

TOWN OF EAST LYME, CONNECTICUT
STATE SINGLE AUDIT REPORT
JUNE 30, 2020



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**TOWN OF EAST LYME, CONNECTICUT
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TABLE OF CONTENTS**

Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act	1-3
Schedule of Expenditures of State Financial Assistance	4-5
Notes to Schedule of Expenditures of State Financial Assistance	6
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	7-8
Schedule of Findings and Questioned Costs	9-10



Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

To the Members of the Board of Finance
Town of East Lyme, Connecticut

Report on Compliance for Each Major State Program

We have audited the Town of East Lyme, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on the Town of East Lyme, Connecticut's major state program for the year ended June 30, 2020. The Town of East Lyme, Connecticut's major state program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for the Town of East Lyme, Connecticut's major state program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of East Lyme, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major state program. However, our audit does not provide a legal determination of the Town of East Lyme, Connecticut's compliance.

Opinion on Each Major State Program

In our opinion, the Town of East Lyme, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major state program for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of the Town of East Lyme, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of East Lyme, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on the major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of East Lyme, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of East Lyme, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of East Lyme, Connecticut's basic financial statements. We issued our report thereon dated May 13, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Clifton Larson Allen LLP

West Hartford, Connecticut
May 13, 2021

**TOWN OF EAST LYME, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2020**

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Expenditures
Department of Education		
Talent Development	11000-SDE64370-12552	\$ 2,315
Child Nutrition State Match	11000-SDE64370-16211	8,888
Health Foods Initiative	11000-SDE64370-16212	16,878
Adult Education	11000-SDE64370-17030	15,293
School Breakfast Program	11000-SDE64370-17046	11,468
Magnet Schools	11000-SDE64370-17057	<u>48,100</u>
Total Department of Education		<u>102,942</u>
Connecticut State Library		
Historic Document Preservation	12060-CSL66094-35150	<u>5,500</u>
Department of Children and Families		
Youth Service Bureaus	11000-DCF91141-17052	15,192
Youth Service Bureau Enhancement	11000-DCF91141-17107	<u>15,107</u>
Total Department of Children and Families		<u>30,299</u>
Department of Energy and Environmental Protection		
Small Town Economic Assistance Program	12052-DEP43153-40531	<u>78,141</u>
Department of Transportation		
Town Aid Road Grants-Municipal	12052-DOT57131-43455	158,851
Town Aid Road-STO	13033-DOT57131-43459	<u>158,851</u>
Total Department of Transportation		<u>317,702</u>
Department of Energy and Environmental Protection		
Drinking Water Program	21018-DPH48770-42319	<u>2,009,013</u>
Department of Emergency Services and Public Protection		
School Security Infrastructure	12052-DPS32161-43546	2,470
Drug Asset Forfeiture Revolving Account	12060-DPS32155-35142	362
Fire School Training & Education Extension	12060-DPS32251-35180	465
Enhanced 911 Telecommunications Fund	12060-DPS32741-35190	600
Nuclear Emergency Safety Fund	12060-DPS32982-90428	<u>20,246</u>
Total Department of Emergency Services and Public Protection		<u>24,143</u>

