

**EAST LYME  
TOWN BUILDING COMMITTEE  
REGULAR MEETING MINUTES  
Thursday, FEBRUARY 20th, 2020**

**Present:** Ray O'Connor, Chairman, Gene Carini, Bill Derry, Dean Fiscus, Abe Fisher, Jerry Fortier, Tim Hagen, John Rhodes

**Also Present:** Joe Vetro, Project Manager, O & G Industries  
Chris Lund, Director of Facilities  
Jeff Newton, Superintendent of Schools  
Maryanna Stevens, School Finance Director

**Absent:** Tom Como

**1. CALL TO ORDER**

Chairman O'Connor called the February 20, 2020 Regular Meeting of the East Lyme Town Building Committee to order at 6:00 PM.

**2. APPROVAL OF MINUTES – Meeting of January 16, 2020**

Mr. O'Connor called for any additions, deletions or corrections to the January 16, 2020 Meeting Minutes of the Town Building Committee.

**\*\*MOTION (1)**

Mr. Rhodes moved to approve the January 16, 2020 Meeting Minutes of the Town Building Committee as presented.

Mr. Derry seconded the motion.

**Vote: 7 – 0 – 0. Motion passed.**

**3. PUBLIC COMMENTS**

There were no comments from the public.

**4. CORRESPONDENCE**

There was no correspondence.  
(Mr. Fortier joined the meeting)

**5. OLD BUSINESS**

There was no discussion.

**6. NEW BUSINESS**

**Elementary School Project**

▪ **Commissioning Issues Report**

Mr. O'Connor said that he would send an email requesting information before the commissioning report is complete.

▪ **Architect Report**

There was no report.

▪ **PM Report**

Mr. Vetro reviewed his report.

♦ **LB Haynes School**

FILED

Feb 25 2020 AT 11:55 AM/PM  
Kenneth M.  
EAST LYME TOWN CLERK

PCO-146 – Action Air – HVAC Allowance to Contingency in the amount of \$14,439.00  
PCO-147 – Contingency Return (including PCO-146) in the amount of \$187,829.00.  
PCO-148 – ASI 19 – Electric Room Modification credit in the amount of \$4,681.00 (due as a contingency return).

♦ **Flanders School**

PCO-101 – Contingency Return in the amount of \$138,021.00.  
PCO-102 – Imperial Roofing Allowance in the amount of \$2,445.00 (included in the above Contingency Return amount).

♦ **Niantic Center School**

PCO-118 – Contingency Return in the amount of \$148,346.00.

▪ **Punch Lists**

Mr. O'Connor asked that Mr. Vetro and Mr. Lund work on these and provide a report at the next meeting.

▪ **Change Orders**

**\*\*MOTION (2)**

Mr. Fisher moved to approve the following items for Lillie B Haynes School:

PCO-146 – Action Air – HVAC Allowance to Contingency in the amount of \$14,439.00  
PCO-147 – Contingency Return (including PCO-146) in the amount of \$187,829.00.  
PCO-148 – ASI 19 – Electric Room Modification credit in the amount of \$4,681.00 (due as a contingency return).

Mr. Derry seconded the motion.

Vote: 8 – 0 – 0. Motion passed

**\*\*MOTION (3)**

Mr. Carini moved to approve the following item for Flanders School:

PCO-101 – Contingency Return in the amount of \$138,021.00.  
PCO-102 – Imperial Roofing Allowance in the amount of \$2,445.00 (included in the above Contingency Return amount).

