

**The East Lyme Board of Assessment Appeals
January 11th, 2021 Special Organizational Meeting**

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Members Present:

Patrick Hughes, Chair
Suzanne Szupiany
Anthony Attanasio
Mike Bekech

FILED

Jan 12, 20 21 AT 8:45 AM PM
Brooke Storer ATC
EAST LYME TOWN CLERK

Also Present:

Diane Vitagliano, Town Assessor

Absent:

Tracey Lizza

The Special Meeting of the East Lyme Board of Assessment Appeals was held on Monday, January 11th, 2021, at 6:30 p.m., via Zoom; this teleconference was recorded in its entirety and in accordance with the requirements of executive order 7B, issued by Governor Lamont, which allows for public meetings to be held over teleconference.

I. Roll Call and Call to Order

Mr. Hughes called the Board of Assessment Appeals to order at 6:32 p.m. and took roll call.

II. Election of Board Officers

Mr. Hughes called for nominations for BAA Chairman.

MOTION (1)

**Ms. Szupiany moved to nominate Patrick Hughes as BAA Chairman.
Mr. Bekech seconded the motion.**

There were no further nominations and Mr. Hughes said he would be happy to serve again.

Vote:

Motion carried, 4-0-0.

III. Setting of Meeting Dates

The Board discussed setting the meeting dates which typically occur in March and Ms. Vitagliano shared that she obtained an extension in case they're not able to finish due to covid, the workload, and being short handed. The Board and Ms. Vitagliano decided to set April dates as well, in case the extension is utilized but the preference will be to hold the meetings in March per usual.

MOTION (2)

Mr. Hughes moved to set the following meeting dates:

- 1. March 8th, 2021 from 6pm-9pm.**
- 2. March 9th, 2021 from 6pm-9pm.**
- 3. March 10th, 2021 from 6pm-9pm (If Needed.)**
- 4. March 13th, 2021 from 9am-12pm.**
- 5. April 12th, 2021 from 6pm-9pm (If Extension Is Needed.)**
- 6. April 13th, 2021 from 6pm-9pm (If Extension Is Needed.)**
- 7. April 14th, 2021 from 6pm-9pm (If Needed & Extension Is Utilized.)**
- 8. April 17th, 2021 from 9am-12pm.**
- 9. September 18th, 2021 from 9am-12pm.**

Mr. Bekech seconded the motion.

Motion carried, 4-0-0.

I. Review and Approve Prior Meeting Minutes

- a. September 12th, 2020

MOTION (3)

Mr. Bekech moved to approve the meeting minutes of September 12th, 2020 as presented.

Mr. Attanasio seconded the motion.

Motion carried, 4-0-0.

- b. January 6th, 2020

MOTION (4)

Mr. Attanasio moved to approve the meeting minutes of January 6th, 2020 as presented.

Ms. Szupiany seconded the motion.

Mr. Hughes said that Mr. Mather is no longer a member of the Board and is obviously not in attendance to vote.

Vote:

Motion carried, 3-0-0.

Mr. Bekech abstained from the vote due to his absence from the January 6th, 2020 meeting.

c. March 9th, 2020

MOTION (5)

Mr. Bekech moved to approve the meeting minutes of March 9th, 2020 as presented.

Ms. Szupiany seconded the motion.

Motion carried, 4-0-0.

d. March 10th, 2020

MOTION (6)

Ms. Szupiany moved to approve the meeting minutes of March 10th, 2020 as presented.

Mr. Attanasio seconded the motion.

Motion carried, 4-0-0.

Ms. Vitagliano said there have been no changes to the BAA handbook and Mr. Hughes observed that since they follow the handbook as well as State Statute there is no need to create additional policies or procedures at this point in time.

II. Old Business

There was none.

III. New Business

Mr. Bekech said 2022 is a revaluation year, could be quite busy, and suggested that if anyone's term is up and they don't wish to continue it would be good to know now so that a new person could be trained prior to the term ending, and be ready to go. Mr. Attanasio said his term is up and as of now, he is undecided.

The Board had a general discussion regarding site visits and agreed it will be best to drive by the appeal site at a minimum. Mr. Attanasio said when he served on this Board many years ago you were compensated especially during a reval year, and Ms. Vitagliano said she has put money in the budget for this very purpose.

Mr. Hughes asked that Ms. Vitagliano let them know as soon as she determines whether the extension dates are needed.

IV. Adjournment

MOTION (7)

Mr. Bekech moved to adjourn the January 11th, 2021 Special Board of Assessment Appeals Organizational Meeting at 6:59 p.m.

Ms. Szupiany seconded the motion.

Motion carried, 4-0-0.

Respectfully Submitted,
Brooke Stevens, Recording Secretary