The accompanying notes are an integral part of this schedule

**TOWN OF EAST LYME, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2020**

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Expenditures
Department of Social Services		
Medicaid	11000-DSS60000-16020	<u>14,468</u>
Office of Policy and Management		
Reimbursement Towns - Tax Loss on State Owned Property	11000-OPM20600-17004	192,581
Reimbursement Towns - Private Tax Exempt Property	11000-OPM20600-17006	28,062
Reimbursement Property Tax Disability Exemption	11000-OPM20600-17011	1,500
Property Tax Relief for Veterans	11000-OPM20600-17024	16,125
Local Capital Improvement	12050-OPM20600-40254	291,419
Municipal Grants-In-Aid	12052-OPM20600-43587	<u>22,442</u>
Total Office of Policy and Management		<u>552,129</u>
Total State Financial Assistance Before Exempt Programs		<u>3,134,337</u>
Exempt Programs		
Department of Education		
Education Cost Sharing	11000-SDE64370-17041-82010	6,327,842
Excess Cost - Student Based	11000-SDE64370-17047	<u>407,090</u>
Total Department of Education		<u>6,734,932</u>
Department of Administrative Services		
School Construction - Principle SDE	13010-DAS27635-40901	<u>991,577</u>
Office of Policy and Management		
Municipal Stabilization Grant	11000-OPM20600-17104	524,097
Grants To Towns	12009-OPM20600-17005	<u>270,204</u>
Total Office of Policy and Management		<u>794,301</u>
Total Exempt Programs		<u>8,520,810</u>
Total State Financial Assistance		<u>\$ 11,655,147</u>

The accompanying notes are an integral part of this schedule

**TOWN OF EAST LYME, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2020**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the Town of East Lyme, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2020. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the Town of East Lyme, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Town of East Lyme, Connecticut.

Basis of Accounting

The accounting policies of the Town of East Lyme, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

NOTE 2 - LOAN PROGRAMS

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the schedule of expenditures of state financial assistance shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2020:

Department of Energy and Environmental Protection:

Clean Water and Drinking Water Funds:

<u>Issue Date</u>	<u>Interest Rate</u>	<u>Original Amount</u>	<u>Balance Beginning</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance Ending</u>
12/28/2011	2.06%	\$ 401,454	\$ 256,573	\$ -	\$ (19,141)	\$ 237,432
6/30/2013	2.00%	360,516	256,332	-	(16,708)	239,624
12/29/2014	2.00%	6,526,492	5,106,102	-	(293,534)	4,812,568
09/28/2018	2.00%	345,643	345,643	-	(35,266)	310,377
11/1/2019	2.00%	2,166,410		1,292,645		1,292,645
5/22/2020	2.00%	5,156,500		716,369		716,369



**Independent Auditors' Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

To the Members of the Board of Finance
Town of East Lyme, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of East Lyme, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of East Lyme, Connecticut's basic financial statements, and have issued our report thereon dated May 13, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of East Lyme, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Lyme, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of East Lyme, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as items 2020-001, that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of East Lyme, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Town of East Lyme, Connecticut's Response to Findings

The Town of East Lyme, Connecticut's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town of East Lyme, Connecticut's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of East Lyme, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of East Lyme, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



West Hartford, Connecticut
May 13, 2021

**TOWN OF EAST LYME, CONNECTICUT
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 FOR THE YEAR ENDED JUNE 30, 2020**

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? X yes no
- Significant deficiency(ies) identified? yes X none reported
- Noncompliance material to financial statements noted? yes X no

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? yes X no
- Significant deficiency(ies) identified? yes X none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? yes X no

The following schedule reflects the major programs included in the audit:

<u>State Grantor and Program</u>	<u>State Core-CT Number</u>	<u>Expenditures</u>
Department of Energy and Environmental Protection: Drinking Water Program	21018-DPH48770-42319	\$ 2,009,013
Dollar threshold used to distinguish between type A and type B programs:		\$ 200,000

II. FINANCIAL STATEMENT FINDINGS

2020-001

Internal Controls over Financial Reporting

Criteria

Town management is responsible for financial reporting in the form of financial statements that present fairly, in all material respects, the respective financial position, changes in financial position and, where applicable, cash flows for governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town.

Condition

During the course of our engagement, we proposed significant audit adjustments that would not have been identified as a result of the Town's existing internal controls.

Context	Significant audit adjustments were recorded across multiple funds.
Effect	Management does not have accurate financial information upon which to base management decisions.
Cause	The cause is the lack of effective controls over financial reporting.
Recommendation	We recommend the Town evaluate the internal controls over financial reporting in order to design and implement effective controls.
Views of Responsible Officials	Management agrees with the finding.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No matters were reported.

