

Brookside Farm Museum
Regular Meeting Minutes
June 23, 2021

Present: Gary Lakowsky, Chairman
Robert Patterson
Maggi Prokop
Richard MacDonald

FILED

June 28, 2021 AT 10:52 AM/PM
Brookside Farm ATC
EAST LYME TOWN CLERK

Absent: Robert Seifel
Cheri Meier

Also Present: Donna Massung, President of the Friends
Chuck Massung

I. CALL TO ORDER. Chairman Lakowsky called the June 23, 2021 Brookside Farm Museum Regular Meeting to order at 7:00 p.m.

II. APPROVAL OF MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the May 26, 2021 Regular Meeting Minutes.

MOTION (1): Mr. MacDonald moved to approve the May 26, 2021 Brookside Farm Museum Regular Meeting Minutes, as presented. Seconded by Ms. Prokop. Mr. MacDonald abstained from voting. (3-0-1) Motion carried.

III. REPORTS.

- a. Agenda Additions. Mr. Lakowsky asked if there were any Agenda additions, and there were none.
- b. Public Delegations. Ms. Massung reported the house is being cleaned on June 25, 2021. The Friends have 100 members.

Mr. Massung stated he and Mr. Lakowsky cleaned the barn and took photos of the doors they wish to sell. Josh of Past and Present looked at them.

Ms. Massung was asked to send letters to the inactive Friends and contact a member of the Garden Club. Mr. Lakowsky will contact a member of the East Lyme Pollinators.

- c. Ex-Officio. Mr. Cunningham was unable to be present.
- d. Curator. Mr. Patterson is gathering information for an ad for hiring a Curator. Mr. Taylor left suggestions on what he felt should be considered to be placed in the ad. NEMA and CLHO have detailed requirements. He needs to determine if the salary would be acceptable. Messrs. Lakowsky and Patterson will develop the ad.
- e. Chairman. Mr. Lakowsky had nothing to report at this time.
- f. Financial.

1. Status Update. Mr. Patterson reported as of this week there is \$8,965 remaining in the Brookside Farm Museum budget.
2. Presentation of Bills. Mr. Patterson reported Connecticut Basement will service the dehumidifier.

The garden posts and rails have been received.

3. Barn Use. On Wednesday July 14 at noon the Senior Center will have a luncheon in the barn.

MOTION (2): Ms. Prokop moved to approve the request from the Senior Center to have a luncheon in the barn on July 14, 2021 from noon to 2 p.m. Seconded by Mr. Patterson. (4-0) Unanimous.

Mr. Lakowsky informed Ms. Prokop her request to use the barn on June 26, 2021 was brought to the Selectmen and approved. She was informed that due to COVID regulations there cannot be more than 100 people in the barn.

Mr. Lakowsky reported we decided to open the house on July 11. Ms. Prokop agreed to give tours of the house on July 11 and Mr. Patterson will give tours on August 1. Ideas will be exchanged.

- g. **COLLECTIONS.** Mr. Lakowsky suggested that we have a display from our collections when we open the house to visitors.

Paperwork will be prepared to accept the collars and two books into our collection.

- h. **CORRESPONDENCE.** No correspondence has been received.

IV. OLD BUSINESS

- a. Property Maintenance

1. General Maintenance Report. Mr. Patterson will meet tomorrow with Connecticut Basement to have the dehumidifier serviced.
2. Trees. Mr. Lakowsky received quotes on the removal of the dead ash tree. East Lyme Tree Service was the low bidder of \$1200 to cut the tree, chip the large pieces and leave the small pieces. Mr. Bragaw gave him a quote of \$1400 for one-half day's work. Mr. Bragaw felt \$1200 was an acceptable price. The funds have been encumbered for this work.

MOTION (3): Ms. Prokop moved to approve the expenditure of \$1200 to East Lyme Tree Service to remove the dead ash tree. Seconded by Mr. MacDonald. (4-0) Unanimous.

3. Painting. Mr. Bragaw is waiting for the bids to return. The work will be done by the end of August or in September.
4. Inside Cleaning. Ms. Massung reported the house will be cleaned on June 25.

- b. **MUSEUM DEVELOPMENT.** The following Commission members agreed to give tours from 1-3 p.m. on the following dates:

Ms. Prokop on July 11
Ms. Massung on July 18
Mr. MacDonald on July 25
Mr. Patterson on August 1

August 8, 15 and 22 will be determined at the July meeting.

Ms. Prokop will request that the date the house is open be placed on the Town Hall board.

c. **UPCOMING EVENTS**

To date there were no upcoming events.

V. NEW BUSINESS

- a. **PROPERTY MAINTENANCE.** The fence and rails have been received. Mr. Lakowsky contacted David Putnam, Director of Parks and Recreation. Mr. Putnam asked that he reach out to him again in August. Mr. Massung will move the stone.
- b. **MUSEUM DEVELOPMENT.** Mr. Lakowsky suggested that the Commission look into displays for the house.
- c. **OPENING FOR 2021.** Mr. Lakowsky reported the house will be open beginning July 11 to give tours of the house from 1p.m-3 p.m.

VI. ADJOURNMENT

MOTION (4): Ms. Prokop moved to adjourn the June 23, 2021 Brookside Farm Museum Regular Meeting at 7:35 p.m. Seconded by Mr. MacDonald. (4-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary