

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF OCTOBER 21, 2020
MINUTES

This meeting was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

A copy of this meeting is available to view by visiting eltownhall.com.

PRESENT: Mark Nickerson, Kevin Seery, Marc Salerno, Rose Ann Hardy, Dan Cunningham and Paul Dagle
ALSO PRESENT: Public Works Director Joe Bragaw, Chief of Police Michael Finkelstein and Lieutenant Michael Macek

Mr. Nickerson called the meeting to order at 7:32 p.m.

1b. Additional Agenda and Consent Calendar Items

There were none.

1c. Delegations

There were none.

1d. Minutes

MOTION (1)

Mr. Seery MOVED to approve the Board of Selectmen special meeting minutes of September 30, 2020, as submitted.

Seconded by Mr. Dagle. Motion passed 6-0.

MOTION (2)

Mr. Seery MOVED to approve the Board of Selectmen regular meeting minutes of October 7, 2020, as submitted.

Seconded by Mr. Salerno. Motion passed 6-0.

MOTION (3)

1e. Consent Calendar

Mr. Seery MOVED to approve the Consent Calendar for October 21, 2020, in the amount of \$10,309.75.

Seconded by Ms. Hardy. Motion passed 6-0.

2a. Water & Sewer Budgets

Mr. Nickerson stated that there is no intended action on this item, and that this is on the agenda for discussion only to get an update on the water and sewer budgets. As per the Town Charter, Ms. Hardy called for an update on these budgets as we are just about halfway through the fiscal year.

Mr. Bragaw reviewed both the water budget, attached as exhibit 1, and sewer budget, attached as exhibit 2. He stated that these budgets are reviewed by the Water and Sewer Commission in March and the budgets are adopted in April and presented at the May annual Town Meeting; so, he explained that the rates

FILED

Oct 23 2020 AT 3:10 AM/PM
[Signature]
EAST LYME TOWN CLERK

set forth in the fall were discussed in the spring; they will begin reviewing the budget at next week's meeting. Mr. Bragaw noted that both budgets came in under budget for the 19/20 fiscal year.

Ms. Hardy asked Mr. Bragaw to explain the new State Assessment Tax, and Mr. Bragaw stated that State instituted this tax in order to build up the Connecticut Department of Public Health's (DPH) Safe Drinking Water Program and meet their obligations under the Federal Safe Drinking Water Act; we pass this fee along to the ratepayer. Ms. Hardy suggested that anyone not pleased with this fee should speak to our State Representatives. She inquired as to the percentage of users in town, and Mr. Bragaw responded that for water it is approximately 75% of the users in town and for sewer it is about 40%. Regarding the reference to private users, that refers to private hydrant users, such as businesses such as Costco. Mr. Bragaw stated that our users pay less than some surrounding towns because our utilities allow for sliding scale calculation. Ms. Hardy inquired if we could try to lower the sodium levels in the drinking water by reducing the amount of salt used on the roadways in the winter months; Mr. Bragaw stated that he would investigate what he can do on the town roads, but that a lot of our roads are State roads, and they decide what they use on those roads.

2b. Police Accountability

Chief Finkelstein explained that the Police Accountability Act was passed in July of this year and explained that there are still a lot of unknowns with this bill as there are forty-four parts to the bill itself and it is incredibly involved. He stated that he would like to discuss the immediate financial impact this bill has the Town as there are some things that will need to be done and it is very unclear who's responsibility it will be to fund some of the items; the goal is to be accredited by the deadline in 2022. Chief Finkelstein provided a summary, and that is attached hereto as exhibit 3. Regarding the cost of the body cameras, he noted that the State reimbursement program has already reduced its reimbursement from 50% to 30%, so it is important that we move forward quickly on that; the reimbursement covers the initial cost of the body cameras only and does not include vehicle cameras or any recurring maintenance or service fees. Chief Finkelstein stated that he is working closely with other area police departments as there are quite a few that have just recently or are just now going through this process. He stated that the CALEA (Commission on Accreditation for Law Enforcement Agencies, Inc.) accreditation process is 4-5 years long. Mr. Cunningham inquired what would happen if a municipality was unable to complete the accreditation process before the 2022 deadline, and Chief Finkelstein stated that a POST representative will then be assigned to assist the department to successful completion.

Chief Finkelstein stated that he highly recommends that the Town higher an Accreditation Manager to oversee the process, and to review content an experience legal firm. These are extra costs but are necessary to ensure successful accreditation in the timeframe we must work with. The biggest expense is the initial cost of purchase and rollout, and that needs to happen sooner than later, especially since the reimbursement fund is quickly dwindling and has a first come first served policy. The costs associated with the accreditation process will appear in next year's budget. Chief Finkelstein stated that it is difficult now to be sure of the cost of recertification because the State has not yet set the parameters and timeframe; but all officers will be required to be drug tested every three years and pass psychological testing every five years to maintain accreditation, but the details of how the testing will be administered is yet to be determined. Our current policy and procedures could service as the foundation of our new ones, but the CALEA standards are much more involved and detailed, which is why he recommends that the Town pay the extra expense for the services of qualified attorney; he noted that this is an industry standard. The Accreditation Manager would be an in-house position; that person will work directly with the legal firm during the process.

