

Brookside Farm Museum
Regular Meeting Minutes
June 23, 2020

Present: Gary Lakowsky, Chairman
Maggi Prokop
Richard MacDonald
Robert Patterson
Robert Seifel
Cheri Meier

Also Present: Donna Massung, President of the Friends
Dan Cunningham, Ex office

FILED
July 21, 2020 AT 11:45 AM/PM
Brookside Farm ATC
EAST LYME TOWN CLERK

I. CALL TO ORDER. Chairman Lakowsky called the June 23, 2020 Brookside Farm Museum Regular Meeting to order at 7 p.m.

II. APPROVAL OF MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the February 26, 2020 Regular Meeting Minutes.

The following corrections were noted: Ms. Meier's name was misspelled in item 2 of Status Update and in motion 5.

MOTION (1): Ms. Meier moved to approve the February 26, 2020 Brookside Farm Museum Regular Meeting Minutes, as amended. Seconded by Mr. Patterson. (6-0) Unanimous.

III. REPORTS.

- a. Agenda Additions. There were no additions to the Agenda.
- b. Public Delegations. Ms. Massung reported she is trying to negotiate with the antique dealer.

She reported that a gentleman from Stanford, Connecticut contacted her and asked whether the Friends are interested in an 1879 William Avery ledger. She informed him we would like to exam it. He sent Ms. Massung a photo of it. He may come to East Lyme next week.

- c. Ex officio. Mr. Cunningham reported the Board of Selectmen are working on contingencies for additional funding for the Public Safety Complex.

Mr. Lakowsky asked Mr. Cunningham to find out from the Board of Selectmen what is being done in the lower lot of the Brookside Farm Museum property where large equipment is being stored.

- d. Curator. Mr. Taylor was not in attendance. Mr. Lakowsky will contact him to determine whether or not he is able to work at the Brookside Farm Museum.
- e. Chairman. Mr. Lakowsky, Mr. Patterson and Mr. Massung removed items from the Flowers' house. Mr. Lakowsky will work on a display of electrical items.

He informed the Commission that more sections of the garden fence have fallen down.

f. Financial.

1. Status Update. Mr. Patterson reported as of mid-June there was \$9,705.38 in the Brookside Farm Museum budget.
2. Presentation of Bills. Mr. Lakowsky purchased a storage box, permanent markers, gloves and storage bags at a cost of \$28.16.

A Purchase Order will be prepared for a dehumidifier filter in the amount of \$149.

MOTION (2): Mr. Patterson moved to reimburse Mr. Lakowsky \$28.16 for the above miscellaneous items from line item Preservation and Collections Care #200-257 and that a Purchase Order be submitted for a dehumidifier filter at a cost of \$149.00 to be taken from line item Maintenance Account #200-222. Seconded by Mr. Seifel. (6-0) Unanimous.

3. Barn Rental June 28, 2020. Ms. Meier reported Robin P. Neff of 1 Surry Lane, Niantic, Connecticut has rented the barn on Sunday June 28, 2020 from 11 a.m. to 3 p.m. and will set up from 9 a.m. to 11 a.m. There will be 25 attendees. First Selectman Mark Nickerson has approved the event, providing the doors to the barn are open.
4. Budget Adjustments. Mr. Lakowsky showed Mr. Bragaw the dead ash trees on the house grounds. Mr. Bragaw suggested removing them. He estimated the cost for two days of work at \$2,800.

The porch is in need of repairs. Mr. Lakowsky has tried to contact B & L Contractors, the lowest bidder, prior to this meeting without success. His bid was \$6700.

Mr. Bragaw estimated the cost of painting the house at \$2,500.

Mr. Lakowsky spoke to Mr. Bragaw regarding repairs of the chimney.

MOTION (3): Ms. Prokop moved to transfer \$2500 from Account #200-415 Curator to Landscaping Maintenance Account #200-225 for tree removal. Seconded by Ms. Meier. (6-0) Unanimous.

MOTION (4) Ms. Prokop moved to purchase sanitizing supplies from Miscellaneous Programs Account #200-236 in the amount of \$100 and event tables from Miscellaneous Programs in the amount of \$800 and for card tables in the amount of \$300. Seconded by Mr. MacDonald. (6-0) Unanimous.

MOTION (5): Mr. Patterson moved to transfer up to \$1,000 from the Curator line item to the Building Maintenance Account #200-222 for chimney repairs. Seconded by Mr. MacDonald. (6-0) Unanimous.

g. **COLLECTIONS**

1. Flowers house inventory. The following items are of interest to the Brookside Farm Museum: The attic hooks, the kitchen light switch, the knob and tube wiring sample, the

kitchen door bell, the arched window, the sample shutter and hardware, the window pulley system, the sample window trim, various door knobs, the front door, the bricks and barn boards.

h. CORRESPONDENCE

No new correspondence was received.

IV. OLD BUSINESS

a. Property Maintenance

1. General Maintenance Report. Mr. Patterson reported a work party is scheduled for June 29.

b. MUSEUM DEVELOPMENT

There was nothing new to report on museum development.

c. UPCOMING EVENTS

V. NEW BUSINESS

a. Property Maintenance

1. Back porch, painting, front and back columns.

b. Summer hours of opening. Since the two other historical properties in East Lyme are open on Sundays from 1 p.m. to 3 p.m., Mr. Lakowsky suggested that Brookside Farm Museum be opened on Sundays from 1 p.m. to 3 p.m. He asked Commission members to notify him of dates they are available to give tours. Ms. Prokop informed him she is available on July 12.

VI. ADJOURNMENT

MOTION (6): Ms. Prokop moved to adjourn the June 24, 2002 Brookside Farm Museum Meeting at 8:15 p.m. Seconded by Mr. Seifel. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary