

East Lyme Historic Properties Commission Minutes

East Lyme Town Hall Conference Room #1

December 7, 2021 Meetings

Members Present: Benn Bullock, Mark Christensen, Maggi Prokop, Dan Cunningham (ex-officio)

Prospective Member: Donna Massung

Members Absent: Steve Marks-Hamilton, Rod McCauley, Dick Waterman, Burt Hobby

Open Meeting: Benn Bullock called the meeting to order at 7:01 PM and opened with the Pledge of Allegiance.

Additions to Agenda: Benn added the Historic House and Property data base meeting.

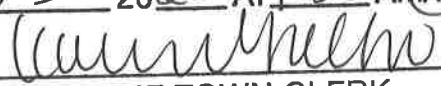
Public Delegations: None

Approval of November 2nd Minutes: Discussion: The spelling of "Maggie" was changed to "Maggi" at the request of Maggi Prokop. Maggi Prokop made motion to accept the minutes, Mark Christensen 2nd the motion. The November 2nd Minutes were changed as requested and accepted unanimously.

FILED

Correspondence:

None

Feb 3 2022 AT 1:30 AM/PM

EAST LYME TOWN CLERK

Old Business:

- 1) Benn reported there was nothing new / no movement in the structural study grant the state has requested.
- 2) HPC "House Plaque Program" is moving forward. Benn has drafted and sent out to commission members the "advertisement" that will be posted on the town website and the 3 historic house websites. Received a comment back from Mike Mainz that we should add to also go to "eltownhall.com" which also links up to the other sites. We will continue to carry on the agenda until the program is implemented. Steve Marks-Hamilton who is chairing the program told Mark Christensen he was thinking the roll out should be ready for April 2022.

- 3) ELHPC FY 22-23 Budget – Zero (\$0) increase over the FY 21-22 approved budget. Marc Christensen made a motion to accept the budget of \$10,267, motion seconded by Maggi Prokop. Motion was approved 3 to 0. Budget request will be sent to the Financial Director prior to the requested date of 12/17/21.
- a) Benn reviewed the draft budget for discussion and action.
 - b) \$10,267 requested for FY 22-23
 - c) \$4,217 for service contracts – supplement the Historic House and Property data base development, Samuel Smith Farmstead website upgrade.
 - d) \$6,000 for upgrade of the Samuel Smith House water system, lumber for partial exterior barn renovations.
 - e) \$50.00 for misc. administrative supplies
- 4) Commission Members Term expiration dates of 4 members will expire in January 2022. The open Alternate position also needs to be filled by the appointment of Donna Massung. Benn ask Dan Cumingham to see if he could move things along for the appointments. Dan said that the Selectman are discussion and in the process of doing that for all commissions.

New Business:

Benn reported that he was ask to and has joined the Historic House and Property data base project headed by Lisa Timothy. The 1st 2021 meeting was held on November 10th at the East Lyme Library. The next scheduled meeting will be in January 2022 at a date to be determined.

Reports:

Brookside Farm Museum: Maggi reported that they will have an open house on December 19th with a donation for Care and Share is requested. They had about 40 people at last Sunday's opening.

Historic East Lyme Cemetery Assoc.: No Report

Library/Museum Management: Benn reported the 1st meeting of 2021 was held on Wednesday November 10th next meeting will be held in January 2022.

Samuel Smith Farmstead: Benn reported that the Farmstead held a fund raiser for the house roof that was very successful. It was DIY Holiday Photos sessions with period “back drops” over 2 weekends with hot coco and candy canes provided. Antique “farm sled” is being refurbished and will be used in 2022 as a photo prop. Working on scheduling the 2022 events with vendors and reenactors. No meetings scheduled for December and January.

Lee House (East Lyme Historical Society): No Report

Adjourn:

Mark Christensen made a motion to adjourn the meeting, second by Maggi Prokop, motion passed unanimously. Benn Bullock closed the meeting at 7:36 PM.

Respectfully submitted,

Mark Christensen (bb)

For ELHPC Secretary

Regular Members: Benn Bullock, Chair; Steve Marks Hamilton, Secretary; Mark Christensen; Rod McCauley; Maggi Prokop; Dan Cummingham, (ex-officio)

Alternate Members: Burt Hobby; Dick Waterman; one vacancy