

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF FEBRUARY 17, 2021
Via ZOOM (Details Below)

Immediately Following a Special Meeting which will Commence at 5:30 p.m.

AGENDA

1. a) Call Meeting to Order
b) Additional Agenda & Consent Calendar Items
c) Delegations
d) Approval of Minutes - Regular Meeting of February 3, 2021
e) Consent Calendar
2. New Business
a) Special Appropriation – NSEF EOC Furniture - \$20,334.00
b) Special Appropriation – Parahus – up to \$2,500
c) Discussion and Possible Action – Parks & Rec / Darrows Pond
d) Appointment to Board/Commission – Police Commission
3. Communications - Commission on Aging Annual Report
4. a) Ex-Officio Reports
b) First Selectman's Report
5. Public Comment
6. Selectman's Response
7. Executive Session - For the Purpose of Discussing Personnel Matters
8. Discussion and Possible Action - UPSEU Labor Agreement
9. Adjourn

FILED

Feb 12, 20 21 AT 11:41 AM/PM

Broadbent, Thomas ATC
EAST LYME TOWN CLERK

East Lyme is inviting you to a scheduled Zoom meeting

Topic: Board of Selectmen - Regular Meeting

Time: Feb 17, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87988417516?pwd=ODZUcEphbm5zVm1melJTWE9lelU5QT09>

Meeting ID: 879 8841 7516

Passcode: 06357

Dial by your location

+1 646 558 8656 US (New York)

Find your local number: <https://us02web.zoom.us/j/87988417516?pwd=ODZUcEphbm5zVm1melJTWE9lelU5QT09>

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF FEBRUARY 3, 2021
MINUTES

This meeting was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

This meeting, in its entirety, is available to view by visiting the East Lyme Town Hall webpage.

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Marc Salerno, Paul Dagle and Dan Cunningham

ALSO PRESENT: Finance Director Anna Johnson, Planning Director Gary Goeschel, and Fire Marshal John Way

FILED

Mr. Nickerson called the meeting to order at 7:30 p.m.

1b. Additional Agenda Items
There were none.

Feb 12 2021 AT 12:09 AM/PM
Karen Mullen
EAST LYME TOWN CLERK

1c. Delegations

Mr. Norm Peck, 32 West Main Street, spoke as President of the East Lyme Historical Society and communicated that this commission was not happy with the budget being cut this fiscal year during a pandemic when fundraising is not a viable option. He also stated that all parties involved have discussed the possibility of combining the three different historical commissions into one, and all agree that doing this would be detrimental and do not support such a move. Mr. Peck summarized the many benefits that the Historical Properties Commission brings to the community and asked the Board to consider restoring the budget to its original amount. Mr. Nickerson stated that he would be happy to speak to this later in the meeting under Selectman's Response, but that he did want Mr. Peck to know that they have every intention of restoring the budget, as was discussed during the budget meetings last year.

1d. Approval of Minutes

MOTION (1)

Mr. Seery MOVED to approve the Regular Meeting Minutes of January 20, 2021, as submitted.
Seconded by Mr. Salerno. Motion passed 6-0.

1e. Consent Calendar

MOTION (2)

Mr. Seery MOVED to approve the Consent Calendar for the meeting of February 3, 2021, in the amount of \$1,839.61.
Seconded by Ms. Hardy. Motion passed 6-0.

2a. Special Appropriation – Fire Marshal Respirators - \$2,412

MOTION (3)

DISCUSSION: Mr. Way addressed the Board and stated that the purchase of these new respirators is needed at this time, and the new equipment is lightweight, much more efficient, and can be easily shared between people by simply changing the mask only. These CleanSpace Respirators cost \$804 each; the other more costly option is the SCBA System at \$9,862 each. Mr. Nickerson stated that should this request

be approved, the four existing SCBA suits will be donated to the two fire departments. When using the respirator system, with any changes in personnel only a mask will need to be purchased for the new wearer at a current cost of \$108.

Mr. Seery MOVED to approve a special appropriation and transfer in the amount of \$2,412 in CNRE Fund 32 from account number 32-70-300-500-999 (Town-wide Projects) to an account to be established titled, "PS-F Marshal-Respiratory Protection Equipment" and forward to the Board of Finance for approval. Seconded by Mr. Cunningham. Motion passed 6-0.

2b. Special Appropriation – Fire Marshal Salary - \$1,912.50

MOTION (4)

DISCUSSION: Mr. Nickerson stated that when the Fire Marshal's budget was split from the Emergency Management budget, we neglected to add in the COLA (Cost Of Living Adjustment); this will rectify that previous oversight.

Mr. Seery MOVED to appropriate and transfer \$1,912.50 from account number 01-01-120-200-500 (Contingency) to account number 01-25-224-100-211 (Fire Marshal) for the 2020/2021 cost of living increase and forward to the Board of Finance for approval. Seconded by Mr. Salerno. Motion passed 6-0.

