

GENERAL FUND BUDGET FY 2022/2023

		2021	2022	2022	2023	2023	2023	
		Actual	Adopted	Amended	Dept Head	Bd Selectmen	Bd Finance	Adopted
		Expense	Budget	Budget	Requested	Proposed	Proposed	
317 - Public Works/Highway & Sanitation								
100 Personnel Services								
211	PW Dir/PW Dep Dir/Hwy Supr	158,267	161,966	161,966	261,600	261,600		61.52%
212	Tree Warden	6,000	6,000	6,000	0	0		-100.00%
311	Regular Payroll - Highway	1,240,757	1,356,147	1,356,147	1,275,073	1,275,073		-5.98%
314	Overtime - Highway	31,722	20,910	20,910	20,910	20,910		0.00%
315	Storm Overtime	92,700	71,094	71,094	66,100	66,100		-7.02%
316	Longevity - Highway	5,700	5,700	5,700	4,700	4,700		-17.54%
317	Uniform Allowance	6,250	6,000	6,000	5,750	5,750		-4.17%
Personnel Services Total		1,541,397	1,627,817	1,627,817	1,634,133	1,634,133	0	0.39%
200 Services - Contracted/Operations								
223	Traffic Signals & Street Signs	15,092	15,000	15,000	16,500	16,500		10.00%
224	Road Reconst & Repair	199,480	217,500	217,500	217,500	217,500		0.00%
225	Traffic Calming Measures	4,999	5,000	5,000	5,000	5,000		0.00%
239	Tree Maintenance	40,470	50,000	50,000	50,000	50,000		0.00%
Services Contracted/Operations Total		260,040	287,500	287,500	289,000	289,000	0	0.52%
210 Services - Contracted/Operations								
222	Recycling & Misc Disposal	9,000	9,000	9,000	12,000	12,000		33.33%
233	Ground Water Monitoring	15,550	16,800	16,800	26,200	26,200		55.95%
295	SCRRRA Tipping Fee	530,116	541,000	541,000	553,000	553,000		2.22%
296	Bulky Waste Trans & Tipping	132,618	105,000	105,000	148,300	148,300		41.24%
Services Contracted/Operations Total		687,284	671,800	671,800	739,500	739,500	0	10.08%
220 Services - Vehicles Maintenance								
221	Fleet Maintenance	202,620	225,000	225,000	231,750	231,750		3.00%
Operating Expenses Total		202,620	225,000	225,000	231,750	231,750	0	3.00%
300 Operating Expenses - Supplies/Fuels								
201	Telephone	5,486	6,250	6,250	6,250	6,250		0.00%

		2021 Actual Expense	2022 Adopted Budget	2022 Amended Budget	2023 Dept Head Requested	2023 Bd Selectmen Proposed	2023 Bd Finance Proposed	Adopted
320	Supplies & Miscellaneous	19,468	22,800	22,800	23,500	23,500		3.07%
321	Safety Equip & Training	11,789	12,000	12,000	12,000	12,000		0.00%
420	Landfill Materials/Trans Station	11,061	12,000	12,000	12,000	12,000		0.00%
440	Storm Materials & Supplies	138,736	151,485	151,485	176,180	176,180		16.30%
450	Fuel Tank Repairs/Compliance	0	1,000	1,000	1,200	1,200		20.00%
460	Stormwater Permit Compliance	5,877	7,500	7,500	1,000	1,000		-86.67%
Operating Expenses Total		192,417	213,035	213,035	232,130	232,130	0	8.96%
310 Fuels - Vehicles								
221	Fleet Fuel	186,349	158,000	158,000	231,700	231,700		46.65%
Fuels - Vehicles Total		186,349	158,000	158,000	231,700	231,700	0	46.65%
400 Utilities								
210	Street Lights	209,171	212,160	212,160	212,160	212,160		0.00%
Fuels - Vehicles Total		209,171	212,160	212,160	212,160	212,160	0	0.00%
500 Programs								
224	Town Aid Roads	338,089	338,656	338,656	337,458	337,458		-0.35%
Programs Expenses Total		338,089	338,656	338,656	337,458	337,458	0	-0.35%
Public Works/Highway & Sanitation Total		3,617,368	3,733,968	3,733,968	3,907,831	3,907,831	0	4.66%

Department Total **3,907,831**

TOWN OF EAST LYME

FY 2022/2023

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

9-Mar-22

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
100 Personnel Services			
211	PW Dir/PW Dep Dir/Hwy Supr	261,600	In the present fiscal year, 75% of the Public Works Director's salary is being charged to the Town where as we are proposing to drop that to 70% because the Director needs to spend more time with Water & Sewer Issues. The Deputy Public Works Director is being charged 60% to the Town and 40% to Water & Sewer. The large increase in this line item is the promotion of the union General Foreman to a non-union salaried Highway Superintendent that is charged 100% to this line item. Because of this move, there is a corresponding large reduction to the 311 regular payroll line item.
212	Tree Warden	0	Stipend portion of Public Works Director position now included with base salary.
311	Regular Payroll - Highway & Sanitation	1,275,073	This item consists of 23 positions of varying grades that are responsible for the performance of all the tasks of the Highway and Sanitation Department. Wages are established by an active contract between the Town and UPSEU. The current contract ends on June 30, 2022, so any potential general wage increases would be in the Director of Finance's wage contingency budget.
314	Overtime Highway & Sanitation	20,910	This account funds overtime hours for account 311 personnel. This line covers after hour call outs that we need to respond to (i.e. putting up barricades after accidents, trees down, etc.) while we still have scheduled OT for events such as Celebrate EL (approx \$1,700 in OT) and the light parade (approx \$500 in OT). On top of this, we need OT throughout the year for occasional OT operations including fleet maintenance and repair, transfer station coverage, road maintenance, and holiday garbage pick-up that must be completed outside of regular contract hours.

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
315	Storm Overtime	66,100	This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. The recent historical average for this line has been approximately \$70-75k/year but greatly varies from year to year. We reduced this line because the Highway Supt will no longer be receiving OT as that position is salaried.
316	Longevity - Highway & Sanitation	4,700	Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and UPSEU.
317	Uniform Allowance	5,750	Per union contract each union employee is provided with a \$250 uniform allowance so 23 employees totals \$5,750.
Personnel Services Total		1,634,133	

200 Services - Contracted/Operations

223	Traffic Signals & Street Signs	16,500	This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles. The Department is looking to continue to proactively change out old street and regulatory signs throughout Town. The cost of the materials have increased significantly so the \$1,500 increase will help us maintain our current level of replacement.
224	Road Reconstruction & Repair	217,500	This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventive maintenance and not capital improvements. This is the one line item that allows us to address issues (i.e drainage, sightline, etc.) that come up during the year that need immediate Town action. This is a critical line item for our Department and usually allows us to do the projects that the residents/taxpayers want us to do but are hard to plan for.
225	Traffic Calming Measures	5,000	One of the biggest complaints the PW and Police Departments gets is speeding vehicles around Town. The Department wants to use these funds to help buy more digital speed signs and look into other ways that may be helpful in helping calm traffic.

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
239	Tree Maintenance	50,000	This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. With the advance of dead ash trees from the emerald ash borer and the devastation to many of the oak trees from gypsy moths, we need to properly fund this line item to keep on top of all the safety issues that come up during the year.
Services/Contract/Oper Total		289,000	
210 Services - Contracted/Operations			
222	Recycling & Misc Disposal	12,000	We use these funds to rent a screener to screen various products that come into the Transfer Station for reuse. By using the screener, we have been able to avoid paying for top soil and processed gravel as we can make it from the existing raw materials that we have at the facility. We also propose using some of these funds to rent a compactor at the transfer station to maximize the loads that we haul up to Willimantic Waste
233	Ground Water Monitoring	26,200	This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit. The cost of the annual sampling is \$16,800. It has been 30 years since the town landfill closed and we may be able to get out of future sampling requirements if we can convince the CT DEEP that we meet all of the requirements. We received a proposal for \$9,400 from our landfill consultant to work with the CTDEEP to determine what we need to do minimize or eliminate our sampling requirements.
295	SCRRRA Tipping Fee	553,000	This account pays SCRRRA for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant in Lisbon, CT. Our tip fee for SCCRA has been \$58/ton for the last 14 years. SCRRRA's tip fee at the plant is presently approx \$71/ton this year and is going up 3% annually. The difference is subsidized by SCRRRA. This coming fiscal year, SCRRRA is increasing its tip fee to member towns to \$59.25/ton to help minimize the use of their reserve fund. The \$12k increase in this line item is needed to compensate for this tip fee increase. Although the Town of East Lyme's total trash tonnage seems to be stable, there seems to be a reduction in commercial trash revenue as we believe more businesses are using our town provided garbage and recycling cans.

