

EAST LYME BOARD OF SELECTMEN
PUBLIC HEARING OF JUNE 3, 2020
MINUTES

This Public Hearing was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Marc Salerno, Daniel Cunningham and Paul Dagle

ALSO PRESENT: Joe Bragaw, Director of Public Works

Mr. Nickerson opened the Public Hearing to consider amendments to an ordinance entitled "An Ordinance Regulating The Storage, Collection and Disposal of Solid Waste And Providing For A System Of Refuse Collection And Disposal And The Administration Thereof. Pursuant to Governor's Order #71, the notice for this public hearing was published electronically on the East Lyme Town Hall webpage on May 21, 2020.

Joe Bragaw, Director of Public Works, explained that this amendment of the ordinance is required by Wheelabrator to reflect the change in the SCRRRA Municipal Solid Waste Management Services Contract to take refuse to their facility in Lisbon. All Municipalities that are a part of this contract are required to make this ordinance amendment. He stated that this matter was heard by the Board of Selectmen in March but that due to the pandemic it was put on hold but that it does need to be adopted by the end of June in order to comply with the terms of the new contract with Wheelabrator and SCRRRA.

Mr. Nickerson called for any members of the public who would like to speak on this matter. With there being no one from the public to speak, Mr. Nickerson called for a motion to adjourn the public hearing.

MOTION (1)

Motion by Mr. Seery to close the Public Hearing of June 3, 2020, at 7:22 p.m.

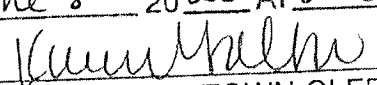
Seconded by Mr. Dagle. Motion passed 6-0.

Respectfully Submitted,



Sandra Anderson
Recording Secretary

FILED

June 8 2020 AT 8:55 (AM/PM)

EAST LYME TOWN CLERK

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF JUNE 3, 2020
MINUTES

This meeting was held via Zoom online meeting services and was available for the public to view, listen and participate via videoconference and dial-in options.

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Marc Salerno, Dan Cunningham and Paul Dagle
ALSO PRESENT: Finance Director Anna Johnson, Public Works Director Joe Bragaw, Chief of Police Michael Finkelstein, Administrative Sergeant Michael Macek, Director of Parks & Recreation Dave Putnam, Superintendent Jeffrey Newton, Facilities Director for the Schools Chris Lund and President of the East Lyme Ambulance Association Dave Baer.

First Selectman Nickerson called the meeting to order at 7:23 p.m. and led the Pledge of Allegiance.

2. Additional Agenda & Consent Calendar Items
There were none.

3. Delegations
There were none.

4. Approval of Minutes

MOTION (1)

DISCUSSION: Mr. Dagle stated that in paragraph 7a, second sentence it should be amended to read "... had already been approved by the Board of Selectmen."

Mr. Seery MOVED to approve the Regular Meeting minutes of May 20, 2020, as amended.
Seconded by Mr. Dagle. Motion passed 6-0.

5. Consent Calendar

MOTION (2)

Mr. Seery MOVED to approve the consent calendar for June 3, 2020, in the amount of \$435.31.
Seconded by Mr. Salerno. Motion passed 6-0.

6a. SCRRA Ordinance Amendment

MOTION (3)

DISCUSSION: Mr. Nickerson stated that the public hearing for this matter happened tonight prior to this regular meeting of the Board of Selectmen and asked if anyone had any further questions or comments on this matter, and there was none.

Mr. Seery MOVED to adopt the amendments as presented to an ordinance entitled "An Ordinance Regulating The Storage, Collection and Disposal of Solid Waste And Providing For A System Of Refuse Collection And Disposal And The Administration Thereof. The amendments will be effective upon publication of notice of their adoption in accordance with the Governor's Executive Orders. (Notice of Adoption of Ordinance was published in *The Day* on June 5, 2020).

Seconded by Mr. Salerno. Motion passed 6-0.