2c. Corridor Study - \$25,000 Funding Commitment

MOTION (5)

DISCUSSION: Mr. Nickerson stated that this Board has previously approved the execution of this grant paperwork, but that the 10% match has now increased to \$25,000 from \$20,000 after the total amount approved ended up being \$250,000 versus \$200,000. Mr. Goeschel stated that the town has committed to that 10% match so the additional \$5,000 is needed. Ms. Hardy inquired if this project will ultimately end up widening the road and/or taking property by eminent domain. Mr. Nickerson stated that this is a possibility and that it is a state road so the Board of Selectmen and the Town will not have a final say in the project. Mr. Goeschel reported that the study is expected to be complete sometime in 2022, and that he will keep the Board apprised of the timeline and progress as we move forward.

Mr. Seery MOVED to support a commitment of funds letter in the amount of \$25,000 and authorize the First Selectman to sign a letter for the Route 161 Corridor Study Grant made available by Federal Program Funds through CTDOT to be administered by SCCOG. The source of funds to be appropriated once the final award is granted are in CNRE Fund 32 account 32-70-300-500-999 (Town-wide Projects) and forward to the Board of Finance for approval. Seconded by Mr. Dagle. Motion passed 6-0.

2d. Appointments

Mr. Nickerson noted that the Planning Commission does have an opening, as well as a couple of interested people, but that the Commission itself has 30 days to fill the position before the Board of Selectmen is handed the task. Regarding the open spot on the Police Commission, Mr. Nickerson stated that the Board of Selectmen has received one letter of interest thus far, but that he would encourage the Board to reach out into the community to seek out qualified candidates.

2e. Budget

DISCUSSION: Mr. Nickerson introduced the proposed 2021/2022 annual budget and made note of some items that will come up for review during the budget process. He stated that with the inception of the new Police Accountability Law in 2020, our police department will need to be accredited within three years, so the Police Commission is working with the Chief to make sure that all of the accreditation parameters are met. He reported that the State of Connecticut did a study of staffing levels in our police departments, and East Lyme came in 4th from the bottom of the list, indicating that East Lyme is severely understaffed. Inland Wetlands is looking to add a part time staff member from the COG Regional Planning staff to assist with the anticipated increase in workload with the inception of the 300 ft. URA from 100 ft., at a cost of \$25,000. Mr. Nickerson stated that an IT Director has not yet been hired, but that they continue to improve upon the Town's IT services and that STAR Computers will remain on at a slightly higher rate.

The following dates and times were set for budget meetings: Monday, February 8th at 6pm; Wednesday, February 17th at 5:30pm; Monday, February 22nd at 6pm; and Wednesday, February 24th at 6pm. The agendas can be found on the Town's webpage, and Mr. Nickerson noted that if a department or commission is not listed for review but would like to meet with the Board of Selectmen, please call his office and request to be added to the agenda.

4a. Ex-Officio Reports

Ms. Hardy reported that the Commission on Aging discussed the many challenges that they have faced while supporting our elderly during the pandemic. She stated that approximately 25-35 meals are being delivered twice daily to the list of recipients. To get ahead of the storm, they will be preparing and delivering pre-packaged meals to each person ahead of the storm so that the volunteers will not have to go out during the storm. They currently have ten volunteers that rotate schedules to allow for 2-3 people delivering meals in their private vehicles. Ms. Hardy reported that at Christmas time, Lillian's Restaurant prepared and delivered 500 meals to people in our community; at a time when restaurants and small businesses are struggling, they went out of their way to make sure members of our community are taken care of. She reported that the Commission on Aging has an ambitious program schedule for the spring and that the ability to hold these programs effectively on ZOOM will need to be determined. She noted that there are a lot of people that would benefit from participating in these programs but don't currently use ZOOM. Ms. Hardy reported that the Zoning Commission meets tomorrow night and she will have a report of that meeting next time.

Mr. Dagle reported that the Town Building Committee met and that the public safety building work is coming along well and is slightly ahead of schedule. Of the ~\$88,000 already expended, ~\$33,000 was spent on the architect. He stated that at the next meeting they will be discussing change orders and builders risk insurance. He reported that they are currently doing the design work to move the Fire Marshal's office to the second floor.

4b. First Selectman's Report

Mr. Nickerson reported that he had attended a ZOOM meeting along with Mayors and First Selectmen from all over the country to hear about a recent national movement called Serve America Movement, or "SAM". Regarding the budget and Mr. Peck's comments from earlier in the meeting, Mr. Nickerson stated that last year numerous budgets were cut because of the uncertainty of the pandemic, but that they are not only restoring all of those budgets as discussed, we have added a new one as well. Regarding the budgets overall, Mr. Nickerson pointed out that our Department Heads have done an

outstanding job of presenting reasonable budgets, and he is very proud to have the opportunity to work with so many dedicated professionals. He noted that the Tax Assessor presented the final grand list for 2020, and that the Town is seeing the highest increase in taxable property in the past two decades. Mr. Nickerson stated that the Tax Assessor, Diane Vitagliano, will be attending the budget meeting next week to give a report on the Grand List.

