

**COMMISSION ON AGING
REGULAR MEETING MINUTES
FEBRUARY 8, 2021**

Present: John Whritner
Marge Caste
Joan Bengtson
Ilene Harris
B.B. Smith
Joe Palazzo

FILED

Feb 10, 2021 AT 9:45 AM/PM
Brooke Stinson ATC
EAST LYME TOWN CLERK

Absent: Michel Bekech

Also Present: Cathy Wilson, Director

1. PRELIMINARY BUSINESS

- a. Pledge of Allegiance. The Pledge of Allegiance was observed.

Chairman Whritner called the February 8, 2021 Commission on Aging Regular Meeting to order at 5 p.m.

- b. Delegations. There were no guests.
- c. Approval of Meeting Minutes January 11, 2021. Mr. Whritner asked for additions, deletions, or corrections to the January 11, 2021 Commission on Aging Minutes.

MOTION (1): Ms. Harris moved to approve the January 11 2020 Commission on Aging Regular Meeting Minutes, as presented. Seconded by Ms. Bengtson Mr. Palazzo abstained from voting. (5-0-1) Motion carried.

- d. Correspondence. No new correspondence was received.

2. STATUS REPORT

- a. Transportation. Ms. Wilson reported she is waiting for the new 5310 vehicle to be delivered.
- b. Senior Trips. Ms. Wilson informed the Commission no new trips are being planned because of COVID-19.
- c. Programs
1. Senior Nutrition Program. Nothing is new.
 2. Senior Center Programs – Ongoing. People are attending the Zoom classes but attendance is definitely less than in-person classes. There is no charge for attending.
 3. Senior Center Programs—New. New on-line programs are being offered.
- d. Budget. Ms. Wilson reported we are paying instructors and supplies out of our Special Revenue Account.

- e. Revenue. Ms. Wilson reported revenues are low. We have been asking individuals who take classes to give a donation and they have given donations.

3. OLD BUSINESS

- a. Status of the Senior Center and COVID 19. Ms. Wilson informed the Commission the Senior Center remains closed. We plan to start the Tax Program on Friday. The Tax Councilors will come out to their client's cars, and scan their information. AARP does not want original tax information at the Senior Center. She informed the Commission there are 150 people on a waiting list and only 145 can be seen. This program is booked for three weeks.
- b. Status of the COVID-19 Vaccine Process. Ms. Wilson reported she is working with CVS on scheduling appointments for those wishing to have the COVID-19 vaccine. She has made transportation for the vaccine available to them.
- c. Other Pertinent Business. There was no other pertinent old business.

2. NEW BUSINESS

- a. Annual Report FY 19/20. The Commission reviewed the Annual Report for fiscal year 2019-2020.

MOTION (2): BB Smith moved to approve the Annual Report for fiscal year 2019-2020, as presented. Seconded by Ms. Bengtson. (6-0) Unanimous.

- b. Update on Background Checks for MOWs Volunteers. Ms. Wilson reported she will go over the process for background checks for MOWs volunteers in April. There has been a small procedural change on the company's background checks. The cost will be \$18.50.
- c. Review of Revenues/Expense for FY19/20. The Commission reviewed the Revenues/Expense for FY19/20. Ms. Wilson informed the Commission they are trying to put all programs into the Special Revenue Account, which would go toward covering the cost of programs. This fund is much easier when trying new programs. Mr. Whitner asked is this the time to look at what we are charging for all programs? Ms. Wilson plans to let participants know there will be some changes.
- d. Review of Attendance for FY19/20. The Commission reviewed unduplicated attendance for fiscal year 2019/2020.
- e. CHOICES Renewal. Ms. Wilson reported she submitted her application to renew CHOICES.
- f. Other Pertinent Business. Ms. Wilson informed the Commission she wrote a grant through the CARES Fund, and this Senior Center received \$2458. She plans to use this money to replace the old water fountain and purchase a touchless one. She will also purchase a touchless faucet for the ladies' room in the Senior Center.

3. PUBLIC DISCUSSION

There were no guests.

4. ADJOURNMENT

MOTION (3): Mr. Palazzo moved to adjourn the Commission on Aging February 8, 2021 Regular Meeting at 6:30 p.m. Seconded by Ms. Bengston. (6-0) Unanimous.

Respectfully Submitted,

Frances Gheri, Recording Secretary