: Mr. Donovan moved to approve the facilities request form for use of the Tent at McCook Point Park from Nicole Buzzelli on Friday, June 3, 2022, with the following requirements; Permit fee is applicable, \$200.00 security deposit and all garbage must be bagged following the event. Seconded by Mrs. Curry. Approved (4-0) Unanimous.

7. Unfinished Business.

- a. Parks and Recreation Budget for 2022-2023 will be reviewed by the Board of Finance on Tuesday, March 15 at the East Lyme Town Hall.

8. Committee Reports.

- a. Darrow Pond, Mr. Putnam reported that the ARPA committee has recommended the departments request for the expense of a Master Plan for Darrow Pond.

9. New Business. None

10. Adjournment.

MOTION: Mr. Donovan moved to adjourn the East Lyme Parks and Recreation Commission Regular Meeting of March 10, 2022, at 7:45 p.m. Seconded by Mrs. Curry. (4-0) Unanimous.

Respectfully submitted,

David Putnam, Director

Director's Report
March 10, 2022

McCook Point Park/Beaches:

- Vendor advertisements will run this weekend 3/12 and 3/13.
- Contracts seasonal employees have been sent out. Projected starting dates: Gate Attendants Memorial Day Weekend, sooner based on weather. Lifeguards, Thursday June 16.
- Special Events Include:
 - Niantic Bay Boardwalk 5K – April 23
 - Touch a Truck – May 21
 - Charlie's Race – June 10
 - Celebrate East Lyme – July 16
 - Wednesday Concerts start – July 6
 - Friday Concerts start – July 8
- Beach passes will go on sale March 30th.

Athletic Facilities:

- Backstop installation on Field 1 at LL completed today 3/10.
- New sod for Field 2 at LL scheduled for the week of 3/28.
- ELHS Varsity Baseball will be using Bridebrook as their home field again this year. First scrimmage is scheduled for 3/26.
- Varsity Softball first scrimmage at Vets scheduled for 3/28.
- Weather permitting, I hope to open the rest of the fields on Saturday, April 2.

ARPA funding:

- I presented our request to the committee on 2/10, committee will present to the Board of Selectman on 3/16.

Budget:

- A huge thanks to Tom Beebe and Jackie Curry for presenting our budget at the Board of Selectman, budget has been forwarded with no changes to the Board of Finance and our presentation is scheduled for 3/15 at 7 p.m.

Staffing:

- Hannah Corrigan has successfully completed her nine-month probationary period, she continues to be an asset for the department.
- We are currently advertising on INDEED for our seasonal maintainer positions (4) and have received over 50 applications. We will start the hiring process early next week for an early April start.
- Clinical Therapist for Youth Services started on Thursday, March 3 she presently has several referrals. This position along with prevention coordinator position is being funded with ARPA monies.

Programs:

- **Notable Program registrations:**

- Vendor registration for Celebrate East Lyme -21
- Elementary Yoga on Friday's (27) full
- Spring Hiking Club – 20 runs on Wednesday evenings and starts May 4th.
- Registration presently open for Summer Camp we have 172 registered to date. Hannah has done an outstanding job organizing the program.
- Adult fitness classes are running at or near capacity.

Miracle League Update:

- Basketball program has 32 kids registered and concludes on March 21.
- Playing for a Miracle Bash is scheduled for April 1 at the Mohegan Sun Casino.
- Spring programs will include Baseball, Lacrosse, and Soccer.
- SHINE Dance program with the Eastern CT Ballet has 12 kids registered.
- Summer programs will include I Can Bike, Kayaking and Sailing.