MOTION (6)

Mr. Seery MOVED to adjourn the February 3, 2021, regular meeting of the East Lyme Board of Selectmen at 8:34 p.m.

Seconded by Mr. Salerno. Motion passed 6-0.

Respectfully Submitted By:

A handwritten signature in cursive script, appearing to read "Sandra Anderson".

Sandra Anderson
Recording Secretary



Michael Finkelstein
Chief of Police
Emergency Management Director

Emergency Management
P.O. Box 519
Niantic, CT 06357
Phone: (860) 739-4434
Fax: (860) 739-4381

**Agenda Item No. 2a
Request for Board of Selectmen Action**

TO: Board of Selectmen

Board of
Selectmen

FROM: Michael Finkelstein, Emergency Mgmt. Director

FEB 17 21

DATE: February 4, 2021

Agenda Item
2a

SUBJECT: Appropriation of Reimbursable Funds

Summary of Agenda Item:

I would like to request a special appropriation in the amount of \$20,344.00 for the purchase of the following equipment for the new EOC location at 277 West Main Street:

- 4 - EOC Laptops w/ Software for Command Staff \$ 6,664.00
- 4 - EOC Monitor's w/ applicable hardware, 5 - Electronic status boards and 1 - Wireless presenter \$ 6,939.75
- 5 - Command Staff workstation tables, 10 - task chairs and 5 - Tabletop power/USB outlets \$ 2,243.65
- 1 - EOC Communications Room Computer LAN Workstation w/ necessary accessories \$ 1,951.24
- 800 ft of Times Microwave Communications Wire for connections of EOC Radios to Dispatch Center \$ 2,535.36

Total Request: \$ 20,334.00

These items are necessary to maximize efficiency of critical operations during disasters when the EOC has been activated. The requested amount of \$20,334.00 will be reimbursed with FY2021 Nuclear Safety Emergency Funding (NSEF) allocation # 2021-67 which was awarded July 1, 2020.

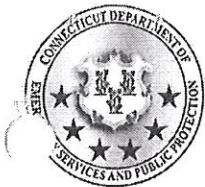
Action Needed:

Move to approve a special appropriation in the amount of \$20,334.00, from NSEP Award 2021-67 to account 01-70-725-224-006 (NSEF - Equipment) for purchasing various communications and office equipment for the new EOC and forward to the Board of Finance for approval.

Attachments:

1. Allocation 2021-67 - Grant Award Letter from DEMHS Dated 7/1/2020

Appropriation Request Prepared By: Julie Wilson, Administrative Assistant



STATE OF CONNECTICUT
 DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
 DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



July 1, 2020

The Honorable Mark Nickerson
 First Selectman
 Town of East Lyme
 Town Hall – Box 519
 Niantic, Connecticut 06357

Dear Mr. Nickerson:

The Fiscal Year (FY) 2021 Nuclear Safety Emergency Program (NSEP) budget and agreement has been approved by the Secretary of the Office of Policy and Management (OPM). The items requested by the town of East Lyme for your FY 2021 NSEP budget were reviewed and determined to be eligible for funding. With the approval of the budget and agreement by OPM, the town of East Lyme is receiving the following allocations from the Division of Emergency Management and Homeland Security (DEMHS):

Allocation No.	Description	Amount
2021-66	Three Months EMD Salary	\$ 43,846.82
2021-67	EOC Equipment	\$ 20,334.00
Total:		\$ 64,180.82

Please show the assigned allocation numbers on all documentation. These allocations will expire on June 30, 2021. Please follow the reimbursement procedures outlined in Advisory Bulletin 2021-1 (attached via email), including submission of audit quality documentation. All documentation for reimbursement of costs must be submitted by July 30th, 2021. Additionally, the Single Audit Act requires that all grants, federal or state must be itemized in your audit. As soon as available, a copy of your annual audit documenting Nuclear Safety Emergency Preparedness Fund expenditures must be provided to:

Ms. Kathleen M. Duffy, FAM 1
 Department of Emergency Services and Public Protection, Fiscal Unit
 1111 Country Club Road, Middletown, CT 06457

Should you need any further assistance in completing this process please feel free to contact Mike Caplet, Region 4 Coordinator at 860.465.5462 or at demhs.region4@ct.gov. Thank you again for your continued valuable work in support of the Nuclear Safety Emergency Program.

Sincerely,


 Regina Y. Rush-Kittle
 Deputy Commissioner

cc:
 Chief Michael Finkelstein, Emergency Management Director
 Mike Caplet, DEMHS Region 4 Coordinator
 Jeanine O'Brien, DESPP Fiscal
 NSEP File

1111 Country Club Road, Middletown, CT 06457
 Phone: 860.685.8531 / Fax: 860.685.8902
 An Affirmative Action/Equal Employment Opportunity Employer

FEB 17 21

Agenda Item
2b

From: Cathy Wilson <cwilson@eltownhall.com>
Sent: Monday, January 25, 2021 2:29 PM
To: Mark Nickerson <mnickerson@eltownhall.com>; Anna Johnson <annaj@eltownhall.com>
Subject: funding for some COVID costs

Good afternoon,

Apparently, there is up to \$2500 for each senior center to use to from CARES funding to help deal with COVID.

