

EAST LYME BOARD OF SELECTMEN  
REGULAR MEETING OF MAY 6, 2020

Via Zoom (Instructions Attached)

7:30 P.M.

1. Call Meeting to Order
2. Additional Agenda & Consent Calendar Items
3. Delegations
4. Approval of Minutes
  - a. Special Meeting of March 2, 2020
  - b. Special Meeting of March 4, 2020
  - c. Regular Meeting of March 4, 2020
  - d. Special Meeting of March 16, 2020
  - e. Regular Meeting of April 15, 2020
  - f. Special Meeting of April 21, 2020
  - g. Special Meeting of April 27, 2020
5. Consent Calendar
6. New Business
  - a. Approve Transfer - \$1,000 from Contingency for programming required for the tax system due to the deferment option
  - b. Discussion and Possible Action - Public Safety Building Project
7.
  - a) Ex-Officio Reports
  - b) First Selectman's Report
8. Public Comment
9. Selectman's Response
10. Adjourn

FILED

May 1, 2020 AT 3:20 AM/PM  
Brooke Flanagan TC  
EAST LYME TOWN CLERK

East Lyme is inviting you to a scheduled Zoom meeting.

Topic: Selectman

Time: May 6, 2020 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87400166072>

Meeting ID: 874 0016 6072

One tap mobile

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Dial by your location

+1 312 626 6799 US (Chicago)

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+1 346 248 7799 US (Houston)

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Meeting ID: 874 0016 6072

Find your local number: <https://us02web.zoom.us/j/87400166072>

#6a

**Request for Board of Selectmen**

**TO: Board of Selectmen**

**FROM: Anna M. Johnson, Director of Finance**

**DATE: May 1, 2020**

**SUBJECT: Special Appropriation and Contingency Transfer \$1,000 Tax System Programming**

**Summary of Agenda Item:**

Pursuant to Executive Order 7S "Suspension and Modification of Tax Deadlines and Collection Efforts," the Town of East Lyme opted for the "Deferment Program." With regards to this option, special programming will need to be done to the Tax Collection Program. Our Tax System Provider R Walsh Associates Inc. provided us with a quote of \$1,000 to accomplish this task. For any Tax Payer that submits an application for this deferment, we will code them in the system where they will have 90 days to pay their tax bill without interest being assessed. On October 1, 2020, the special status code will be removed and the grace period will be set back to August.

**Action Needed:**

Move to appropriate and transfer \$1,000 from account 01-01-120-200-500 (Contingency) to account 01-01-103-200-216 (Service Contracts) for special programming for implementation of Executive Order 7S – Deferment Program and forward to the Board of Finance for approval.

**Attachments:**

Account 01-01-120-200-500 Operating Contingency

BOS	BOF	Amount	Reason	Type
		172,000	Beginning Balance	
12/18/2019	1/15/2020	(4,250)	Police K-9	
1/8/2020	1/15/2020	(5,422)	Additional Hours HR Manager	
4/15/2020	4/29/2020	(10,340)	Dispatch Overtime	
4/15/2020	4/29/2020	(8,525)	Dispatch Part time	
4/15/2020	4/29/2020	(8,220)	NFD Part time FF	
		(1,000)	Executive Order 7S implementation programming	
		134,243	Remaining Balance	

**Prepared By: Anna M. Johnson, Director of Finance**

<p><b>BoS Agenda</b>  <b>Item No.</b> _____  <b>Date:</b></p>
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