

**EAST LYME
TOWN BUILDING COMMITTEE
REGULAR MEETING MINUTES
Thursday, JANUARY 16th, 2020**

Present: Ray O'Connor, Chairman, Gene Carini, Jerry Fortier, Tim Hagen, John Rhodes

Also Present: Joe Vetro, Project Manager, O & G Industries
Al Jacunski, Jacunski Humes Architects
Chris Lund, Director of Facilities
Maryanna Stevens, School Finance Director
Marc Salerno, Ex-Officio

FILED

Jan 21 2020 AT 10:00 AM/PM

(Signature)
EAST LYME TOWN CLERK

Absent: Abe Fisher, Bill Derry, Dean Fiscus, Tom Como

1. CALL TO ORDER

Chairman O'Connor called the January 16, 2020 Regular Meeting of the East Lyme Town Building Committee to order at 6:00 PM.

2. APPROVAL OF MINUTES – Meeting of December 19, 2019

Mr. O'Connor called for any additions, deletions or corrections to the December 19, 2019 Meeting Minutes of the Town Building Committee.

Mr. O'Connor asked that on Page 2 – PCO #139 be changed to read: *Corridor at \$2,717.00* and On Page 3 that the paragraph after MOTION (5) be deleted as no one had requested a snow blower.

****MOTION (1)**

Mr. Hagen moved to approve the December 19, 2019 Meeting Minutes of the Town Building Committee as amended.

Mr. Fortier seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

3. PUBLIC COMMENTS

There were no comments from the public.

4. CORRESPONDENCE

Mr. O'Connor noted that they have a new member – Tom Como who will be at their next meeting.

5. OLD BUSINESS

There was no discussion.

6. NEW BUSINESS

Elementary School Project

▪ **Commissioning Report**

Mr. Vetro said that there were a few items at Flanders with BVH. Also the damper has been changed. At LB Haynes there is only the owner and BVH issue. The real issues are what were sent out by Mr. Lund.

Mr. O'Connor noted that the basic concerns on Mr. Lund's list were with the heating system.

Mr. Lund said that there still are rooms that are problematic with regard to the temperatures in some rooms.

Mr. Rhodes asked who was involved.

Mr. Vetro said that he was as well as Bob Marra and Mr. Lund. It was noted that they may not have to re-program the sequence of operations as the issues are with the VRF's.

- **Architect Report**

Mr. Jacunski said that they are now all done.

- **PM Report**

Mr. Vetro reviewed his report.

- ♦ **LB Haynes School**

PCO-144 – Back-charge from Noble Construction to Select Demolition in the amount of \$12,000.00

PCO-145 – Noble-Masonry/General Trade Allowance Rebate from Noble Construction to Contingency (give-back) in the amount of \$13,094.00

Mr. Vetro noted that there was a credit of around \$4000 coming from Select Demolition.

Mr. Rhodes asked if there were any additional items left.

Mr. Vetro said that there was approximately \$15,000 in credits from Action Air otherwise they are done with LB Haynes.

Mr. Vetro noted that there was nothing for Flanders School.

- ♦ **Niantic Center School**

PCO-112 – Back-charge from Noble Construction to Select Demolition in the amount of \$9,000.00

PCO-113 – Noble-Masonry & General Trade Allowance rebate from Noble Construction to Contingency in the amount of \$18,383.00

PCO-114 – Stage Life Credit – on hold - TBD

PCO-115 – Remove Existing Clock system (7 hrs labor) from A & S Electric to Contingency in the amount of \$883.00

PCO-116 – Relocate conduit @ Kitchen HWC-RTU1N from A & S Electric to Contingency in the amount of \$599.00

PCO-117 – Bond Adjustment from A & S Electric to Contingency in the amount of \$255.00

Mr. Vetro noted that there are no others coming.

They are waiting on the numbers for the proposals summary. They should have this next month.

Mr. O'Connor asked when they would have the retainage.

Mr. Vetro said potentially next month.

Mr. Vetro also reported that the Flanders roof leaks seem to be repaired.

- **Certificates of Occupancy**

Ms. Stevens reported that they have received them.

- **Punch Lists**

Mr. Vetro said that he and Mr. Lund have walked through the schools. There are about 10 items at Flanders; less than 10 items at Niantic Center and perhaps a dozen items at LBH which includes some painting.

- **Change Orders**

There was some discussion regarding the replacement planting of some trees at Niantic Center School as required by the Town Zoning Enforcement Officer. It had been determined that this would be done in the spring in accordance with a list that they had been given.

****MOTION (2)**

Mr. Rhodes moved to approve the hiring of a landscaper in an amount not to exceed \$3,000 to plant replacement trees at Niantic Center School, in the spring, as required by the Town Zoning Enforcement Officer.

Mr. Hagen seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

(Note: Mr. Salerno left the meeting)

****MOTION (3)**

Mr. Hagen moved to approve the following items for LB Haynes School:

PCO-144 – Back-charge from Noble Construction to Select Demolition in the amount of \$12,000.00

PCO-145 – Noble-Masonry/General Trade Allowance Rebate from Noble Construction to Contingency (give-back) in the amount of \$13,094.00

Mr. Carini seconded the motion.

Vote: 5 – 0 – 0. Motion passed

****MOTION (4)**

Mr. Fortier moved to approve the following items for Niantic Center School:

PCO-112 – Back-charge from Noble Construction to Select Demolition in the amount of \$9,000.00

PCO-113 – Noble-Masonry & General Trade Allowance rebate from Noble Construction to Contingency in the amount of \$18,383.00

PCO-115 – Remove Existing Clock system (7 hrs labor) from A & S Electric to Contingency in the amount of \$883.00

PCO-116 – Relocate conduit @ Kitchen HWC-RTU1N from A & S Electric to Contingency in the amount of \$599.00

PCO-117 – Bond Adjustment from A & S Electric to Contingency in the amount of \$255.00

Mr. Rhodes seconded the motion.

Vote: 5 – 0 – 0. Motion passed

▪ **Budget Review**

No discussion.

▪ **Holdback List**

Mr. O'Connor said that the 3 schools conference cameras; Pro-wise Boards and Furniture would remain on the list as they are waiting for the final numbers to come.

▪ **Closeout Procedures**

This was previously discussed.

7. PAYMENT OF BILLS

Mr. O'Connor presented the following bill for payment:

- Emcor Services, Inv. #131-000246 dated 12/23/2019 for Flanders School Skid Pump Replacement in the amount of \$10,660.00

****MOTION (5)**

Mr. Carini moved to approve payment of the Emcor bill as presented above.

Mr. Hagen seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

8. ITEMS FOR FUTURE AGENDAS

Mr. O'Connor noted that the next meeting would be held on February 20, 2020 in the LBH Cafeteria at 6 PM.

9. ADJOURNMENT

Mr. O'Connor called for a motion to adjourn.

****MOTION (6)**

Mr. Fortier moved to adjourn the January 16, 2020 Regular Meeting of the Town Building Committee at 7:25 PM.

Mr. Carini seconded the motion.

Vote: 5 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,
Recording Secretary, Pro-Tem