

**BROOKSIDE FARM MUSEUM
REGULAR MEETING MINUTES OF JANUARY 22, 2020**

Members Present: Gary Lakowsky, Chairman
Richard MacDonald
Robert Patterson
Robert Seifel
Maggi Prokop
Cheri Meier

FILED

Jan 28 2020 AT 11:55 AM/PM
Caun Mullen
EAST LYME TOWN CLERK

Also Present: Donna Massung, President of the Friends
Dan Cunningham, Ex Officio

1. CALL TO ORDER. Chairman Lakowsky called the January 22, 2020 Brookside Farm Museum Regular Meeting to order at 7:00 p.m.

MOTION (1): Ms. Prokop made a motion to move item c. 1 Election of Officers to item 2. Seconded by Ms. Meier. (6-0) Unanimous.

Mr. Cunningham reported the Board of Selectmen are heading into the budget season. The Public Safety Building is moving along.

2. Election of Officers.

Mr. Cunningham asked for nominations for officers for 2020.

MOTION (2): Mr. MacDonald moved to nominate the following slate of officers: Gary Lakowsky, Chairman; Robert Seifel, Vice Chairman Maggi Prokop, Corresponding Secretary, and Robert Patterson, Treasurer. Seconded by Ms. Meier. (6-0) Unanimous.

There were no other nominations, and Mr. Cunningham closed the nominations for officers for 2020.

A unanimous vote was taken and the above slate of officers was approved.

Mr. Cunningham was excused to attend another meeting.

3. APPROVAL OF MEETING MINUTES. Mr. Lakowsky asked for additions, deletions or corrections to the November 20, 2019 Brookside Farm Museum Regular Meeting Minutes.

MOTION (3): Ms. Prokop moved to approve the November 20, 2019 Brookside Farm Regular Meeting Minutes, as presented. Seconded by Mr. MacDonald. Ms. Meier abstained from voting. (5-0-1) Motion carried.

II. REPORTS

a. Agenda Additions. There were no additions to the Agenda.

- b. Public Delegations. Ms. Massung reported Trivia Night was a success. She suggested having another Trivia Night in the barn during the summer. She asked that Nick Fulton be sent a thank you.
- c. Curator. Ms. Massung sent Mr. Taylor an email. His work at the Coast Guard Museum is winding down, and he plans to have more time to work at the Brookside Farm Museum. He will give new ideas for our next exhibit and finish the cataloging.
- d. Chairman. Mr. Lakowsky attended the Conservationists Pot Luck Dinner and felt it was wonderful. He informed them a new member of this Commission is needed. He spoke briefly on what this Commission has accomplished this year and what is planned for next year. He mentioned the tool shed is now cleaned. He hopes to have a permanent exhibit of the tools. There was discussion on how difficult it is to obtain grants. He thanked Mr. Seifel for agreeing to be reappointed for another four years.
- e. Status Update. Mr. Patterson reported as of today there is \$11,273.66 In the Brookside Farm Museum budget.
 - 1. Presentation of Bills. Mr. Lakowsky submitted a bill from ULINE for a clothes rack in the amount of \$120.69 and batteries for the candle lights from Harbor Freight in the amount of \$4.24.

MOTION (4): Ms. Prokop moved to reimburse Mr. Lakowsky \$124.93 for the above bills. Seconded by Mr. MacDonald. (6-0) Unanimous.

- 2. Barn Rental. Ms. Meir informed the Commission two individuals inquired about renting the barn and she mailed them forms.
- f. Budget. Mr. Lakowsky stated he submitted the budget for the same amount as last year. He met with the Finance Director and the First Selectman. Changes were made to the narrative part of the budget but no changes to the budget amount. Mr. Lakowsky will inform Commission members of the date of our Budget Hearing.
- g. Collections. There was no report on collections.
- h. Correspondence. No correspondence was received.

IV. OLD BUSINESS

a. PROPERTY MAINTENANCE

- 1. General Maintenance Report. Mr. Patterson suggested that the Commission develop a Disaster Plan and a Maintenance Plan.

b. MUSEUM DEVELOPMENT

Ms. Massung would like to have a Clean Up Day. Mr. Lakowsky will ask the Lions, the Rotary and students to help with clean up on April 18 with a rain date of April 25.

c. UPCOMING EVENTS

Ms. Massung plans to have new exhibits from spring to summer.

V. NEW BUSINESS

- a. Property Maintenance.

1. Back Porch. Mr. Lakowsky reported Mr. Bragaw has placed \$20,000 in his Capital Improvement Budget for painting the house. He felt the paint was peeling either because the wrong primer was used or a moisture problem which was solved with a dehumifier. Mr. Lakowsky discussed a handicapped ramp be included when the back porch is repaired.
2. Apple Tree. The apple tree has been cut down.

b. MUSEUM DEVELOPMENT

- c. Middle School Program for 2020. Mr. Lakowsky will contact the teacher.
- d. Town 10 Year Plan of Development. The Commission reviewed the Plan of Conservation and Development. This Commission wants to preserve its Open Space and have no future development of historical properties. Mr. Lakowsky will attend a meeting on January 30, 2020. He would not like to see our 7 ½ acres encroached. The Board of Selectmen approved the map. Mr. Patterson asked if the deed notes anything that can or cannot be done on the property? Mr. Lakowsky replied the property was purchased for educational purposes. Mr. Lakowsky would like to have an archeological dig to determine if there was an ice house and would like to have the water tested.

VI. ADJOURNMENT

MOTION (5): Ms. Prokop moved to adjourn the Brookside Farm Museum January 22, 2020 Regular Meeting at 7:40 p.m. Seconded by Mr. MacDonald. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary