

**EAST LYME PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
May 3, 2021, at 7:00 p.m.**

Members Present in-person:

T. Borden, L. Fitzgerald, D. Jacobs, S. Luber, J. Makiaris, and L. Timothy,

Members Present via Zoom:

T. Attanasio, P. Arnold, D. Berry, N. Bolineni, F. Clemo, A. Fisher, C. Hayes, M. Helms, L. Hobby, E. Karanth, L. McIlhenny, A. Rommal, P. Velcofsky, M. Ortiz and M. Zamarka.

Call to order: President David Jacobs called the meeting to order at 7:02 p.m.

Delegation from the public: None

Secretary's Minutes:

Platt Arnold made a motion to accept the minutes of the previous meeting. Larry Fitzgerald seconded. The motion was accepted.

Treasurer's Report:

John Makiaris's reported that the finance report through April 22, 2021, is up to date.

Director's Report: Tara Borden reported that the library was opened to the public for in-person visits on March 19th. Library is continuing curbside pick-up option for patrons. Pro bono legal work projects were completed. Tara, Lisa, Sue and Rebecca met with Margaret Contino from WB Mason to discuss different option for children's library shelving needs. She added, library has received a donation of model ship 'USS Chesapeake' from Bank of America of Old Lyme. On April 12th LION Library Directors unanimously voted to reduce the quarantining period of materials from 72 hours to 48 hours. The library went to Board of Finance for the FY22 Budget on April 19, 2021. Library staff continues to work from home on projects and tasks for community.

Lisa reported the library is planning to install the book-drop this summer. Two new story books for the Storywalk at Bridebrook park are being printed and one will be installed in spring. The second one will be installed in summer. Annual fund drive is continuing.

President's Update: Updated in the New Business

Committee Report:

- Administrative policy: None
- Personnel: None
- Public Relations: No Report
- Nomination: Proposed two slates a) Board of Trustee Officers for FY21-22. b) Renomination for another term. Board members must contact nominating committee for any concern and objections. The Board members will vote on these two slates on the Annual meeting.
- Budget: FY22 budget updated.
- Publication Committee: None
- Strategic Planning Committee: No Update

FILED

June 8 2021 AT 9:30 AM/PM

Karen Helm

EAST LYME TOWN CLERK

- Social Justice Ad hoc Committee: Dave stated, draft of Anti-Racist Policy will be mailed to the Board members. If members have any suggestions, rewording or modification in the policy, please contact members of the Ad hoc committee

New Business:

- Additional money for miscellaneous expense to cover attorney fees: Abe Fisher made a motion to authorize to increase the limit expense from \$250 to \$280. John Makiaris seconded. Motion passed.
- Bylaws and Certificate of Incorporation: Dave highlighted the Restated bylaws to the board members. Abe Fisher made a motion to adopt Amended and Restated Bylaws Platt Arnold seconded. Motion passed.

Christie Hayes made a motion to adopt Amended and Restated Certificate of Incorporation of The East Lyme Public Library Molly Helms seconded. Motion passed.

Dave briefly discussed the library's archiving East Lyme Historical Society materials. Local Association of East Lyme reached out to the library for archiving their material. Lisa, Tara, Dave and Larry agreed to meet to discuss any items archived by the library. Attorney has created a 4-page agreement, which can be used to address the storage of these collections.

- ARPA Grant to Public Libraries: East Lyme Library is eligible for the grant of \$ 18,199 from ARPA. It is a Federal plan from Joe Biden administration. Library has to apply for grant to the State Library.

Adjournment: Molly Helms made a motion to adjourn the meeting at 7:48 p.m. Platt Arnold seconded. The meeting was adjourned.

Date of next meeting: Monday, July 12, 2021, 6:15 p.m.

FILED

AT _____

EAST LYME TOWN CLERK