

# GENERAL FUND BUDGET FY 2020/2021

	2019 Actual Expense	2020 Adopted Budget	2020 Amended Budget	2021 Dept Head Requested	2021 Bd Selectmen Proposed	2021 Bd Finance Proposed	2021 Adopted
<b>105 - Town Engineer</b>							
<b>100 Personnel Services</b>							
211 Town Engineer	97,886	100,089	100,089	102,341	102,341	102,341	2.25%
213 Civil Engineer I	77,943	79,727	79,727	81,521	81,521	81,521	2.25%
311 Admin Assistant	41,974	42,924	42,924	43,890	43,890	43,890	2.25%
316 Longevity	1,400	1,200	1,200	1,400	1,400	1,400	16.67%
<b>Personnel Services Total</b>	<b>219,203</b>	<b>223,940</b>	<b>223,940</b>	<b>229,152</b>	<b>229,152</b>	<b>229,152</b>	2.33%
<b>200 Services - Contracted/Operations</b>							
029 Storm Water Mgt.	2,921	3,500	3,500	3,500	3,500	3,500	0.00%
<b>Services Contracted/Operations Total</b>	<b>2,921</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	0.00%
<b>300 Operating Expenses</b>							
241 Dues in Prof Organization	1,125	1,125	1,125	1,230	1,230	1,230	9.33%
246 Transportation Allowance	1,125	400	400	400	400	400	0.00%
320 Misc Supplies	785	900	900	900	900	900	0.00%
<b>Operating Expenses Total</b>	<b>3,035</b>	<b>2,425</b>	<b>2,425</b>	<b>2,530</b>	<b>2,530</b>	<b>2,530</b>	4.33%
<b>Town Engineer Department Total</b>	<b>225,160</b>	<b>229,865</b>	<b>229,865</b>	<b>235,182</b>	<b>235,182</b>	<b>235,182</b>	2.31%

# TOWN OF EAST LYME

**FY 2020/2021**

Dept No. 105

Budget Input

Dept Name Town Engineer

14-May-20

Acct.	Account Description	20/21 Budget	Supporting Description of Activity
<b>100 Personnel Services</b>			
211	Town Engineer	102,341	Department Head, non-union position
213	Civil Engineer I	81,521	This employee works on many of the PW projects preparing plans and specifications for bidding out projects, helps with survey and inspections, researches project information and gives general support to all Town engineering issues.
311	Admin Assistant	43,890	75% of this union administrative assistant position is funded by this line item while 25% will be funded by Water Department.
316	Longevity	1,400	Longevity is paid based on an agreement with the Town and the unaffiliated employees. Per contract for the administrative assistant. UPSEU \$650. Non-affiliated (2) at \$200 and one \$350.
<b>Personnel Services Total</b>		<b>229,152</b>	

Acct.	Account Description	20/21 Budget	Supporting Description of Activity
<b>200 Services - Contracted/Operations</b>			
229	Storm Water Mgt	3,500	Federal / State mandated stormwater testing and permitting for "East Lyme General Permit for the Discharge of Stormwater from Small Separate Storm Sewer Systems" This permit requires mandatory annual testing, mapping, and updating. Expenses include laboratory fees, annual permit renewal fees (for 5 years), GPS equipment and software related expenses, mapping costs, catch basin cleaning pursuant to the permit, new permit costs (once every five years), educational materials for the Town and School system. This budget line has been stressed over the last few years with additional requirements by the CT DEEP so there is also a line item under the Public Works Department 317 for the additional requirements (mainly additional stormwater testing and catch basin cleaning) that is part of our MS4 permit.
<b>Services/Contract/Oper Total</b>		<b>3,500</b>	
<b>300 Operating Expenses</b>			
241	Dues in Professional Organization	1,230	Required State of Connecticut Professional Engineering and Land Surveying licenses. American Society of Civil Engineers dues. Connecticut Association of Land Surveyors dues. Memberships in professional organizations provide professional development, seminars, access to publications, forums for the exchange of professional ideas. This request is going up slightly this year to cover all of the licenses and dues as identified above.
246	Transportation Allowance	400	Mileage allowance for seminars, training and going to various project sites around Town. We are trying to have all employees take town vehicles and because of this, the line was dropped from \$1,200 back in FY 18-19; however, due to the age and condition of the remaining vehicles that engineering uses, they do break down at times so we need a small mileage reimbursement allowance for when this happens.
320	Miscellaneous Supplies	900	Ink and paper for large format plotter (24"x36") required to print engineering plans and other large format documents for engineering and other departments. Surveying and field equipment supplies. Batteries for surveying instrument, metal detector, GPS unit etc.. Various other office supplies.
<b>Professional/Technical Total</b>		<b>2,530</b>	
<b>Town Engineer Total</b>		<b>235,182</b>	