

Mar 13 20 20 AT 4:00 AM/PM

EAST LYME BOARD OF SELECTMEN
REGULAR MEETING OF MARCH 4, 2020
MINUTES

[Signature]
EAST LYME TOWN CLERK

PRESENT: Mark Nickerson, Kevin Seery, Rose Ann Hardy, Marc Salerno and Dan Cunningham

EXCUSED: Paul Dagle

ALSO PRESENT: Finance Director Anna Johnson and Fire Marshal John Way

Mr. Nickerson called the meeting to order at 7:30 p.m. and stated that the Pledge of Allegiance was done at the beginning of the special meeting.

1b. Additional Agenda and Consent Items

There were none.

1c. Delegations

Mr. Mike Schulz, Lovers Lane stated that he felt that the Board of Education's presentation on the budget was great and thoroughly explained the needs and the reasons for the requested funds. He noted that if the cost per student listed does not include ECS and transportation funds, that that would bring the total per student to approximately \$20,000. Mr. Schulz suggested that the Town should consider a wage freeze for all employees for the 2020/2021 fiscal year.

1d. Approval of Minutes

MOTION (1)

Mr. Seery MOVED to approve the Special Meeting Minutes of February 10, 2020, as submitted. Seconded by Mrs. Hardy. Motion passed 5-0.

Mr. Seery MOVED to approve the Special Meeting Minutes of February 19, 2020, as submitted. Seconded by Mr. Salerno. Motion passed 5-0.

Mr. Seery MOVED to approve the Regular Meeting Minutes of February 19, 2020, as submitted. Seconded by Mrs. Hardy. Motion passed 5-0.

1e. Consent Calendar

MOTION (2)

Mr. Seery MOVED to approve the Consent Calendar for the meeting of March 4, 2020, in the amount of \$52,545.54.

Seconded by Mr. Salerno. Motion passed 5-0.

Mr. Nickerson stated that the Fire Marshal was in attendance so agenda item #3b was heard before the budget discussion.

3b. Special Appropriation – Fire Marshal's Vehicle

DISCUSSION: Fire Marshal Way explained that these funds will purchase the necessary equipment for the new fire marshal pickup truck. This cost also includes a cap for the bed of the truck, which will allow for safe storage of used, contaminated equipment as well as a way to securely lock up equipment. Mr. Nickerson noted that this truck was recently purchased used and that the older vehicle will be recycled and used elsewhere in town. It was confirmed that this truck is a Ford F250 and it is the same as the other trucks in our fleet so Public Works will do the maintenance and outfitting of equipment.

MOTION (3)

Mr. Seery MOVED to authorize use of the remaining balance of \$7,138.90 in account 32-25-200-700-463 (FM Vehicle) and appropriate and transfer \$405.69 from account 32-60-120-100-002 (Proceeds from the Sale of Vehicles) to account 32-25-200-700-463 (FM Vehicle) to be used along with remaining acquisition balance of \$1,530 to outfit the new Fire Marshal vehicle with the necessary equipment to efficiently perform his duties and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 5-0.

2a. Continued Discussion and Possible Deliberations on the Budget.

DISCUSSION: Department 216 – Police Department - A discussion was held regarding adjusting line item #511 in the Police Department budget from two full time officers to 1.5 officers, which would allow them to hire one full time officer now, and another full-time officer after July 1, 2020. Mrs. Hardy stated that she was not in agreement with adjusting this line item, and it was agreed by the Board to leave this line item intact to hire two full-time police officers. Department 418 – Aging – The Board agreed to put back in the new line item for Program Subsidy which will increase the budget by the amount of \$8,000; it was noted that leaving this new line item off the budget was an oversight. Department 115 – Services to Community – The Board agreed to put \$250 into line item #924 Historic Properties. Department 114 – Gov’t Misc & Benefits - \$76,450 reduction to line item #127 Health/Dental Care; the estimated amount was 4.5% higher than the actual figure. Department 120 – Contingency – This new line item for \$116,000 was created to cover the cost of a custodial services in connection with the new public safety building. It was decided to cut that number in half to \$58,000, proceed with the current staff that we have, and make adjustments once the building is open and operating. Department 724 – Capital / CIP – It was discussed and agreed that the line item for radios in both 217 Niantic Fire Department and 218 Flanders Fire Department would be reduced by half in each of the respective line items for radios. 110 – Registrars – The Board agreed to fund line 401 Election Day Expenses at \$31,000 to prepare for all of the primaries and the presidential election. 999 – Board of Education – A reduction \$573,668 is made to bring the Board of Education number to \$51,699,974. Mrs. Hardy noted that the only thing that she wished they had discussed was to start an Open Space Fund Reserve, and it was agreed that this will be discussed further and ways to fund this account will be explored. The total for the 2020/2021 budget is \$77,631,382.

