

**COMMISSION ON AGING
REGULAR MEETING
DECEMBER 9, 2019**

Present: **John Whritner, Acting Chairman**
 Marge Caste
 BB Smith
 Ilene Harris
 Mike Bekech
 Joan Bengtson

FILED IN EAST LYME
CONNECTICUT
Dec 12 20 19 AT 3:10 AM PM
Brooks
EAST LYME TOWN CLERK

Absent: **Joe Palazzo**

Also Present: Cathy Wilson, Senior Center Director

PRELIMINARY BUSINESS

a. **Pledge of Allegiance.** The Pledge of Allegiance was observed.

b. **Delegations.** There were no guests.

c. **Minutes of November 4, 2019.** Acting Chairman Whritner asked for additions, corrections or deletions to the November 4, 2019 Commission on Aging Minutes.

MOTION (1): Ms. Harris moved to approve the November 4, 2019, Commission on Aging Minutes, as presented. Seconded by Ms. Caste. Ms. Bengtson abstained from voting. (5-0-1) Motion carried.

d. **Correspondence.** There was no correspondence received.

2. STATUS REPORT

a. **Transportation.** Ms. Wilson reported transportation is doing well. A gentleman is interested in becoming a driver and is working on his passenger endorsement. She has one part-time driver who will have surgery in January. Transportation is busy. She needs 1 ½ drivers every day.

b. Senior Trips.

1. **Enrichment Trips.** On January 8 to Filomena's for an after holidays lunch trip with local shopping afterwards. The trip fee is \$5 per person. On January 22 for a lunch trip to the Monkey Farm in Old Saybrook with local shopping afterwards. The trip fee is \$5.

2. **Day/Overnight Trips.** On February 6-9, 2020 to the Quebec Winter Carnival and Night Parade with a travel guide for 4 days and 3 nights. The cost is \$889 per person for double occupancy, \$779 per person for triple occupancy, and \$1209 for single occupancy. On March 2-

8, 2020 to Iceland's Magical Northern Lights and tour of the country. Transportation and transfers included. Prices begin at \$3,699 per person for double occupancy. May 7-8, 2020 to the Chinese Lantern Festival in Philadelphia. The trip includes the Chinese Lantern Festival, a tour of the Eastern State Penitentiary and a local food tour. The cost is \$299 per person for double or triple occupancy and \$379 per person for single occupancy. August 21-29,2020 for a nine-day trip to the Colorado Rockies to visit four national parks, as well as 11 meals, transportation and transfers. The cost is \$3,499 per person for double occupancy, \$4499 for single occupancy and \$3499 for triple occupancy. October 3-12, 2020 for a 10-day Shades of Ireland. The trip includes 13 meals, a visit to Dublin, Blarney Castle, Kilkenny, Waterford, Ring of Kerry, Cliffs of Moher and more. Transportation and transfers included. The cost is \$3,649 per person for double occupancy, \$4,249 per person for single occupancy or \$3,619 per person for triple occupancy. October 7-9, 2020 "Queen Esther" at the Sight and Sound Theatre in Lancaster, Pennsylvania. The trip includes a stop at the Appalachian Brewing Company on day 1 and the Mount Hope Estate & Winery on day 3. The cost is \$565 for double occupancy, \$715 for single occupancy and \$515 for triple occupancy.

c. Programs.

1. Senior Nutrition Program. Ms. Wilson plans to schedule a meeting at the Senior Center to speak to the Assistant Director and Regional Site Manager of TVCCA. When a date is set, she will send Commission members the information.

2. Senior Center Programs – Ongoing. Ongoing programs are doing well.

3. Senior Center Programs – New. Ms. Wilson informed the Commission of a new Caregivers' Group and Support Group. She is looking into a speaker to discuss Medical Marijuana.

d. Budget – General Fund, Revolving Account. Commission members reviewed the General Fund Revolving Account.

e. Revenues – General Fund, Revolving Account. Commission members reviewed the Revenues General Fund Revolving Account. Ms. Wilson reported programs are doing well but there has been low attendance at dances. Payroll is doing fine.

3. OLD BUSINESS

a. Rebranding of the Senior Center. Ms. Wilson had nothing new to report on rebranding of the Senior Center.

b. Newsletter Design and Contract. Ms. Wilson had nothing new to report on this matter.

c. Department Use of Credit Cards. Ms. Wilson asked Ms. Johnson to review the credit card purchases of Parks and Recreation which includes Commission on Aging use of credit cards. She will be in touch next week. We cannot charge a fee but can give a discount to those paying cash. Ms. Wilson plans to reach out to CCM.

d. Other Pertinent Business. There was no discussion of other pertinent business old business.

4. NEW BUSINESS

a. Potential Candidates for Program Coordinator. Ms. Wilson reported she received 14 applications for the Program Coordinator. Eight were interviewed and two were called back for a second interview.

b. Discussion for Budget Request FY20/21.-The Commission reviewed the Revolving Fund and the General Fund Budget for Fiscal Year 2020/2021. Programs are moving out of the General Fund and into the Revolving Fund. Vehicle inspections and software will increase. Fixed costs will increase due to a 2 1/4 % increase in payroll. Ms. Harris suggested that the public's contribution be increased.

MOTION (2): **Mr. Bekech moved to add Incident Reports to this evening's Agenda as item c. and 2020 Commission on Aging Meeting Schedule as items d. under New Business. Seconded by Ms. Harris. (6-0) Unanimous.**

c. Incident Reports. The Commission reviewed two incident reports.

d. Commission on Aging 2020 Meeting Schedule. The Commission reviewed the 2020 meeting dates.

MOTION (3): **Mr. Bekech moved to approve the 2020 meeting dates for the Commission on Aging, as presented. Seconded by Ms. Harris. (6-0) Unanimous.**

e. Other Pertinent Business. Ms. Wilson reminded the Commission in January Election of Officers will be on the Agenda.

5. PUBLIC DISCUSSION There were no guests.

6. BOARD RESPONSE There was no need to respond.

7. ADJOURNMENT

MOTION (4): **BB Smith moved to adjourn the Commission on Aging Regular Meeting of December 9, 2019 at 6:35 pm. Seconded by Ms. Caste. (6-0) Unanimous.**

Respectfully submitted,

Frances Gheri, Recording Secretary