

EAST LYME BOARD OF SELECTMEN  
REGULAR MEETING OF JUNE 2, 2021  
MINUTES

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Paul Dagle, Marc Salerno and Dan Cunningham

ALSO PRESENT: Finance Director Anna Johnson, Public Works Director Joe Bragaw, Fire Marshal John Way, Niantic Fire Chief Jim Barone, Niantic Deputy Fire Chief Mike Nebelung, Superintendent Jeffrey Newton, BOE Finance Director Maryanna Stevens, and BOE Facilities Manager Chris Lund

Mr. Nickerson called the meeting to order at 7:35 p.m. and led the Pledge of Allegiance.

1b. Additional Agenda & Consent Items  
There were none.

1c. Delegations  
There were none.

1d. Approval of Minutes

**MOTION (1)**

Mr. Seery MOVED to approve the Regular Meeting Minutes of May 19, 2021, as submitted.  
Seconded by Ms. Hardy. Motion passed 6-0.

1e. Consent Calendar

**MOTION (2)**

Mr. Seery MOVED to approve the Consent Calendar for the meeting of June 2, 2021, in the amount of \$515.47.  
Seconded by Ms. Hardy. Motion passed 6-0.

2a. Special Appropriation – Bonding - BOE

**MOTION (3)**

DISCUSSION: Chris Lund, Facilities Manager for the Board of Education stated that the BOE capital improvement projects listed here are for the high school and middle school only because the elementary schools were recently renovated. The paving listed under high school parking lots is really the entire campus including Flanders school and central office parking areas. Mr. Seery inquired about the solar panels and how working on the roof will affect such, and Mr. Lund responded that they are not sure of the condition of the roof under the solar panels and that they are working with the solar company. Mr. Lund stated that the air handlers will be replaced at the high school in B wing and a portion of the A wing. Their plan is to include \$150,000 in each subsequent capital plan until all of the handlers are replaced. Mr. Lund stated that they are looking for any available grants to cover these projects and will apply for anything that is applicable. Mr. Newton stated that the initial American Rescue Plan payout will be used for staffing first as a priority.

Mr. Seery RESOLVED That the resolution entitled “Resolution Making Appropriations Aggregating \$1,017,000 For Various Board Of Education Capital Improvements And Authorizing The Issuance Of \$1,017,000 Bonds Of The Town To Meet Said Appropriations And Pending The Issuance Thereof The

FILED

June 11, 2021 AT 11:15 AM/PM  
Brenda J. Stevens ATC  
EAST LYME TOWN CLERK

Board of Selectmen Regular Meeting  
June 2, 2021  
1 of 6

Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance and the legal voters of the Town at Town Meeting. We waive reading the resolution in its entirety as it is on file in the Town Clerks office. Seconded by Mr. Salerno. Motion passed 6-0.

2a. Special Appropriation – Bonding – NFD Pumper

**MOTION (4)**

DISCUSSION: Chief Jim Barone was in attendance and explained that this 1991 fire truck needs to be replaced and the fire department has been asking for this for five years and is overdue and needs to be done. The parts are very difficult and expensive to get, and since the average life span of this type of truck is 25 years, this replacement is overdue. The replacement fire truck is the same as the one being replaced except that it will have updated equipment and technology. He noted that there is an approximate two-year lead time in order this truck.

Mr. Seery RESOLVED That the resolution entitled “Resolution Making An Appropriation In The Amount Of \$680,000 For The Acquisition Of A New Fire Engine And Authorizing The Issuance Of \$680,000 Bonds Of The Town To Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance and the legal voters of the Town at Town Meeting. We waive reading the resolution in its entirety as it is on file in the Town Clerks office.

Seconded by Mr. Salerno. Motion passed 6-0.

2a. Special Appropriation – Bonding – Town Wide Roads/Sidewalks

**MOTION (5)**

DISCUSSION: Mr. Bragaw stated that last year he also asked for \$850,000 but that amount was cut back to \$500,000; Dean Road and Grassy Hill Road were cut last year so they are added to be done this year. Mr. Bragaw reviewed the pavement management plan, attached hereto as Exhibit #1. Ms. Hardy thanked Mr. Bragaw for providing the list to better inform the public and stated that she has received numerous complaints from concerned residents about the increased traffic on Dean Road, especially when there is a backup on 95, and inquired about any plans to widen the road. Mr. Bragaw stated that they do not plan on widening the road, per se, but that they will be making the road more uniform along its entire length, which will entail widening the road slightly in certain areas.

Mr. Seery RESOLVED That the resolution entitled “Resolution Making An Appropriation In The Amount Of \$850,000 For The Rehabilitation Of Various Town Roads And Authorizing The Issuance Of \$850,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose”, a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance and the legal voters of the Town at Town Meeting. We waive reading the resolution in its entirety as it is on file in the Town Clerks office.

Seconded by Mr. Salerno. Motion passed 6-0.

2b. Special Appropriation – CNRE – Annual Transfers

**MOTION (6)**

DISCUSSION: Mr. Nickerson stated that these are annual transfers to move money into the CNRE bucket for future projects. Ms. Hardy inquired if the Town and the Board of Education will work together on some of

these projects, and Mr. Bragaw stated that he and Mr. Lund will continue to work together and combine resources where possible to save the town money.

Mr. Seery MOVED to approve a special appropriation for the following projects in CNRE Fund 32 which are consistent with the 2021/22 Capital Improvement Plan and forward to the Board of Finance for approval. A Town Meeting is required.

<u>CNRE - Municipal Project</u>	<u>Amount</u>
Town Projects (Roofs)	\$10,000
HVAC Replacement Town-wide	15,000
East Lyme/Waterford Boat Motor	8,500
Town-wide Sidewalk Repairs	10,000
Town-wide Servers	5,000
Revaluation	85,380
<u>CAD Software &amp; Survey Equipment</u>	<u>4,000</u>
<u>TOTAL</u>	<u>\$137,880</u>

Seconded by Mr. Cunningham. Motion passed 6-0.

2b. Special Appropriation – CNRE – Knox Box

**MOTION (7)**

DISCUSSION: Mr. John Way, Fire Marshal, stated that the knox boxes allow emergency personnel to enter a business in the case of emergency without having to break a door or window, and noted that some personal residences also have knox boxes; there are approximately 250 boxes around town that will need to be replaced, and the Fire Marshal will replace them as he visits the businesses for their yearly inspection.

Mr. Seery MOVED to approve a special appropriation in the amount of \$8,370 from CNRE Fund 32 account number 32-70-300-500-999 (Town Wide Projects) to an account to be established titled, “Knox Box Cylinders” and forward to the Board of Finance for approval. This project is consistent with the 2020/2021 Capital Improvement Plan.

Seconded by Mr. Dagle. Motion passed 6-0.

2c. Special Appropriation – LoCIP Projects

**MOTION (8)**

DISCUSSION: Mr. Bragaw stated that LoCIP stands for Local Capital Improvement Projects and that he expects about \$122,000 to be provided by the State in LoCIP funds; he expects that we should receive the funds around March of 2022 so these projects will be planned for next spring.

Mr. Seery MOVED to approve a special appropriation in the amount of \$85,000 to be used as follows: \$60,000 Town-wide Parking Lot Repairs/Resealing, \$15,000 Maintenance of Town owned Dams and \$10,000 Town Owned Bridge/Culvert Repairs with the source of funds being the LoCIP program in accounts to be established titled with the State project number and forward to the Board of Finance for approval. These projects are consistent with the 2020/2021 Capital Improvement Plan. Note: A Town Meeting is required.

Seconded by Mr. Salerno. Motion passed 6-0.

2d. Special Appropriation – Public Safety Contingency

**MOTION (9)**

DISCUSSION: Mr. Nickerson stated that there is a balance in the Public Safety Contingency account, and Mr. Bragaw has identified a couple of items that this money should be used for. Mr. Bragaw explained that initially they had planned on sharing a custodian, but it has been decided that the building is big enough where it warrants a dedicated custodian. These items that are to be purchased are necessary items for the custodian to maintain the building.