Mr. Fiscus seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (4)**

Mr. Rhodes moved to approve the following item for Niantic Center School:

PCO-118 – Contingency Return in the amount of \$148,346.00.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

▪ **Budget Review**

The budget summary was discussed at length with the following items suggested for approval:

- 3 Schools Conference Cameras in the amount of \$12,757 (goes with Prowise Boards)
- Prowise Boards in the amount of \$153,000.00 (*subject to BOE approval*)
- Furniture in the amount of \$218,000.00 (*subject to BOE approval*)
- NCS Canvas Awning Replacement in the amount of \$5,052.00
- Flanders School Library Glass in the amount of \$2,222.00
- Flanders Art Room Industrial Sink in the amount of \$1,200.00
- LBH Emergency Lighting in the amount of \$6,800.00
- Niantic Center - Refinish Stage in an amount not to exceed \$7,700.00
- LBH Refinish Stage in an amount not to exceed \$5,500.00
- LBH Refinish Gym Floor in an amount not to exceed \$33,250.00 (*subject to BOE approval*)
- LBH Stage Curtain – New (complete set) in the amount of \$26,418.00
- NC Stage Curtain – clean and repair in the amount of \$5,910.00

- Flanders Stage Curtain – New - in the amount of \$6,250.00
- Flanders Heating Pump Skid in the amount of \$11,000.00
- LBH Aux gym Hoop electric (install switches) in the amount of \$1,100.00
- LBH Wheelchair lift repairs in the amount of \$1,884.00
- Flanders Tile Floor Maintenance Equipment in the amount of \$6,400.00
- Flanders Cafeteria Stage Floor in an amount not to exceed \$7,500.00

**\*\*MOTION (5)**

Mr. Fisher moved to approve the above listed items as presented.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

- **Holdback List**

Mr. O'Connor said that the NC Overflow parking, Flanders repave playground, LBH Repave West boiler area, LBH Repave east section, LBH Wall pads, NC and Flanders roof leaks, Commissioning Issues and Miscellaneous Issues would remain on Hold at this time pending more information.

**7. PAYMENT OF BILLS**

Mr. O'Connor presented the following bills for payment:

- O & G submitted Application #19 for the period to December 31, 2019 – for Lillie B Haynes School in the amount of \$98,316.54; for Niantic Center School in the amount of \$251,829.39 and Flanders School in the amount of \$198,431.00.
- O & G submitted Application #20 for the period to January 31, 2020 – for Lillie B Haynes School in the amount of \$59,205.10; for Niantic Center School in the amount of \$128,156.76 and Flanders School in the amount of \$47,590.71.
- Van Zelm Engineers Invoice #0046941 dated January 17, 2020 in the amount of \$3,506.50 for professional services through December 28, 2019 and Invoice #0047032 dated February 13, 2020 in the amount of \$5,690.85 for professional services through February 1, 2020
- IMTL Invoice #3865-K dated January 21, 2020 in the amount of \$2,200.00 for surface penetrating masonry investigation; Invoice #3867-C dated February 5, 2020 in the amount of \$2,400.00 for special inspections/agent's final report and Invoice #3865-L dated February 20, 2020 in the amount of \$180.00 for masonry half day.
- Voice New England Invoice #878179 dated July 30, 2019 in the amount of \$6,370.00 to fix speakers that were not working in Rm #'s 2,3,4,5,9 and 27; Rm #25 has feedback.
- CWPM – Invoice #13440600 dated January 31, 2020 in the amount of \$545.00 for Flanders 30 yd roll off and Invoice #13440700 dated January 31, 2020 in the amount of \$405.00 for 15 yd roll off and haul for LBH School.

**\*\*MOTION (6)**

Mr. Rhodes moved to approve payment of the bills as presented above.

Mr. Fortier seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (7)**

Mr. O'Connor moved to approve the Rapid Lock & Door Service Change Order #020647 dated February 19, 2020 in the amount of \$1,740.00 to provide locks on both sides of 10 doors at Flanders.

Mr. Fisher seconded the motion.  
Vote: 8 – 0 – 0. Motion passed.

#### **8. ITEMS FOR FUTURE AGENDAS**

Mr. O'Connor noted that the next meeting would be held on March 19, 2020 in the LBH Cafeteria at 6 PM. He also noted that their involvement with the Police Station facility would commence once the contractor is chosen.

#### **9. ADJOURNMENT**

Mr. O'Connor called for a motion to adjourn.

#### **\*\*MOTION (8)**

Mr. Carini moved to adjourn the February 20, 2020 Regular Meeting of the Town Building Committee at 7:17 PM.

Mr. Derry seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary, Pro-Tem