7a. Acquisition Program

FILED

June 11 2020 AT 10:13 AM/PM
(Carmen Yalton)
EAST LYME TOWN CLERK

MOTION (4)

DISCUSSION: Mr. Nickerson noted that this Board has seen all of these items previously and asked if anyone had any further questions. Mr. Seery read the resolution, in its entirety, into the record. Ms. Johnson and Mr. Nickerson reviewed the list of equipment to be acquired, which is attached hereto as Exhibit 1. Ms. Johnson stated that pursuant to the Governor's Executive Order, there will be no Town Meeting held and that this matter will go straight to the Board of Finance. The Notice of the Board of Finance meeting will be posted and published in *The Day* following the same procedure as would occur with a Town Meeting. Mr. Salerno inquired if all of these funds have been allocated in next year's budget, and Ms. Johnson stated yes. The Public Works equipment is coming out of the General Fund, the Board of Education equipment is included in Board of Education budget, and the police vehicles will be paid out of the CNRE revolving fund, which comes from fees they receive for outside road jobs. Mr. Salerno inquired if there is a backlog for purchasing the equipment needed by the Board of Education, and Ms. Amy Drowne, Board of Education, responded that backlog is currently 5-7 weeks after the day of purchase. She reported that approximately every two weeks the date of delivery goes out a week. Mr. Nickerson noted that the police department has the same timeline issues with their vehicle purchases, and that the Town is starting to get on top of that and are working on a better plan to get vehicles and equipment when needed and that complies with our purchasing policy.

Mr. Seery RESOLVED That the resolution entitled "A Resolution of the Town of East Lyme, Connecticut Authorizing the Execution and Delivery of an Equipment Lease/Purchase Agreement and Schedules Thereto for the Acquisition, Purchase, Financing and Leasing of Certain Equipment", a copy of which is attached hereto, is hereby adopted and recommended for approval by the Board of Finance. No Town Meeting will be held pursuant to Executive Order No. 7B, Section 1.

Seconded by Mr. Salerno. Motion passed 6-0.

7b1. Special Appropriation – Bonding – Roads

MOTION (5)

DISCUSSION: Mr. Salerno read the resolution, in its entirety, into the record. Mr. Nickerson stated that Public Works has modified the planned work on roads in order to bring this amount down this year to \$500,000 due to the current state of the economy. Mr. Bragaw summarized Public Works' planned road work for this season, and noted that there have also been a couple of sidewalks done as part of the roads projects; namely the walk across from the High School on Chesterfield Road, the sidewalk on Columbus leading to McCook's, and sidewalks on Dell Lane are scheduled to be done. Mrs. Hardy inquired if the State has released Town Aid for roads, and Mr. Bragaw stated that yes, we had received those funds from the state a couple of months ago. Mrs. Hardy asked if we receive State funded Town Air in the 20/21 budget, will it be added to this \$500,000; Mr. Bragaw responded that any funds received from the State through Town Aid would be in addition to the funds we have allocated.

Mr. Seery RESOLVED That the resolution entitled "Resolution Making An Appropriation In The Amount Of \$500,000 For The Rehabilitation Of Various Town Roads And Authorizing The Issuance Of \$500,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto as Exhibit 2, is hereby adopted and recommended for approval by the Board of Finance. No Town Meeting will be held pursuant to Executive Order No. 7B, Section 1.

Seconded by Mr. Dagle. Motion passed 6-0.

7b2. Special Appropriation – Bonding – BOE CIP

MOTION (6)

DISCUSSION: Mr. Cunningham read the resolution, in its entirety, into the record. Mr. Newton stated that everything on this list, which is attached hereto as Exhibit 3, is either necessary due to end of life for the equipment or it is a safety issue that needs to be fixed. Mr. Lund mirrored Mr. Newton's statement and confirmed that the items listed are necessary. He reported that the project for the Middle School archway will be completed through the State bid process, and the rest of the projects follow the Town's purchasing policy. The parking lot and front driveway need to be re-paved, but they will only be sealcoating this year to maintain it to keep costs down.

Mr. Cunningham RESOLVED That the resolution entitled "Resolution Making Appropriations Aggregating \$240,000 For Various Board Of Education Capital Improvements And Authorizing The Issuance Of \$240,000 Bonds Of The Town To Meet Said Appropriations And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", a copy of which is attached hereto as Exhibit 3, is hereby adopted and recommended for approval by the Board of Finance. No Town Meeting will be held pursuant to Executive Order No. 7B, Section 1.

Seconded by Mr. Salerno. Motion passed 6-0.