MOTION (4)

Mr. Seery MOVED to amend/separate the Emergency Management line item 224 into two separate line items; Public Safety Emergency Management and Public Safety Fire Marshal.

Seconded by Mr. Salerno. Motion passed 5-0.

MOTION (5)

Mr. Seery MOVED to put an extra \$90,000 into account 01-08-800-822 to defray the impact of debt service.

Seconded by Mr. Salerno. Motion passed 5-0.

3c. CNRE

MOTION (6)

Mr. Seery MOVED to re-allocate \$334,297.55 in completed CNRE Fund 32 projects as identified in Schedule I – CNRE Fund 32 – Close Project Schedule to the accounts noted for future appropriation for town projects and forward to the Board of Finance for approval.

Seconded by Mr. Salerno. Motion passed 5-0.

MOTION (7)

Mr. Seery MOVED to close \$75,629.41 in completed CNRE Fund 32 projects as identified in Schedule I – CNRE Fund 32 – Close Project Schedule to zero; with no remaining funds available for future appropriation and forward to the Board of Finance for approval.
Seconded by Mr. Salerno. Motion passed 5-0.

MOTION (8)

Mr. Seery MOVED to re-allocate \$14,456.85 in completed CNRE Fund 32 projects as identified in Schedule I – CNRE Fund 32 – Close Project Schedule to the Learn Reserve for future appropriation for Board of Education projects and forward to the Board of Finance for approval.
Seconded by Mr. Salerno. Motion passed 5-0.

MOTION (9)

Mr. Seery MOVED to create “Reserve” budget accounts in CNRE Fund 32 for the following purposes:
(1) LoCIP Reserve – Town Clerk
(2) ELHS Pool Roof Reserve
(3) Learn Reserve

and forward to the Board of Finance for approval.
Seconded by Mr. Salerno. Motion passed 5-0.

3d. Departmental Transfers

MOTION (10)

Mr. Seery MOVED to ratify the departmental transfers in the amount of \$308,118.67, processed for fiscal year end June 30, 2020 and to forward to the Board of Finance for approval.
Seconded by Mr. Salerno. Motion passed 5-0.

3e. Appointment

MOTION (11)

Mr. Seery MOVE to appoint Tracey Lizza, 41 Jeremy Drive, East Lyme, to serve as Member on the Board of Assessment Appeals for the Town of East Lyme through December 6, 2021.
Seconded by Mr. Salerno. Motion passed 5-0.

2a. Budget Deliberations

MOTION (12)

Mr. Seery MOVED to approve the proposed 2020/2021 Town Budget in the amount of \$77,631,382 consisting of the following, and to forward to the Board of Finance for approval:

General Government	\$19,265,814
Debt Service	\$ 5,917,505
Capital	\$ 748,089
Board of Education	\$51,699,974

Seconded by Mr. Salerno. Motion passed 5-0.

4a. Ex-Officio Reports

Mr. Cunningham reported that the Historic Properties Commission is working on collecting items and documenting the home on Boston Post Road.

3b. Selectmen's Report

Mr. Nickerson thanked everyone for working hard on this year's budget.

4. Public Comment

There was none.

MOTION (13)

Mr. Seery MOVED to adjourn the March 4, 2020, regular meeting of the East Lyme Board of Selectmen at 9:00 p.m.

Seconded by Mr. Salerno. Motion passed 5-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary