

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF APRIL 21, 2021
Via ZOOM (Details Below)

Immediately Following a Special Meeting to Commence at 7:00 P.M.

AMENDED AGENDA

1. a) Call Meeting to Order
b) Additional Agenda & Consent Calendar Items
c) Delegations
d) Approval of Minutes
-Special Meeting of March 24, 2021
-Special Meeting of March 31, 2021
-Special Meeting of April 7, 2021
-Regular Meeting of April 7, 2021
e) Consent Calendar
2. New Business
 - a) Special Appropriation – \$ 44,475.00 – 2021 Nuclear Safety Emergency Preparedness (NSEP) Grant
 - b) Discussion and Approval – Public Works Safety Manual
 - c) Special Appropriation – Morris Building Asbestos Remediation
 - d) Discussion and Possible Approval – Revised Fees for Trash Cans/Bulky Waste Disposal
 - e) Partridge Court Road Acceptance
 - f) Discussion and Possible Action – Bldg Department – Amend Source of Funds - \$21,800
 - g) Discussion and Possible Action – Change in Budget Approval Schedule
3. American Rescue Plan Discussion
 - a) Parks & Recreation
4. a) Ex-Officio Reports
b) First Selectman's Report
5. Public Comment
6. Selectman's Response
7. Adjourn

FILED

April 20, 2021 AT 10:37 AM/PM

Bruce J. Brown ATC
EAST LYME TOWN CLERK

Topic: Board of Selectmen Regular Meeting
Time: Apr 21, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/87686823251?pwd=bGYzTXJvWUNDZC9MQWMreGpBZEFvQT09>

Meeting ID: 876 8682 3251
Passcode: 06357
Dial by your location
+1 646 558 8656 US (New York)

EAST LYME BOARD OF SELECTMEN
SPECIAL MEETING OF MARCH 24, 2021
MINUTES

This meeting was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

This meeting, in its entirety, is available to view by visiting the East Lyme Town Hall webpage.

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Rose Ann Hardy, Paul Dagle and Dan Cunningham
ALSO PRESENT: Senator Paul Formica and State Representative Holly Cheeseman

Mr. Nickerson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Legislative Update

State Representative Holly Cheeseman was present and gave her legislative update. Regarding the American Rescue Plan funds, she stated that while discussing how to use the funds, it is important to remember that the funds cannot be used to reduce taxes or any other such purpose. She reported that the current public hearing that is ongoing today is discussing the Governor's bonding bill and the Governor's budget. The bill that is getting the most discussion is one introduced by House Chair Sean Scanlon that addresses a CT Childcare Credit for households making up to \$210,000 annually, would be phased in over a four-year period, and will cost the State taxpayers approximately \$450M. The challenge as always will be how to fund these programs, and there are numerous bills currently in finance that will help to fund some of these programs going forward through proposed tax increases, which she stated that the Governor is adamantly against, but it is all out there for discussion. Ms. Cheeseman stated that the Governor is looking into alternate revenue opportunities such as sports gaming and the Transportation Climate Initiative (TCI), which is essentially a regional gas tax program that Connecticut would join in on and the money (~35%) would go to specific programs in underserved communities within the state. The Governor is also looking into revenues from legalizing retail marijuana. One of the bills that passed unanimously in both the house and senate will give the legislature a say in how the Governor spends the federal recovery dollars that are received. A couple of the noteworthy bills that will be addressed in the next couple of days are addressing zoning regulations that allow for outdoor dining, as well as extending the Governor's executive powers through May 20, 2021.

State Senator Paul Formica stated that as a follow up to Ms. Cheeseman's discussion on the TCI initiative; he explained that some years ago a lock box was instituted for transportation funds to be held, and this new initiative has not yet revealed how it will work with that lock box program already in place. He stated that this bill focuses on the use of electric vehicles and reducing the need and use of fossil fuels, but he feels as though these discussions need to happen on a federal level as what happens in Ohio ultimately affects the east coast states, and so on. Senator Formica reported that they passed a modification to the use of force language in the Police Accountability bill, and which also allows for an extended due date on specific training required under this bill. Sports gaming is an option that will not only create jobs in Connecticut, but it will create a new revenue stream to benefit the state as well as put additional funds into programs related to problem gambling. Senator Formica reported that since the pandemic they are meeting and deliberating online but that they are voting in person at the Capital. Regarding the energy bill, he believes that this is being addressed by the environmental committee, and that what the energy committee is working on is updating a discrepancy in the solar property tax law, the battery storage laws, and variable rate contracts for rate payers and better ratepayer transparency on invoices. They will also be working on requiring more accountability on performance and customer service from the utility companies. Senator Formica stated that there is a large amount of money being divvied up to all the towns in Connecticut as part of the American Rescue Plan, and that if anyone has any further questions on how that money can be utilized to contact his office in Hartford. He reported that there are several proposed taxes and tax increases in the works, and that they have been working hard on trying

FILED

April 13, 2021 AT 8:50 AM/PM
Brooke Howard ATC
EAST LYME TOWN CLERK

Board of Selectmen Special Meeting
March 24, 2021
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to come up with alternative ways of increasing revenues. The affordable housing laws propose a change in which the planning and zoning departments would lose some of the decision-making tools, such as public hearings, to make towns and communities more diverse. They are also suggesting that the term "character" be removed from the zoning regulations and no longer would a project be approved or disapproved based on how it fits in with the character of the area. It was discussed that for our community the incentivized housing plan would work much better than the blanket 10% threshold. Senator Formica explained that house resolutions 58 and 59 deal with new voting requirements; 58 is the change to allow for no excuse absentee ballots and 59 is an early voting initiative. Early voting was voted on last session but did not make it because it only passed by simple majority; if it passes this time by simple majority it will move forward either way because this is the second time voting on it. If anyone from the public would like to share their thoughts on any issues, please reach out to Senator Formica through his webpage at SenatorFormica.com.

3. American Rescue Plan Discussion

Mr. Nickerson stated that no action will be taken tonight, and that this Board will just be discussing possible uses for the anticipated American Rescue Plan funds. He noted that we will not be making any formal decisions on how to spend the money until we are in receipt of the funds in our account. He stated that there are parameters in place as to what the money can be spent on, such as capital projects, recreation, water & sewer, and IT, for instance. These funds cannot be used for daily operations of the Town. Mr. Nickerson stated that we are expected to receive a total of \$1,800,000; \$900,000 in approximately 90 days and the remaining \$900,000 in a year from now. He stated that we are also expecting to receive additional funds through the county level, and if that is paid per capita we can expect to receive approximately \$3.6 million, with half paid in the next 90 days and the remainder being paid in a year from now.

Mr. Cunningham stated that he would like to see some concentration on making our Main Street and Town a shopping destination. He stated that the malls are becoming less popular, especially after the pandemic, and we might serve our community well to look at how to make this area an outdoor destination and look at parking, sidewalks, sitting areas, what to do with the former police station, etc. Mr. Dagle stated that we should allow the public to weigh in on how they would like to see the money spent and give suggestions on projects that would benefit the community, and all agreed that all suggestions are valuable and are welcome.

Mr. Seery stated that some of the items that should be re-considered to assist in getting more people outside and walking around the Main Street area are the installation of dingy docks at the end of Smith Street and/or the Grand Street area, and increased usage of the kayak docks and expansion of these handicap accessible docks at Cini Park, both of which have open permits and are ready to be worked on. In the North end of town, we could concentrate on expanding the Darrow Pond park area, for example. Mr. Seery suggested that we have individuals and organizations come to the Board with their suggestions as to how these funds can be used.

Mr. Nickerson stated that we should break this wish list into two categories; things that should be addressed immediately and things that can be put on a long-term to-do list to be prioritized. One of the immediate needs is Niantic Main Street; they have not been able to fund raise due to the pandemic, and it was just announced that Celebrate East Lyme will be cancelled this year for the second year in a row. Keeping this group funded is essential to keeping people visiting our downtown shops and beaches. Other priorities are Care and Share and the Shoreline Soup Kitchen and Pantry; Care and Share not only offers food but also emergency assistance both direct to the utility companies or in the form of a gift card for direct payment. Keeping our residents clothed and fed is a priority to these groups should take priority. Intermediate needs are those such as enhance outdoor recreational activities, which we already have done a good job of creating and maintaining these areas.

Mr. Salerno stated that he agrees that the dingy dock and handicap kayak dock should be on the priority list as they are fully approved projects that are properly permitted and ready to go and are only on hold waiting for funding. He feels that we should look carefully at the Capital Improvement Plan and work off that list. The sidewalks all around town need a lot of attention and our existing plan of action should be reviewed and possibly moved along quicker, especially on West Main Street where the sidewalk stops abruptly. Mr. Salerno stated that the pandemic has taken its toll on the mental health of our residents, and this should be

addressed. Mr. Nickerson agreed that the mental health aspect should be put on the priority list and addressed right away, especially to get the resources where they are needed like the Youth Services Department. He noted that Mr. Putnam has previously requested, and this Board approved the addition of a mental health worker to support the Youth Services department; this was removed from the budget by the Board of Finance. Mr. Nickerson strongly feels that now is the time to bring one and possibly two people on to support the mental health of our residents at a time when this support is very needed.

