

## GENERAL FUND BUDGET FY 2021/2022

		2020	2021	2021	2022	2022	2022	
		Actual	Adopted	Amended	Dept Head	Bd Selectmen	Bd Finance	Adopted
		Expense	Budget	Budget	Requested	Proposed	Proposed	
<b>317 - Public Works/Highway &amp; Sanitation</b>								
<b>100 Personnel Services</b>								
211	PW Dir/PW Dep Dir	154,850	158,410	158,410	161,966	161,966	161,966	2.24%
212	Tree Warden	0	6,000	6,000	6,000	6,000	6,000	
311	Regular Payroll - Highway	1,283,181	1,294,148	1,294,148	1,326,328	1,356,147	1,356,147	4.79%
314	Overtime - Highway	27,071	20,910	20,910	20,910	20,910	20,910	0.00%
315	Storm Overtime	39,619	71,094	71,094	71,094	71,094	71,094	0.00%
316	Longevity - Highway	7,200	7,000	7,000	5,700	5,700	5,700	-18.57%
317	Uniform Allowance	6,250	6,000	6,000	6,000	6,000	6,000	0.00%
<b>Personnel Services Total</b>		<b>1,518,171</b>	<b>1,563,562</b>	<b>1,563,562</b>	<b>1,597,998</b>	<b>1,627,817</b>	<b>1,627,817</b>	4.11%
<b>200 Services - Contracted/Operations</b>								
223	Traffic Signals & Street Signs	12,448	15,000	15,000	15,000	15,000	15,000	0.00%
224	Road Reconst & Repair	211,449	217,500	217,500	217,500	217,500	217,500	0.00%
225	Traffic Calming Measures		5,000	5,000	5,000	5,000	5,000	
239	Tree Maintenance	34,795	50,000	50,000	50,000	50,000	50,000	0.00%
<b>Services Contracted/Operations Total</b>		<b>258,692</b>	<b>287,500</b>	<b>287,500</b>	<b>287,500</b>	<b>287,500</b>	<b>287,500</b>	0.00%
<b>210 Services - Contracted/Operations</b>								
222	Recycling & Misc Disposal	14,912	9,000	9,000	9,000	9,000	9,000	0.00%
233	Ground Water Monitoring	14,500	15,550	15,550	16,800	16,800	16,800	8.04%
295	SCRRA Tipping Fee	567,563	570,000	570,000	541,000	541,000	541,000	-5.09%
296	Bulky Waste Trans & Tipping	100,000	100,000	100,000	105,000	105,000	105,000	5.00%
<b>Services Contracted/Operations Total</b>		<b>696,976</b>	<b>694,550</b>	<b>694,550</b>	<b>671,800</b>	<b>671,800</b>	<b>671,800</b>	-3.28%
<b>220 Services - Vehicles Maintenance</b>								
221	Fleet Maintenance	232,225	215,000	215,000	225,000	225,000	225,000	4.65%
<b>Operating Expenses Total</b>		<b>232,225</b>	<b>215,000</b>	<b>215,000</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	4.65%
<b>300 Operating Expenses - Supplies/Fuels</b>								
201	Telephone	4,731	6,250	6,250	6,250	6,250	6,250	0.00%

