



Town of East Lyme Health & Safety Committee

Meeting – October 24, 2019

Members Present:

Julie Wilson-Chair
Ron Bence-Vice Chair
Jane Bowen-Secretary

Sgt. Mike Macek
Victor Benni

H & S Committee Meeting called to Order at: 2:05 PM

1. Attendance

2. Approval of Minutes: 8/14/18 – Victor Benni, 2nd: Ron Bence

3. Safety Suggestion Box Report:

As per Ron Bence – No suggestions made, it was noted that no suggestions have been received in the past 2 years. Suggestion made that beginning immediately any safety suggestions or concerns be addressed and sent via internal mail to either Julie Wilson @ East Lyme Fire Marshall's Office, or to Ron Bence @ Town Hall. Author may remain anonymous if more comfortable.

4. Municipal AED's:

Reimbursement from Aetna for food served at the Health & Safety Day Event will fund updating batteries and install a unit at Field Service Building.

4. Building Emergency Procedures Manual Review pages 5, 6&7:

Reviewed, discussed, adjusted, complete

6. Employee Trainings:

a. Recently Completed: None to date

b. Upcoming: 'Human Trafficking' training being held on 10/31/19 for officers, as per Sgt Macek

CPR Course potential @ either Town Hall or FSB when presented the suggestion was made to include 'Blood Borne Pathogens' overview training also.

W & S drill: Sgt Macek volunteered to communicate with Joe Bragaw to establish a time/date for training

All Employee Annual Training: Based on grant approval, some topics suggested may include EEE, and/or the 20 min Super Tick. Additional topics welcome and will be discussed at future meetings.

7. H&S \$2500. Grant: Application submitted on time. Included Survey results and a link to video from Active Shooter Drills. Decision due in December 2019.

8. Adjourn: 3:20 PM

Next Regular Meeting Date: December 12, 2019

FILED

Dec 4 2019 AT 9:30 AM/PM
Karen Malm
EAST LYME TOWN CLERK

Respectfully submitted,

Jane Bowen