I am looking at replacing the water fountain in my lobby area with a touchless water fountain and bottle filler. I have spoken to Steve Way and thankfully no permit is required. I have reached out to Ron Bence to find out what plumbers we deal with to get a couple of quotes for the labor. By tomorrow, I will have the actual product I want to purchase. I may also be able to replace faucets to touchless products depending on the cost. It doesn't look like the grant will pay for labor charges but I can use the Parahus account for that. I can probably ask Ron to do the de-construction and have the plumber do the actual installation. I know this is out of order but it came up quickly and I would like to take advantage of this if I can.

Any questions? Concerns?

Cathy J. Wilson
Director
East Lyme Senior Center

Town of East Lyme Parks and Recreation

David M. Putnam, Director
Dputnam@eltownhall.com



41 Society Road
Niantic, Connecticut 06357
Phone: 860-739-5828
Fax: 860-691-2409

MEMORANDUM

To: Board of Selectmen
From: Parks and Recreation Commission
Date: January 27, 2021
Re: Darrow Pond Open Space Area

RECEIVED

FEB 02 20

First Selectman
East Lyme, CT

Board of
Selectmen

FEB 17 21

Agenda Item
2C

The East Lyme Parks and Recreation Commission is recommending to the Board of Selectman that the Town owned open space (300 acres) located at Darrow Pond be designated under the control of the Parks and Recreation Commission as referenced in the Town Ordinance.

The Darrow Pond property is identified in the Town's Plan of Conservation and Development for the possible advancement of passive recreation opportunities. This proposed recreational area will provide a unique opportunity for a variety of activities. The Commission has formed a sub-committee led by member Todd Donovan to investigate the area for suitable recreational activities.

Currently our parks inventory does not include a dedicated area north of Interstate 95; the Darrow Pond Recreation area will enhance healthy activities for the community.

Thank you for your attention in this matter.



JAS AWLA

Jasawla@aya.yale.edu

M: 203-818-8273

Strategic thinker and successful implementer with a focus on creating and sustaining value. Proficient at developing integrated business, operations and technology solutions that deliver strong financial results in intensely competitive markets. Proven ability in building and leading teams that have improved productivity and profitability, and positioned organizations for continued growth. MBA from **Yale University — School of Management**

Strategy & Execution

Business Technology Strategies

PMO, PMP, Six Sigma

Merger Integration

Business Development

Transformation

NOTABLE PROFESSIONAL EXPERIENCE**VERISK**

Jan 2018 to Jan 2020

HEAD OF STRATEGIC INITIATIVES

Hired to lead strategic initiatives for Commercial Lines at Verisk. Verisk is a leading provider of data analytic insights to customers in insurance, energy and specialized markets, and financial services to help them make better, faster, and more focused decisions that minimize risk and maximize value. Responsibilities include, but not limited to,

- Life Insurance — Launched the Life Insurance vertical, did products ideation to market launch, triggered M&A activity concluding in \$200M FAST acquisition
- Formed strategic alliances such as MIB, HumanAPI, and reinsurers
- Commercial Property —Transformed the business from \$70MM to \$100MM by significantly expanding our inventory of new, and improve the currency of existing, data assets
- Continue to enhance our survey business' operational efficiency through improved process mapping and higher utilization of aerial imagery, technology, and robotics
- International growth for London market (including Lloyd's) and APAC region for Life Insurance

THE HARTFORD

2014 to 2017

HEAD OF STRATEGY AND COMMUNICATION FOR MIDDLE MARKETS

Hired to lead Strategy and Communications for \$2.3 B Middle Market business segment. Ownership of segment Strategy, PMO, Innovation, Internal Communications, Business Intelligence, Customer Experience, and Research. Worked on several critical projects in an advisory role to senior leaders,

- Data and Analytics — Created enterprise baseline for enterprise data and analytics capabilities. Currently leading Middle Market(MM) initiatives on Data & Analytics
- Customer Experience — Led a cross-functional team to identify top experiences for our customers and improve NPS scores for the segment.
- Business Unit Strategy — Defined three-year strategies for Marine and Auto business units.
- Execution governance — Established governance mechanisms for disciplined execution on invest projects being reported to the Board.
- Innovation- Segment lead for driving and executing innovation agenda for changing insurance landscape.

iSalesplan

June, 2013 to December, 2013

CO-FOUNDER

Launched a startup leveraging a SaaS cloud model with a PMPM revenue model. iSalesplan was designed as the next-generation sales planning tool to combine planning, tracking, and goal creation tools for the sales professional. Whether the client needs short-term or long-term oversight, iSalesplan was created to allow razor-sharp focus applied just where it is needed. The target customer segment was small business with 5 salespeople,

- From idea to commercialization in 6 weeks
- Leveraged off-shore development to build the SaaS platform
- 11 institutional customers acquired in a matter of weeks
- Exit strategy was to sell to the customers the fat client version of the tool

MEDULLAN, Inc.

