

## GENERAL FUND BUDGET FY 2022/2023

	2021 Actual Expense	2022 Adopted Budget	2022 Amended Budget	2023 Dept Head Requested	2023 Bd Selectmen Proposed	2023 Bd Finance Proposed	
<b>126 - Board of Finance</b>							
<b>100 Personnel Services</b>							
412 PT Clerical Recording Secretary	3,286	3,500	3,500	3,500	3,500	0	0.00%
<b>Personnel Services Total</b>	<b>3,286</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>	<b>0.00%</b>
<b>200 Services - Contracted/Operating</b>							
231 Audit Services	37,500	37,470	37,470	38,460	38,460	0	2.64%
<b>Services Expenses Total</b>	<b>37,500</b>	<b>37,470</b>	<b>37,470</b>	<b>38,460</b>	<b>38,460</b>	<b>0</b>	<b>2.64%</b>
<b>300 Supplies &amp; Miscellaneous</b>							
251 Printing	0	300	300	300	300	0	0.00%
320 Misc Supplies	235	300	300	300	300	0	0.00%
<b>Services Contracted/Operations Total</b>	<b>235</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0</b>	<b>0.00%</b>
<b>Board of Finance Department Total</b>	<b>41,021</b>	<b>41,570</b>	<b>41,570</b>	<b>42,560</b>	<b>42,560</b>	<b>0</b>	<b>2.38%</b>

# TOWN OF EAST LYME

**FY 2022/2023**

Dept No. 126

Budget Input

Dept Name Board of Finance

9-Mar-22

Acct.	Account Description	22/23 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
412	PT Clerical Recording Secretary	3,500	Increase for recording secretary based upon historical expenditure analysis. 12 monthly meetings at 3 hours each, 4.5 hours each for minute transcription and 1 hour package preparation = \$2,336. 8 budget meetings including public hearing at 2 hours each with 3 hours to transcribe minutes = \$916. Total of \$3,252. Please note, 2 hours per budget meeting may be a low time estimate. In addition, the recording secretary works during the day for the town, therefore, some night meeting hours may need to be at time and a half.
<b>Personnel Services Total</b>		<u><b>3,500</b></u>	
<b>- Contracted/Operations</b>			
231	Audit Services	38,460	To pay for the annual audit required by Connecticut General Statutes. Year two appointment of Auditor based upon a five year RFP. Pricing for 2022/23 is: \$50,460. Balance is Board of Education contribution.
<b>Contract/Oper Total</b>		<u><b>38,460</b></u>	
<b>Operating Expenses</b>			
251	Print Town Report	300	Allowance for supplies that may be needed to produce the Annual Town Report as required by Connecticut General Statutes.
320	Misc Supplies	300	Miscellaneous supplies that may be need from time to time by the board, such as binders, paper and tabs for the production of the annual proposed budget, name plates for new members.
<b>Operating Expenses Total</b>		<u><b>600</b></u>	
<b>Board of Finance Total</b>		<u><u><b>42,560</b></u></u>	