

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
July 12, 2021, at 7:30 p.m.**

Members Present:

P. Arnold, D. Berry, N. Bolineni, T. Borden, F. Clemo, A. Fisher, L. Fitzgerald, C. Hayes, L. Hobby, D. Jacobs, E. Karanth, S. Luber, J. Makiaris, L. McIlhenny, L. Timothy, M. Ortiz, P. Velcofsky, M. Zamarka, M. Salerno and guests Kevin Seery and Sarah Mayer.

Call to order: President David Jacobs called the meeting to order at 7:25 p.m.

Secretary's Minutes of the previous meeting:

Lorretta McIlhenny made a motion to accept the minutes of the previous meeting. Platt Arnold seconded. The motion was accepted.

Treasurer's Report: Covered in Annual Meeting.

President's Update:

Sarah Mayer, was a high school representative board member, and plans to work on a formal 'Code of Conduct' policy for East Lyme Public Library. Dave and Lisa briefly talked about group filming and photographing in the library in regards to the first Amendment.

Director's Report:

Lisa updated that library is open from 9 a.m. to 7 p.m. Monday through Wednesday. All full-time staff members are working full time from Monday through Saturday. Library continues to offers curbside service, but it has been reduced. The library has opened East Lyme Room for public meeting for patrons. Library will adjust the hours of operation depending on door counts and other library activities. Lisa added Annual Fund Drive for FY21 mailer will be send out in July. The library received \$18,199 from America Rescue Plan Act (ARPA) funding. Library will purchase air purifiers, water fountains etc. Library will also be able to purchase new furniture for the children's room in phase 1 of renovations. Lastly Lisa updated the Drive-up book drop for the parking lot is scheduled to be installed this summer.

Committee Reports:

- Administrative Policy: No Report.
- Personnel: No Report.
- Public Relations: No Report.
- Nominating: Covered in annual meeting
- Budget: FY22 Budget final.
- Publication Committee: No Report
- Strategic Planning Committee: Covered in annual meeting.

FILED

Aug 16 20 21 AT 10:45 AM/PM
Kenneth Miller
EAST LYME TOWN CLERK

Old Business:

- **Historical Society:** Certificate of incorporation was filed at Secretary's office. Dave briefly discussed East Lyme Historical Society about location and archiving materials. Lisa added the library staff is taking training on how to digitize items which will help in archiving historical items.

New Business: No report

Adjournment:

Christie Hayes made a motion to adjourn the meeting at 8:03p.m. Abe Fisher seconded. Motion passed.

Date of next meeting: Monday September 13, 2021, 7:00p.m.

7:00 PM
ADJOURNMENT
AT 8:03 PM
A BE FISHER
CHRISTIE HAYES