7c1. CAD Records Management

MOTION (7)

DISCUSSION: Mr. Nickerson noted that Mr. Baer and Chief Finkelstein were also on the call if anyone has any questions for them and gave the floor to Sgt. Macek for discussion. Sgt. Macek stated that the East Lyme Police Department (ELPD) has been utilizing the same Records Management System (RMS) product for approximately fifteen years. The company has changed names three times since its purchase, and that there are no longer any upgrades to the system, only patch work (bug fixes), and that they do not plan to upgrade this product. The product is inefficient, and it causes the ELPD to continuously rely on the local IT vendor, Star Computer. Mr. Baer, President of the East Lyme Ambulance Association, reported that they met last night and approved in their 20/21 budget their contribution toward this new CAD Records Management System. Mr. Salerno inquired as to the yearly maintenance fee; Sgt. Macek responded that the yearly fee will be \$29,000 and that this fee is not negotiable. He reported that the currently maintenance fee is \$17,000 and that it has increased in recent years. Mr. Nickerson thanked East Lyme's police officers for all of their dedication and hard work; he stated that the Town appreciates their service.

Mr. Seery MOVED to approve a special appropriation in the amount of \$170,000.00 in CNRE Fund 32 as follows: \$136,000 from account 32-60-045-100-001 (LoCIP Reserve – Town Clerk) and \$34,000 from East Lyme Ambulance subject to EL Ambulance adopting its annual budget - to an account to be established titled, "Computer Aided Dispatch (CAD) and Records Management System (RMS)" and forward to the Board of Finance for approval. The EL Ambulance contribution will be credited to revenue account 32-08-800-807 (Misc Revenue – Ambulance Association). This project is consistent with the 2020/2021 Capital Improvement Plan. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 1% of the current budget.

Seconded by Mrs. Hardy. Motion passed 6-0.

7c2. East Lyme Boat Motor

MOTION (8)

DISCUSSION: Sgt. Macek stated that this is for the 20' skiff which they use to back up the Marine Patrol and as a shallow water response vessel, and that it is needed back in service. He reported that last summer the

motor caught on fire on the way to a call, and that he was able to extinguish it before any major damage was done to the boat itself. Ms. Johnson reported that the funds for this purchase will come from a variety of projects that have leftover funds, and that the Board of Selectmen and the Board of Finance have already approved the use of the funds.

Mr. Seery MOVED to appropriate and transfer \$11,721 from CNRE Fund 32 as follows: \$2,068 from account 32-70-300-500-001 (Town Project Allocations) and \$9,653 from account 32-70-300-500-999 (Town-wide Projects) to an account to be established titled, "Police Boat Motor" and forward to the Board of Finance for approval. These projects are consistent with the 2020/2021 Capital Improvement Plan. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 1% of the current budget.

Seconded by Mr. Salerno. Motion passed 6-0.

7c3 and 7c4. Parks and Rec Gator and Director's Vehicle

MOTION (9)

DISCUSSION: Mr. Putnam stated that the Gator is a utility vehicle that is used both at the beaches and the athletic fields, and he noted that this vehicle has over a thousand miles on the engine, and that he has had this item on the CIP since 2007. Both vehicles are at their end of life and they cannot be used for another purpose around town. Mr. Nickerson noted that the new vehicles will be purchased under the guidelines of the Town's purchasing policy, and he noted that a quote for the Gator was obtained using the Sourcewell Cooperative bid.

Mr. Seery MOVED to approve a special appropriation and transfer from account 32-70-300-500-100 (Town Project Allocations) in the amount of \$37,000 to be used as follows: \$25,000 for Directors Vehicle and \$12,000 for Gator with accounts being established with respective titles and forward to the Board of Finance for approval. These projects are consistent with the 2020/2021 Capital Improvement Plan. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 1% of the current budget.

Seconded by Mr. Salerno. Motion passed 6-0.

7c5. BOE Projects

MOTION (10)

DISCUSSION: Mr. Lund, Facilities Director for the schools, reported that they are working with Eversource on energy savings initiatives for the high school, and they anticipate that they will be able to save money in the long run by utilizing this program. The audit is progress, and they are also looking into available grants and incentive programs to reduce costs further. At the Middle School, they are going to have a Building Envelope Study done to determine if the masonry has been compromised by water or if we can sealcoat the building and protect it for while longer. Mr. Nickerson welcomed Mr. Lund to the Team and stated that he is happy to see both the Town and the Board of Ed's public works offices working so well together.

Mr. Seery MOVED to approve a special appropriation in the amount of \$35,500 to be used as follows: \$25,100 for ELHS Energy Saving Initiatives and \$10,400 for ELMS Building Envelope Study with the source of funds being Learn rental income with accounts being established respectively. These projects are consistent with the 2020/2021 Capital Improvement Plan. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 1% of the current budget.

Seconded by Mr. Salerno. Motion passed 6-0.

7d. LOCIP

MOTION (11)

Mr. Seery MOVED to approve a special appropriation in the amount of \$110,000 to be used as follows: \$85,000 for Town Hall HVAC System and \$25,000 for Town Hall Drop Ceilings with the source of funds being the LoCIP program in accounts to be established titled with the State project number and forward to the Board of Finance for approval. These projects are consistent with the 2020/2021 Capital Improvement Plan. This resolution is passed under the guidance of Executive Order 7S with no town meeting and being less than 1% of the current budget.

Seconded by Mr. Salerno. Motion passed 6-0.

7e. Ratify Department Transfers

MOTION (12)

Mr. Seery MOVED to ratify departmental transfers in the amount of \$41,605.46 processed for fiscal year end June 30, 2020, and to forward to the Board of Finance for approval.

Seconded by Mr. Dagle. Motion passed 6-0.

7f. BOF Secretary

MOTION (13)

Mr. Seery MOVED to appropriate and transfer \$1,000 from account 01-01-120-200-500 (Contingency) to account 01-01-126-100-413 (PT Clerical Recording Secretary BoF) and forward to the Board of Finance for approval.

Seconded by Mrs. Hardy. Motion passed 6-0.

8a. Ex-Officio Reports

Mr. Seery reported that Parks and Recreation has not met yet, and that so far there has not been much trouble with the beaches and social distancing, parking, etc. He reported that they typically receive at least one vendor application to sell ice cream at the parks, but this year they decided to reduce the minimum bid to open it up to more vendors; but to date they have received only one from the vendor that has consistently sold ice cream at our parks for many years.

Mr. Dagle reported that the next meeting of the Public Safety Building will be held on June 17th, where Silver + Petrucelli will be making a presentation on a proposed \$7.8 million project, which is \$1.18 million above what the Board of Selectman approved and \$2.18 above what the Board of Finance and residents at referendum voted for. He noted that the bid is good for 120 days past the sign date of April 23rd. Mr. Nickerson stated that we would ultimately have to have a referendum on this matter, and that is difficult to schedule at the moment. They continue to look into all details of how to continue to move this matter forward, and there will be more information to report after the June 17th meeting. Mrs. Hardy requested that some brochures or some kind of information be produced to educate the public on this project, including costs of previous attempts throughout the years on moving the Police Department into a new building. Mrs. Hardy feels it would be beneficial for the public to be reminded of all of the alternative ideas that have been presented to the Town in the past.

Mr. Salerno reported that the Building Committee met with nothing to report. The Planning Commission has an application and will be meeting later this month. The Library is doing very well with their curbside pickup program.

Mr. Cunningham reported that WELSCO will be meeting on June 4th.

8b. First Selectman's Report

Mr. Nickerson stated that Town Hall is operating business as usual except that the public is not yet allowed in the buildings; he will continue to wait and watch and consult with our neighbor municipalities as move closer to re-opening.

Mr. Nickerson stated the community and the nation are grieving over the death of George Floyd, and the community has organized a couple of rallies in the coming days. His only concern is with the amount of people that will be gathering, and there are a lot of inconsistencies from the State on the number of people that can gather as there are different numbers for different types of venues. He reported that he has met with the Police Chief, and that the Police Commission will be having more discussion on the matters of procedures at their upcoming meeting. Mr. Nickerson reported that the Town had a homicide this morning in the area of the exit 74 off ramp, and it appears that the area was not the scene of the crime and that the body was left there. Our hearts and prayers go out to all suffering at the moment. Graduation plans are still not confirmed, but in person graduation will not be able to happen. They are considering a parade or a ceremony via video, but there has been nothing confirmed at the moment. Celebrate East Lyme has been cancelled and the Memorial Day Parade has been cancelled for this year. He noted that they did hold a very small vigil to honor these soldiers on Memorial Day, and that there were only a few people but that the Veterans groups felt it necessary to show this honor. Be on the lookout for at least on Shred It event in town; it will be advertised so if you are interested please check the social media pages and the Town webpage.

9. Public Comment

There was None.

MOTION (14)

Mr. Seery MOVED to adjourn the June 3, 2020, regular meeting of the East Lyme Board of Selectmen at 9:08 p.m.

Seconded by Mr. Cunningham. Motion passed 6-0.

Respectfully Submitted By:



Recording Secretary