4a. Ex-Officio Reports

Mr. Seery reported that the Parks and Recreation Commission is seeing an approximate 30% drop in revenue from last year due to the pandemic but noted that their revenue fund contains a surplus for now they are okay. There will be a reverse Light Parade this year, to be held on Saturday, December 12th at McCook's.

There will be more details to follow, but the plan for floats to be stationary and public to drive through to enjoy them; more to follow. They are also planning a socially distance responsible Holiday Stroll after Thanksgiving; stay tuned for more details.

Mr. Dagle reported that the Harbor Management Shellfish Commission was unable to meet this week due to technical difficulties and will re-schedule with a special meeting next week. The Inland Wetlands Agency discussed a regulation changed, and asked Mr. Gary Goeschel to prepare a resolution that will change the buffer zone from 100' to 300'; he noted that this is less than the 500' that this commission had originally proposed. He reported that they received an application to building a church and that a public hearing would be scheduled; Mr. Nickerson noted that this is the Christian Harvest Fellowship which is has been planning for years to build this new church.

Mr. Cunningham reported that at their last meeting, WELSCO made the decision that there will be no scallop this year due to a low population of scallops, and they also discussed and organized comments to be submitted regarding the proposed POCD. Mr. Nickerson stated that there is also some discussion going on right now on who should be responsible for the purchase of the pump out boat, noting that he had thought that the commission had agreed to make the purchase as they are one of the few commissions if not only commission that can keep money set aside in a savings account. He advised the Board that they should expect to see Harbor Management as they will need approximately \$2,500 for the purchase of this vessel.

Mr. Salerno reported that the Town Building Committee discussed the PSB project for the first time and will plan to assign a Clerk of the Works at the next meeting. The schools building project continues to wrap up and it looks like the project is coming in approximately \$200,000 under budget.

4b. First Selectman's Report

Mr. Nickerson reported that the Governor put East Lyme into Red Alert status, which most importantly means that the First Selectman can now make the decision to pull East Lyme back into Phase 2 should the increase in COVID cases continues; for now, we continue to be cautious and move slowing into Phase 3. Rolling back to Phase 2 will means things such as closing parks, no indoor dining, etc.

Mr. Salerno requested that going forward the Board of Selectmen receive an ex-officio report from the Police Commission on matter of traffic authority, and he referenced the new stop sign recently installed on West Society Road.

Mr. Nickerson reported that there are no plans to cancel Halloween this year. Keep an eye on the webpage as more information will be posted there soon. Mr. Nickerson will follow the recommendations of the State Department of Public Health, and asked that everyone socially distance while trick or treating, wear a medical mask not a costume mask. If you choose to hand out candy, consider leaving it outside for kids to take on their own; or if you decide to answer the door, be sure to have the kids hold out their bag and you place the candy inside, etc. Please keep an eye on the webpage and social media as we get closer to Halloween and have fun!

5. Public Comment

There was none.

6. Selectmen's Response

There was none.

7. Executive Session

MOTION (4)

Mr. Seery MOVED to enter into executive session for the purpose of discussing personnel matters and real estate matters.

Seconded by Mr. Salerno. Motion passed 6-0.

The Board entered into executive session at 9:22 p.m. They returned at 10:04 p.m. and Mr. Seery stated that no formal votes had been taken.

MOTION (5)

Mr. Seery MOVED to leave executive and resume the regular meeting at 10:04 p.m.

Seconded by Mr. Cunningham. Motion passed 6-0.

MOTION (6)

Mr. Seery MOVED to adjourn the October 21, 2020, Regular Meeting of the Board of Selectmen at 10:04 p.m.

Seconded by Mr. Dagle. Motion passed 6-0.

Respectfully Submitted By:

Sandra Anderson

Sandra Anderson
Recording Secretary

TOWN OF EAST LYME

FY 20-21 PROP SEWER DEPT BUDGET EXPENDITURES



	Acct #	Act Exp. FY 17-18	Act Exp. FY 18-19	Adopted FY 19-20	Proj EOY FY 19-20	Proposed FY 20-21	Variance		Comment
							Amount	%	
FICA/Medicare	114-100-121	\$ 35,203	\$ 37,739	\$ 39,400	\$ 38,100	\$ 40,300	\$ 900	2.28%	2.25% GWI
Lease Generator Repair	200-100-006	\$ 2,915	\$ -	\$ -	\$ -		\$ -		done paying off this bill
Vehicle - lease Payment	200-100-006	\$ 10,247	\$ 19,949	\$ 30,892	\$ 28,688	\$ 28,480	\$ (2,412)	-7.8%	reduction - finished off paying form tr
Salaries/Wages	300-100-101	\$ 204,840	\$ 241,187	\$ 234,800	\$ 235,500	\$ 240,000	\$ 5,200	2.21%	2.25% GWI
Field OT	300-100-102	\$ 45,180	\$ 55,728	\$ 51,900	\$ 46,850	\$ 52,700	\$ 800	1.5%	
SUBTOTAL		\$ 250,020	\$ 296,915	\$ 286,700	\$ 282,350	\$ 292,700	\$ 6,000	2.1%	
Personnel Benefits	300-100-122	\$ 64,990	\$ 51,353	\$ 88,600	\$ 90,600	\$ 100,000	\$ 11,400	12.9%	hlth. pens, wc up 16%, 5% & 3% resp
Treatment Plnt & Sys Fee	300-610-210	\$ 629,741	\$ 771,907	\$ 734,100	\$ 605,200	\$ 675,822	\$ (58,278)	-7.9%	increase in plant costs
Maint. of Pump St Equip	300-610-215	\$ 84,359	\$ 63,872	\$ 60,000	\$ 80,600	\$ 60,000	\$ -	0.0%	
Maint of Wet Wells	300-610-217	\$ 27,556	\$ 45,444	\$ 38,000	\$ 53,000	\$ 50,000	\$ 12,000	31.6%	
Maint of System	300-610-220	\$ 16,107	\$ 20,395	\$ 24,500	\$ 27,100	\$ 24,500	\$ -	0.0%	
WI Improvements	300-610-221	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%	
Materials & Supplies	300-610-225	\$ 8,969	\$ 8,891	\$ 9,000	\$ 10,500	\$ 10,000	\$ 1,000	11.1%	
Utilities	300-610-230	\$ 151,850	\$ 159,978	\$ 150,000	\$ 157,500	\$ 157,500	\$ 7,500	5.0%	trending up with power
Telephones	300-610-231	\$ 7,889	\$ 5,209	\$ 5,900	\$ 5,900	\$ 5,900	\$ -	0.0%	
Fuel Oil & Gas	300-610-235	\$ 20,872	\$ 27,185	\$ 26,000	\$ 23,250	\$ 22,800	\$ (3,200)	-12.3%	lower cost of fuel
Chemicals	300-610-240	\$ 85,036	\$ 121,362	\$ 116,020	\$ 116,020	\$ 115,000	\$ (1,020)	-0.9%	
O&M Exp	300-610-250	\$ 18,054	\$ 11,621	\$ 14,140	\$ 14,140	\$ 14,140	\$ -	0.0%	
Maint of Vehicles	300-610-260	\$ 7,993	\$ 7,908	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.0%	
Salaries/Wages	400-100-101	\$ 197,086	\$ 204,588	\$ 227,700	\$ 228,200	\$ 247,800	\$ 20,100	8.8%	2.25% GWI + \$15k for retirement cont
Personnel Benefits	400-100-121	\$ 93,000	\$ 100,191	\$ 78,800	\$ 78,800	\$ 82,740	\$ 3,940	5.0%	health increase of 5%
Legal & Accounting	400-200-140	\$ 25,768	\$ 19,737	\$ 23,300	\$ 24,800	\$ 27,300	\$ 4,000	17.2%	Inc for WSP for tri town agreement
Outside Services	400-200-210	\$ 10,567	\$ 9,445	\$ 17,600	\$ 17,600	\$ 17,600	\$ -	0.0%	
Insurance PDL	400-200-290	\$ 38,251	\$ 36,760	\$ 36,760	\$ 33,171	\$ 34,830	\$ (1,930)	-5.3%	0.05
Prof Development	400-300-243	\$ -	\$ 374	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0.0%	
Supplies & Misc	400-300-320	\$ 1,196	\$ 1,668	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.0%	
New Services/Projects	500-500-330	\$ 2,304	\$ 86,677	\$ 80,500	\$ 80,500	\$ 80,500	\$ -	0.0%	add amt to help offset mter repl prjct
Contingency	600-600-400	\$ 47,163	\$ 50,428	\$ 40,000	\$ 59,205	\$ 40,000	\$ -	0.0%	
Op Transfer Out	800-800-801	\$ 100,000	\$ 35,000	\$ 25,000	\$ 100,000	\$ 25,000	\$ -	0.0%	
SUBTOTAL		\$ 1,638,752	\$ 1,839,992	\$ 1,806,920	\$ 1,817,086	\$ 1,802,432	\$ (4,488)	-0.2%	
GRAND TOTAL		\$ 1,937,136	\$ 2,194,595	\$ 2,163,912	\$ 2,166,224	\$ 2,163,912	\$ (0)	0.00%	

TOWN OF EAST LYME

SEWER DEPARTMENT BUDGET REVENUES (Account 06)