2012 to 2013

DIRECTOR

Hired into this leadership position to help a growing technology firm expand its scope and services in the healthcare industry. The company had established relationships with industry leaders such as Aetna, Humana, and WebMD as well as early-stage entrepreneurial companies such as Knome, Red Brick, and iGetBetter. Responsibilities spanned strategic planning, business development, product management and operational functions.

- Established three new partnerships and secured two large clients; potential revenue of \$ 1 million
- Led the effort to redefine the target client profile and engagement process to capitalize on Affordable Care Act
- Developed the go-to-market strategies for a Q1 2013 product launch to diversify offerings in Wellness space
- Simplified the internal operations within the organization so it could scale effectively and efficiently

UNITEDHEALTH GROUP

2010 to 2012

SENIOR MANAGER / STRATEGIST—OFFICE OF THE CIO

Selected to join the Corporate Continuous Improvement Group responsible for driving strategic initiatives across the enterprise, consisting of six core businesses serving 75 million people worldwide. Collaborated with business and technology

teams to identify needs, develop strategies, and secure funding. Assembled and led teams in the implementation of solutions to achieve savings, reduce defects, minimize cycle time, improve productivity, and enhance business processes.

- Chosen into 2-year Leadership Development / Six Sigma Black Belt Program; held pivotal role in growing team to five people overseeing the delivery of key initiatives
- Won an award for increasing the adoption of electronic funds transfer system from 11% to 60% within ten months for Optum Health Behavioral Solutions business, forecasted to deliver \$1 million in savings within three years
- Led key initiative within the claims processing operations that improved auto adjudication by 0.4% quarterly
- Extended and expanded the Culture of Quality initiative by building a comprehensive framework to increase Six Sigma Green Belt Certified professionals across the IT organization
- Collaborated with Strategic and Business Architecture Group to establish Key Performance Indicators (KPIs) for Capabilities Blueprinting across Human Resources, Legal, Human Capital, and Facilities organizations
- Facilitated brainstorming sessions with 20+ business groups to develop and achieve consensus on enterprise-wide governance strategies and define related policies.

PFIZER Inc.

2004 to 2009

MANAGER

Brought in to drive the evaluation, recommendation, and introduction of key business, technology, and operational strategies to meet evolving business needs. Guided teams of up to 14 in evaluating business goals and issues, analyzing and defining value-driven strategies, and ensuring the on-time and within budget rollout of systems, tools and platforms to enhance the development of next-generation of pharmaceutical products supporting nine business units.

- Successfully integrated newly acquired Enysive organization and intellectual property into Pfizer's environment, and subsequent disposal of assets and closure of business
 - Set-up Project Management Office (PMO), established communications with 31 business groups representing Pfizer's value chain, defined strategy and framework, and set-up tools and processes to securely transfer intellectual property into systems to enable the introduction of new drugs into the U.S. market
 - Managed offshore team of ten in migrating data from three applications, decommissioning 11 applications, archiving five Terabytes of redundant data to NAS devices, terminating contracts with vendors, auctioning technical assets, closing two sites, and developing legal snapshots for Day One and Day Two
- Drove the application portfolio rationalization program across two business units to support acquisition of Wyeth
- Selected to lead the full life cycle delivery of Electronic Laboratory Notebook (eLN) software proof-of-concept to users within the Groton site and replace paper laboratory notebooks
- Chosen to lead critical initiative to implement Empower Chromatography data software into the Groton site to centralize the collection, processing, and reporting of chromatography data for drug discovery. Based upon success, selected to oversee the rollout of software at 5 sites globally throughout the United States, United Kingdom, and Japan

*** Additional experience as Chief Strategy Officer for DG, Consultant for Metal Power Industry (P/M), and Process Developer for GE Capital International Services ***

EDUCATIONAL BACKGROUND

Master of Business Administration (MBA) (2013) YALE UNIVERSITY, SCHOOL OF MANAGEMENT — New Haven, CT

Master of Science in Operations & Information Technology (2003) WORCESTER POLYTECHNIC INSTITUTE — Worcester, MA

Lean Six Sigma Black Belt Certification Training (LSSBB) (2011) UNITEDHEALTH GROUP (UHG)

Lean Six Sigma Green Belt Certified (GBSS) (2009) INTERNATIONAL INSTITUTE OF LEARNING (IIL)

Certified Project Management Professional (PMP) (2008) PROJECT MANAGEMENT INSTITUTE (PMI)

Advanced Diploma in Software Technology (2000) SOFTWARE TECHNOLOGY GROUP (STG)



Board of
Selectmen

FEB 17 21

Agenda Item
3

East Lyme Senior Center ANNUAL REPORT FY19/20

The East Lyme Senior Center is located at the Nicholas Parahus Senior Center, which is part of the Community Center Complex, housed off of Society Road. It is a designated Focal Point - as approved by Senior Resources Area Agency of Aging for the Area Plan of 2017 – 2021.

The Senior Center continues to explore funding sources and applied for and received the Dept. of Transportation State Matching Grant for Elderly & Disabled Responsive Transportation for the 10th year in a row. This grant provides transportation to East Lyme residents for medical appointments within southern New London County. In addition, the Senior Center applied for and received the 5310 Grant offered by the State of Connecticut, Department of Transportation to replace an aging Senior Center bus. That vehicle will be put into operation in FY20/21.

In our commitment to communicate with the Town's older adults, the Senior Center has a Facebook page; a site on the Town of East Lyme website at ww.eltownhall.com and participates in a regional senior center website: www.seniorcenterct.org. The Senior Center also maintains an email distribution list to forward information to any interested party. Anyone can be added to this email list by contacting the Senior Center office.

Because of the COVID-19 pandemic, the operation of the Senior Center was dramatically affected. On March 13th, 2020, the Senior Center essentially, with a few exceptions, ended any indoor programming. Transportation service was curtailed. To counter this elimination of indoor programming, weather permitting, classes were held outside or were presented via Zoom. On the following pages are the programs and services provided by the East Lyme Senior Center from 7/1/2019 to 6/30/2020.

The following are members of Commission on Aging Board:

Mr. John Whritner, Chair Ms. Marge Caste, Vice-Chair
Ms. Ilene Harris, Secretary/Treasurer
Mr. Joseph Palazzo Ms. Joan Bengtson
Ms. Barbara Smith Mr. Michael Bekech
Ms. Roseanne Hardy, Ex-Officio

Regular monthly meetings (with the exception of the August 2019 annual break) were held until March 2020. At that time, the monthly Commission on Aging Board meetings were suspended until October 2020. At that point, they resumed. Special meetings were held as needed.

The following are staff members of the East Lyme Senior Center:

Ms. Cathy Wilson, Senior Center Director
Ms. Kristen Caramanica, Program Coordinator - until October 2019
Ms. Jane Bowen Senior Center Associate
Ms. Roxanne Kormos, Bus Driver
Mr. John Hallissey, Bus Driver
Ms. Melissa Victor, Bus Driver
Mr. Joseph Savoie, Bus Driver

In October 2019, Program Coordinator Kristen Caramanica, took a position with the East Hartford Senior Center. Because of the pandemic, that position remained open until October 2020. The East Lyme Senior Center and the Commission on Aging Board are fully committed to serving every older adult in East Lyme by providing support and assistance. Any concerns or comments are welcome at both the Commission on Aging Board Meetings and the Commission on Aging Office located within the East Lyme Community Center.

Respectfully submitted,
John Whritner
Chairman, Commission on Aging Board
Cathy J. Wilson
Senior Center Director

NUTRITION/FOOD PROGRAMS

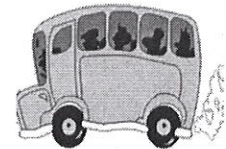
Senior Nutrition Program

Total # of Meals Served		13,081	↓7%
Congregate Site Clients	# of meals served	1,896	↓15%
Homebound Clients	# of meals served	11,185	↓5.6%



TRANSPORTATION

Senior Center Vehicles Usage			
# of Clients Served for the Year	92		↓28%
Total Mileage for the Year	21,154		↓33%
Average Monthly Mileage	1,763		
Total # of Riders	2,330		↓68%
Average Monthly Ridership	194		
Total # of Rides	4,253		↓70%
Average Monthly Rides	354		



Senior Center transportation usage continues to increase, particularly the number of stops that are made for each individual. The number of clients using the service has remained steady.

Dial a Ride Medical Transport (Grant Funded)

# of Clients Registered for the Service	61	↓33%
# of Clients Served for the Year	38	↓53%
# of Trips Taxi/Livery Rides	410	↓53%
# of Trips Caregiver Mileage Reimbursement Portion	108	↓150%
Total East Lyme Trips (Taxi & Caregiver)	518	↓75%

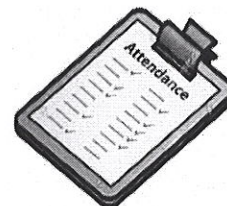
The Dial-a-Ride grant is comprised of 2 sections: mileage reimbursement for a person who provides a medical ride for an enrolled client and the actual provision of rides to medical appointment for enrolled clients. During the FY17/18, the provision of rides had to be suspended in February 2019 due to an unexpected increase in usage.

In order to avoid a similar situation in FY19/20, the maximum number of rides that can be provided by the grant was reduced from 24 one-way trips to 12 one-way trips.

