

**Town of East Lyme
Board of Assessment Appeals
January 6th, 2020
Meeting Minutes**

Members Present:

Patrick Hughes, Chair
William Mather
Suzanne Szupiany
Anthony Attanasio

FILED

January 7, 2020 AT 1:00 AM/PM
Brooke Stevens ATC
EAST LYME TOWN CLERK

Members Absent:

Mike Bekech

Also Present:

Diane Vitagliano, Town Assessor

Mr. Hughes called the Board of Assessment Appeals to order at 6:00 p.m.

I. Swearing in of New Members

Brooke Stevens, acting as Assistant Town Clerk, swore in new member Suzanne Szupiany.

II. Election of Board Officers

Mr. Hughes called for BAA Chairman nominations.

MOTION (1)

**Ms. Szupiany moved to elect Mr. Hughes as Board of Assessment Appeals Chairman.
Mr. Mather seconded the motion.
Motion carried, 4-0-0.**

III. Setting of Meeting Dates

The Board discussed setting a meeting schedule for the year.

MOTION (2)

Mr. Hughes moved to set the following Board of Assessment Meeting Dates:

1. March 9th, 2020 from 6pm-9pm.
2. March 10th, 2020 from 6pm-9pm.
3. March 11th, 2020 from 6pm-9pm.
4. March 14th, 2020 from 9am-12pm.
5. March 16th, 2020 from 6pm-9pm (If Needed).
6. March 17th, 2020 from 6pm-9pm (If Needed).
7. September 12th, 2020 from 9am-12pm.

Mr. Attanasio seconded the motion.

Motion carried, 4-0-0.

IV. Review and Approve Prior Meeting Minutes

The Board decided to table the approval of the September 14th, 2019 meeting minutes until the March 9th, 2020 meeting; Mr. Hughes is the only member present that attended the September 14th, 2019 meeting.

V. Review of BAA Policies & Procedures

Ms. Vitagliano detailed the Board of Appeals class that will be held in Colchester on January 23rd, 2020. Mr. Hughes, Mr. Attanasio, and Ms. Szupiany said they all would attend the class and decided it would be more prudent to review policy, procedure and bylaws upon the completion of the class; this item is tabled until the March 9th, 2020 meeting.

VI. Old Business

There was none.

VII. New Business

There was none.

VIII. Adjournment

MOTION (3)

Mr. Hughes moved to adjourn the Board of Assessment Appeals meeting at 6:13pm.

Mr. Mather seconded the motion.

Motion carried, 4-0-0.

Respectfully Submitted,

Brooke Stevens
Recording Secretary