		2020 Actual Expense	2021 Adopted Budget	2021 Amended Budget	2022 Dept Head Requested	2022 Bd Selectmen Proposed	2022 Bd Finance Proposed	2022 Adopted
320	Supplies & Miscellaneous	19,006	22,800	22,800	22,800	22,800	22,800	0.00%
321	Safety Equip & Training	7,930	12,000	12,000	12,000	12,000	12,000	0.00%
420	Landfill Materials/Trans Station	13,047	12,000	12,000	12,000	12,000	12,000	0.00%
440	Storm Materials & Supplies	105,113	151,485	151,485	151,485	151,485	151,485	0.00%
450	Fuel Tank Repairs/Compliance	137	1,000	1,000	1,000	1,000	1,000	0.00%
460	Stormwater Permit Compliance	5,691	7,500	7,500	7,500	7,500	7,500	0.00%
<b>Operating Expenses Total</b>		<b>155,656</b>	<b>213,035</b>	<b>213,035</b>	<b>213,035</b>	<b>213,035</b>	<b>213,035</b>	0.00%
<b>310 Fuels - Vehicles</b>								
221	Fleet Fuel	167,028	196,400	196,400	158,000	158,000	158,000	-19.55%
<b>Fuels - Vehicles Total</b>		<b>167,028</b>	<b>196,400</b>	<b>196,400</b>	<b>158,000</b>	<b>158,000</b>	<b>158,000</b>	-19.55%
<b>400 Utilities</b>								
210	Street Lights	211,180	212,160	212,160	212,160	212,160	212,160	0.00%
<b>Fuels - Vehicles Total</b>		<b>211,180</b>	<b>212,160</b>	<b>212,160</b>	<b>212,160</b>	<b>212,160</b>	<b>212,160</b>	0.00%
<b>500 Programs</b>								
224	Town Aid Roads	329,788	340,837	340,837	340,144	338,656	338,656	-0.64%
<b>Programs Expenses Total</b>		<b>329,788</b>	<b>340,837</b>	<b>340,837</b>	<b>340,144</b>	<b>338,656</b>	<b>338,656</b>	-0.64%
<b>Public Works/Highway &amp; Sanitation Total</b>		<b>3,569,715</b>	<b>3,723,044</b>	<b>3,723,044</b>	<b>3,705,637</b>	<b>3,733,968</b>	<b>3,733,968</b>	0.29%

		fy 21-22	fy 20-21	Diff	Revenue	791,656
01-03-300-301	Town Aid Road	\$338,656	\$340,144	\$ (1,488)	<b>Net Budget</b>	<b>2,942,312</b>
01-05-500-510	Solid Waste License	\$ 500	\$ 500	\$ -		
01-08-800-001	MSW Cans	\$ 7,500	\$ 5,000	\$ 2,500		
01-08-800-804	Transportation Subsidy	\$ -	\$ 40,000	\$ (40,000)		
01-08-800-805	Tipping Fees/Commercial	\$205,000	\$225,225	\$ (20,225)		
01-08-800-807	Recycling/Other	\$ 45,000	\$ 40,500	\$ 4,500		
01-08-800-814	Landfill Deposits	\$195,000	\$177,250	\$ 17,750		
	Recycling-Cardboard/Paper			\$ -		
<b>Total</b>		<b>\$791,656</b>	<b>\$828,619</b>	<b>\$ (36,963)</b>		

# TOWN OF EAST LYME

**FY 2021/2022**

Dept No. 317

Budget Input

Dept PW/Hwy & Sanitation

26-Apr-21

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
211	PW Dir/PW Dep Dir	161,966	75% of the Public Works Director's salary (\$92,521) and 60% of the Deputy Public Works Director's salary (\$69,445) is being charged to the Town and the rest of their salaries are being charged to Water and Sewer Department budgets which are separate from the Town budget. Includes 2.25% BoS approved COLA.
212	Tree Warden	6,000	This is a stipend that goes to the person that is officially appointed as the Tree Warden of the Town. This person needs to either be a licensed arborist or have attended the CTDEEP Tree Warden school and passed their final exam. Presently, the tree warden is the Public Works Director.
311	Regular Payroll - Highway & Sanitation	1,356,147	This item consists of 24 positions of varying grades that are responsible for the performance of all the tasks of the Highway and Sanitation Department. Wages are established by an active contract between the Town and UPSEU. The current contract ends on June 30, 2021, so any potential general wage increases would be in the Director of Finance's budget. The reason this budget is showing more than last year without any general wage increases is that the BOF ending up cutting 3/4 of our 24th position in this current budget so we are adding back that position over the entire fiscal year. <b>Updated by BoS to reflect one year contract extension UPSEU - 2.25% COLA.</b>
314	Overtime Highway & Sanitation	20,910	This account funds overtime hours for account 311 personnel. This line covers after hour call outs that we need to respond to (i.e. putting up barricades after accidents, trees down, etc.) while we still have scheduled OT for events such as Celebrate EL (approx \$1,700 in OT) and the light parade (approx \$400 in OT). On top of this, we need OT throughout the year for occasional OT operations including fleet maintenance and repair, transfer station coverage, road maintenance, and holiday garbage pick-up that must be completed outside of regular contract hours.
315	Storm Overtime	71,094	This account funds overtime hours for hourly town personnel to repair, maintain or clean-up after storms such as snow and winter conditions, rain and flooding, wind and tree damage and any other call-out events that are unplanned and are related to storms and natural events. The recent historical average for this line has been approximately \$70-75k/year but greatly varies from year to year.

