

**GENERAL FUND BUDGET FY 2021/2022**

	2020 Actual Expense	2021 Adopted Budget	2021 Amended Budget	2022 Dept Head Requested	2022 Bd Selectmen Proposed	2022 Bd Finance Proposed	Adopted
<b>116 - Zoning Commission</b>							
<b>100 Personnel Services</b>							
211 Zoning Official	99,135	101,409	101,409	103,691	103,691	103,691	2.25%
316 Longevity	800	800	800	800	800	800	0.00%
412 PT Clerical Recording Secretary	1,209	2,176	2,176	2,676	2,676	2,176	0.00%
<b>Personnel Services Total</b>	<b>101,144</b>	<b>104,385</b>	<b>104,385</b>	<b>107,167</b>	<b>107,167</b>	<b>106,667</b>	2.19%
<b>200 Services - Contracted/Operating</b>							
242 Professional Conventions/Conf	379	400	400	400	400	400	0.00%
243 Consultants	0	0	0				
246 Transportation Allow	0	750	750	750	750	750	0.00%
<b>Services Expenses Total</b>	<b>379</b>	<b>1,150</b>	<b>1,150</b>	<b>1,150</b>	<b>1,150</b>	<b>1,150</b>	0.00%
<b>300 Supplies &amp; Miscellaneous</b>							
255 Printing	0	100	100	100	100	100	0.00%
320 Misc Supplies	438	1,200	1,200	1,200	1,200	1,200	0.00%
<b>Services Contracted/Operations Total</b>	<b>438</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	0.00%
<b>Zoning Commission Total</b>	<b>101,961</b>	<b>106,835</b>	<b>106,835</b>	<b>109,617</b>	<b>109,617</b>	<b>109,117</b>	2.14%
					<b>Revenue</b>	<b>25,000</b>	01-05-500-509
					<b>Net Budget</b>	<b>84,117</b>	

Department Total **109,117**

**TOWN OF EAST LYME**

**FY 2021/2022**

Dept No. 116

Budget Input

Dept Name Zoning Comm

26-Apr-21

Acct.	Account Description	21/22 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
211	Zoning Official	103,691	Salaries/Staff to Zoning Commission. Includes 2.25% COLA approved by the Board of Selectmen
316	Longevity	800	
412	PT Clerical Recording Secretary	2,176	Recording Secretary to the Zoning Commission. In addition, as a result of the COVID-19 Pandemic the increase covers related costs associated with conducting virtual meetings. As the Commission must converse in a dialog with multiple members of the public in an virtual forum, the Commission utilizes an existing Administrative Assistant as a Technical Moderator to handle and manage the individuals who speak, submit evidence or testimony at virtual meetings. <b><u>BoF \$500 reduction as meetings expected to return to in person and various other board and commissions run their respective meetings</u></b>
<b>Personnel Services Total</b>		<b>106,667</b>	
<b>200 Services - Contracted/Operations</b>			
293	State Fees		
242	Professional Conventions/Conferences	400	Continuing Education and Dues; Note that dues have increased for American Planning Association and CAZEO
	Consultants	0	Subject to approval of the First Selectmen at time of need.
246	Transportation Allowance	750	
<b>Services-Contract/Oper Total</b>		<b>1,150</b>	
<b>300 Operating Expenses</b>			
300	Printing	100	Required to have printed copies of the Zoning Regulations available to the public.
320	Office Supplies	1,200	Supplies necessary to office operations.
<b>Operating Expenses Total</b>		<b>1,300</b>	
<b>Zoning Commission Total</b>		<b>109,117</b>	