

East Lyme Historic Properties Commission Minutes

East Lyme Town Hall Conference Room #1

November 2, 2021 Meetings

Members Present: Benn Bullock, Mark Christensen, Rod McCauley, Maggi Prokop

Members Absent: Steve Marks-Hamilton, Dick Waterman, Burt Hobby, Donna Massung (prospective alternat member), Dan Cunningham (ex-officio)

Open Meeting: Benn Bullock called the meeting to order at 7:03 PM and opened with the Pledge of Allegiance.

Additions to Agenda: None

Public Delegations: None

Approval of October 5th Minutes: Maggi Prokop made motion to accept the minutes, Rod McCauley 2nd the motion. Discussion: Rod McCauley request to change the minutes to reflect the proper name of the East Lyme Cemetery Association to the "Historic East Lyme Cemetery Association", AKA "HELCA". October 5th Minutes were changed as requested and accepted unanimously.


Correspondence:

- 1) Bulb catalog sent to HELCA
- 2) Tantaquidgeon Museum 90-year Celebration invitation on November 6th
- 3) Notice from town clerk that commission meeting dates for 2022 need to be sent to her no later than December 31st.

Old Business:

- 1) Benn recapped the SHPO grant for the Samuel Smith House to be reappropriated from the roof replacement to the East Gable Girt and Sill replacement. The SHPO has determined that a complete architectural study be conducted on the house. State will provide a no-match grant to accomplish this work. Approval of grant expected in December.
- 2) Dan Cunningham not available to report status of efforts to get the vacant alternate position (Donna Massung) on the BOS agenda for approval and appointment. forwarded for their review and action

FILED

Dec 8 2021 AT 11:00 AM/PM

EAST LYME TOWN CLERK

- 3) HPC "House Plaque Program" is moving forward. Benn shared the final edition of the order form. Steve sent Benn an email requesting photo of the existing sign be taken which is located on Dan Cunningham's office building to be included on the offer letter/advertisement for purchase of the house.
- 4) Benn reports that he is still working to get in touch with Barb Johnson-Low to clarify how she had planned to use the FY 21-22 HPC budget funds of \$2,168 for Service Contracts and Dues in Professional Organizations.
- 5) Benn reported that he had received an email from Lisa Timothy, EL Library Director relating to the ongoing effort to set-up/establish a data base of "Old Houses/Buildings" in East Lyme. She asks if he would sit on/work with the committee/ group that are working on the project. He agreed and will attend his initial meeting on 11/10.
- 6) Commission Members Term expiration dates. Benn received a spreadsheet from the town clerk with the expiration date for each members appointment, which he shared with the members. Dick Waterman has communicated he will have to resign his alternate position due to personal reasons; Donna Massung is expected to be appointed to the other open alternate position. Burt Hobby (alternate), Rod McCauley, Maggi Prokop, Steve Marks -Hamilton appointments expire on 1/08/22. Benn will request to the BOS that they be re-appointed prior to their expiration dates. Benn Bullock and Mark Christensen expiration dates ate both 1/08/24.

New Business:

- 1) Discussion on the commissions meeting dates for 2022. Rod McCauley made a motion that we continue our meetings on the 1st Tuesday of each month, motion seconded by Maggi Prokop, no discussion, motion was approved unanimously. Benn will forward the dates to the town clerk and send a copy to each commission member.

Reports:

Brookside Farm Museum: Maggi reports a new exhibit in November, recorded music i.e., "Music of the Ages", collection of music and songs from different years each week during the month. Also, they will be selling Christmas trees as they did last year.

Historic East Lyme Cemetery Assoc.: No Report

Library/Museum Management: No Report – Under "old business" #5, we will be on and get involved in the development of the "old house/building" data base.

Samuel Smith Farmstead: Benn reported that at their last event, End of Harvest / Farmstead Open House Day on October 16th there were 69 visitors. They have also decided because of public request to hold one last event for the year. They will have a fund raiser for the house roof replacement fund on Nov. 20th & 21st and also Dec. 4th & 5th from Noon to 3 pm each day. It will be DIY Holiday Photos with period "back drops" & staff in period attire.

Lee House (East Lyme Historical Society): No Report

Adjourn:

Mark Christensen made a motion to adjourn the meeting, second by Maggi Prokop, motion passed unanimously. Benn Bullock closed the meeting at 7:47 PM.

Respectfully submitted,

Rod McCauley (bb)

For ELHPC Secretary

Regular Members: Benn Bullock, Chair; Steve Marks Hamilton, Secretary; Mark Christensen; Rod McCauley; Maggi Prokop; Dan Cummingham, (ex-officio)

Alternate Members: Burt Hobby; Dick Waterman; one vacancy