

**EAST LYME HISTORIC PROPERTIES COMMISSION
MEETING MINUTES
3 North Road, Niantic
December 5, 2019**

Members present: Barb Johnson Low, Mark Christensen. Alternates Burt Hobby and Benn Bullock. Mr. Hobby and Mr. Bullock were seated,

Meeting opened at 7:00 PM

FILED

Pledge of Allegiance

PUBLIC DELEGATIONS: None

Dec 10 2019 AT 2:08 AM/PM
Wynn Miller
EAST LYME TOWN CLERK

AGENDA ADDITIONS: None.

MINUTES: November minutes approved. Motion by Benn, second by Mark, unanimous.

CORRESPONDENCE:

- **Invitation to POCD Meeting** on Tuesday, December 10, 2019. Waterman and Hobby have agreed to represent HPC at this meeting.
- **Request for 2020 Proposed Budget Input.** Benn and Barb will meet to address this on Wednesday, December 11.

OLD BUSINESS:

- **Signage for Historic Houses / Property / Landmarks:** Burt and Benn reported that their team has discussed this project with East Lyme signmaker John Wilson and have invited him to address the HPC at our January 7, 2020 meeting. They also presented a potential template and format for the plaques.
- **Demolition Delay Ordinance Process Update:** Barb spoke to East Lyme Chief Building Official Steve Way regarding the two houses recently demolished without notifying the HPC per the Demolition Delay Ordinance. In order to prevent this from happening in the future, Mr. Way and Barb agreed that a line be added to the Demolition Checklist stating "For Buildings constructed prior to 1900, contact the East Lyme Historic Properties Commission at (NEW TOWN BASED HPD EMAIL ADDRESS). Barb agreed to see that the email address is created and Mr. Way agreed to add the information to his checklist.
- **Historic Properties Documentation Project Update:** On hold.

NEW BUSINESS:

- **2020 Meeting Calendar:** The Commission agreed that meetings will be held on the first Tuesday of the month at 7PM at the Town Hall unless otherwise noted on the attached calendar.
- **Gift in Memory of Town Historian Liz Kuchta's husband Bruce Kuchta:** The Commission members decided to donate their personal funds to gift Liz with an engraved granite garden plaque and gift certificate for a garden planting in Bruce's memory. This, for installation in the location of Liz's choice.

REPORTS:

No Reports.

Meeting Adjourned at 8.35. PM Motion by Mark second by Benn. Carried. Unanimous.

REGULAR MEMBERS: B. Johnson Low, Chair, Maggi Prokop, Clerk, Mark Christensen, Steve Marks-Hamilton, R. McCauley. Alternate members B. Hobby, R. Waterman, Benn Bullock

Respectfully submitted,
Barb Johnson Low bjl

East Lyme Historic Properties Commission Meeting Dates for 2020

All meetings are on Tuesdays at 7PM unless otherwise noted.

**January 7
February 4
March 3
April 7
May 5
June 2
July 7
August 4
September 1
October 6
November 3
December 1**

**bjl
12/10/19**