Mr. Seery MOVED to approve a special appropriation to use the remaining balance of \$17,110 in account 01-01-120-300-501 (PS Building Contingency) for the purchase of a vacuum cleaner, floor cleaning machine and to repair the sink hole in the driveway at that facility and forward to the Board of Finance for approval.

Seconded by Ms. Hardy. Motion passed 6-0.

2e. Ratify Transfers

**MOTION (10)**

Mr. Seery MOVED to ratify departmental transfers in the amount of \$145,699.20 processed for fiscal year end June 30, 2021 and to forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 6-0.

2f. Appointment

**MOTION (11)**

DISCUSSION: Mr. Nickerson stated that Mr. Bullock is already very active with the Historic Properties Commission and has shown passion by his work with Samuel Smith House. Mr. Bullock stated that this year's Connecticut Historic Properties Open House Day is Saturday, June 5<sup>th</sup> from 10am until 3pm and people can come down for the festivities, including a civil war reenactment.

Mr. Seery MOVED to appoint Benn Bullock, 6 Heritage Road, East Lyme. To serve as a Member on the Historic Properties Commission for the Town of East Lyme with a term to expire on January 8, 2024.

Seconded by Mr. Cunningham. Motion passed 6-0.

3a. Discussion and possible action – American Rescue Plan

**MOTION (12)**

DISCUSSION: Mr. Nickerson reported that Ms. Johnson will share the details of the distribution, but that the American Rescue Plan funds will be received soon and below is the first short list of items that we might consider these funds for. Ms. Johnson explained that we are a “non-entitlement town”, so our share will be \$1,877,812.64, as well as another \$3,586,027.04 in state county funds, for a total of \$5,463,839.68 to be paid out in two equal installments of \$2,731,919.84. The first payment will be made this year and is expected to be received next week some time. All the funds need to be spent by the end of 2024. Regarding the generator for the new public safety building, Mr. Nickerson noted that we have applied for a grant for this item, but the town needs to have the money in place in case the grant is not received. Also, the generator needs to be installed and working when the building is open and occupied in a couple of months.

Mr. Seery MOVED to approve funds to be spent from the American Rescue Plan as follows:

Amount	Organization	Item	Details
\$ 5,000.00	East Lyme Town Hall	WIFI	Enhancement to the IT and WIFI system at Town Hall
\$ 14,000.00	East Lyme Town Hall	Virtual Meeting Package	ZOOM or such to make hybrid meetings possible.
\$ 12,500.00	Town of East Lyme	Pumpout Boat	
\$ 20,000.00	EL Parks & Recreation	Usage Study	
\$ 132,000.00	EL Emergency Mgmt	Microwave Dishes	
\$ 44,000.00		Security Cameras	
\$ 150,000.00		Generator	Public Safety Building
\$ 27,000.00	EL BOE	Paving	Middle School
<hr/>			
\$ 404,500.00			

And forward to the Board of Finance for approval. NOTE: This item requires a Town Meeting. Seconded by Mr. Dagle. Motion passed. 6-0.

**MOTION (13)**

Mr. Seery MOVED to authorize the Director of Finance to act as the authorized representative to request funding on behalf of the Town of East Lyme for the Non-Entitlement Units and County Pass Through Coronavirus Local Fiscal Recovery Fund/American rescue Plan Act of 2021. The claim will be filed via the State of Connecticut Office of Policy and Management Portal. In addition, authorize the First Selectman to execute any and all agreements necessary to secure this funding on behalf of the Town of East Lyme. Seconded by Mr. Cunningham. Motion passed 6-0.

4a. Ex-Officio Reports

Mr. Salerno reported that the Town Building Committee approved the furniture budget, which is a little higher than originally anticipated because of some necessary changes made in the lieutenants' offices; they will revisit this item at their next meeting. He reported that the roof estimate came in at about half the price of what was expected, and that they have a choice between a 20 year or 30-year plan, which the 30 year is a little more but includes additional roof insulation; they will revisit this at the next meeting.

Ms. Hardy reported that the Zoning Commission will be meeting on June 3<sup>rd</sup> and that they will hold a public hearing on a zoning amendment change. Currently, they are required to post a sign and often the public hearing date will change but the signs are not updated; this amendment would require the contractor to update all public advertising.

Mr. Seery reported that Parks and Recreation has issued over 100 non-resident beach passes so far.

4b. First Selectman's Report  
Mr. Nickerson stated that everything he had to report was discussed during the meeting.

5. Communications  
There was none.

6. Public Comment  
There was none.

7. Selectman's Response  
There was none.

8. Executive Session

**MOTION (14)**

Mr. Seery MOVED to enter into executive session for the purpose of discussing personnel matters.  
Seconded by Ms. Hardy. Motion passed 6-0.

The Board of Selectmen entered into executive session at 9:11 p.m.

**MOTION (15)**

Mr. Seery MOVED to exit executive session at 9:44 p.m. and stated that no formal votes were taken.  
Seconded by Mr. Salerno. Motion passed 6-0.

9. Chief of Police Contract and Compensation

**MOTION (16)**

Mr. Seery MOVED to approve the Chief of Police contract and compensation as presented.  
Seconded by Mr. Cunningham. Motion passed 6-0.

**MOTION (17)**

Mr. Seery MOVED to adjourn the June 2, 2021, regular meeting of the East Lyme Board of Selectmen at 9:45 p.m.  
Seconded by Mr. Dagle. Motion passed 6-0.

Respectfully Submitted By:



Sandra Anderson  
Recording Secretary

LOS 6/2/21  
 1 year  
 item #20

## TOWN OF EAST LYME - 3 PAVEMENT MANGEMENT PLAN - FY 20-21 THRU FY 22-23

Street	From	To	Sect Twn	Road Length (in ft)	Avg Width (in ft)	Area (in sf)	18 Rtg	20 Rtg	Tr	Extra Prep Work 0.02	FY20-21	FY21-22	FY22-23	Comments
											1.00	1.020	1.040	
Brainard Rd	Fairhaven Rd	dead end	N	2,840	20	56,800	63	60	Chip Seal	\$ 20,000	\$ 40,906			
N Bridebrook Rd 3	Prison	Rt 1	EL	12,797	24	307,128	67	65	Chip Seal	\$ -	\$ 113,040			
Scott Rd	Boston Post Rd	Whistletown Rd	EL	10,401	24	249,624	61	59	Chip Seal	\$ 39,926	\$ 131,802			
Whistletown Rd	Upper Pattagansett	Grassy Hill Rd	EL	11,009	20	220,180	64	62	Chip Seal	\$ 15,000	\$ 77,063			
Beaver Brook Rd	Grassy Hill Rd	Lyme town line	F	2,334	24	56,016	66	63	Chip Seal	\$ -	\$ 20,617			
Upper Pattagansett	Whistletown	Rt 1	F	14,860	24	356,640	70	68	Chip Seal		\$ 124,824			
Salem Turnpike	Salem Trail	Montville Trail	EL	1,214	18	21,852	71	68	Chip Seal	\$ 10,000	\$ 7,648			
Other Work											\$ 84,938			
Riverhead Lane	Gurley Rd	Dead End	EL	506	10	5,060	55	51	Reconst		\$ 30,000	\$ -		
Wildwood Dr	Old Black Point Rd	Cul De Sac	N	863	24	20,712	64	61	Cape Seal			\$ 18,779		