Ms. Hardy suggested that this Board invite a member from each board and commission to present the items that will benefit their commission, such as sidewalks to be presented by the Zoning commission, and Mr. Nickerson agreed and suggested that the department heads work with their respective boards and commissions.

Mr. Nickerson stated that the Board of Education is separate from Town Government in that they are receiving their own funds which are to be used for Covid related expenses, but he noted that they will work together overall to make sure that all our residents and students needs are being met using these funds, especially in mental health. Mr. Dagle stated that the conversation about our residents' mental health needs should also include Youth Services and the Senior Center, and he would like to hear from them directly what they need and how we can assist them.

It was discussed that a form would be created to send out to all businesses in town to assist them in communicating their needs.

Ms. Hardy suggested that we also ask Mr. Putnam to consider extra resources that may be needed for Parks and Recreation for the upcoming beach season. With social distancing rules still in place, there may be additional staff needed to enforce these enhanced rules, for example additional gate attendants and security. It was agreed that the following groups would be invited in for a discussion at an upcoming regular or special meeting on what their needs are; Youth Services and Parks and Recreation, the Senior Center, Niantic Main Street, Care and Share and Shoreline Soup Kitchen and Pantry.

Mr. Nickerson identified a few long range projects to keep in mind; participation in the Everbridge system for a community emergency notification system, turf fields, move all of the emergency communications equipment from the current dispatch center over to the new public safety building with a new tower, upgrades to the Morris building, enhancements to Main Street and Flanders four corners, rehab work on the Samuel Smith House and Brookside Farm Museum, In addition to all of these items, we should also discuss the work that needs to be done to upgrade our IT and water and sewer infrastructures. Sidewalks and dam repairs will also need to be discussed, as well as the many recreational items that we should consider. A special meeting will be set up for March 31st and then again on April 7th to get these discussions started.

A couple of additional items that the Board would like to address are the needs of the Veterans in our community and the adequacy of lighting at the senior center. Mr. Seery noted that he spoke with the Water and Sewer Commission and asked them to begin thinking about their needs. Mr. Nickerson noted that if anyone comes up with any additional ideas to please pass them along to him and he will add them to the list for their next meeting and discussion.

MOTION (1)

Mr. Seery MOVED to adjourn the March 24, 2021, special meeting of the East Lyme Board of Selectmen at 8:35 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully Submitted By:



Sandra Anderson
Recording Secretary

EAST LYME BOARD OF SELECTMEN
SPECIAL MEETING OF MARCH 31, 2021
MINUTES

This meeting was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

This meeting, in its entirety, is available to view by visiting the East Lyme Town Hall webpage.

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Rose Ann Hardy, Paul Dagle and Dan Cunningham
ALSO PRESENT: Patricia Payne, Care and Share; and Amy Hollis, Shoreline Food Kitchen and Pantry

Mr. Nickerson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance, and he noted that this will be the first meeting of many to discuss how we will spend the American Rescue Plan funds.

Discussion – Care and Share

Ms. Patricia Payne introduced herself as the new president of Care and Share and gave a brief history of the time she has spent volunteering up to this point. Ms. Payne reviewed the history of Care and Share and explained the many benefits that they provide the members of our community, which is attached hereto as Exhibit 1. She stated that they currently offer the food pantry to all their clients, and they also currently offer up to \$800 per family per year for direct pay assistance, such as gar repairs, rent, insurance, etc. Care and Share pays directly to the company on behalf of the client.

Ms. Payne stated that they appreciate the space that the Town has donated to them for their use, and it is very appropriate for the privacy of their clients, but the space is getting a little tight. She stated that some of the large that they need are; two commercial freezers, two large refrigerators, increase the dollar amount of the food cards they give, they would like to start giving out gas cards, they would like to initiate a child care assistance program, they need new doors, larger space, a generator on demand, the building needs cleaning and painting, air conditioning, funds to pay for the outside auditor, new grocery carts with larger wheels, a new copier, upgraded bathrooms, to name a few. Mr. Nickerson stated that he would like Ms. Payne to work on getting some estimates for these items so that they have a better idea of what they are asking for. He stated that he will speak with the appropriate Department Heads and see if some of the things that are being stored in the building can be moved to give Care and Share room to expand. Ms. Payne reported that both Stop and Shop and Shop Rite provide discounts to Care and Share on food. She confirmed that their revenues are derived all from donations, and they have a budget of approximately \$180,000 per year. Mr. Nickerson stated that the Town will investigate giving them more space to expand, and to also investigate upgrading the outside lighting; Mr. Seery noted that the Town should investigate replacing the doors because it is a town owned building. Ms. Payne reported that they have about 175 families signed up, and feed anywhere from 70 to 80 families per month. They provide scholarships to clients and their children for both credit and non-credit courses. Mr. Dagle asked if they would please prioritize the list of items for them so that they have a clearer vision of what needs to be done first. Mr. Dagle thanked Ms. Payne and all her volunteers for the outstanding job they do of taking care of our residents.

Mr. Nickerson reported that he spoke with Mr. Newton today and confirmed that approximately 20% of our students and their families are eligible for the free lunch program, which is about one in five children.

Discussion Shoreline Soup Kitchen and Pantry

Ms. Amy Hollis, Executive Director of the Shoreline Soup Kitchen and Pantry (SSKP) was in attendance, and she stated that the East Lyme pantry manager is Sherrie Weiss, but that she was unable to

FILED

April 14, 2021 AT 9:23 AM PM
Bruce Thomas
EAST LYME TOWN CLERK

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attend tonight's meeting. A summary of information on SSKP is attached hereto as Exhibit 2. Their pantry in East Lyme is at St. John's Episcopal Church on Thursday afternoons, and they operate throughout eleven towns on the shoreline. Ms. Hollis confirmed that last year's ALICE report shows East Lyme at 22% working poor, or what is now referred to as Asset Limited Income Constrained Employed. She stated that although we do not have many families that fall below the poverty line, we do have many working families that are just making ends meet. She stated that their mission at SSKP is to provide food and fellowship to those who are in need, and she stated that one of the most important things that the Town can do to assist them is to get the word out so that more families in our community are made aware of this resource. She stated that once a person is registered, they can visit any one of the food pantries, they do not have to visit the pantry in their own community if they are uncomfortable with that. Ms. Hollis stated that one of their goals is to reopen the meal site in Old Lyme, which closed during the pandemic, and hopefully open a new meal site in East Lyme; in 2019, 780 East Lyme residents were registered with them. In 2020, approximately a quarter million pounds of food was provided to resident in East Lyme, feeding approximately 18,000 people over the course of the year. During the pandemic, she stated that they did not require anyone to register and provided food to everyone who showed up at the pantries; and they estimate that participation increased by 50%. One of the biggest differences between SSKP and Care and Share is that SSKP does not ask what your financial situation is; if you go to a pantry you will be provided with food with no questions asked. She reported that the yearly operating budget is around \$900,000 and all the funds and food come from donations. Ms. Hollis stated that their greatest needs now are food and a truck with a lift gate; she stated that the currently have one truck without a lift gate and they use that for all eleven sites. Mr. Cunningham suggested that we might investigate partnering with the other towns that SSKP serves to pool our resources to purchase capital items such as a truck or other large equipment. Mr. Nickerson requested that Ms. Hollis price out what the purchase of a new truck with a lift gate and get that to him, and he will commit to reaching out to other towns to ask for a joint venture. He noted that all towns have been asked to spend 1-2% of the American Rescue Plan funds on art and culture.

Ms. Hardy stated that she would like to concentrate on groups such as the Commission on Aging, Meals on Wheels, Senior Center, the VNA, Veterans in our community; and regionally Safe Futures and the Homeless Hospitality Group of NL should be on the list. Mr. Nickerson stated that he will invite Youth Services and Niantic Main Street to a special meeting on April 7th at 7pm. He reported that during the regular meeting, we will here a presentation from the SCORE group.

Mr. Nickerson reminded everyone that until we receive these funds, which are anticipated to arrive in early June, these are all planning discussions, and no action will be taken to distribute funds.

MOTION (1)

Mr. Seery MOVED to adjourn the March 31, 2021, special meeting of the East Lyme Board of Selectmen at 8:10 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully Submitted By:



Sandra Anderson
Recording Secretary

East Lyme Board of Selectmen
Special Meeting of April 7th, 2021
Minutes

Join Zoom Meeting

<https://us02web.zoom.us/j/84694754394?pwd=WFQ2ZUZtRmpjWThOL3ZUdS9qdXY3Zz09>

Meeting ID: 846 9475 4394 Passcode: 06357

Present: Mark Nickerson
Kevin Seery
Marc Salerno
Dan Cunningham
Paul Dagle
Rose Ann Hardy

FILED

April 12, 2021 AT 9 AM PM
Branke Steiner ATC
EAST LYME TOWN CLERK

Also Present: Anna Johnson, Finance Director
Dave Putnam, Director of Parks & Rec
David Fasulo, Assistant Principal of East Lyme High School
Jeffrey Newton, Superintendent of Schools
Ann Dagle, The Brian Dagle Foundation
Christopher Mountain, East Lyme Psychologist
Dan Walsh, Niantic Main Street
Sue Kumro, Niantic Main Street
Michelle Williams, Planning Commission Member

The Special Meeting of the East Lyme Board of Selectmen was held on Wednesday, April 7th, 2021, at 7:00 p.m., via Zoom; this teleconference was recorded in its entirety and in accordance with the requirements of executive order 7B, issued by Governor Lamont, which allows for public meetings to be held over teleconference.

