

Brookside Farm Museum
Regular Meeting Minutes
November 18, 2020

Present: Gary Lakowsky, Chairman
Richard MacDonald
Robert Seifel
Maggi Prokop
Robert Patterson

FILED

Absent: Cheri Meier

Nov 23, 20 20 AT 1:53 AM (PM)
Brooke Harmon ATC
EAST LYME TOWN CLERK

I. CALL TO ORDER. Chairman Lakowsky called the November 18, 2020 Brookside Farm Museum Regular Meeting to order at 6:01 p.m.

II. APPROVAL OF MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the October 28, 2020 Regular Meeting Minutes.

MOTION (1): Mr. Seifel moved to approve the October 28, 2020 Brookside Farm Museum Regular Meeting Minutes, as presented. Seconded by Mr. MacDonald. Mr. Patterson abstained from voting. (4-0-1) Motion carried.

III. REPORTS.

- a. Agenda Additions. There were no additions to the Agenda.
- b. Public Delegations. There were no guests.
- c. Ex-Officio. Mr. Cunningham was unable to be present, and there was no report.
- d. Curator. Mr. Lakowsky reported he hopes to begin a search for a new Curator in the spring.
- e. Chairman. Mr. Lakowsky reported he met with a gentleman from Heidi Trees and informed him due to the grounds being disturbed in the lower lot, he will be located on the upper lot.

Mr. Lakowsky informed the Commission he winterized the house and prepared a list of what needs to be taken care of at the house to winterize it.

- f. Financial.
 1. Status Update. Mr. Patterson reported as of this week there was \$10,559.25 in the Brookside Farm Museum budget.
 2. Presentation of Bills. No bills were presented for payment.
 3. 2021-22 Budget. Mr. Lakowsky suggested having a special meeting in December to discuss the upcoming budget. He asked that he be informed of any suggestions on the house needs. The house will be painted in the spring with funds from the Public Works Department.

- g. **COLLECTIONS.** Ms. Prokop showed a circa 1847 quilt donated by Barbara Whitehouse. Ms. Prokop agreed to send her a thank you note.
- h. **CORRESPONDENCE.** Mr. Lakowsky informed the Commission he signed an agreement with the East Lyme Giving Gardens for them to use the harrows on November 25 to November 29, 2020.

IV. OLD BUSINESS

- a. **Property Maintenance**
 - 1. **General Maintenance Report.** There was nothing new to report on general maintenance.
 - 2. **Trees.** Mr. Lakowsky informed the Commission the Finance Office approved \$2800 from last year's Brookside Farm Museum budget to be used for removal of dead trees from the house grounds.
 - 3. **Porch.** Mr. Lakowsky reported the porch is almost completed. Mr. MacDonald, Mr. Massung and he removed old paint and put a coat of primer on it.
- b. **MUSEUM DEVELOPMENT.** There was no discussion on museum development.
- c. **UPCOMING EVENTS**
Because of COVID-19 There are no upcoming events.

V. NEW BUSINESS

- a. **PROPERTY MAINTENANCE.** Mr. Lakowsky informed the Commission due to heavy equipment; the construction workers disrupted the lower area of the grounds. He suggested putting up a fence. Mr. Lakowsky received estimates on a split rail fence from Niantic Lumber of \$982.80 and from Home Depot of \$886.80. He will obtain quotes on labor to install it.
 - 1. **Painting.** Mr. Lakowsky plans to paint the deck on Sunday weather permitting.
- b. **MUSEUM DEVELOPMENT**
 - 1. **Christmas Decorations.** Mr. Lakowsky reported because we are unable to have any visitors due to Covid-19, it was decided on November 28 to place candle lights in the windows and wreaths on the doors.

VI. ADJOURNMENT

MOTION (2): Ms. Prokop moved to adjourn the November 18, 2020 Brookside Farm Museum Meeting at 6:30 p.m. Seconded by Mr. Seifel. (5-0) Unanimous.

Respectfully submitted,

Frances Ghersi, Recording Secretary