

**EAST LYME WATER & SEWER COMMISSION  
REGULAR MEETING  
TUESDAY, NOVEMBER 16th, 2021  
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, November 16, 2021. Acting Chairman Seery called the Regular Meeting to order at 6:41 PM after the previously scheduled Public Hearings.

**PRESENT:** Kevin Seery Acting Chairman, Dave Bond, Steve DiGiovanna, David Jacques, Joe Mingo, Dave Murphy, Carol Russell, Roger Spencer, Dave Zoller

**ALSO PRESENT:** Joe Bragaw, Public Works Director  
Ben North, Municipal Utility Engineer  
Anna Johnson, Finance Director

**ABSENT:** Mark Nickerson, Chairman

**1. Call to Order / Pledge of Allegiance**

Acting Chairman Seery called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 6:41 PM after the previously scheduled Public Hearings and noted that the Pledge was previously observed.

**2. Approval of Minutes**

- Regular Meeting Minutes – October 26, 2021

Mr. Seery called for a motion or any discussion on the Regular Meeting Minutes of October 26, 2021.

**\*\*MOTION (1)**

Mr. Zoller moved to approve the Regular Meeting Minutes of October 26, 2021 as presented.

Mr. DiGiovanna seconded the motion.

Vote: 8 – 0 – 1. Motion passed.

Abstained: Mr. Mingo

**3. Delegations**

Mr. Seery called for delegations.

There were none.

**4. Consider Adoption of Proposed Water Rates**

Mr. Seery called for a motion on the proposed water rates.

**\*\*MOTION (2)**

Mr. Murphy moved to adopt the Water Rates as proposed,

Mr. DiGiovanna seconded the motion.

Vote: 9 – 0 – 0. Motion passed.

**5. Consider Adoption of Proposed Sewer Rates**

Mr. Seery called for a motion on the proposed sewer rates.

**\*\*MOTION (3)**

Mr. Murphy moved to adopt the Sewer Rates as proposed,

Mr. DiGiovanna seconded the motion.

Vote: 9 – 0 – 0. Motion passed.

FILED

NOV 22 20 21 AT 9:00 AM/PM

*(Curtis Hulm)*  
EAST LYME TOWN CLERK

## **6. Billing Adjustments/Disputes**

There were none.

## **7. Approval of Bills**

Mr. Seery called for a motion on the Well 1A/6 Treatment Project bill.

### **\*\*MOTION (4)**

**Mr. DiGiovanna moved to approve the following Well 1A/6 Treatment Project bill: Tighe & Bond Inv. #112190004 in the amount of \$5,312.46.**

**Mr. Zoller seconded the motion.**

**Vote: 8 – 0 – 1. Motion passed.**

**Abstained: Mr. Bond**

## **8. Finance Director Report**

Ms. Johnson reviewed her report noting once again that the water side revenues were a bit higher than the previous year.

Mr. Mingo asked why the prison billing was up \$10,000.

Mr. Bragaw and Mr. North said that they had just installed new meters there.

Mr. Bragaw added that it typically goes up and down.

Mr. Mingo noted that there may be some water infiltration coming in from someplace.

## **9. Project Updates**

### **▪ Meter Replacement Project**

Mr. North reported that 174 new meters have been installed. They are doing about 7 meters per day per person. The software is working well.

Mr. Jacques asked how the public has been regarding the new meters.

Mr. Bragaw said that they have had a success story already with the new meters – the software showed that water was running in one of the homes that had a new meter installed so they called the homeowner had informed them and it was found that they had a leaking toilet.

### **▪ Niantic Pump Station Storm Resiliency Project – Discussion and Possible Action on Changes to Scope of Existing Study**

Mr. North said that they had put in for FEMA funding last year; he thinks that they have a better chance of getting funding with a 75%/25% share on a 500 year flooding event through the FEMA grant program. Weston & Sampson is doing the opinion of probable cost and has come up with \$7400 as a figure for the study. He said that he would like them to go forward on this.

