



Ms. Santoro asked if there is a more detailed report that is a running document rather than just the update. Mr. Newton said yes adding that this shows the changes. He said that he would provide the running document to them.

Ms. Santoro asked if the surveying of the parents on the students who are coming back or not is complete. Mr. Newton said that it is however there are still a number of parents who are on the fence or in limbo and that he has conversations with them scheduled. They have a few weeks yet to decide.

Mr. Steel asked if they had vaccines for the staff.

Mr. Newton said that a good 400 of the 650 staff had scheduled or have received them already and that by the end of March they should be in good shape.

#### ▪ **First Selectman**

Mr. Nickerson reported on the following:

- The Niantic River Bridge Project that is on-going will close the Bridge for the next two weeks for electrical work. It will be closed through March 19 and all traffic will be re-routed.
- The Public Safety Building project is moving along well and they are hoping to be done by July or August. It is under budget and they are using some Contingency. The Town Building committee is doing a great job.
- The BOS has been deep into the budget and they officially hand it off to this Board tonight. He noted that it is a tight budget year although the funding from the State remains level and the BOE is getting funding for both education and the PPE. He said that he is not sure if all of that would be known by the time that they finish with the budget.
- The Executive orders expire April 19, 2021 which means that they would go back to full in-person meetings on April 20, 2021. This falls during their budget process meaning that we will be watching to see if some of the executive orders are continued or not. It is the legislature who will decide.
- A referendum on the budget will be held by ballot; not by mail.

Ms. Cicchiello asked what happens with social distancing when the executive order expires.

Mr. Nickerson said that the CDC is the guide on social distancing and masks. The executive order sets the numbers on capacity but that sunsets on April 19. The Legislature said that they will make the decision and not let the Governor just extend the orders. We will figure it out as the time gets closer.

Mr. Birmingham said that from the \$1.9B that the State is supposed to get that East Lyme would get over \$8M – what would it be for.

Mr. Nickerson said that there wasn't any explanation and that they won't just 'hand' out \$8M for no reason. He added that it may be stretched out over a few years also.

#### ▪ **Finance Director**

Ms. Johnson noted that the reports went out with the agendas and that things are doing okay and are mostly the same year over year. Building permits and taxes remain up. She noted that she sent them an updated fund balance report which reflects the BOE expenses that went up. The areas that she is watching are the Fire departments and the police. The police had some retirements and some WC issues.

Mr. DeRosa recalled that they used a reduced tax collection rate last year for this year and asked if we are on target.

Ms. Johnson said that we are on target with what we projected.

Mr. Steel noted that in the detailed report that conferences/transportation were not spent so far and asked if that would be a savings.

Ms. Johnson said that for some yes, it would be however there are also programs costs for some.

Ms. Santoro asked about the status of the audit.

Ms. Johnson said that they are working on it and that the draft should be ready soon for her to see.

### **E. New Business**

#### **a. Special Appropriation – NSEP Grant - \$20,334 – EOC Equipment**

Mr. Nickerson explained that this is a Nuclear Grant as we are a nuclear town that has to do nuclear drills. The grant is for items for the drills that they have to conduct.

**\*\*MOTION (2)**

Mr. Birmingham moved to approve a special appropriation in the amount of \$20,334.00 from NSEP Award 2021-67 to account 01-70-725-224-006 (NSEP – Equipment) for purchasing various communications and office equipment for the new PS Building.

Mr. Steel seconded the motion.

Vote: 5 – 0 – 0. Motion passed,

**b. Ratify Departmental Transfers - \$215,235.43**

Ms. Johnson explained that this is for departments within departments from July 1, 2020 to now.

Mr. Birmingham asked how close to finishing the ceiling project at Town Hall they are.

Ms. Johnson said that it is an on-going project as they have to move people out of offices to do it which is a matter of coordination.

Ms. Cicchiello asked what the Inland Wetlands \$10,000 was for.

Mr. Nickerson said that it is the cost of an appeal for the amendment regulation and that they had to find another law firm for it.

**\*\*MOTION (3)**

Ms. Santoro moved to ratify departmental transfers in the amount of \$215,235.43 processed for fiscal year end June 30, 2021. (Copy attached)

Mr. Birmingham seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

**c. Approve Schedule for proposed 2021/2022 Budget Meetings**

Ms. Cicchiello reviewed the proposed schedule. She noted that some may have to be carried over as the meetings really need to end by 11 PM. She recalled that they had some until 1 AM which was really too much.

Mr. Nickerson noted that the referendum date is by Charter.

Ms. Johnson noted the departments that were missing and said that she had added them to the April 19, 2021 evening. She added that they do not have to see all of them. Also, meetings begin at 6:30 PM.

Mr. Nickerson said that he could speak for many of them as there are no changes.

**\*\*MOTION (4)**

Mr. DeRosa moved to approve the BOF Budget Review Schedule for FY21/22 as proposed

Mr. Steel seconded the motion.

Vote: 5 – 0 – 0. Motion passed. (Copy attached)

**d. Discuss 2021/2022 Budget**

Mr. Nickerson noted that he had briefed them in his report and that they could read his budget letter in their books.

There were no questions.

**F. Old Business**

There was none.

