

Atlantic Broadband Advisory Council

Meeting Minutes

November 20, 2019

The meeting, at the Montville Townhall was called to order at 5:30PM by Chair Michael Meinz.

Roll Call of Members

Members Attending: Michael Meinz, Craig Merriman, Ed Berdick, Joseph Rice, Kathleen McCarty, Stephen Marchesseault

Members Absent: Jeffrey Buchbinder, James Barnie

Atlantic Broadband representative attending: Chap Hanley, Kathy Diaz, MaryJane Rickard

Approval of Minutes

A motion to approve the minutes of the prior meeting was made by Craig Merriman and seconded by Joseph Rice. The motion passed unanimously.

Treasurer

The \$2,000 annual stipend was received at the September meeting and deposited. The bank balance is \$12,588.70.

Atlantic Broadband Information and Reports

- An Internet outage caused by a fiber cut last week revealed flaw in the backup system. That has been corrected.
- Annual Community Access Review
 - Studio soundproofed
 - Playback system enclosed in soundproof cabinet
 - Maintenance of all equipment hard drives
 - Several new Community Access shows
 - 2019 Statistics
 - 5,816 hours of Community Access programming for 2019
 - 16 live shows per week
 - 43 shows produced in the studio each week
 - 4 group tours held on Saturdays
 - Annual Community Access Producers Meeting to be scheduled in Summer 2020

Unfinished Business

Discussion: PSA Contest Update

- Steve has sent our ideas for sponsoring a track to the teacher in charge of Killingly High School's Annual Film Festival.

Discussion: Town's web site

- No action

Discussion: Community TV Slide on town's Channel 22

- No Action

Motion to Adjourn

The meeting was adjourned at 5:57PM

Respectfully submitted,
Ed Berdick