

GENERAL FUND BUDGET FY 2019/2020

	2019 Actual Expense	2020 Adopted Budget	2020 Amended Budget	2021 Dept Head Requested	2021 Bd Selectmen Proposed	2021 Bd Finance Proposed	
418 - Commission on Aging							
100 Personnel Services							
211 Senior Center Director	72,276	73,931	73,931	75,593	75,593	75,593	2.25%
213 Bus Driver I	20,388	23,746	23,746	24,252	24,252	24,252	2.13%
311 Admin Adm/Bus Driver II	122,494	133,959	133,959	135,620	135,620	122,175	-8.80%
316 Longevity	900	900	900	1,050	1,050	1,050	16.67%
412 PT/Seasonal	416	700	700	700	700	700	0.00%
415 Program Instructors	27,737	32,000	32,000	0	0	0	-100.00%
Personnel Services Total	244,211	265,236	265,236	237,215	237,215	223,770	-15.63%
200 Services - Contracted/Operations							
215 Maint of Ofc Equip	0	1,000	1,000	780	780	780	-22.00%
201 Telephone/Internet	1,246	1,620	1,620	1,620	1,620	1,620	0.00%
215 Program Services	2,200	2,400	2,400	2,400	2,400	2,400	0.00%
239 Random Testing	400	550	550	500	500	500	-9.09%
240 Vehicle Inspections	1,196	515	515	646	646	646	25.44%
?? New Item/Fleet Mgmt		936	936	936	936	936	0.00%
Services Contracted/Operations Total	5,042	7,021	7,021	6,882	6,882	6,882	-1.98%
300 Operating Expenses - Supplies/Fuels							
242 Professional Conv/Conferences	1,030	860	860	1,000	1,000	1,000	16.28%
246 Transportation Allowance	297	600	600	500	500	500	-16.67%
320 Misc Supplies	2,188	2,400	2,400	2,400	2,400	2,400	0.00%
321 Program Supplies	1,611	2,000	2,000	2,000	2,000	2,000	0.00%
NEW Program Subsidy				0	8,000	8,000	
322 Kitchen Supplies	200	250	250	250	250	250	0.00%
Operating Expenses Total	5,326	6,110	6,110	6,150	14,150	14,150	131.59%
Commission On Aging Total	254,579	278,367	278,367	250,247	258,247	244,802	-12.06%
				Revenue		1,500	01-08-800-818
				Net Budget		256,747	

TOWN OF EAST LYME

FY 2020/2021

Dept No. 418
 Dept Commission On Aging

Budget Input
 14-May-20

Acct.	Account Description	20/21 Budget	Supporting Description of Activity
100 Personnel Services			
211	Senior Center Director	75,593	Expected 2.25% increase in Jul20.
213	Bus Driver I	24,252	Contract settled. Expected 2.25% increase in Jul20. No change in budgeted hours but expect to fully use 29.50 hours budgeted/week as usage is continuing to increase. Can no longer operate the Center with just 1 vehicle running a day.
311	Program Coor/Bus Driver/S.C. Associate	122,175	Contract settled. Expected 2.25% increase in Jul20. First Selectman did not support step increase for Office Assistant, therefore, a \$1,053 reduction. BoF reduction of \$13,445 - hire Program Coordinator later in fiscal year due to current status of Senior Center being closed.
316	Longevity	1,050	2 employees currently eligible for longevity payments. One employee has moved into the 10+ year category.
412	PT/Seasonal	700	No change. Commission on Aging Board meetings use a Recording Secretary for minutes.
415	Program Instructors	0	Moved this category to the Special Revenue Fund.
Personnel Services Total		223,770	

200 Services - Contracted/Operations

215	Maint of Ofc Equipment	780	Using Schedules Plus – annual fee paid every January - \$720 Scheduled increase for 2021 by \$10/month (Jul20 \$60 x 6 months and Jan21 \$70 x 6 months) = \$780
201	Telephones/Internet	1,620	No change. Includes One Talk app (\$25/month) that allows the Senior Center drivers to use their personal phone to make calls to riders but identifies the call as a specific senior center transportation telephone number and not their personal number as well as the office phone.
215	Program Services	2,400	No change. This amount represents payment for entertainers who average \$200/performance x 10 per year and instruction for programs on a one time basis.
239	Random Testing	500	No change. Bus drivers for the Senior Center are subject to random drug testing.

5/14/2020

Acct.	Account Description	20/21 Budget	Supporting Description of Activity
240	Vehicle Inspection	646	DMV required vehicles to be inspected every other year by an independent, DMV recognized, garage in order for the vehicles to be re-registered. 2 vehicles during even years and 1 vehicle during the odd year (\$125). Additionally, the wheel chair lift on each vehicle needs to be inspected annually by a Braun certified garage (\$130).
??	Fleet Mgmt	936	Silent Passenger Fleet Mgmt System on Senior Center 3 vehicles. \$26/month/vehicle. Will track location of vehicle, speed of vehicle, where it has been and how long it has been there.
Services/Contract/Oper Total		6,882	

300 Operating Expenses - Supplies/Fuels

242	Professional Conventions/Conferences	1,000	Small increase. All instructors and staff members get their CPR instruction/certification. In addition, the Senior Center office staff go through food service training in order to oversee the kitchen operation. Includes 2 memberships to CT Association of Senior Center Personnel.
246	Transportation Allowance	500	Small reduction. Mileage reimbursement for Senior Center staff.
320	Misc Supplies	2,400	No change. Office supplies for Senior Center.
321	Program Supplies	2,000	No change. This amount represents purchase of supplies for Programs (replacement weights for fitness programs, replacement playing cards, craft supplies for Senior Center decorations, sound equipment, misc food items for 90+ Tea and Volunteer Recognition events, games, etc).
NEW	Program Subsidy	8,000	Program subsidy while programs are moved from GF to SRF. Line item to be phased out and amount lowered over the next two years. <u>Not included in budget to BoS, BoS included.</u>
322	Kitchen Supplies	250	No change. Replacement of kitchen supplies (pots, pans, dishware, etc) as needed.
Services/Contract/Oper Total		14,150	

244,802

5/14/2020