	Acct #	FY 17-18	FY 18-19	FY 19-20			FY 20-21			Comments
		Actual	Actual	Adopted	YTD	Proj	Prop	Diff-Amt	Diff-%	
Inter govt Rev	01-100-402	\$ -	\$ -	\$ -					\$ -	
Metered Sewer Service	01-100-600	\$ 490,672	\$ 455,841	\$ 467,077	\$ 341,764	\$ 446,114	\$ 456,401	\$ (10,676)	-2.29%	
Metered (Water) Sew. Serv	01-100-610	\$ 1,523,295	\$ 1,500,003	\$ 1,596,863	\$ 904,905	\$ 1,512,385	\$ 1,606,430	\$ 9,567	0.60%	
Delinquent Int	01-100-621	\$ 7,105	\$ 7,105	\$ 7,500	\$ 3,144	\$ 7,500	\$ 7,500	\$ -	0.00%	
Subtotal		\$ 2,021,072	\$ 1,962,948	\$ 2,071,440	\$ 1,249,813	\$ 1,965,999	\$ 2,070,331	\$ (1,109)	-0.05%	
Inspection Fees (Billed)	05-100-043	\$ 1,328	\$ 1,328	\$ 1,200	\$ -	\$ 1,200	\$ 1,200	\$ -		
Maintenance Fees *	05-100-044	\$ 5,945	\$ 5,945	\$ 6,550	\$ 3,889	\$ 5,389	\$ 6,000	\$ (550)	-8.40%	
Permits	05-100-550	\$ 5,735	\$ 5,735	\$ 5,215	\$ 3,625	\$ 6,600	\$ 5,215	\$ -	0.00%	
Misc	08-800-809	\$ -	\$ -		\$ 500	\$ 500		\$ -		
Operating Transfers In	08-800-810	\$ 56,160	\$ 56,160	\$ 79,507	\$ 9,600	\$ 79,507	\$ 81,166	\$ 1,659	2.09%	
		\$ 2,090,240	\$ 2,032,116	\$ 2,163,912	\$ 1,267,427	\$ 2,059,194	\$ 2,163,912	\$ -	0.00%	

Budget \$ 2,163,912 \$ 2,163,912
 Projected Expenditures \$ 2,066,508 \$ 2,163,912
 Additional revenue/(not enough revenue) \$ (7,314) \$ 0

TOWN OF EAST LYME

SEWER DEPARTMENT BUDGET (Account 06)



ACTUAL & ESTIMATED REVENUES FOR METERED SERVICE

FY 17-18			FY 18-19			FY 19-20			FY 20-21		
Actual Billings			Actual Billings			Actual/Estimated Billings			Estimated Billings		
PRISONS		TOWN	PRISONS		TOWN	PRISONS		TOWN	PRISONS		TOWN
Rate Change	Prisons 10.0%	Town 3.0% Actual	Rate Change	Prisons 0.00% Rate inc for	Town 0.00%	Rate Change	Prisons 2.50% Rate inc for	Town 2.50%	Rate Change	Prisons 2.00% Rate inc for	Town 2.00%
	Act Rev.	Act Rev.		Est Rev.	Est Rev.		Est Rev.	Est Rev.		Est Rev.	Est Rev.
7/17 - P	\$ 35,480		7/18 - P	\$ 39,215.48		7/19 - P	\$ 35,108		7/20 - P	\$ 35,986	
8/17 - P	\$ 35,537		8/18 - P	\$ 37,459.38		8/19 - P	\$ 37,610		8/20 - P	\$ 38,550	
9/17 - P	\$ 36,240		9/18 - P	\$ 42,532.36		9/19 - P	\$ 41,704		9/20 - P	\$ 42,747	
10/17 - P	\$ 40,205		10/178 - P	\$ 43,265.99		10/19 - P	\$ 43,848		10/20 - P	\$ 44,944	
11/17 - Town		\$ 781,776	11/18 - Town		\$ 866,820	11/19 - Town	\$ -	\$ 904,905	11/20 - Town	\$ -	\$ 927,528
11/17 - P	\$ 34,467		11/18 - P	\$ 41,143.06		11/19 - P	\$ 42,277		11/20 - P	\$ 43,333	
12/17 - P	\$ 36,252		12/18 - P	\$ 40,429.98		12/19 - P	\$ 36,562		12/20 - P	\$ 37,476	
1/18 - P	\$ 38,505		1/19 - P	\$ 37,081.78		1/20 - P	\$ 32,961		1/21 - P	\$ 33,620	
2/18 - P	\$ 33,818		2/19 - P	\$ 36,890.30		2/20 - P	\$ 35,415		2/21 - P	\$ 36,124	
3/18 - P	\$ 43,508		3/19 - P	\$ 36,017.37		3/20 - P	\$ 36,279		3/21 - P	\$ 37,004	
4/18 - P	\$ 34,804		4/19 - P	\$ 31,285.97		4/20 - P	\$ 32,068		4/21 - P	\$ 32,709	
5/18 - P	\$ 41,316		5/19 - P	\$ 35,475.19		5/20 - P	\$ 36,362		5/21 - P	\$ 37,089	
May Billing Town		\$ 741,519	May Billing Town		\$ 633,183	May Billing Town		\$ 607,479	May Billing Town		\$ 678,902
6/18 - P	\$ 80,540		6/19 - P	\$ 35,043.87		6/20 - P	\$ 35,920		6/21 - P	\$ 36,818	
Proj. yr End Rev	\$ 490,672	\$ 1,523,295	Proj. yr End Rev	\$ 455,840.73	\$ 1,500,003	Proj. yr End Rev	\$ 446,114	\$ 1,512,385	Proj. yr End Rev	\$ 456,401	\$ 1,606,430
Total Revenue		\$ 2,013,967	Total Revenue		\$ 1,955,844	Total Revenue		\$ 1,958,499	Total Revenue		\$ 2,062,831