Indian Rock Rd	Old Black Point Rd	Cul De Sac	B	719	24	17,256	70	68	Cape Seal			\$ 15,645		
Barone Rd	Indian Rock rd	Dead end	B	471	24	11,304	64	62	Cape Seal			\$ 10,249		
Pleasant Dr	Old Black Point Rd	Old Black Point Rd	N	792	24	19,008	68	66	Cape Seal			\$ 17,234		
Pleasant Dr Ext	Pleasant Dr	Cul De Sac	N	475	24	11,400	68	66	Cape Seal			\$ 10,336		
Fairhaven Rd 2	Beers	Black Point Rd	N	800	24	19,200	70	68	Cape Seal			\$ 17,408		
Francis Lane	Old Black Pt Rd	Dead End	OBP	555	16	8,880	67	65	Cape Seal			\$ 8,051		
Hopkins Dr	Society Rd	cul De Sac	N	1,044	26	27,144	63	60	Cape Seal			\$ 24,611		
Kevin Rd	Roxbury Rd	Dead End	N	788	22	17,336	66	63	Cape Seal			\$ 15,718		
Morton St	Smith Ave	Shore Dr	N	555	24	13,320	64	61	Cape Seal			\$ 12,077		
Smith Ave	Smith St	Rt 161	N	1,350	40	54,000	68	66	Cape Seal			\$ 48,960		
Lake Ave 2	Hope st	Lake Ave Ext	N	848	24	20,352	62	60	Cape Seal			\$ 18,452		
Lake Ave Ext	Lake Ave	Meadow St	N	794	18	14,292	62	60	Cape Seal			\$ 12,958		
Meadow St	Lake Ave	Lake Ave Ext	N	491	18	8,838	61	59	Cape Seal			\$ 8,013		
Joyce Court	Hope St	Dead End	N	370	26	13,467	56	53	Cape Seal			\$ 12,210		
Grassy Hill Rd 3	Upper Walnut	Montville Town Lin	EL	8,935	22	196,570	58	56	Chip Seal	\$ 100,070	cut	\$ 173,865		
Dean Rd	E. Society Rd	Lovers Lane	EL	3,100	24	74,400	60	57	CIPR		cut	\$ 137,546		
Dean Rd	Lovers Ln	Rt 1	EL	4,490	24	107,760	60	57	CIPR	\$ -	cut	\$ 199,221		
Whitney Circle	Whitney La	Cul De Sac	EL	529	30	15,870	54	51	reclaim			\$ 43,706		
Whitney Lane	Dean Rd	Cul De Sac	EL	1,436	30	43,080	54	51	reclaim			\$ 118,642		
Winchester Ct N	Winchester Rd	Cul De Sac	EL	398	30	11,940	57	53	reclaim			\$ 32,883		
Winchester St	Dean Rd	Winchester Rd N	EL	558	30	16,140	57	53	reclaim			\$ 44,450		
Winchester Ct S	Winchester Rd	Cul De Sac	EL	482	30	14,460	57	53	reclaim			\$ 39,823		
Giants Neck Rd 1	Rte 156	Griswold Dr	GN	6,269	24	150,456	63	62	Cape Seal				\$ 132,470	
Pine Grove Rd	Smith St	South St	PG	2,769	24	66,456	63	60	Cape Seal				\$ 61,435	
Cranberry Lane	Walnut Hill Rd	Cul de sac	EL	1,141	18	20,538	66	64	Cape Seal				\$ 18,986	
Greentree Dr	Chesterfield Road	Dead End	EL	927	30	27,810	69	66	Cape Seal				\$ 25,709	
Greenwood Circle	Greentree Drive	Dead End	EL	610	30	18,300	69	66	Cape Seal				\$ 16,917	
Winston Rd	Chesterfield Rd	Dead End	EL	809	24	19,416	66	64	Cape Seal				\$ 17,949	

page 1 of 2

Exhibit I

## TOWN OF EAST LYME - 3 PAVEMENT MANGEMENT PLAN - FY 20-21 THRU FY 22-23

Street	From	To	Sect Twn	Road Length (in ft)	Avg Width (in ft)	Area (in sf)	18 Rtg	20 Rtg	Tr	Extra Prep Work 0.02	FY20-21	FY21-22	FY22-23	Comments
											1.00	1.020	1.040	
Enid Lane	rt 161	Winston Rd	EL	896	22	19,712	66	64	Cape Seal				\$ 18,223	
Alscot Dr	Joal St	Grouse Circle	F	1,222	30	36,660	70	68	Cape Seal				\$ 33,890	
Irvingdell Place	Chesterfird Rd	Chesterfield Rd	EL	2,031	24	48,744	69	67	Cape Seal				\$ 45,061	
Colony Rd	Irvingdel Place	Alscot Dr	F	1,772	30	53,160	71	69	Cape Seal				\$ 49,143	
Brookfield Dr	Colony Rd	Cul de sac	EL	1,263	28	35,364	72	69	Cape Seal				\$ 32,692	
Alscot Dr	Joal St	Grouse Circle	F	1,222	24	29,328	69	67	Cape Seal				\$ 27,112	
Joal St	Cedarbrook Ln	Dead End	EL	1,114	20	22,280	69	67	Cape Seal				\$ 20,597	
Cedarbrook Lane 1	Brookfield Dr	new sect	F	590	30	17,700	69	67	Cape Seal				\$ 16,363	
Anchorage Rd	Woodland Rd	Cubles Dr	EL	946	22	20,812	67	65	Cape Seal				\$ 19,240	
Woodland Rd	Forest Rd	Beverly Rd	N	758	24	18,192	61	57	Cape Seal				\$ 16,817	
Beverly Rd	Riverview Rd	Sycamore Rd	N	1,330	20	26,600	61	60	Cape Seal				\$ 24,590	
N. Beechwood Rd	Woodland Rd	Cubles Dr	N	945	22	20,790	64	62	Cape Seal				\$ 19,219	
Knollwood Rd	Forest Rd	Beverly Rd	N	940	20	18,800	66	64	Cape Seal				\$ 17,380	
Forest Rd	Riverview Rd	CublesDr	N	1,545	22	33,990	66	64	Cape Seal				\$ 31,422	
N Edgewood Rd	Oswegatchie Hills	Oswegatchie Hills	N	1,320	16	21,120	71	69	Cape Seal				\$ 19,524	
Church Lane	Rt 1	Rt 1	F	1,222	20	24,440	71	68	Cape Seal				\$ 22,593	
Joshua Valley Rd	Boston Post Rd	Cul de Sac	EL	838	30	25,140	66	64	Cape Seal				\$ 23,241	
Esther Pond Lane	Stone Ranch Rd	Cul de sac	EL	1,066	28	29,848	72	70	Cape Seal				\$ 27,593	
Clark S:	Rt 161	dead end	N	937	24	22,488	55	52	Reclaim				\$ 63,146	
Luce Ave	Pennsylvania Ave	cul De Sac	N	940	24	22,560	55	51	Reclaim				\$ 63,348	
Joanne St	Pennsylvania Ave	Smith St	N	779	24	18,696	52	49	Reclaim				\$ 52,498	
Lake View Heights Rd 1	Pennsylvania Ave	Dead End	N	919	18	16,542	57	54	Reclaim				\$ 46,450	
Lake View Heights Rd 2	Lake View Heights	Dead End	N	261	18	4,698	57	54	Reclaim				\$ 13,192	
Drabik Rd	Rt 161	rt 161	F	1,950	19	37,050	52	49	reclaim				\$ 104,036	
<b>EXPENDITURES - Prop. Roadwork</b>										\$ 184,996	\$ 630,837	\$ 1,040,837	\$ 1,080,837	\$ 1,080,837
<b>LEGEND OF PAVEMENT TREATMENTS</b>											\$ 50,000	\$ 50,000	\$ 40,000	\$ 140,000
<b>Treatment Type</b>											\$ 50,000	\$ 50,000	\$ 30,000	\$ 130,000
<b>Cost/sf</b>											\$ 60,000	\$ -	\$ -	\$ 60,000
<b>Ratio</b>											\$ 50,000	\$ 50,000	\$ 40,000	\$ 140,000
<b>CUM. ROAD RATING</b>											\$ 840,837	\$ 1,190,837	\$ 1,190,837	\$ 3,222,511
2- Chip Seal	S	0.37	1.00	2014	70.61					<b>FUNDING</b>	<b>FY18-19</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>FY22-23</b>
3 - Microsurface	S	0.65	1.75	2016	73.66					Yearly Bonding	\$ 500,000	\$ 850,000	\$ 850,000	\$ 3,150,000
4- Capeseal	S	0.89	2.42	2018	73.85					Yearly Town Aid Road S *	\$ 340,837	\$ 340,837	\$ 340,837	\$ 1,250,511
5- Overlay	S	1.31	3.55	2020	73.42					Total Funding	\$ 840,837	\$ 1,190,837	\$ 1,190,837	\$ 4,513,348
7 - CIP Recycle/Overlay	S	1.81	4.92											
8 - Reclaim/Overlay	S	2.70	7.34											
9 - Reconstruct	S	4.65	12.63											

Page 2 of 2  
Exhibit I