ATTENDANCE TO PROGRAMS

# of Clients Served for the Year	1,256	↓35%
Attendance Statistics for Programs	17,331	↓46%
Attendance Statistics for Congregate Site Clients	1,896	↓15%
Total Attendance Figures	19,227	↓43%

Senior Center attendance continues to trend upwards as more people become eligible to participate in programs.



SERVICE PROGRAMS

AARP-Mature Driver Safety Course

AARP-Tax Aide Program

Blood Pressure Clinics held by the V.N.A.S.C.

Caregiver Support Group

Energy Assistance - State of Connecticut Program - Operation Fuel
- Project WarmUp

Foot Clinic held by the V.N.A.S.C.

Flu Vaccine Clinic held by the V.N.A.S.C.

Health Seminars - *Tired or Sore Legs - Fall Prevention & Home Safety*

Health Insurance Counselors Assistance Program

Hearing Clinic - Monthly

Lamination Services



Meals on Wheels delivery

Medicaid Assistance

Medicare Savings Programs Assistance

Open Enrollment Assistance for Medicare Part D Enrollees

Powerful Tools for Caregivers

Renter's Rebate Program Assistance

Shred Day Events

Tools for Caregivers series

Transportation Services for Election Day



ENRICHMENT/FUN PROGRAMS

BINGO

Bocce - Indoor and Outdoor

Brain Aerobics

Bridge - Weekly - Duplicate - ABCL Sanctioned

Bridge - Weekly - Duplicate

Bridge - Weekly - Rubber Bridge Shoot Out

ENRICHMENT/FUN PROGRAMS CONTINUED

Bunco

Bicycling Club

Canasta – Hand & Foot

Chair Yoga

Chapter of our Lives writing program

Chorus

Cookbook Club

Craft Classes – Miscellaneous

Drawing Class

Guitar Jam session



Hiking Programs

Lunches

Mah Jongg

Manicures

Massage Therapy

Mini Facials

Musical Entertainment

Music Lessons – Advanced Beginner Ukulele

Music Lessons – Advanced Beginner Guitar

P.A.C.E. – People with Arthritis Can Exercise Classes

Painting Group

Pickleball

Ping Pong

Quilting – Daytime and Evening

Reflexology

Reiki

Scene & Acting Class

Stitch Happens

Tai Chi

Technology Assistance with ELHS Students

Trip/Cruise Presentations

Senior Fitness Classes

Scrabble

Strength Training Classes

VSA Acappella Chorus



Yoga

Walking Program - summer and winter

Weight Training Classes

Zumba Gold



SPECIAL EVENTS



Annual Luncheon with the Rotary Club
Annual Supper with the Lions Club
Concerts by the Guitar Jam Group
Holiday Dinners/Picnics
Holiday Mocktail Party
McCook's End of Summer Picnic
Regional Event at Langley's Restaurant with The Corvettes
Veterans' Luncheon

ENRICHMENT TRIPS

Costello's Clam Shack, Noank
CT Sun Game, Mohegan Sun
Breakwater Restaurant, Stonington
Thimble Islands Cruise, Branford
Slater Memorial Museum, Norwich
Thimble Islands Cruise, Branford
Toyo Hibachi, Colchester

Tea Kettle, Old Saybrook
E.L.H.S. Culinary Program
Filomena's, Waterford
The Monkey Farm, Old Saybrook
The Hideway, Old Lyme
Grasso Tech Culinary Program
The Steak Loft, Mystic

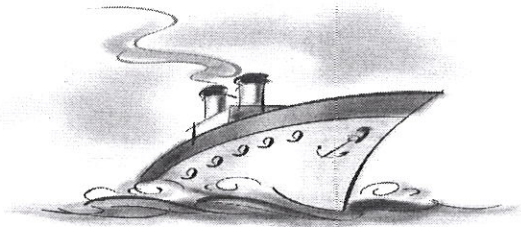


DAY/OVERNIGHT TRIPS

Tour of Providence - Italian Style, Providence, RI
Block Island & Tour of Wind Farm, Old Harbor, RT
Yankees vs Red Sox Game, Yankee Stadium, NY
Raphael Winery, Long Island, NY
"Saturday Night Fever" at Theater by the Sea, Matunuck, RI
Cruise of Webster Lake, Webster, MA
Cranberry Bog Tour at Makepeace Company, East Wareham, MA
Polkabration at Aqua Turf, Plantsville, CT
Tour of Old Sturbridge Village, Sturbridge, MA
"A Christmas Cactus" at Newport Playhouse, Newport, RI
Rockwell Christmas at the Norman Rockwell Museum, Stockbridge, MA

OVERNIGHT TRIPS

Maine/Canada Cruise - Sep 2019
America's Cowboy Country - Sep 2019
Southern Italy - Oct/Nov 2019
Tournament of Roses, CA - Dec/Jan 2020
Quebec Winter Festival - Feb 2020
Iceland - Mar 2020



