

**Town of East Lyme
Board of Finance
2020/21 Budget - Special Meeting Schedule and Process**

DATE	TIME	Event/Location	Notes
5/7/2020	6:30 PM	BoF Meeting/Zoom	BoE presents a modified budget to the BoF.
			1. Public may attend by phone or computer. Access information to be published on Meeting Agenda.
5/9/2020	9 AM - 1 PM	BoF Meeting/Zoom	Town departments present modified BoS budget to BoF.
			1. Public may attend by phone or computer. Access information to be published on Meeting Agenda. 2. Individual departments to be scheduled and detailed on the published agenda.
5/11/2020	6:30 PM	BoF Meeting/Zoom	Town departments present modified BoS budget to BoF.
			1. Public may attend by phone or computer. Access information to be published on Meeting Agenda. 2. Individual departments to be scheduled and detailed on the published agenda.
5/13/2020	6:30 PM	BoF Meeting/Zoom	BoF Budget Deliberations
			1. BoF will begin deliberations and finalize a budget to be presented at the 5/18/20 Public Hearing.
			2. Public may attend by phone or computer. Access information to be published on Meeting Agenda.
			3. Upload BoF Budget to Town Website prior to 5/18/20 meeting.
			4. Public submits comments in writing to the BoF on the Town website. (Link to be provided) Comments will be available for public review on the town website.
3. BoF members monitor public comments between 5/13 and 5/18.			
5/18/2020	6:30 PM	BoF 20/21 Public Hearing/Zoom	Public Hearing on the Budget
			1. Present the Budget - BoF Chair (Power Point) 2. BoF Member Comments
			3. Public may attend and participate by phone or computer. Access information to be published on Meeting Agenda.
5/27/2020	6:30 PM	BoF Special Meeting/Zoom	1. Board Members Discuss Public Comments from website and Public Hearing.
			2. Board Adopts Budget (as is or as amended)
			3. Set Mil Rate