RATES				
Rates per 1000 gal	11/17	11/18	11/19	Prop - 11/20
up to 2.5m gal over 6 mo per	\$ 7.90	\$ 7.90	\$ 8.10	\$ 8.26
up to 2.5m gal over 6 mo per	\$ 8.59	\$ 8.59	\$ 8.80	\$ 8.98
Rate Change	3.00%	0.00%	2.50%	2.00%

TOWN OF EAST LYME WATER DEPT (Act 07-01)

PROPOSED FY 20-21 OPERATING BUDGET



Account Description	Acct #	Actual FY 18-19	Adptd Bdgt FY 19-20	Proj EOY FY 19-20	Prop Bdgt FY 20-21	Var. from FY 19-20		from rates analysis	Diff Amt
						Amount	%		
FICA/Medicare	114-100-121	\$ 49,952	\$ 62,440	\$ 59,900	\$ 65,400	\$ 2,960	4.74%	\$ 63,845	\$ 1,555
Bonds/Principal	300-200-201	\$ 522,595	\$ 502,325	\$ 321,649	\$ 503,154	\$ 829	0.17%	\$ 506,097	\$ (2,943)
Meter Rep Project	300-200-202	\$ 36,769	\$ 182,000	\$ 20,000	\$ 182,000	\$ -	0.00%	\$ 182,000	\$ -
State Assessment Fee	300-300-301	\$ 13,996	\$ 14,276	\$ 11,200	\$ 11,200	\$ (3,076)	-21.55%	\$ 14,562	\$ (3,362)
New Services	300-340-345	\$ 8,326	\$ 7,500	\$ 7,500	\$ 7,500	\$ -	0.00%	\$ 7,500	\$ -
New Meters	300-340-346	\$ 11,038	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	0.00%	\$ 5,000	\$ -
Tools & Equip	300-390-394	\$ 6,798	\$ 8,000	\$ 10,532	\$ 8,000	\$ -	0.00%	\$ 8,000	\$ -
Communications Equip	300-390-397	\$ 3,274	\$ 4,600	\$ 4,813	\$ 4,600	\$ -	0.00%	\$ 4,600	\$ -
Bonds Interest	300-400-427	\$ 111,832	\$ 100,650	\$ 100,650	\$ 93,587	\$ (7,063)	-7.02%	\$ 93,587	\$ -
Operating Transfers Out	300-500-520	\$ 57,845	\$ 59,002	\$ 59,002	\$ 60,477	\$ 1,475	2.50%	\$ 60,477	\$ -
Payment to SAF		\$ 25,000	\$ 40,000	\$ 40,000	\$ 50,000	\$ 10,000	25.00%	\$ 50,000	\$ -
Meter Deposits Reimb.			\$ 157,500	\$ 90,200	\$ 169,200	\$ 11,700	7.43%	\$ 189,000	\$ (19,800)
Maintenance of Wells	300-610-614	\$ 55,601	\$ 57,500	\$ 59,828	\$ 60,000	\$ 2,500	4.35%	\$ 60,000	\$ -
Fuels	300-620-622	\$ 33,900	\$ 31,200	\$ 33,777	\$ 34,900	\$ 3,700	11.86%	\$ 32,136	\$ 2,764
Power	300-620-623	\$ 269,956	\$ 302,200	\$ 282,200	\$ 285,000	\$ (17,200)	-5.69%	\$ 305,222	\$ (20,222)
Maint. Of Pumping Sta.	300-630-631	\$ 16,569	\$ 17,500	\$ 21,000	\$ 17,500	\$ -	0.00%	\$ 17,500	\$ -
Maint of Pumping Equip	300-630-633	\$ 12,401	\$ 15,000	\$ 15,000	\$ 17,500	\$ 2,500	16.67%	\$ 17,500	\$ -
Chemicals	300-640-641	\$ 305,867	\$ 284,137	\$ 280,000	\$ 260,000	\$ (24,137)	-8.49%	\$ 289,820	\$ (29,820)
Maint. Of Tr. Equip	300-650-652	\$ 3,461	\$ 15,000	\$ 17,000	\$ 17,500	\$ 2,500	16.67%	\$ 17,500	\$ -
Misc Maps & Records	300-660-665	\$ 1,965	\$ 2,900	\$ 2,572	\$ 2,900	\$ -	0.00%	\$ 2,900	\$ -
Safety Equip & Training	300-660-666	\$ 7,087	\$ 11,000	\$ 13,127	\$ 15,000	\$ 4,000	36.36%	\$ 11,000	\$ 4,000
Maint of O&M	300-670-671	\$ 11,893	\$ 14,140	\$ 14,218	\$ 14,140	\$ -	0.00%	\$ 14,140	\$ -
Maint of Storage Tank	300-670-672	\$ 4,094	\$ 5,000	\$ 1,908	\$ 5,000	\$ -		\$ 5,000	\$ -
Maint of Trans. & Dist	300-670-673	\$ 44,634	\$ 30,000	\$ 35,173	\$ 35,000	\$ 5,000	16.67%	\$ 30,000	\$ 5,000
Maint of Services	300-670-675	\$ (761)	\$ 12,000	\$ 592	\$ 4,000	\$ (8,000)	-66.67%	\$ 12,000	\$ (8,000)
Maint of Meters	300-670-676	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%	\$ 1,000	\$ -
Maint of Hydrants	300-670-677	\$ 2,333	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.00%	\$ 3,000	\$ -
Customer Records & coll	300-900-903	\$ 19,428	\$ 27,900	\$ 27,900	\$ 27,900	\$ -	0.00%	\$ 27,900	\$ -
Admin Asst(s) Salary	300-920-201	\$ 62,397	\$ 65,000	\$ 64,316	\$ 66,100	\$ 1,100	1.69%	\$ 66,463	\$ (363)
PW & Fin Dir, Util Eng	300-920-202	\$ 169,922	\$ 270,121	\$ 266,769	\$ 290,400	\$ 20,279	7.51%	\$ 280,700	\$ 9,700
Field Per Salaries - Reg	300-920-204	\$ 394,104	\$ 408,700	\$ 415,687	\$ 426,400	\$ 17,700	4.33%	\$ 423,520	\$ 2,880
Field Per Salaries - OT	300-920-205	\$ 73,479	\$ 69,200	\$ 60,151	\$ 70,800	\$ 1,600	2.31%	\$ 70,757	\$ 43
Office Supplies & Misc	300-920-210	\$ 1,451	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0.00%	\$ 2,000	\$ -
Interconnection	300-920-220	\$ 73,764	\$ 79,700	\$ 113,569	\$ 115,900	\$ 36,200	45.42%	\$ 85,000	\$ 30,900
Outside Services	300-920-230	\$ 77,034	\$ 82,500	\$ 82,934	\$ 82,500	\$ -	0.00%	\$ 82,500	\$ -
Insurance Property	300-920-240	\$ 25,425	\$ 26,700	\$ 23,370	\$ 26,700	\$ -	0.00%	\$ 23,631	\$ 3,069
Empl Benefits & Pensions	300-920-260	\$ 302,903	\$ 260,000	\$ 270,000	\$ 273,000	\$ 13,000	5.00%	\$ 273,000	\$ -
Vehicle Exp	300-930-321	\$ 8,520	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	0.00%	\$ 8,000	\$ -
Veh Aqu. Program	300-930-323	\$ 30,047	\$ 41,748	\$ 40,864	\$ 31,210	\$ (10,538)	-25.24%	\$ 41,748	\$ (10,538)
Capitol Projects	300-930-325	\$ 9,967	\$ 15,000	\$ 25,000	\$ 15,000	\$ -	0.00%	\$ 15,000	\$ -
Contingency	300-930-999	\$ 151,738	\$ 50,000	\$ 71,484	\$ 50,000	\$ -	0.00%	\$ 50,000	\$ -
TOTAL		\$ 3,016,605	\$ 3,351,439	\$ 2,981,884	\$ 3,418,468	\$ 67,029	2.00%	\$ 3,453,605	\$ (35,137)
			carry over	\$ 30,433		\$ 67,029	2.00%		
			Mod Exp.	\$ 3,388,035		\$ 0			
			Est. FY 20-21 debt payment	\$ 700,000					
			debt reserve	\$ 400,000					
			take from debt reserve	\$ 196,846					
			debt reserve balance	\$ 203,154					