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
316	Longevity - Highway & Sanitation	5,700	Annual longevity pay is added compensation to union active employees for amounts related to years of service per contract between the Town and UPSEU. There is a reduction this year due to several retirements of long time employees last fiscal year.
317	Uniform Allowance	6,000	Per union contract each union employee is provided with a \$250 uniform allowance so 24 employees totals \$6,000.
<b>Personnel Services Total</b>		<b>1,627,817</b>	

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**200 Services - Contracted/Operations**

223	Traffic Signals & Street Signs	15,000	This line is used for the purchase, repair, maintenance and replacement of street signs, warrant signs, stop signs, speed limit signs, hardware and poles. The Department has been making progress in changing out street signs at the State road intersections, but there is still a lot of work to do to proactively change out old street and regulatory signs throughout Town.
224	Road Reconstruction & Repair	217,500	This account funds the repair, maintenance and improvements of the Town's roads. Generally this item covers repairs, materials and preventive maintenance and not capital improvements. This is the one line item that allows us to address issues (i.e drainage, sightline, etc. ) that come up during the year that need immediate Town action. This is a critical line item for our Department and usually allows us to do the projects that the residents/taxpayers want us to do but are hard to plan for.
225	Traffic Calming Measures	5,000	One of the biggest complaints the PW and Police Departments gets is speeding vehicles around Town. The Department wants to use these funds to help buy more digital speed signs and look into other ways that may be helpful in helping calm traffic.
239	Tree Maintenance	50,000	This line item used to be called Tree Warden but the better description is "Tree Maintenance". This line is used for removal of trees & limbs in the Town right-of-way or on town property that are deemed by the Tree Warden to be defective and for over head trimming and limb maintenance. With the advance of dead ash trees from the emerald ash borer and the devastation to many of the oak trees from gypsy moths, we need to properly fund this line item to keep on top of all the safety issues that come up during the year.
<b>Services/Contract/Oper Total</b>		<b>287,500</b>	

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**210 Services - Contracted/Operations**

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
222	Recycling & Misc Disposal	9,000	We use these funds to help pay the cost of transporting bulky waste to Willimantic Waste and also to rent a screener to screen various products that come into the Transfer Station for reuse. By using the screener, we have been able to avoid paying for top soil and processed gravel as we can make it from the existing raw materials that we have at the facility.
233	Ground Water Monitoring	16,800	This account funds the monitoring of the East Lyme landfill groundwater which includes sampling, reports, lab tests and submittals to the State DEP by a consultant as required by State permit. The testing costs have risen over the last few years which explains why there is an increase to this budget line item.
295	SCRARRA Tipping Fee	541,000	This account pays SCRARRA \$58/ton for the Municipal Solid Waste (MSW) generated from East Lyme residences/businesses that is sent to be burned at the trash to energy plant. The actual cost to SCRARRA is about \$69/ton so they subsidize the rest of the amount with revenue they received in the past from electrical energy contracts while burning the trash. The \$58/ton fee has held steady for the last 8 years. It is difficult to exactly peg the amount of town residential and commercial trash for any given year but we are guessing about 9,750 tons which when multiplied by \$58/ton comes to \$565,500. One big switch this year is that SCRARRA is now crediting Towns the transportation subsidy in lieu of giving it as a revenue so even though this expense line item is going down, the transportation subsidy revenue will be gone. There is also a new calculation for the transportation subsidy so the credit will be approximately \$24,500 instead of the revenue of \$40k. Finally, we are still experiencing a reduction in commercial trash so that revenue is going down.
296	Bulky Waste Trans & Tipping	105,000	This account funds the cost of disposing of bulky waste at the Town's transfer station by sending it to Willimantic Waste's (WW) volume reduction facility in Willimantic, CT. We are looking to increase this line by \$5,000 to be more in line with projected expenses.
<b>Services/Contract/Oper Total</b>		<b>671,800</b>	
<b>220 Services - Vehicles Maintenance</b>			
221	Fleet Maintenance	225,000	This line item provides for the repair and maintenance for the fleet of vehicles in the Town. Departments including Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. There has been a lot of pressure on this budget line item due to large ticket repairs so we have added \$10k to help cover additional repair costs.
<b>Operating Expenditures Total</b>		<b>225,000</b>	

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
<b>300 Operating Expenses - Supplies/Fuels</b>			
201	Telephones	6,250	This account is for the expense of the department land line, internet & cell phone accounts. We have deployed cell phones in each of the three front line garbage trucks to allow the drivers to take pictures of issues that they have in collection (car in the way of a can, items that aren't supposed to be in the can, cans to close together, etc. ) so when residents call the office asking why their garbage or recycling wasn't picked up, we have a picture of the exact reason so we can better solve the situation and provide more efficient service.
320	Supplies & Miscellaneous	22,800	Pays for general supplies and services and the many misc contracted services needed for operations.
321	Safety Equipment & Training	12,000	This line item covers the cost of required & professional development training, safety shoes for the union personnel in the department, other personal protective equipment and other misc safety equipment and supplies.
420	Landfill Materials/Transfer Station	12,000	This item provides the same supplies as the 320 account but for the transfer station; including, but not limited too; the transfer station state permit fee for the scale, the permit fee for the facility, the yearly scale calibration, software maintenance fees for the TS computer, and more.
440	Storm Materials & Supplies	151,485	This line item is for the purchase of approx 2,000 tons of treated salt at about \$65/ton for winter operations, and the balance is for plow repairs, plow blades, winter operations equipment and contribution for a weather service.
450	Fuel Tank Repairs/Compliance	1,000	This line item covers miscellaneous service calls for the fuel tanks and anything else associated with town fuel tanks
460	Stormwater Permit Compliance	7,500	This line item covers the additional costs of the MS4 stormwater permit that we are required to follow.
<b>Services/Contract/Oper Total</b>		<b>213,035</b>	
<b>310 Fuels - Vehicles</b>			

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
221	Fleet Fuel	158,000	This line item provides for the fuel needs for the fleet of vehicles in the Town. Departments include Animal Control, Building, Comm. On Aging, Engineering, Fire Marshal, Parks & Recreation, Police and Public Works. For next fiscal year, we bid out and locked in at \$1.5931/gal and \$1.5800/gal for unleaded and diesel, which is an 18% and 23.9% reduction respectively.
<b>Operating Expenditures Total</b>		<b>158,000</b>	
<b>400 Utilities</b>			
210	Street Lights	212,160	This will be the 6th year out of 7 years of payments. After the 7th year, we should start saving atleast \$145k per year going forward after we fully pay for the LED light purchase and upgrade. The PW Department started to manage the repairs internally over the past year to save \$ and provide better service to our residents.
<b>Operating Expenditures Total</b>		<b>212,160</b>	
<b>500 Programs</b>			
224	Town Aid Roads	338,656	This expense is based on revenue provided by the State of Connecticut as State aid for road projects. The amount is determined by the State by improved and unimproved road miles. We utilize this money to supplement our annual road bond to fix as many road miles as possible. <b>Updated by BoS to coordinate with State Grant amount for program per Governors budget.</b>
<b>Program Expenses Total</b>		<b>338,656</b>	
<b>PW/Hwy &amp; Sanitation Total</b>		<b>3,733,968</b>	