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
296	Bulky Waste Trans & Tipping	148,300	This account funds the cost of disposing of bulky waste at the Town's transfer station by sending it to Willimantic Waste's (WW) volume reduction facility in Willimantic, CT. The volume of tonnage being brought into the Transfer station is trending upwards so this has a part in the increase in landfill deposits revenue. The tip fee and transportation costs that Willimantic Waste is charging has been going up so the Department is planning on going to the BOS to increase the bulky waste tip fees at our town transfer station.
Services/Contract/Oper Total		739,500	
220 Services - Vehicles Maintenance			
221	Fleet Maintenance	231,750	This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. We put in a 3% increase in this line request to help make up for the rising costs of parts and services
Operating Expenditures Total		231,750	
300 Operating Expenses - Supplies/Fuels			
201	Telephones	6,250	This account is for the expense of the department land line, internet & cell phone accounts. We have deployed cell phones in each of the three front line garbage trucks to allow the drivers to take pictures of issues that they have in collection (car in the way of a can, items that aren't supposed to be in the can, cans to close together, etc.) so when residents call the office asking why their garbage or recycling wasn't picked up, we have a picture of the exact reason so we can better solve the situation and provide more efficient service.
320	Supplies & Miscellaneous	23,500	Pays for general supplies and services and the many misc contracted services needed for operations. We increased this line item by approx 3% as we are seeing increases in our costs.
321	Safety Equipment & Training	12,000	This line item covers the cost of required & professional development training, safety shoes for the union personnel in the department, other personal protective equipment and other misc safety equipment and supplies.
420	Landfill Materials/Transfer Station	12,000	This item provides the same supplies as the 320 account but for the transfer station; including, but not limited too; the transfer station state permit fee for the scale, the permit fee for the facility, the yearly scale calibration, software maintenance fees for the TS computer, and more.

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
440	Storm Materials & Supplies	176,180	This line item is for the purchase of approx 1,800 tons of treated salt for winter operations. We were paying \$63.86/ton in the 20-21 winter, we now are paying \$76/ton for treated salt this winter (21-22) (a 19% increase) and we are estimating that the cost of salt could go up to about \$84/ton for next winter. The balance of this line item includes \$15k for plow parts and supplies, and about \$11k for winter operations equipment and the contribution for the cost of a weather service.
450	Fuel Tank Repairs/Compliance	1,200	This line item covers miscellaneous service calls for the fuel tanks and anything else associated with town fuel tanks. These costs have been rising so I added an additional \$200.
460	Stormwater Permit Compliance	1,000	This line item covers the additional costs of the CT DEEP's MS4 stormwater permit that we are required to follow. In the past, this line item was \$7,500 and the stormwater mgt line item in Dept 105 - Engineering was \$3,500 totalling \$11k. We have reduced this line item to \$1,000 in Dept 317 while the Dept 105 line item was increased to \$10k so that total budgeted on stormwater permitting is still the same \$11k.
Services/Contract/Oper Total		232,130	
310 Fuels - Vehicles			
221	Fleet Fuel	231,700	This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. We were lucky to have locked into such low fuel rates in this fiscal year (we are paying \$1.6384 and \$1.6717 per gallon for unleaded and respectively this FY until June 30,2022); however the fuel markets have gone crazy. We have locked our prices for next fiscal year for budget certainty at \$2.4797 (51.4% increase) and \$2.3959/gallon (43.3% increase) for unleaded and diesel respectively, hence the huge increase over the current FY.
Operating Expenditures Total		231,700	
400 Utilities			
210	Street Lights	212,160	This will be the final year of the 7 year payment plan when we moved forward with buying the streetlights from eversource and retrofitting them with LEDs back in 2015. After next fiscal year, we should start saving atleast \$145k per year going forward in this line item. The Public Works Director has been managing the streetlight repairs the last few years to save \$ and provide better service to our residents. This requires going out at night at times to check on the status of lights and to follow up with the repairs with contractors and Eversource.
Operating Expenditures Total		212,160	

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
500 Programs			
224	Town Aid Roads	337,458	This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. We utilize this money to supplement our annual road bond to fix as many road miles as possible.
Program Expenses Total		<u>337,458</u>	
PW/Hwy & Sanitation Total		<u>3,907,831</u>	