TOWN OF EAST LYME

WATER DEPARTMENT BUDGET REVENUES (Account 07)



	Acct #	Actual FY 18-19	Adpdt Bdgt FY 19-20	YTD FY 19-20	Proj EOY FY 19-20	Prop Bdgt FY 20-21	Var - Amt	%	from rates analysis	Diff Amt
Metered Water Service	01-100-400	\$ 2,722,729	\$ 2,986,327	\$ 1,845,782	\$ 3,008,291	\$ 3,017,195	\$ 30,868	1.0%	\$ 3,093,449	\$ (76,254)
Deliq Int- Water Service	01-100-404	\$ 15,325	\$ 13,000	\$ 8,376	\$ 11,000	\$ 13,000	\$ -	0.0%	\$ 13,000	\$ -
	Subtotal	\$ 2,738,054	\$ 2,999,327	\$ 1,854,158	\$ 3,019,291	\$ 3,030,195	\$ 30,868	1.0%	\$ 3,106,449	\$ (76,254)
Benefits Charge	02-200-401	\$ 27,300	\$ 28,900	\$ 20,120	\$ 28,900	\$ 28,900	\$ -	0.0%	\$ 28,900	\$ -
Assessments Charge	02-200-402	\$ 7,226	\$ 4,500	\$ 6,086	\$ 8,000	\$ 8,000	\$ 3,500	77.8%	\$ 7,500	\$ 500
Lien Fees - Ass/Conn	02-200-403	\$ 48	\$ -	\$ 24	\$ 24	\$ -	\$ -		\$ -	\$ -
Deliq Int - Asmts/Conn	02-200-404	\$ 3,120	\$ 3,000	\$ 838	\$ 1,500	\$ 2,000	\$ (1,000)	-33.3%	\$ 3,000	\$ (1,000)
Connection Charges	02-200-405	\$ 27,200	\$ 22,000	\$ 22,500	\$ 25,000	\$ 22,000	\$ -	0.0%	\$ 20,000	\$ 2,000
State Assessment Fee	02-200-406	\$ -	\$ 13,996	\$ -	\$ -	\$ -	\$ (13,996)	-100.0%	\$ 14,562	\$ (14,562)
Sewer portion of meters	02-200-407	\$ -	\$ 80,500	\$ -	\$ 80,500	\$ 80,500	\$ -	0.0%	\$ 80,500	\$ -
sale of meters/hydrants	03-300-471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
	Subtotal	\$ 64,894	\$ 152,896	\$ 49,568	\$ 143,924	\$ 141,400	\$ (8,972)	-5.9%	\$ 154,462	\$ (13,062)
Private Hydrant Fees	05-100-462	\$ 25,410	\$ 25,370	\$ 27,520	\$ 27,520	\$ 28,070	\$ 2,700	10.6%	\$ 25,877	\$ 2,193
Town Fire Hydrant Fees	05-100-463	\$ 39,180	\$ 43,098	\$ 43,098	\$ 43,098	\$ 47,408	\$ 4,310	10.0%	\$ 47,408	\$ (0)
Misc/Turn of-on fees	05-100-471	\$ 32,687	\$ 32,000	\$ 7,267	\$ 32,000	\$ 32,000	\$ -	0.0%	\$ 35,000	\$ (3,000)
Inspection Fees	05-100-472	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	#DIV/0!	\$ -	\$ -
	Subtotal	\$ 97,277	\$ 100,468	\$ -	\$ 104,618	\$ 107,478	\$ 7,010	7.0%	\$ 108,285	\$ (807)
Interest - MBIA	07-700-701	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ (10)	-100.0%	\$ -	\$ -
Lease Rental	08-800-472	\$ 49,672	\$ 50,921	\$ 35,745	\$ 50,921	\$ 50,921	\$ -	0.0%	\$ 49,700	\$ 1,221
Auction Proceeds	08-800-474	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	\$ (1,500)	-100.0%	\$ -	\$ -
Misc Rev	08-800-801	\$ -	\$ -	\$ 71	\$ 71	\$ -	\$ -	#DIV/0!	\$ -	\$ -
Operating Transfers In	08-800-810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
Use of Ret. Earnings	08-900-002	\$ -	\$ 46,317	\$ -	\$ 31,114	\$ 88,473	\$ 42,156	91.0%	\$ 34,708	\$ 53,765
	Subtotal	\$ 49,672	\$ 98,748	\$ -	\$ 83,606	\$ 139,394	\$ 40,646	41.2%	\$ 84,408	\$ 54,986
	TOTAL	\$ 2,949,897	\$ 3,351,439	\$ -	\$ 3,351,439	\$ 3,418,468	\$ 67,029	2.0%	\$ 3,453,604	\$ (35,136)
	Budgeted	\$ 3,109,456	\$ 3,351,439	\$ -	\$ 0	\$ 3,418,468				
	Diff	\$ (159,559)				\$ (0)				
	Expended	\$ 3,023,593								



TOWN OF EAST LYME

WATER DEPARTMENT BUDGET (Account 07)

ACTUAL & ESTIMATED REVENUES FOR METERED SERVICE

	FY 18-19- Actuals			FY 19-20 Estimates			FY 20-21 Estimates		
	Act. Rate 11/18	3.5%	3.5%	Act. Rate 11/19	2.0%	2.0%	Prop. Rate 11/20	2.0%	2.0%
		prisons > 2.5M gal	town <2.5M gal		prisons > 2.5M gal	town <2.5M gal		prisons > 2.5M gal	town <2.5M gal
	7/18 - P	\$ 20,268.95	\$ -	7/19 - P	\$ 43,746.35	\$ -	7/20 - P	\$ 21,087.82	\$ -
	8/18 - P	\$ 25,334.42	\$ -	8/19 - P	\$ 45,814.48	\$ -	8/20 - P	\$ 26,357.93	\$ -
	9/18 - P	\$ 33,420.04	\$ -	9/19 - P	\$ 49,542.22	\$ -	9/20 - P	\$ 34,770.21	\$ -
	10/18 - P	\$ 26,540.98	\$ -	10/19 - P	\$ 73,737.92	\$ -	10/20 - P	\$ 27,613.24	\$ -
	11/18 - T		\$ 1,327,039	11/19 - T		\$ 1,384,556	11/20 - T		\$ 1,412,247
new rate for Prisons ↓	11/18 - P	\$ 24,720.74	\$ -	11/19 - P	\$ 23,854.49		11/20 - P	\$ 24,331.58	\$ -
	12/18 - P	\$ 26,540.98	\$ -	12/19 - P	\$ 35,409.90	\$ -	12/20 - P	\$ 36,118.10	\$ -
	1/19 - P	\$ 16,094.65	\$ -	1/20 - P	\$ 43,624.80	\$ -	1/21 - P	\$ 44,497.30	\$ -
	2/19 - P	\$ 30,936.06	\$ -	2/20 - P	\$ 41,230.66	\$ -	2/21 - P	\$ 42,055.27	\$ -
	3/19 - P	\$ 29,967.34	\$ -	3/20 - P	\$ 20,490.13	\$ -	3/21 - P	\$ 20,899.93	\$ -
	4/19 - P	\$ 28,694.02	\$ -	4/20 - P	\$ 29,267.90	\$ -	4/21 - P	\$ 29,853.26	\$ -
new rate for Town ↓	5/19 - P	\$ 36,000.00	\$ -	5/20 - P	\$ 36,720.00	\$ -	5/21 - P	\$ 37,454.40	\$ -
	5/19 - T	\$ -	\$ 1,042,999	5/20 - T		\$ 985,746	5/21 - T		\$ 1,063,859
	6/19 - P	\$ 54,172.75		6/20 - P	\$ 27,000.00		6/21 - P	\$ 28,500.00	
		\$ 352,690.93	\$ 2,370,038		\$ 470,438.85	\$ 2,370,302		\$ 373,539.03	\$ 2,476,106
	Projected Meter Revenue		\$ 2,722,729	Projected Meter Revenue		\$ 2,840,741	Projected Meter Revenue		\$ 2,849,645
	Meter service fee		\$ 82,475	Meter service fee		\$ 167,550	Meter service fee		\$ 167,550
Total Meter Revenue		\$ 2,805,204	Total Meter Revenue		\$ 3,008,291	Total Meter Revenue		\$ 3,017,195	

meter service fee = \$ 25 /yr (1/2 add to min charge)* 6702 town meters = \$ 167,550 total for year
 \$ 83,775 per billing

Rates per 1000 gal	11/15	11/16	11/17	11/18	11/19	11/20
up to 3,500 gal (min)	\$ 50.33	\$ 57.85	\$ 57.85	\$ 62.87	\$ 64.13	\$ 65.41
meter service fee				\$ 12.50	\$ 12.50	\$ 12.50
state assess				\$ 1.00	\$ 1.00	\$ 1.00
3,501-50,000	\$ 4.06	\$ 4.26	\$ 4.26	\$ 4.63	\$ 4.72	\$ 4.82
50,000-675,000	\$ 4.48	\$ 4.70	\$ 4.70	\$ 5.11	\$ 5.21	\$ 5.32
675,000-2,500,000	\$ 4.89	\$ 5.13	\$ 5.13	\$ 5.58	\$ 5.69	\$ 5.81
over 2,500,000	\$ 4.89	\$ 5.65	\$ 6.50	\$ 6.73	\$ 6.86	\$ 7.00

East Lyme Police Department

2020 Police Accountability Bill

Cost analysis

The following are portions of the Police Accountability Bill #6004 (LCO No. 3700) which are projected to have a financial component.

Section 1 – Certification – Drug testing every recertification cycle

Effective immediately – Estimated cost \$1,482

Section 3 , 15 & 16 – Psychological /Behavior assessment every 5 years

Effective January 1, 2021

Estimated cost - \$16,900 for assessments if same fee is charged as new hires.

** Unknown cost associated with ambiguity of language regarding assessments and what constitutes a failed assessment, and Town's financial responsibility should it be determined to be Workers Compensation issue/PTSD.

Section 7 – Implicit Bias Training

Effective immediately

The bill does not specify number of hours and/or who may teach the course.

Estimated man power cost - \$5,640

Possible instructor cost unknown. Cost estimate would be for 1-4hr block of training.

Section 18 – Feasibility & impact of social workers

Based on wording, the feasibility of using social workers to respond with Officers to certain calls for service.

Unresolved question is if each Department would be responsible for the cost of social workers.

Section 19, 20, & 45 – Body Cameras

Requires body cameras by July 1, 2022. Currently agency utilizes in car camera system. Body worn camera system to be implemented would need to integrate with in car system. Current legislation makes municipalities eligible for reimbursement of 30% of body worn cost for initial purchase. Municipality responsible for continuing storage costs, redaction software and personnel time needed to manage the program. We are working with vendors to establish costs and best functioning product. Each product offers vastly different services and attached functionality.

Section 41 – Civil cause of action

Inherent in the bill is language which causes possible increased liability costs to Town for cases filed. Impossible to establish a true cost, most would be in legal fees.

Section 44 – Accreditation

Requires all Police Departments to achieve CALEA accreditation by 2025. This is a 4 – 5 yr process to achieve accreditation.

Initial fee for accreditation is \$6,500. Process necessitates the assignment of a member of the agency to manage the process, which reduces availability to use that Officer/Supervisor in other capacities on a regular basis. Also will require legal review of polices as they are enacted, and many areas required may have financial impact for operational, communication, and policy needs.