The Senior Center would like to thank the following businesses and organizations for their support during FY19/20:

Advanced Vein Associates – Dr. Peter Hahn
AARP
Rachel Baer
Care One Security
Eastern CT Transportation Consortium
East Lyme High School students
East Lyme Police Benevolent Association
East Lyme Public Library
East Lyme Senior Center Guitar Jam Group
Ellen Fougere - CHOICES Counselor
Nancy Jablonski – Audiology Concierge
Lions Club - Niantic
Niantic Bay Bicycles
Pretty Nails & Spa
Rolf Ochsner family
Rotary Club - Niantic
Senior Resources Area Agency on Aging
Dr. Robert Spitz
Thames Valley Council for Community Action
Visiting Nurse Association of Southeastern Connecticut

Thank You!

Communications

January 20, 2021

Board of
Selectmen

Mary Anne Milner
1 Applewood Common
East Lyme, CT 06333

FEB 17 21

Agenda Item
3

Mark C. Nickerson, First Selectman
Kevin A. Seery, Deputy Selectman
Marc L. Salerno, Deputy Selectman
Daniel Cunningham, Board of Selectman
Paul Dagle, Board of Selectman
Rose Ann S. Hardy, Board of Selectman
East Lyme Town Hall
108 Pennsylvania Avenue
Niantic, CT 06357

Delivered via Certified Mail 7012 0470 0002 1955 1187

Re: East Lyme, CT: Zoning and Proposed Construction Projects

Dear Mr. Nickerson, Mr. Seery, Mr. Salerno, Attorney Cunningham, Mr. Dagle, & Ms. Hardy,

We are writing this letter to let you know about two major development applications currently before various East Lyme town planning committees.

The first is a petition by Pazz & Construction LLC, to rezone 20.24 acres from RU-80/RU40, its existing zoning designation, to Affordable Housing District and for approval of a Preliminary Site Plan which proposes an eighty (80) unit multi-family affordable residential housing development designated as "Brookside Apartments" for property identified on the westerly side of North Bride Brook Road in East Lyme.

The only entrance to the proposed development is from Bridebrook Road; a two-lane road without pedestrian pathways. The proposed development is expected to generate auto traffic of between 98 and 130 trips per hour (an increase of 50%) during the AM and PM commuter peak periods. There appears to be no mention of the impact on the East Lyme school system, the town water supply and sewage services. The addition of 80 more apartment units in this part of East Lyme is likely to overwhelm Niantic Center School which, according to the POCD is already at 88% capacity.

In its referral to the town's Zoning Commission, the East Lyme Planning Commission unanimously agreed that a proposal for "Brookside Apartments", an 80-unit development on North Bride Brook Road, submitted under the state's 8-30g affordable housing statute, was

inconsistent with the town's 2009 Plan of Conservation and Development (POCD), with a few exceptions.

The Planning Commission found that the site lacks public transportation and is not close to a village center as recommended by the POCD for affordable housing projects. However, we are concerned that the state's affordable housing statute will be used to override the objections of local authorities and town citizens. We hope that you will do what you can at the state level to prevent the misuse of the state's affordable housing statute.

Another development application has been submitted by the Harvest Christian Church for a building on land behind Woodrow Drive with proposed egress via Nathan Hale Drive and Whitney Lane with the main entrance being off Bridebrook Road. The proposal includes an 8,450 square foot structure designated as a church/religious institution containing an area for worship with 226 seats, 2 offices with a total capacity of 10 employees, 5 classrooms for a total of 58 students and a fellowship hall for 'Sunday school' and/or social events with meals served for 100 persons. In addition to the building is an application for a paved car parking area with 72 parking spaces. The piece of land in question is adjacent to Bride Brook and is mostly wetlands.

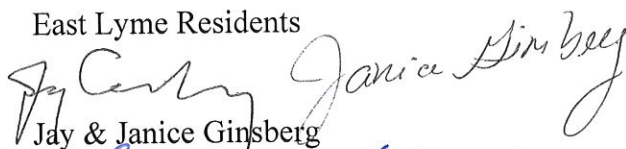
We are extremely concerned about our environment in East Lyme. There is great inconsistency in the planning and zoning whereby commercial buildings and apartments are being permitted to go up in residential neighborhoods without consideration of our town's conservation, water, sewage, or our schools. State statutes, leading to lawsuits, are being invoked as the rationale that is allowing this sort of development. Your help at the state level would be greatly appreciated.

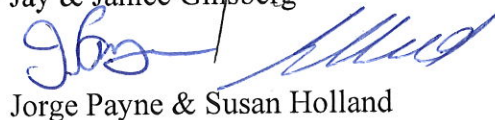
Please advise if you are available to discuss these issues with us at your earliest convenience.

Thank you very much.

Sincerely,

East Lyme Residents


Jay & Janice Ginsberg


Jorge Payne & Susan Holland


Mary Anne Milner

Cc: Senator Paul Formica
Honorable Holly Cheeseman