### **\*\*MOTION (5)**

**Mr. Murphy moved to appropriate and transfer \$7400.00 in the sewer assessment fund from resources available to an account entitled, 'Niantic Sub-Station Storm Resiliency Grant Application' to fund a study to establish an opinion of probable cost to construct protective measures at the Niantic Pumping Station for a 500-year flooding event through FEMA's Hazard Mitigation Grant Program.**

**Mr. DiGiovanna seconded the motion.**

Mr. Jacques asked if the other program (100 year flood) is no longer available.

Mr. North said that it was suggested that they go with this instead.

Mr. Jacques asked if this would be more expensive to do.

Mr. North said that yes, it would be.

Mr. Bond asked about the 25% cost with this and considering the cost – if there was a major storm and the station goes down –

Ms Russell asked if there is any redundancy on this if there are those issues –

Mr. North said that there is redundancy to cover any event.

Mr. Seery called for a vote on the motion.  
**Vote: 9 – 0 – 0. Motion passed.**

#### **10. Correspondence Log**

Ms. Russell asked about the two-town meeting.

Mr. Bragaw said that he was not sure if with the Bi-Town Agreement that the same subcommittee would reconvene. He noted that it is not a sensitive issue and that they could discuss it at their December meeting.

#### **11. Chairman's Report**

Mr. Seery reported that on December 1, 2021 they would hold a Town Meeting for the ARP funds and that Well 5 would be a part of that.

He said that with the new Board of Selectmen that they are looking to have a committee of five or six people who would be working on how to allocate the remaining \$3.6M ARP funds.

#### **12. Staff Updates**

##### **a. Water Department Monthly Report**

Mr. DiGiovanna asked with the monthly report on the new meters if they could put the total number of people with new meters as well as what had been installed for that month.

Mr. North said that he could.

##### **b. Sewer Department Monthly Report**

There were no comments.

#### **13. Proposed Water & Sewer Commission Meeting Schedule for 2022**

Mr. Seery called for a motion.

#### **\*\*MOTION (6)**

**Mr. Mingo moved to approve the Water & Sewer Commission Meeting Schedule for 2022 as proposed.**

**Mr. DiGiovanna seconded the motion.**

**Vote: 9 – 0 – 0. Motion passed.**

Mr. Mingo suggested getting rid of the '1 in 10' at some point.

Mr. Bond supposed that we get rid of it and then we miss something and have bigger issues.

Ms. Russell asked about any further discussions with Old Lyme.

Mr. Bragaw said that there is nothing new to report.

#### **14. Future Agenda Items**

No discussion.

#### **15. ADJOURNMENT**

Mr. Seery called for a motion to adjourn.

#### **\*\*MOTION (7)**

**Mr. DiGiovanna moved to adjourn this Regular Meeting of the East Lyme Water & Sewer Commission at 7:18 PM.**

**Mr. Murphy seconded the motion.**

**Vote: 9 – 0 – 0. Motion passed.**

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary

Town of East Lyme  
Water & Sewer Commission  
2022 Meeting Schedule

Meetings will be held at the East Lyme Town Hall  
Meeting Room #1 (upstairs)  
on the following listed Tuesdays at **7:00 PM**  
(4th Tuesday of the Month unless otherwise noted\*)

**January 25, 2022**

**February 22, 2022**

**March 22, 2022**

**April 26, 2022**

**May 24, 2022**

**June 28, 2022**

**July 26, 2022**

**August 23, 2022**

**September 27, 2022**

**October 25, 2022**

**\*November 15, 2022**  
(Third Tuesday due to holidays)

**\*December 13, 2022**

(\*Note: Due to the holidays the December meeting is on the Second Tuesday)

FILED

NOV 22 2021 AT 9:00 AM/PM

*(Signature)*  
EAST LYME TOWN CLERK