**G. Public Discussion**

There was none.

**H. Board Comments**

Ms. Santoro noted that she is SO looking forward to in-person meetings and thinks that they will be good for the Board and the public.

Ms. Cicchiello said that she is also looking forward to having a referendum so that the Townspeople can vote on the budget.

**I. Adjournment**

Ms. Cicchiello called for a motion to adjourn.

**\*\*MOTION (5)**

Mr. Birmingham moved to adjourn this Regular Meeting of the East Lyme Board of Finance at 8:21 PM

Ms. Santoro seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary

EAST LYME PUBLIC SCHOOLS  
 REOPENING PROJECTED EXPENDITURES  
 FISCAL YEAR ENDING JUNE 30, 2021

	ACTUAL/ ENCUMBERED	ESTIMATED THROUGH 03/01/2021- 06/30/21	TOTAL ESTIMATED MARCH 2021 UPDATE	TOTAL ESTIMATED FEBRUARY 2021 UPDATE	CHANGE SINCE LAST REPORT	NOTES
<b>TOTAL ESTIMATED PPE</b>	\$ 222,416.00	\$ 25,000.00	\$ 247,416.00	\$ 218,416.00	\$ 29,000.00	Increase is due to the need for additional Plexi-Glass as the district moves to phase in all students K-12 from Hybrid to 5 days.
<b>TOTAL ESTIMATED OTHER SUPPLIES</b>	\$ 64,115.00	\$ 15,000.00	\$ 79,115.00	\$ 28,215.00	\$ 50,900.00	Increase due to the purchase of HS outdoor picnic tables, study desks with barriers, 8 foot lunch tables to assist with social distancing in HS south gym, additional radios at the high school, air purifiers for classrooms at the high school and desks at Coastal for social distancing.
<b>TOTAL TECHNOLOGY</b>	\$ 72,999.00	\$ 17,100.00	\$ 90,099.00	\$ 90,099.00	\$ -	
<b>TOTAL INSTRUCTIONAL SUPPLIES</b>	\$ 27,114.43	\$ -	\$ 27,114.43	\$ 26,799.43	\$ 315.00	Additional instructional supplies to avoid sharing of items
<b>TOTAL TRANSPORTATION</b>	\$ 35,246.71	\$ 50,753.29	\$ 86,000.00	\$ 80,567.01	\$ 5,432.99	Estimate revised based on actual expenses to date and the phase in of students back 5 days
<b>TOTAL ESTIMATED CONTRACTED SERVICES-VNA</b>	\$ 32,996.32	\$ 48,967.23	\$ 81,963.55	\$ 74,716.83	\$ 7,246.72	Estimate revised based on actual expenditures to date
<b>TOTAL PERSONNEL</b>	\$ 379,436.28	\$ 308,183.95	\$ 687,620.23	\$ 680,777.21	\$ 6,843.02	Increase in Personnel due to the need for 2 additional proctors.
<b>SPECIAL EDUCATION EXPENSES</b>	\$ 80,000.00	\$ 15,000.00	\$ 95,000.00	\$ 95,000.00	\$ -	
<b>UNANTICIPATED ESTIMATED EXPENSE</b>	\$ -	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	
<b>TOTAL PROJECTED EXPENDITURES</b>	\$ 914,323.74	\$ 550,004.47	\$ 1,464,328.21	\$ 1,364,590.48	\$ 99,737.73 <sup>1</sup>	
<b>GRANT FUNDS OFFSETS</b>						
ESSER			\$ (171,660.00)	\$ (171,660.00)	\$ -	ESSER-Elementary and Secondary School Education Relief Fund-(Monthly application for reimbursement)
GEER			\$ (294,735.00)	\$ (294,735.00)	\$ -	GEER - Governor's Emergency Education Relief Fund (Funds applied for in January and received in January)
<b>TOTAL COVID GRANT FUND OFFSET</b>			\$ (466,395.00)	\$ (466,395.00)	\$ -	
<b>NET PROJECTED COVID RELATED EXPENSES</b>			\$ 997,933.21	\$ 898,195.48	\$ 99,737.73	

<sup>1</sup> These are projected expenditures that are expected to change as the situation evolves.

Attachment BOE 3/10/21 BOE provided update







- #130 ZBA
- #132 IWA
- #133 Waterford East Lyme Shellfish
- #134 Brookside Farm Museum
- #135 Town Building Committee
- #136 Harbor Management
- #138 Conservation of Nat Res
- #139 Historic Properties Comm
- #418 Commission on Aging
- #419 Health & Welfare
- #420 Library
- #421 Parks & Recreation\*
- #724 Capital

\*Departments with Capital Dept 724 & CIP items discuss

**2021 Budget Deliberations:**

04/21/21	Wednesday	6:30 pm	BOE Budget, GG Budget
04/22/21	Thursday	6:30 pm	BOE Budget, GG Budget, CIP Revenues
04/24/21	Saturday	TBD	If required

**2021 Public Hearing on the Budget:**

04/26/21      Monday

**2021 Annual Town (Budget) Meeting:**

05/10/21      Monday

**2021 Referendum:**

05/20/21      Thursday

**2021 Set Mil Rate:**

5/26/21