

Brookside Farm Museum
Regular Meeting Minutes
October 28, 2020

Present: Gary Lakowsky, Chairman
Richard MacDonald
Robert Seifel
Maggi Prokop
Cheri Meier

FILED

Oct 29 2020 AT 3:15 AM/PM
Kenneth
EAST LYME TOWN CLERK

Absent: Robert Patterson

Also Present: Donna and Chuck Massung, Friends of the Brookside Farm Museum

I. CALL TO ORDER. Chairman Lakowsky called the October 28, 2020 Brookside Farm Museum Regular Meeting to order at 6 p.m.

II. APPROVAL OF MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the September 23, 2020 Regular Meeting Minutes.

MOTION (1): Ms. Prokop moved to approve the September 23, 2020 Brookside Farm Museum Regular Meeting Minutes, as presented. Seconded by Ms. Meier. Mr. Seifel abstained from voting. (4-0-1) Motion carried.

III. REPORTS.

a. Agenda Additions. Ms. Massung requested that Heidi Trees be added to the Agenda.

MOTION (2): Ms. Meier moved to add to the Agenda under V. New Business Museum Development, b.2. Heidi Trees. Seconded by Ms. Prokop (5-0) Unanimous.

- a. Public Delegations. There was no further discussion from the Friends.
- b. Ex-Officio. Mr. Cunningham was unable to be present, and there was no report.
- c. Curator. Mr. Lakowsky suggested advertising for a new Curator at springtime.
- d. Chairman. Mr. Lakowsky sent Commission members notification that the dates for borrowing the harrows have been changed to November 26 thru November 29. The Kalal, representing the East Lyme Living Gardens, will plow the fields and use the harrows to level the fields. They will have four teams of oxen and mules. Mr. Patterson will take photos.

Mr. Lakowsky suggested for Christmas decorations putting candles in the windows of the Brookside Farm Museum and a wreath on the door since all normal events have been cancelled due to the COVID pandemic.

Financial.

1. Status Update. Status Update. Mr. Lakowsky reported electric and telephone bills are the only items being paid.
 2. Presentation of Bills. No bills were presented for payment.
- e. **COLLECTIONS** Mr. Lakowsky showed replicas of Civil War Army hats that have been donated to the house. It was felt they would be acceptable for costumes.

MOTION (3): Ms. Meier moved to accept the hats that are replicas of the Civil War Army to be used for costumes. Seconded by Mr. Seifel. (5-0) Unanimous

- f. **CORRESPONDENCE** There was no new correspondence.

IV. OLD BUSINESS

- a. **Property Maintenance**
 1. **General Maintenance Report.** Mr. Lakowsky reported he turned off the hot water tank. He also turned down the temperature in the house.
 2. **Trees.** Mr. Lakowsky informed the Commission the Finance Office approved \$2800 from last year's Brookside Farm Museum budget to be used for removal of dead trees from the house grounds.
 3. **Porch.** Mr. Lakowsky reported the porch is under construction. We found the well in the porch, and the contractor has agreed to donate safety glass so that it can be shown to visitors. The well has no water in it and is 28' deep.
- b. **MUSEUM DEVELOPMENT**

There was no discussion on museum development.
- c. **UPCOMING EVENTS**

There was no discussion on upcoming events.

V. NEW BUSINESS

- a. **PROPERTY MAINTENANCE**
 1. **Painting.** Mr. Lakowsky informed the Commission after the porch is completed, we will have to prime it. In the spring the house will be painted and the porch will be also painted.
- b. **MUSEUM DEVELOPMENT**
 1. **Approval of meeting dates 2021.** The Commission reviewed meeting dates for 2021.

MOTION (4): Ms. Prokop moved to approve the 2021 meeting dates for the Brookside Farm Museum. Seconded by Mr. MacDonald. (5-0) Unanimous.

2. **Heidi Trees.** Heidi Trees wishes to use the lower lot of the Brookside Farm Museum to sell Christmas trees from November 25 to December 25.

MOTION (5): Ms. Meier moved to allow Heidi Trees to use the lower lot of Brookside Farm Museum from November 25 to December 25 in lieu of a donation to the Friends. Seconded by Mr. Seifel.

(5-0) Unanimous.

VI. ADJOURNMENT

MOTION (6): Ms. Prokop moved to adjourn the October 28, 2020 Brookside Farm Museum Meeting at 6:15 p.m. Seconded by Mr. Seifel. (5-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary