



OFFICE OF THE ASSESSOR  
Town of East Lyme  
108 Pennsylvania Avenue  
PO Box 519  
Niantic, CT 06357-0519

Tel (860) 739-6931  
Fax (860) 739-6930

May 26, 2020

Dear Property Owner:

In order to assess your real property fairly and equitably, information regarding the income and expenses related to your property is essential.

Section 12-63c (d) of the Connecticut General Statutes requires any owner of income producing real property to file an Income and Expense Report annually no later than the close of business June 1st. This includes owners of real property that is rented or leased, including commercial, retail, industrial and residential property of 5 or more units.

In this unprecedented time of COVID-19 Governor Lamont has issued an extension of the deadline to file income and expense forms. The statutory deadline of **June 1, 2020** has been extended to **August 15, 2020** for the 2019 tax filing year per Executive-Order\_No-7S item 10.

In accordance with Section 12-63c(d) of the Connecticut General Statutes, **an owner of rental real property who fails to file this form or files an incomplete or false form with the intent to defraud, shall be subject to a penalty assessment equal to a ten percent (10%) increase in the assessed value of such property.**

Any information related to the actual rental and rental related income and operating expenses **shall not be a public record** and is subject to the provisions of Section 1-19 (i.e., Freedom of Information), of the Connecticut General Statutes.

I have included the general form with this mailing. All I & E forms, including specialty forms have been posted on the Town website for your convenience please visit,

Thank you for your assistance regarding this matter. If you have any questions concerning these forms, please do not hesitate to contact the Assessor's office at 860-739-6931

Sincerely yours,

Diane Vitagliano, CCMA II  
Assessor