Mr. Nickerson called the Special Board of Selectmen Meeting to order at 7:01 p.m.

I. Pledge

Mr. Nickerson led the Pledge. He noted tonight starts a series of various groups coming before the BOS to discuss possible plans for the American Rescue Plan funds. He added that this is more of a fact finding mission since we've yet to be given parameters and the fund rules by the U.S. Treasury. Mr. Nickerson said we don't expect to have this information until the middle of May, at the earliest but the BOS wants to get the momentum going by checking in with various groups.

II. American Rescue Plan & Possible Uses

A. Town of East Lyme Youth Services

Dave Putnam, Director of Parks & Rec, said they're concerned about mental health support in our community and have been discussing it for several years with the East Lyme Youth Coalition

as well as with the schools; they've been looking for a way to upgrade the services they provide as a youth services bureau. He said the coalition as part of the Youth Services Bureau, consists of himself, Mr. Newton, Ms. Dagle, Mr. Fasulo and Mr. Mountain, all of who are in attendance this evening. Mr. Putnam gave some highlights while Mr. Fasulo gave their power point presentation, and some of the following was noted:

- A greater focus on family and youth services is required in East Lyme.
- A significant community and family need is present to support adults and children through mental health challenges and substance abuse issues, especially during and after the Covid-19 pandemic.
- The Town is lacking a robust Youth Services Bureau that can provide needed support to families and loved ones.
- Direct and comprehensive oversight by a full-time Director or Coordinator of Wellness, Prevention, and Mentoring would bring an increased focus and improved attention to the devastating issues of suicide, substance abuse, and mental health across our community.
- A full-time Clinical Therapist or Counselor working with a Director or Coordinator within the Youth Services Bureau would become a key asset in supporting community members and families with needs, assessments, counseling, treatment plans, and connecting with outside agencies and resources.
- A more robust East Lyme Youth Services Bureau with appropriate staffing could improve connections and support with other towns and programs such as the Dagle Foundation, while also focusing on grant opportunities and funding sources.
- A Wellness/Prevention/Mentoring Coordinator would address the social and emotional needs of the youth in our community.
- The current pandemic has resulted in increased anxiety levels in our youth that has adversely affected our community.
- We need to hit hard with the prevention side of things.
- The Coordinator would also Chair the East Lyme Youth Coalition.
- We previously began the Viking Mentoring Program which well up until Covid-19 hit.

Chris Mountain briefly shared the importance of implementing a Clinical Therapist or Counselor who would;

- conduct intakes & assessments
- schedule clients
- provide counseling therapy
- create treatment plans
- work with outside agencies to provide resources & referrals
- participate in regularly scheduled individual & group supervision
- work with the Connecticut DCF & court systems, and so forth.

He stressed the importance of employing someone who is licensed for these two positions and how the positions go hand in hand.

David Fasulo briefly discussed some of the services going on in our schools:

1. Universal Supports-

- Social and Emotional Learning
- School Counselors Support
- Advisory Lessons
- Social-Emotional Learning Assessments
- Positive Behavioral Intervention Support (PBIS) Program
- Staff QPR Gatekeeper Training (emergency mental health intervention)

2. Specialized Supports-

- School Psychologists
- School Social Workers
- Crisis Intervention Teams
- Therapeutic Crisis Intervention
- Training/Certification
- Therapeutic Speciality Programs
- Drug & Alcohol Counseling
- Collaboration with 211 Mobile Crisis Intervention
- Collaboration with DCF Emergent & Non-Emergent Referrals
- Collaboration with Outside Therapists
- Collaboration with Partial Hospitalization Programs

Mr. Mountain summarized support staff roles to illustrate how the two new positions would complete the picture.

a. School Counselor-

- Individual Social/Emotional Support
- Small Group Social/Emotional Support
- Crisis Intervention
- Classroom Curriculum
- Job specific roles include academics, post-secondary planning, and developmental curriculum.

b. School Psychologist-

- Individual Social/Emotional Support
- Small Group Social/Emotional Support
- Crisis Intervention
- Job specific roles include consultation regarding mental health, disabilities, behavioral & educational concerns, counseling for students with IEPs and 504, assessment interpretation & administration, identifying special education needs.

c. School Social Worker-

- Individual Social/Emotional Support
- Small Group Social/Emotional Support
- Crisis Intervention
- Job specific roles include family/sibling, case management services, drop-in services, and outside agency referrals.

d. Substance Abuse Counselor-

- Individual Social/Emotional Support
- Crisis Intervention
- Job specific roles include student addiction, families with addiction, and outside agency referrals.

Mr. Mountain noted the hours for the new positions would be hours outside of the school day as well as during summers; the idea is to work collaboratively with the schools.

Mr. Newton stressed the need for assistance outside of school hours and during the summer months; they don't have enough support in the schools themselves, nevermind outside of them.

Ann Dagle briefly highlighted local comparisons of Youth Service Bureau's staffing and servicing:

a. Montville

- Director- full time
- Program Coordinators- full time
- Administrative Staff- full time
- Counseling- per diem

b. Waterford

- Director- full time
- (2) Program Coordinators- full time
- Administrative Staff- full time
- Counseling- 3 part time

c. Colchester

- Director- full time
- (2) Program Coordinators- full time
- Prevention Counselor- full time
- Counseling- part time

d. Old Lyme

- Director- full time
- (2) Program Coordinators- full time (one early childhood)
- Prevention Counselor- full time
- Administrative Staff- full time
- Counseling- contractual

e. East Lyme

- Director- shared position with Parks & Rec
- Program Coordinator- shared position with Parks & Rec
- Administrative Staff- shared position with Parks & Rec
- Counseling- none

Ms. Dagle noted the Brian Dagle Foundation will be able to assist with these services and Mr. Newton observed this is something the Town is lacking.

Mr. Nickerson observed the importance for mental health services noting the need doesn't stop when one reaches the age of 18. He explained that the funding would allow for a period of 3 or 4 years and they're not suggesting indefinite positions or to grow government. Mr. Nickerson said these services would also be an advantage for Town Police when difficult situations arise after school hours.

Mr. Salerno asked if these positions are for Youth Services only or for townwide use and any age and Mr. Putnam confirmed it would be for town wide use and for any age.

Mr. Salerno said he liked the idea of having monthly public speakers as opposed to once or twice a year, and asked if the Prevention Coordinator would be responsible for scheduling those, and Mr. Putam replied in the affirmative.

Mr. Salerno asked if there has been any thought to having participation from Salem since we're tied highschool wise and Mr. Newton said they hadn't considered that but it will be a good discussion topic as they move forward.

Mr. Salerno asked what the homebase would be and Mr. Newton said the Youth Center. Mr. Salerno said a few office hours in Salem also might be helpful and noted the Board will need more particulars in regards to cost, in the future.

Mr. Cunningham said the need is apparent to him and noted the service will probably be sorely missed once the contract ends; he'd like to see some kind of commitment for sustaining this program further into the future, by looking for grants and items of that nature.

Mr. Dagle said he agrees with Mr. Cunningham, and this is a significant need, which is long overdue. He added that the Town should look at this as a pilot program and act accordingly going forward.

Mr. Nickerson said they don't expect to see funding until June and noted further details for this project will be needed once they know the parameters of the funding.

B. Niantic Main Street

Dan Walsh and Sue Kumro were present to discuss Niantic Main Street as well as what they may be able to accomplish with aid from the American Rescue Plan. Mr. Walsh shared some of the following:

- They're a nonprofit organization.
- They've been around since 2001 and consist entirely of volunteers.
- Although they do some beautification such as the planters downtown, they're not part of the Beautification Committee.
- Currently they consist of 8 active volunteers.

- One of their biggest accomplishments was receiving the STEAP Grant, which led to the pavers, streetlights, trees, and curbing downtown.
- They brought on a marketing coordinator which was one of the items the Charrette Report recommended.
- Ms. Kumro said Michelle Williams kindly acknowledged all the work Niantic Main Street has done, in the 10 year update to the POCD (East Lyme Plan of Conservation and Development.)
- Mr. Walsh said they've been productive and have used the Charrette Report to guide them in a lot of ways.
- They're coming off of Restaurant Week which was an investment of \$5,000 for Niantic Main Street.
- It was a resounding success for getting people back out- at least for takeout.
- They have a vintage market coming up on May 15th.
- They also do the Holiday Stroll and the First Selectman lights the Christmas Tree on the Green, which has become a fan favorite.
- They also do Bargains By the Bay, the Farmers Market and the Boardwalk 5K.
- This year they did "Feeding Our Friends," where they bought meals for Ahepa and Nursing home residents.
- They think they're a group that can use funds efficiently, wisely, and make a difference.
- Because the Charrette Report has been such a compass for them, they thought it might make sense to revisit it.
- The report was initially done in 1997 and revisiting it would probably be a great starting point.
- They have ideas but certainly aren't married to the concepts.
- They would also like to do a Veterans Park facelift and bring more Art to Town, so that people continue to see Niantic as a designation for more reasons than being a seaside village with a few good restaurants, and some recreation possibilities.
- They're open to input and suggestions.

Mr. Nickerson asked Mr. Walsh to clarify what businesses they represent, and Mr. Walsh replied that their mission statement is to make Niantic a better place to live, work, and play; this doesn't restrict them to Main Street and they're concerned with all of East Lyme. Ms. Kumro explained that Main Street is a national movement and although the main focus is on Main Street, they include everyone in Town.

Mr. Nickerson said he thought it would be better to hear from the business community how they're going to support each other, as opposed to having the government dictate it.

Ms. Kumro noted they often raise a lot of money on their own from different events and were very involved in the new park; they sold the bricks there and gave the Town back \$40,000. She said there is a lot of behind the scenes work with Niantic Main Street and many of them aren't business owners. Ms. Kumro added that they're people who really care about the Town.

Mr. Walsh briefly discussed the importance of focusing on Flanders Village as well and treating both villages as one town.

Mr. Nickerson suggested having the group meet further with members of the Board for brainstorming and more discussion.

Mr. Seery said he thinks a new Charrette Report would be a great launching point.

Mr. Nickerson suggested they make note of everything successfully completed from the Charrette Report; doing so may illustrate the need for a new one.

III. Public Comment

Michelle Williams said she is really excited that they have the opportunity to have these conversations, and it was exciting to listen for the last hour and be reminded of how many people are out there thinking about the welfare of our community members, and how to make our Town better. She said she would be remiss if she didn't say that she would appreciate it if the Plan of Conservation and Development was considered as we make decisions about how to spend this money.

Mr. Nickerson said he will reach out to Ms. Williams so that they can discuss incorporating the POCD when considering these projects.

IV. Selectman's Response

Mr. Nickerson said they can save any responses for the regular meeting.

V. Adjourn

MOTION (1)

Mr. Seery moved to adjourn the April 7th, 2021 Special Board of Selectmen meeting at 7:58 p.m.

Mr. Cunningham seconded the motion.

Motion carried, 6-0-0.

Respectfully Submitted,
Brooke Stevens, Substitute Recording Secretary

East Lyme Board of Selectmen
Regular Meeting of April 7th, 2021
Minutes

Join Zoom Meeting

<https://us02web.zoom.us/j/84694754394?pwd=WFQ2ZUZtRmpjWThOL3ZUdS9qdXY3Zz09>

Meeting ID: 846 9475 4394 Passcode: 06357

Present: Mark Nickerson
Kevin Seery
Marc Salerno
Dan Cunningham
Paul Dagle
Rose Ann Hardy

FILED

April 13, 2021 AT 8:55AM/PM
Braedon Turner ATC
EAST LYME TOWN CLERK

Also Present: Anna Johnson, Finance Director

The Regular Meeting of the East Lyme Board of Selectmen was held on Wednesday, April 7th, 2021, at 7:58 p.m., via Zoom; this teleconference was recorded in its entirety and in accordance with the requirements of executive order 7B, issued by Governor Lamont, which allows for public meetings to be held over teleconference.

Mr. Nickerson called the Regular Board of Selectmen Meeting to order at 7:58 p.m.

1b. Additional Agenda & Consent Calendar Items
There were none.

1c. Delegations
There were none.

1d. Approval of Minutes

MOTION (1)

Mr. Seery moved to approve the Regular Meeting Minutes of March 17th, 2021 as submitted.

Mr. Dagle seconded the motion.

Motion carried, 6-0-0.

1e. Consent Calendar

MOTION (2)

Mr. Seery moved to approve the Consent Calendar for the meeting of April 7th, 2021, in the amount of \$5,617.06.

Mr. Salerno seconded the motion.

Motion carried, 6-0-0.

2a. Special Appropriation CNRE- PD Mobile Data Terminals (MDT)- \$35,929

Lieutenant Macek was in attendance to present this item and noted some of the following:

- MDTs are mobile data terminals- computers that Officers use in their patrol vehicles.
- There has never been a real replacement plan for these computers; as we would get a new vehicle, the computer would get replaced.
- Doing so for two vehicles a year makes it a long time before the entire fleet is upgraded.
- They're looking to replace eight MDT units that are in the vehicles and currently out of compliance; there are State as well as FBI Regulations that need to be met.
- He utilized Star Computers to update the older systems in the vehicles where they could but eight that were severely outdated were left.
- As far as operating system software goes, they're unable to be upgraded.
- They have a May 11th deadline for the car camera system and body cameras.
- The vendor is coming to do the installation and these MDT units are needed to support the needed software.

MOTION (3)

Mr. Seery moved to approve a special appropriation and use of \$35,929 from CNRE Fund 32, account 32-60-120-100-003 (Police Vehicles and Equipment from Fees) and forward to the Board of Finance for approval. This resolution is passed under the guidance of Executive Order 7S with no Town meeting and being less than 1% of the current budget. Ms. Hardy seconded the motion.

Mr. Nickerson asked Ms. Johnson if we wanted to put an addendum on that motion if there were opportunities for the American Rescue Fund to cover this, we would reimburse this item. Ms. Johnson confirmed that it would be prudent to do so.

MOTION (4)

Mr. Seery amended his previous motion and moved to approve a special appropriation and use of \$35,929 from CNRE Fund 32, account 32-60-120-100-003 (Police Vehicles and Equipment from Fees) and forward to the Board of Finance for approval. This resolution is passed under the guidance of Executive Order 7S with no Town meeting and being less than 1% of the current budget; if available, American Rescue Fund monies will reimburse the Town for these IT purchases. Ms. Hardy amended her second.

Ms. Johnson said Mr. Macek would like to have further discussion regarding the dollar amount. Mr. Macek said that based on the Town's purchasing policy he received five different quotes and the one they'd like to go with is called Patrol PC, since their products are law enforcement specific.

Mr. Macek said their quote was for \$46,165 and they have a product which allows Officers to preconfigure their screen selection (much like speed dialing on a telephone), rather than having

to navigate a mouse while behind the wheel of a car; eyes are back on the road sooner which helps with safety for both the Officer and general public. He said in addition the units have an infrared scanner which allows the driver's license data to be entered upon scanning, rather than have to enter each field by keystroke, which in turn, reduces the amount of time a civilian is detained for a stop.

Mr. Mackek said he also had Star Computers review each unit from each separate vendor to determine the requirements we're seeking are met. He said Patrol PC is more money but the best available product as well as the safest.

Mr. Seery withdrew his previous motion and amendment.

Ms. Hardy withdrew her second of the motion and the amendment.

MOTION (5)

Mr. Seery moved to Mr. Seery amended his previous motion and moved to approve a special appropriation and use of \$46,165.19 from CNRE Fund 32, account 32-60-120-100-003 (Police Vehicles and Equipment from Fees) and forward to the Board of Finance for approval. This resolution is passed under the guidance of Executive Order 7S with no Town meeting and being less than 1% of the current budget; if permissible, efforts will be made to fund the purchases of this equipment through the American Relief Program.

Ms. Hardy seconded the motion.

Ms. Hardy asked how many vehicles will not have this upgrade and Mr. Macek said only the patrol units will have this equipment in them, as they're not needed in the Lieutenant, Detective, and Chief's vehicles.

Mr. Salerno asked if the other 5 vehicles have the same software or if we're going to have two different versions. Mr. Macek said there will be two different versions but will be compatible despite being a different product.

Mr. Cunningham asked if the infrared scanner feature can be added to the existing panasonic units since it seems like an important feature, and Mr. Macek said he will inquire if this is possible.

Vote-

Motion carried, 6-0-0.

3. SCORE presentation

Mr. Nickerson introduced the group called SCORE, who have petitioned to give a presentation. Members of the Southeastern CT Organization for Racial Equity, (SCORE), present were Benjamin Ostrowski, Serena Valentin, Nickie Padilla, Esteban Garcia, and Anneliese Lapidés. All five members are either Niantic/East Lyme residents or from Town and all members participated in making the presentation. Mr. Ostrowski kicked off the presentation by explaining

that their goal is to have the Board of Selectmen adopt a resolution declaring racism as a public health crisis.

****See Attached Presentation****

Mr. Nickerson thanked them for their succinct presentation and called for Selectmen questions.

Mr. Seery said these are people with roots in the Town and are clearly very passionate about this issue. He said he appreciates them coming forward and noted it's important to have these types of discussions.

Mr. Salerno complimented the group on their presentation and said he appreciated them laying out statistics for review.

Mr. Dagle observed that the group is a great representation of graduates from the East Lyme school system.

Mr. Cunningham said the presentation was very informative and that in his own mind, he thought he understood a little about racism, but he realizes there are aspects he had not considered before.

4. Discussion and Possible Action- Apply FEMA and American Rescue Plan Funds to 2021/2022 Budget Capital

Mr. Nickerson reminded the Board of the FEMA money the Town received and how some was applied to the new Public Safety building. He said some funds were left over and put into contingency and they don't want to see the contingency fund turn into a rainy day fund, which is what happens to all money at the end of the year that isn't spent.

Mr. Nickerson said he and Ms. Johnson have been discussing applying some of the FEMA money towards some of our capital items, thereby reducing the tax burden to our citizens. Ms. Johnson pointed out that the portion of FEMA funds he is referring to is \$327,046 and is currently in the contingency account in the general fund. She said they discussed using the funds for some repairs to the boardwalk, the police body cams which they did do an appropriation for in the amount of \$151,601, and sidewalk work; we started with \$327,046 and the remaining balance is \$175,445.

Mr. Salerno said this is an opportunity to seal the boardwalk, and in terms of sidewalks, although we're waiting on the corridor study there are other sidewalks that could be interconnected. He added that he would like to see some headway on sidewalk work.

Ms. Hardy suggested utilizing some of the money towards tree removal since we're behind on this.

The Board briefly discussed potential items for consideration.

5. a. Ex-Officio Reports:

- Ms. Hardy had nothing to report.
- Mr. Salerno had nothing to report.
- Mr. Dagle said the Public Safety Building progress continues to be made and are hoping to reach completion in June or July; they will have better clarity when they meet this week.
- Mr. Cunningham said he attended the Historic Properties Commission meeting last night in person, at the Samuel Smith Barn; there was plenty of space and they were able to maintain social distancing.
- Four Samuel Smith events are being planned for the upcoming season and are still waiting to hear about their grant application.
- Mr. Seery said he attended the Board of Education meeting and Henry Kydd was made a 12 month Assistant Principal for the High School; he's a very well liked teacher, administrator, and is an asset to the district.
- The high school baseball field is currently a disaster, to re sod only and not address the problems that have caused it, would cost \$63,000; a long term solution needs to be determined.
- Parks & Rec will be holding a family trivia night on April 23rd, 2021 at McCook's Park; it will be limited to 45 cars, questions will be on a big screen, and answered from each vehicle.

b. First Selectman's Report

Mr. Nickerson said:

- He's waiting for instruction in regards to the American Rescue Fund.
- The Governor released new executive orders yesterday that give us the temporary power and authority to change the dates ascribed in our Charter for our Town meeting and referendum to better suit our needs.
- A three week window as opposed to the normal two week window between the Town meeting and referendum might work better since the orders are allowing absentee ballots for any reason.
- The Town Attorney is reviewing the executive orders now and he will present their findings at their next meeting, or schedule a special meeting if necessary.
- This will put a lot of pressure on the Clerks and Registrars since more people may turn out to vote given this.
- Celebrate East Lyme has been cancelled.
- We need to begin scheduling American Rescue Plan meetings.

Mr. Salerno said he would prefer having a longer Board of Selectmen meeting rather than holding a special meeting. Mr. Nickerson suggested starting the April 21st meeting earlier and Ms. Hardy asked about forms being submitted by groups ahead of time for review. Mr. Nickerson said Ms. Anderson and Mr. Seery have been drafting a form which he will distribute to Department Heads next week.

6. Public Comment

There was none.

7. Selectman's Response

There was none.

8. Adjournment

MOTION (6)

Mr. Seery moved to adjourn the April 7th, 2021 Board of Selectmen meeting at 9:08 p.m.

Mr. Cunningham seconded the motion.

Motion carried, 6-0-0.



Michael Finkelstein
Chief of Police
Emergency Management Director

Emergency Management
P.O. Box 519
Niantic, CT 06357
Phone: (860) 739-4434 X 2001
Fax: (860) 739-4381

**Agenda Item No. 2a
Request for Board of Selectmen Action**

TO: Board of Selectmen

FROM: Michael Finkelstein, Emergency Mgmt. Director

DATE: April 19, 2021

SUBJECT: Special Appropriation \$44,475 NSEP Grant funds

Board of
Selectmen

APR 21 21

Agenda Item
2a

Summary of Agenda Item:

On behalf of the Emergency Operations Center (EOC), I would like to request a special appropriation in the amount of \$44,475.00 for the purchase of the following equipment for the EOC:

7	XL-200P Portable Radios	\$ 42,175.00
1	OptiPlex 7080 Tower, accessories, software & labor	\$ <u>2,300.00</u>

Total Request: \$ 44,475.00

The portable radios are necessary to increase interoperability among area first responders and State agencies. The Optiplex tower is needed to replace the current main EOC computer which is overdue for an upgrade. The requested amount of \$ 44,475.00 will be reimbursed by the 2021 Nuclear Safety Emergency Preparedness Grant (NSEP) Pool Funding, allocation # 2021-101.

Action Needed:

Move to approve a special appropriation in the amount of \$ 44,475.00 to account number 01-70-725-224-001 (NSEP Radios & Related Equipment), to cover the cost of purchasing portable radios and related computer equipment for the EOC, and forward to the Board of Finance for approval. Source of funds: Nuclear Safety Emergency Preparedness Grant. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 10% of the current budget.

Attachments:

1. Allocation 2021-101 - Approval Letter from DEMHS Dated 4/15/2021

Appropriation Request Prepared By: Julie Wilson, Administrative Assistant



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



April 15, 2021

The Honorable Mark Nickerson
First Selectman
Town Hall
P.O. Box 519
Niantic, CT 06357

Dear Mr. Nickerson:

The purpose of this correspondence is to make an allocation to the town of East Lyme from the Nuclear Safety Emergency Program (NSEP) fund for the purchase of 1 desktop computer and 7 portable radios. This funding is provided from a pool of remaining funds and is for upgrades to the East Lyme Emergency Operations Center.

This allocation has been approved as **2021-101**, in the amount of **\$44,475.00** (Forty Four Thousand, Four Hundred and Seventy Five dollars). Please show the assigned allocation number on all documentation. This allocation will expire on July 30, 2021.

This allocation is conditional on the approval of the proposed interoperable communications equipment. Please submit audit quality documentation with your request for reimbursement. Additionally, the Single Audit Act requires that all grants, federal or state must be itemized in your audit. As soon as available, a copy of your annual audit documenting Nuclear Safety Emergency Preparedness Fund expenditures must be provided to:

Ms. Kathleen M. Duffy, FAM 2
Department of Emergency Services and Public Protection, Fiscal Unit
1111 Country Club Road, Middletown, CT 06457

Should you need any further assistance in completing this process please feel free to contact Douglas Glowacki, Program Specialist at 860.685.8469. Thank you again for your continued valuable work in support of the Nuclear Safety Emergency Program.

Sincerely,

Regiha Y. Rush-Kittle
Deputy Commissioner

cc:
Chief Michael Finkelstein, Emergency Management Director
Mike Caplet, DEMHS Region 4 Coordinator / Acting REP Supervisor
DESPP Fiscal
NSEP File

1111 Country Club Road, Middletown, CT 06457
Phone: 860.685.8531 / Fax: 860.685.8902
An Affirmative Action/Equal Employment Opportunity Employer

Request for Board of Selectmen Action

<p>Selectmen's Agenda Item No. 2b Date: 04/21/2021</p>
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TO: Board of Selectmen

FROM: Joe Bragaw – Director of Public Works

CC: Mark Nickerson – First Selectman
Anna Johnson – Director of Finance
Rebecca Lucovich – HR Manager

DATE: April 5, 2021

SUBJECT: Approve the Proposed Public Works Department Safety Manual

Summary of Agenda Item:

A few years ago, we created a Public Works Department Safety Subcommittee with the goal to discuss safety matters and to create a comprehensive new Safety Manual for our Department. We were about 90% complete with the manual when COVID hit, so we finally got around to completing the Manual. Since there are policies in the manual, it is our understanding that the Board of Selectman are the ones that adopt town policies, so I was looking for the Board to adopt the Manual. I am enclosing a pdf copy of the manual for your reference as the entire document is 204 pages. The reason this is a Public Works Department Safety Manual and not a Town Manual is that each department has specific safety issues and concerns so an effective manual needs to be specific to address each of the concerns. The Parks and Recreation Department is looking to use this document as well. We recently had a random OSHA inspection of our Department and the draft Manual went a long way to meeting our OSHA safety responsibilities. If you have any questions, I will be at your meeting to answer them.

Action Needed:

Move to approve the Public Works Department Safety Manual as presented.

Attachments:

- Digital Copy of the Proposed Safety Manual

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Joe Bragaw – Director of Public Works
CC: Mark Nickerson – First Selectman
Anna Johnson – Director of Finance
Justin Porter – Highway General Foreman
DATE: April 15, 2021
SUBJECT: Special Appropriation up to \$11,000 to Abate Asbestos Found on the NFD Morris Bldg Garage Floor

Summary of Agenda Item:

I was recently alerted to the fact that the deteriorating floor tiling in the NFD's Morris building garage may contain asbestos. Right thereafter we consulted with Mystic Air Quality to perform the asbestos testing and we received the report back that the floor tiling and black adhesive did contain asbestos. I then met with Chief Barone and David Wiseman from Mystic Air Quality. The Chief said that they would not use the garage except for an emergency until we can get a contractor to abate the asbestos. The NFD does keep two boats, a truck and other equipment in that garage so it would be best to move forward with this project as soon as possible. I currently have two quotes with a third coming just before your meeting.

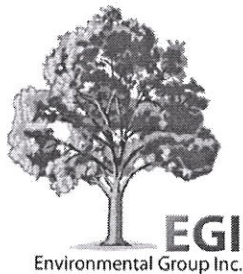
Attached are the two quotes I have at this time for abating the asbestos in the Morris Bldg garage. In order to be able to get this package out to the Selectman in advance of the meeting, I am basing my recommendation on the two quotes I have received. If the third quote is lower, we can make that adjustment at the BOS meeting. Of the two quotes that I have at this time, the one for EGI was \$9300 and the other from Abatement Plus was \$13,235. If you add up the low quote of \$9,300 plus \$800 for post testing and another \$500 for the original report would be \$10,600 plus miscellaneous bills from mystic air. Therefore, I will be requesting an amount not to exceed \$11,000 to come from Town contingency be approved by the Board.

Action Needed:

Move to approve a special appropriation in an amount not to exceed \$11,000 be expended from account 01-01-120-200-500 (Contingency) for the purpose of abating asbestos in NFD Morris Building garage and forward to the Board of Finance for approval. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 10% of the current budget.

Attachments:

- **Two Quotes**



4/14/2021

David Wiseman, MS, CL&QP, CIAQC, CIEC
Mystic Air Quality Consultants
1204 North Rd.
Groton, CT 06340
dwmagc@snet.net

Re: Asbestos Removal / 8 Beckwith St. Niantic

Mr. Wiseman,

Environmental Group Inc. (EGI) would like to thank you for this opportunity and is pleased to submit the following price for the above-mentioned work.

All work will be performed in strict accordance with all applicable federal, state, and local regulations regarding asbestos abatement. At the close of the project, you will receive a final documentation package with all pertinent records including a waste shipment manifest to an EPA approved landfill for your records.

The scope of work is the removal of approx. 1490Ft² of asbestos containing floor tiles and associated mastic adhesive in the storage garage of the Niantic FD Headquarters facility. All work will be performed in a mini containment with a vacuum utilized for negative pressure. All generated debris will be disposed of as Asbestos Containing Material (ACM)

All inspections, testing and air monitoring will be performed by a 3rd party industrial hygienist / asbestos inspector retained by others.

Cost to complete this work.....\$9,300.00

This price includes labor, material, insurance, notification fees and disposal.

Please call if you have any questions regarding our proposal.

Sincerely,

Christopher Maahs
Mobile 860-462-7204
Chris@egict.com



18 Roberts St. Middletown, CT 860-259-5257
environmentalgroupinc.com



Abatement Plus, LLC

A division of Brico Environmental Services

5 Northwood Drive Bloomfield, Connecticut 06002

Phone 860/242-7068 Fax 860/812-2900

Your environmental remediation expert!

State of Connecticut Major Contractor License Number MCO.0902576

State of Connecticut DPHS Asbestos Contractor License Number 000371

State of Connecticut DPHS Lead Abatement Contractor License Number 002196

State of Connecticut DEP Hazardous Waste Transporter Permit Number CT-HW-792

United States Environmental Protection Agency Certified Firm-Renovator Number NAT-27110-1

PROPOSAL

Submitted To:	David Wiseman	Proposal Number:	20210413
(Purchaser):	Mystic Air Quality 1204 North Road Groton, CT 06340	Date:	April 13, 2021
Phone:	800/247-7746	Site:	3 Bay garage & side entry
Cellular:	860/	Address:	8 Beckwith Street
Fax:	860/		Niantic, Connecticut
E-Mail:	Dwmaq2@snet.net		

WE PROPOSE TO FURNISH LABOR AND MATERIALS TO REMOVE AND DISPOSE OF THE FOLLOWING EXPOSED AND ACCESSIBLE ASBESTOS CONTAINING MATERIALS:

Base Bid:

- ◇ Removal and disposal of accessible asbestos containing floor tile and mastic in the 3-bay garage and side entry.

Base Bid Cost Estimate: \$13,235.00

Bid Alternate(s):

1. None

Bid Alternate #1 Cost Estimate: \$0.00

Unit Price(s):

1. None

Unit Price #1 Cost Estimate: \$0.00

Note(s):

1. Materials to be abated are assumed to be a single, visible ("top") layer. Multiple or concealed layers or materials are excluded unless otherwise noted herein.
2. The owner will retain Mystic Air for all required monitoring and testing.
3. Replacement of any removed material is excluded unless otherwise specifically noted herein.
4. Removal of or repair to concrete leveling material associated with VAT abatement work is excluded

unless otherwise specifically noted herein.

5. Back storage room will be cleared for the decon.
6. BriCo will not be responsible for any potential tape, glue or misc. marks to the walls, wall paper etc.
7. BriCo will not demolish any walls, raised floors etc to access tile, duct or pipe.
8. Boiler will not be functional during abatement.
9. All items must be cleared from the work area.
10. 50% Deposit required prior to the start of the project. N/A

SERVICES TO BE PERFORMED AND/OR PROVIDED BY PURCHASER OR PURCHASER'S AGENT AT NO EXPENSE TO ABATEMENT PLUS:

1. Ample water and electricity for project duration.
2. Work areas will be made free of all moveable objects prior to our arrival.

QUALIFICATIONS:

1. We will prepare, submit and pay related fees for all appropriate state/federal asbestos project notifications.
2. All work will be performed in accordance with applicable regulations and industry standard work practices.
3. All abatement work will be performed by licensed, certified and medically monitored Asbestos Handlers.
4. OSHA air testing is included.
5. Disposal of asbestos waste generated during performance of our work is included, unless otherwise noted herein.
6. Tape, adhesive or staple mark remains are a common occurrence following abatement activities. Repairs, if necessary, are excluded within the scope of work unless otherwise noted herein.
7. We are fully insured with *Asbestos General Liability Insurance* with \$2,000,000.00 coverage and *Workers Compensation Insurance* with state established limits.
8. Assume non-prevailing rate.
9. Sales tax, if applicable, is excluded.

TERMS OF PAYMENT:

Requisitions for Material and Labor contracts shall be for the value of material supplied and/or installed each month. Abatement Plus, LLC, a subsidiary of BriCo Environmental Services, LLC (AP) shall bill Purchaser by the end of the month and Purchaser shall pay AP by the tenth of the following month. Final payment is due ten (10) days from the invoice date. Purchaser agrees that if he fails to make payment to AP as herein provided, the amount due shall bear interest at the rate of 1½% per month or the maximum legal rate, if less, and AP may suspend work until such payments are made. AP shall not be liable for cost or delay damages in the event AP suspends work due to Purchasers failure to pay AP pursuant hereto in a timely fashion. All costs and expenses incurred by AP in collecting any sum due hereunder, whether by suit or otherwise, including reasonable attorney's fees, shall be paid by Purchaser. Release of lien rights will be equal to value of payment received. By signing this Proposal Purchaser accepts all of the provisions hereof as proposed by AP without modification or addition. Modifications or additions made or proposed by Purchaser shall be deemed rejected by AP and shall have no effect unless expressly approved by AP in writing.

This Proposal is based on acceptance within thirty (30) days. If it is acceptable to Purchaser, two copies should be signed by Purchaser and returned to AP for approval. When approved by our authorized officer, one fully signed copy will be forwarded to Purchaser.

Abatement Plus, LLC

Purchaser: _____

By: _____

Dated: _____

Approved By: _____

Officer

Request for Board of Selectmen Action

TO: Board of Selectmen
FROM: Joe Bragaw – Director of Public Works
CC: Mark Nickerson – First Selectman
Anna Johnson – Director of Finance
Justin Porter – Highway General Foreman
DATE: April 7, 2021
SUBJECT: Proposal to Revise Fees for Trash Cans & Bulky Waste

Summary of Agenda Item:

The Highway Department has been getting a large number of requests for new garbage cans, much more than in the past. There are some situations where residents and/or businesses are looking for a second garbage can and in some cases even more than two cans. SCRARRA, our regional trash authority, has been pushing for Towns to do a pay as you throw program as they are proven to reduce trash volume which SCRARRA heavily subsidizes. Allowing people to receive additional trash cans for the same cost goes against trying to promote reducing trash production. Therefore, I am requesting that if a resident/business wants a second or any additional cans, that we charge them double (\$220/can) than what we charge for a single garbage can (\$110). I am only proposing this for garbage and not recycling cans as we are trying to promote recycling.

Additionally, since our last Transfer Station price increase back in April of 2019, our vendor that picks up our bulky waste, Willimantic Waste has increased their pick-up and tip fee cost by 3% and 6.1%, respectively. To keep up with these price increases, I am proposing to increase our Bulky Waste disposal rate by approx. 4.5% from \$0.0725/lb to \$0.0760/lb. I project this will raise an additional \$7k plus in revenue while keeping up with our rising costs.

Action Needed:

1. Move to approve raising the cost of more than 1 garbage can to \$220/can
2. Move to approve raising the cost of Bulky Waste Disposal at the Town's Transfer Station to \$0.0760/lb.

Note: this will not require BOF approval nor a Town Meeting

Attachments:

- None

Town of

P.O. Drawer 519

Department of Planning &
Inland Wetlands

*Gary A. Goeschel II, Director of Planning /
Inland Wetlands Agent*



East Lyme

108 Pennsylvania Ave
Niantic, Connecticut 06357

Phone: (860) 691-4114

Fax: (860) 860-691-0351

April 14, 2021

The Honorable Mark Nickerson, First Selectman
P.O. Box 519
108 Pennsylvania Avenue
Niantic, CT 06357

Board of
Selectmen

APR 21 21

Agenda Item
#ae

RE: Acceptance of a Partridge Court - Phase IV Orchards Subdivision

Dear Selectman Nickerson,

The East Lyme Planning Commission at a regularly scheduled meeting held on Tuesday, April 13, 2021, via Zoom, unanimously voted to forward a favorable recommendation to the Board of Selectman to accept the road improvements and associated drainage easement for the above referenced subdivision upon conveyance of said land and appurtenances to the Town of East Lyme subject to final approval by Town Counsel of all conveyance documents. A certificate of title and corporate resolution will need to be submitted before the deed and any easements are recorded on the East Lyme land records.

Therefore, please consider accepting the above referenced improvements at your next regularly scheduled meeting of the Board of Selectmen. If you have any questions regarding this matter, please do not hesitate to contact the Planning Director, Gary A. Goeschel or Town Counsel.

Sincerely,

Gary A. Goeschel II,
Director of Planning

cc: Gary A. Goeschel II, Director of Planning
Victor Benni, Town Engineer
Joe Bragaw, Director of Public Works
William Sheer, Deputy Director of Public Works
Ed O'Connell, Esq.

WHEREAS, the East Lyme Planning Commission has recommended that the Town accept for public highway purposes a certain roadway designated as Partridge Court in the Orchards subdivision, as more particularly described on a map depicting said road and in a deed conveying said road, and a drainage easement appurtenant thereto; and

WHEREAS, the Town Engineer and Director of Planning have determined that said road and appurtenances have been constructed and installed in accordance with the Town's highway standards and approved plans;

IT IS RESOLVED, that the Board of Selectmen hereby accepts as a public highway said road and appurtenances designated as Partridge Court, in its entirety and the associated drainage easement as depicted on the plan entitled "Plan Showing Property of The Orchards of East Lyme Development, Inc., To be Conveyed to the Town of East Lyme, Partridge Court, East Lyme, Connecticut, Scale 1" = 40', Sheet 1 of 1, Date: January 15, 2021, Job No. 11-006" as a Town Road, subject to the developer's execution and delivery of a deed and related documents as approved by the Town Attorney.

APR 21 21

Agenda Item

Sandra Anderson

From: Sandra Amado <SAmado@CCM-CT.ORG> on behalf of CCM Public Policy and Advocacy <CPolicyandAdvocacy@CCM-CT.ORG> #29
Sent: Wednesday, April 7, 2021 2:29 PM
Subject: Governor Lamont Issues Executive Order Regarding Modification of Municipal Budget Adoption Timelines and Absentee Ballots

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Municipal Leader:

Governor Lamont issued **Executive Order No. 10E**, which includes the following provisions concerning the modification of municipal and regional board of education budget adoption timelines and absentee ballots:

- **Modification of Municipal and Regional Board of Education Budget Adoption Timelines - 10E(2)(h):** For any municipal budget or regional board of education budget prepared for the fiscal year ending June 30, 2022, a municipality or regional board of education, upon a majority vote of its legislative body, or in a municipality where the legislative body is a town meeting, the board of selectmen, or of the regional board of education, as applicable, may alter its budget adoption dates, provided such vote to alter budget adoption dates is taken before May 20, 2021, and the final budget is approved before June 30, 2021 or at a minimum the first town meeting, district budget meeting, or referendum that may be required to approve such budget is conducted before June 30, 2021.

Such budget adoption dates may include, but need not be limited to, applicable dates relating to an executive presentation of a proposed budget, public hearings, fiscal authority action, publications, referenda or final budget adoption. Any vote by the legislative body of a municipality or of a regional board of education pursuant to this order shall include a reference to this order.

- **Absentee Voting Eligibility During COVID-19 Pandemic – 10E(2)(a):** Any person eligible to vote at a referendum may vote by absentee ballot for any election, primary or referendum held before May 20, 2021, if he or she is unable to appear at his or her polling place during the hours of voting because of the sickness of COVID-19.
- **Modifies When Absentee Ballots Must be Mailed and Allows for Absentee Ballots to be Deposited in a Drop Box – 10E(2)(d) and 10E(2)(e):** Each absentee voting set required to be mailed to an applicant shall be mailed by the municipal clerk within forty-eight (48) hours after the application for such absentee voting set is received by the municipal clerk.

For any election, primary, or referendum to be held before May 20, 2021, an elector may deposit their absentee ballot in a secure drop box designated by the municipal clerk for such purpose.

- **Suspension of Three-Week Notice Provision for Municipal Referenda and Posting of Absentee Ballot on Municipal or Board of Education Websites – 10E(2)(i) and 10E(2)(j).** Notwithstanding the provisions of Section 9-369c(a) and 9-369(e) of the Connecticut General Statutes, absentee ballots may be made available for any referendum as defined in subsections (2) and (3) of Section 9-1(n) of the Connecticut General Statutes to be held before May 20, 2021, provided that absentee

ballots are made available not less than four (4) business days prior to the date on which the referendum is to be held.

For an election, primary or referendum to be held before May 20, 2021, a municipal clerk or regional board of education may make available on municipal or regional board of education web sites digital versions of absentee ballot applications for download and completion by any person eligible to vote in an election, primary, or referendum subject to this order.

It is anticipated that the Governor will renew Executive Orders 7B and 9H through at least May, 20, 2021. For your review, here are the links to the respective Executive Orders:

Executive Order 7B - Suspension of In-Person Open Meeting Requirements

Executive Order 9H - Remote Participation in Agency and Municipal Meetings

Please note that the provision in Executive Order 7I, which allowed for the “budget making authority” of a municipality to adopt its budget has expired and only applied to the FY 2021 budget ending June 30, 2021.

If you have any questions, please contact Brian O’Connor, Director of Public Policy & Advocacy, at 203-804-4658.



STATE OF CONNECTICUT

BY HIS EXCELLENCY

NED LAMONT

EXECUTIVE ORDER NO. 10E

**PROTECTION OF PUBLIC HEALTH AND SAFETY DURING COVID-19 PANDEMIC –
ABSENTEE BALLOT USE FOR AN ELECTION, PRIMARY, OR REFERENDUM**

WHEREAS, on March 10, 2020, I declared public health and civil preparedness emergencies throughout the State of Connecticut as a result of the coronavirus disease 2019 (COVID-19) outbreak in the United States and Connecticut; and

WHEREAS, on September 1, 2020, I renewed the March 10, 2020 declaration of public health and civil preparedness emergencies and also issued new declarations of public health and civil preparedness emergencies, which new and renewed emergencies remained in effect until February 9, 2021; and

WHEREAS, on January 26, 2021, I renewed the March 10, 2020 and September 1, 2020 declarations of public health and civil preparedness emergencies and also issued new declarations of public health and civil preparedness emergencies, which new and renewed emergencies shall run concurrently and remain in effect until April 20, 2021, unless earlier terminated; and

WHEREAS, COVID-19 is a respiratory disease that spreads easily from person to person and may result in serious illness or death; and

WHEREAS, the World Health Organization has declared the COVID-19 outbreak a pandemic; and

WHEREAS, the COVID-19 pandemic remains a grave threat to public health and safety and civil preparedness in the State of Connecticut; and

WHEREAS, public health experts have determined that it is possible to transmit COVID-19 even before a person shows symptoms and through aerosol transmission; and transmission or “shedding” of the coronavirus that causes COVID-19 may be most virulent before a person shows any symptoms; and

WHEREAS, the CDC has recommended that people with mild symptoms consistent with COVID-19 be assumed to be infected with the disease; and

WHEREAS, public health experts have recommended that, to prevent transmission of COVID19, and in light of the risk of asymptomatic transmission and a significant rate of false negative tests, everyone should assume they can be carrying COVID-19 even when they have received a negative test result or do not have symptoms; and

WHEREAS, to reduce the spread of COVID-19, the United States Centers for Disease Control and Prevention (CDC) and the Connecticut Department of Public Health (DPH) recommend implementation of community mitigation strategies to slow transmission of COVID-19, including limitation on the size of gatherings, maintaining a safe distance from others, and wearing masks or face coverings; and

WHEREAS, because COVID-19 has caused unanticipated health effects that are not fully understood by the medical community, residents, businesses, and government, agencies face new and unanticipated economic, fiscal, and operational challenges as a result of the COVID-19 pandemic; and

WHEREAS, infections with highly transmissible variants of the coronavirus that causes COVID-19 have spread widely in the United Kingdom and elsewhere and have been discovered in Connecticut and other states, increasing the risk of greater transmission of COVID-19 throughout Connecticut; and

WHEREAS, elections and referendums will be held in the coming months to select candidates for various state and municipal offices; and

WHEREAS, while Connecticut has made significant progress in administering vaccines, significant portions of the population have not yet completed their course of vaccinations, and significant public health risks may still remain to poll workers and voters taking part in municipal elections and referendums; and

WHEREAS, absentee voting offers a proven method of secure voting that reduces the risk of transmission of COVID-19 by allowing individuals to vote by mail and thereby reducing the density of in-person voting at polling places; and

WHEREAS, secure and tamper-proof drop boxes manufactured specifically for the purpose of voting offer a safe and secure way for voters to deliver absentee ballots to election officials without in-person interactions that could increase the risk of transmission of COVID-19; and

WHEREAS, municipalities and regional boards of education do not in all situations have access to venues large enough to conduct town meetings or other meetings for the purpose of voting with sufficient space to provide adequate and safe distancing for all those likely to attend; and

WHEREAS, existing statutes related to permissible uses of absentee ballots in elections, primaries and referendums do not provide sufficient procedural and timeline flexibility to provide safe and secure voting while the risk of COVID-19 transmission remains significant;

NOW, THEREFORE, I, NED LAMONT, Governor of the State of Connecticut, by virtue of the authority vested in me by the Constitution and the laws of the State of Connecticut, and pursuant to the public health and civil preparedness emergencies declared on March 10, 2020 and renewed on September 1, 2020 and January 26, 2021 and the new public health and civil preparedness emergencies declared on January 26, 2021, do hereby **ORDER AND DIRECT**:

1. **Repeal of Executive Order No. 10, Section 8.** Executive Order No. 10, Section, 8 is repealed in its entirety and superseded by Section 2 of this order.
2. **Absentee Voting Eligibility During COVID-19 Pandemic.**
 - (a) Section 9-135 of the Connecticut General Statutes is modified to provide that, in addition to the enumerated eligibility criteria set forth in subsection (a) of that statute, an elector eligible to vote at a primary or an election and any person eligible to vote at a referendum may vote by absentee ballot for any election, primary or referendum held before May 20, 2021 if he or she is unable to appear at his or her polling place during the hours of voting because of the sickness of COVID-19. COVID-19 means the respiratory disease designated by the World Health Organization on February 11, 2020, as coronavirus 2019, and any related mutation thereof recognized by said organization as a communicable respiratory disease. It shall not constitute a misrepresentation under subsection (b) of Section 9-135 of the General Statutes for any person to communicate the provisions of this modification to any elector or prospective absentee ballot applicant.
 - (b) **Notice of Modification Required on Inner Envelope.** Section 9-137 of the Connecticut General Statutes is modified to provide that it shall not constitute a false statement for a person to represent his or her eligibility to vote by absentee ballot pursuant to the modifications of Section 9-135 in subsection (a) of this Section, and the inner envelope described in Section 9-137 shall contain a notice describing the modification in subsection (a) of this Section. For any election, primary, or referendum before May 20, 2021, election officials may use existing absentee ballot sets as directed by the Secretary.
 - (c) **Authority for Secretary of the State to Modify Absentee Ballot Applications, Envelopes, and Printed Materials Regarding Eligibility.** Notwithstanding any provision of Title 9 of the Connecticut General Statutes or any other law or regulation to the contrary, for any election, primary, or referendum held before May 20, 2021, the Secretary of the State shall be authorized to modify any application, required notice, statement, or description of the eligibility requirements for voting by absentee ballot on any printed, recorded, or electronic material in order to provide accurate information to voters about the modifications to absentee voter eligibility and related requirements of this order.
 - (d) **Modification of Requirement that Absentee Ballots be Mailed Within Twenty-Four Hours of Application.** Section 9-140(g) of the Connecticut General Statutes is modified to provide that for any election, primary, or referendum to be held before May 20, 2021, each absentee voting set

required to be mailed to an applicant shall be mailed by the municipal clerk within forty-eight (48) hours after the application for such absentee voting set is received by the municipal clerk.

(e) **Modification of Requirement that Absentee Ballots be Returned by United States Mail or In Person.** Section 9-140b(c) of the Connecticut General Statutes is modified to provide that the term “mailed” also means for any election, primary, or referendum to be held before May 20, 2021 deposited in a secure drop box designated by the municipal clerk for such purpose, in accordance with instructions prescribed by the Secretary of the State.

- i. In the case of absentee ballots mailed for any election, primary, or referendum to be held before May 20, 2021, beginning on the twentieth day before an election, primary, or referendum, and on each weekday thereafter until the close of the polls, the municipal clerk shall (A) retrieve from the secure drop box each such ballot deposited in such drop box, and (B) if the drop box is located outside a building other than the building where the municipal clerk’s office is located, arrange for the municipal clerk or municipal clerk’s designee to be escorted by a police officer during such retrieval. All other requirements of Section 9-140b(c) continue to apply.
- ii. No person shall be permitted to deposit an absentee ballot in a secure drop box after the hour prescribed for the closing of the polls in any election, primary, or referendum unless such person is in line at the drop box at the hour prescribed for the closing of the polls in any such election. An election official or a police officer of the municipality, who is designated by the municipal clerk, shall be placed at the drop box at the hour prescribed for the closing of the polls in any election, primary, or referendum. Such official shall direct all persons to form a line to deposit absentee ballots in the drop box and such official shall not allow any person who was not in such line at the hour prescribed for the closing of the polls in any such election, primary, or referendum to enter such line or to deposit an absentee ballot in the drop box. The municipal clerk, or municipal clerk’s designee, shall lock the drop box after the last person in line at the hour prescribed for the closing of the polls in any election has deposited such person’s absentee ballot in the drop box.

(f) **Modification of Time Period for Sorting of Absentee Ballots into Voting Districts by the Municipal Clerk.** Section 9-140c(b) of the Connecticut General Statutes is modified to provide that for any election, primary, or

referendum held before May 20, 2021, beginning the fourteenth day before the election or primary and on any weekday thereafter, all absentee ballots received by the municipal clerk not later than eleven o'clock a.m. of such day may be sorted into voting districts by the municipal clerk and checked on the official checklist. Ballots received not later than eleven o'clock a.m. on such last day before the special election or municipal primary shall be delivered by the municipal clerk to the registrars at six o'clock a.m. on the day of the election.

- (g) **Waiver of Supervised Absentee Ballot Requirements.** For any election, primary, or referendum held before May 20, 2021, the Secretary of the State may waive any requirement under sections 9-159r and 9-159q of the general statutes, provided the Secretary (1) waives such requirement in recognition of the public health and civil preparedness emergency declared on March 10, 2020, and renewed on September 1, 2020 and January 26, 2021 and has consulted with the Commissioner of Public Health or said commissioner's designee regarding such waiver, and (2) has given written notice to the municipal clerk and registrars of voters in each municipality.
- (h) **Modification of Municipal and Regional Board of Education Budget Adoption Timelines.** For any municipal budget or regional board of education budget prepared for the fiscal year ending June 30, 2022, notwithstanding the provisions of Title 7 and Chapters 164, 170 and 204 of the Connecticut General Statutes and any special act, municipal charter, home rule ordinance, municipal ordinance, regulation or policy, a municipality or regional board of education, upon a majority vote of its legislative body, or in a municipality where the legislative body is a town meeting, the board of selectmen, or of the regional board of education, as applicable, may alter its budget adoption dates, provided such vote to alter budget adoption dates is taken before May 20, 2021 and the final budget is approved before June 30, 2021 or at a minimum the first town meeting, district budget meeting, or referendum that may be required to approve such budget is conducted before June 30, 2021. Such budget adoption dates may include, but need not be limited to, applicable dates relating to an executive presentation of a proposed budget, public hearings, fiscal authority action, publications, referenda or final budget adoption. Any vote by the legislative body of a municipality or of a regional board of education pursuant to this order shall include a reference to this order. For the purposes of this section, "municipality" has the same meaning as provided in section 7-401.
- (i) **Suspension of Three-Week Notice Provision for Municipal Referenda.** Notwithstanding the provisions of Section 9-369c(a) and 9-369(e) of the Connecticut General Statutes, absentee ballots may be made available for any referendum as defined in subsections (2) and (3) of Section 9-1(n) of

the Connecticut General Statutes to be held before May 20, 2021 provided that absentee ballots are made available not less than four (4) business days prior to the date on which the referendum is to be held. Absentee ballot applications and absentee ballot sets may be prepared by the municipal clerk, and may be mailed by the municipal clerk provided that such clerk determines that the application or ballot will reach the voter no later than the day before the referendum.

- (j) **Posting of Absentee Ballot Applications on Municipal or Regional Board of Education Web Sites.** Notwithstanding any provision of the Connecticut General Statutes to the contrary, for an election, primary or referendum to be held before May 20, 2021, a municipal clerk or regional board of education may make available on municipal or regional board of education web sites digital versions of absentee ballot applications for download and completion by any person eligible to vote in an election, primary, or referendum subject to this order.

Unless otherwise provided herein, this order shall take effect immediately and remain in effect for the duration of the public health and civil preparedness emergencies declared on March 10, 2020, September 1, 2020, and January 26, 2021, including any extension or renewal of such declarations.

Dated at Hartford, Connecticut, this 6th day of April, 2021.



Ned Lamont
Governor

By His Excellency's Command



Denise W. Merrill
Secretary of the State

