



Town of East Lyme Health & Safety Committee

Meeting — Thursday, February 11, 2021 2:00 p.m.

Members Present:

Ron Bence – Co-Chair	Jess Videll - Co- Chair	Julie Wilson
Jane Bowen-Secretary	Sgt. Mark Hallbauer-ELPD (detained due to Police training)	Guest: Stephen Pendl - CIRMA

1. Attendance - H & S Committee Meeting called to Order at: 2:01 p.m.
2. Approval of Minutes 10/22/20 — Motion to Approve: Ron 2nd: Julie
3. Corrected Meeting Schedule – Dates confirmed as Thursday’s, every other month – schedule updated
4. Status of funds: \$662.89,
\$555.00 in the AED Account (For Reference Cost of a new AED unit \$1445.)
5. Injury Reports 12/10/20 - Current:
1/08/21: Location: PD, Injury: Saliva/body fluid in face.
While restraining/handcuffing/escorting suspect, suspect spit in Police Officer Face. Officer was wearing mask but no protective eye apparatus Determination: Occupational Hazard
6. Programs pending for upcoming year: Mike Giannattasio’s Annual Blood Drive slated for August 2021
 - CIRMA will create a schedule beginning in the summer to inspect all town sites for H&S issues, addressing 2-3 sites per day. Waiting until PD is relocated to begin. Ron will do an initial overview prior to scheduled inspection.
 - Looking at potential with Steve to keep CIRMA/OSHA training up to date. Reminder to utilize the CIRMA site for “Tailgate Topics” for ongoing training and reviews.
7. Suggestions/Discussions: In an attempt to finalize maps for updated “Emergency Procedures Manual” for each building a concern regarding marking all fire extinguisher and fire alarm pull stations and exits – including egress windows. Ron Bence mentioned the cranks to open the windows in most locations had been removed to prevent people from opening them as it was affecting the HVAC system. The committee decided that was a safety concern and the cranks should go back on the windows with a clear-cut label stating, “DO NOT OPEN – EXCEPT FOR EMERGENCIES”.

Next Meeting: Thursday, April 8th, 2021 @ 2:00 PM via ZOOM

Meeting Adjourned: 2:33 PM

Respectfully submitted,

Jane Bowen
Jane Bowen, Recording Secretary

FILED

Mark S 20 21 AT 10:00 AM/PM
Kenneth Miller
EAST LYME TOWN CLERK