

**EAST LYME  
TOWN BUILDING COMMITTEE  
REGULAR MEETING MINUTES  
Thursday, NOVEMBER 21st, 2019**

**Present:** Ray O'Connor, Chairman, Abe Fisher, Gene Carini, Bill Derry, Jerry Fortier, Tim Hagen, Dean Fiscus, John Rhodes

**Also Present:** Joe Vetro, Project Manager, O & G Industries  
Al Jacunski, Jacunski Humes Architects  
Jeff Newton, Superintendent of Schools  
Chris Lund, Director of Facilities  
Pat Lannon, Amy Drowne - Schools IT Support  
Kevin Seery, Ex-officio

**Absent:** No One

**1. CALL TO ORDER**

Chairman O'Connor called the November 21, 2019 Regular Meeting of the East Lyme Town Building Committee to order at 6:00 PM. Mr. O'Connor noted that Ms. Lannon and Ms. Drowne were present regarding the proposals for the server relocations and wireless upgrades as well as to explain the pro-wise boards. Discussion ensued on this for clarity on potential motions.

**2. APPROVAL OF MINUTES – Meeting of October 17, 2019**

Mr. O'Connor called for any additions, deletions or corrections to the October 17, 2019 Meeting Minutes of the Town Building Committee.

**\*\*MOTION (1)**

Mr. Rhodes moved to approve the October 17, 2019 Meeting Minutes of the Town Building Committee as presented.

Mr. Fisher seconded the motion.

**Vote: 8 – 0 – 0. Motion passed.**

**3. PUBLIC COMMENTS**

There were no comments from the public.

FILED

**4. CORRESPONDENCE**

There was no correspondence.

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EAST LYME TOWN CLERK

**5. OLD BUSINESS**

There was no discussion.

**6. NEW BUSINESS**

**Elementary School Project**

▪ **Architect Report**

Mr. Jacunski said that he would have the punch list completion for the beginning of December.

▪ **PM Report**

Mr. Vetro reviewed his report noting that the owners have moved in and that he receives various items from them that he adds to the punch lists.

▪ **Punch Lists**

The final walk through by the architect will be in December.

▪ **Change Orders**

Mr. Vetro provided everyone with his monthly progress report through October 31, 2019 and reviewed the following:

♦ **LB Haynes School**

- PCO-123 – NE Glass window allowance at \$2271.00.
- PCO-125 – Contingency Reduction back to the Town in the amount of \$250,000.00.
- PCO-126 – R & B Tile flooring allowance at \$2400.00.
- PCO-127 – Beadblaster Power back charge at no cost.
- PCO-128 – MacKenzie Painting allowance at \$4000.00.
- PCO-129 – Display Case Paint MacKenzie Painting (black to white) in the amount of \$379.00.
- PCO-130 – ASI-41-Trench Drain (front doors to pipe) at \$43696.00 from O&G Contingency.
- PCO-131 – Milton Beebe site work allowance at \$19,000.00.
- PCO-132 – RFI-235 Canopy Precast Break Metal pressure wash at \$4186.00 from O&G Contingency.
- PCO-133 – P & D Mechanical allowance at \$14563.00.
- PCO-134 – Additional PA Speakers at Haynes at \$14398.00.
- PCO-135 – Main Vestibule shades (2) at \$1353.00 from O&G Contingency.
- PCO-136 – Dicin Electrical allowance at \$44,867.00.

Mr. Vetro noted that he had also added:

PCO-137 – the flooring bond in the amount of \$2731 from O & G Contingency.

**\*\*MOTION (2)**

Mr. Rhodes moved to approve the above listed change orders - PCO-123 through and including PCO-137 for Lillie B Haynes School as presented.

Mr. Fisher seconded the motion.

Vote: 8 – 0 – 0. Motion passed

♦ **Flanders School**

- PCO-83 – Filloramo Masonry Allowance at \$1159.00.
- PCO-84 – Extend Masonry Wall by one more course of block at \$798.00 from O&G Contingency.
- PCO-85 – Contingency Reduction back to Town - \$250,000.00.
- PCO-86 – Front Entry Door Repair back charge \$785 – no additional cost.
- PCO-87 – RFI-154-Electrical Power & Data outlets in the amount of \$2679.00.
- PCO-88 – RFI-157-Raise existing junction box above ceiling in the amount of \$674.00.
- PCO-89 – Re-Route & Support Existing Wiring at \$461.00 from O&G Contingency.
- PCO-90 – Painting at Premium Time on Saturday at \$824.00 O&G Contingency.
- PCO-91 – Professional Paint – Paint Allowance at \$2600.00.
- PCO-92 – R & B Tile Flooring allowance at \$2400.00.
- PCO-93 – Milton Beebe – Site work allowance at \$500.00.
- PCO-94 – Paint Corridor screws that went through deck at \$1330.
- PCO-95 – Masonry issues – many small items at \$1299.00 from O&G Contingency.
- PCO-96 – Additional PA Speakers at Flanders at \$15065.00.

**\*\*MOTION (3)**

Mr. Carini moved to approve the above listed change orders - PCO-83 through PCO-96 for Flanders School as presented.

Mr. Fortier seconded the motion.

Vote: 8 – 0 – 0. Motion passed

♦ **Niantic Center School**

- PCO-95 – Contingency Reduction back to Town - \$200,000.00
- PCO-96 – Professional Painting allowance at \$1900.00.
- PCO-97 – A & S Electric – Electrical allowance at \$41,655.00.
- PCO-98 – Electrical Bond Increase at \$330.00.
- PCO-99 – Repair Damaged Speaker Wire—back charge to Select Demo of \$815.00.
- PCO-100 – RFI-115 – 5 Catch basin tops replaced at \$5439.00.
- PCO-101 – Beebe Site work allowance at \$2500.00.
- PCO-102 – Set new Fuel Tank – back charge to Action Air of \$1000.00.

**\*\*MOTION (4)**

Mr. Derry moved to approve the above listed change orders - PCO-95 through PCO-102 for Niantic Center School as presented.

Mr. Fisher seconded the motion.

Vote: 8 – 0 – 0. Motion passed

Mr. O'Connor asked that they also do the **BOE Change Orders** at this time.

**\*\*MOTION (5)**

Mr. Rhodes moved to approve the Flanders Pump Station (for the heating system) in an amount up to \$10,660.00

Mr. Fiscus seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (6)**

Mr. Fisher moved to approve purchase of a SPED Classroom Swing at Flanders in an amount up to \$4,417.00.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (7)**

Mr. Rhodes moved to approve IT closet cleanup at the three schools in an amount up to \$7087.00.

Mr. Carini seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (8)**

Mr. Fiscus moved to approve IT Server Relocations at the three schools in an amount up to \$67,962.00 subject to BOE approval.

Mr. Fortier seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (9)**

Mr. Fisher moved to approve Security desk computer upgrades at the three schools in an amount up to \$3,927.00.

Mr. Derry seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

**\*\*MOTION (10)**

Mr. Rhodes moved to approve Wireless upgrades at LB Haynes in an amount up to \$41,116.38; Wireless upgrades at Niantic Center in an amount up to \$35,008.40 and Wireless upgrades at Flanders School in an amount up to \$39,610.38 subject to BOE approval.

Mr. Fisher seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

It was suggested during discussion that they hold on the furniture for now until all of the tech items are done.

Mr. O'Connor asked when they would know the final bill.

Mr. Vetro said it would be by the end of December.

- **O & G Contingency Return**

Mr. Vetro reviewed the figures for the three schools noting that they all should return a bit more than was expected.

- **Budget Review**

The budget was reviewed throughout the meeting.

- **Holdback List**

Mr. O'Connor said that the furniture, Niantic Overflow Parking, paving at LBH, pro-wise boards for all three schools and the stage curtains are on the list.

The goal has been that all security, health and safety and tech items would come first.

Mr. Lund said that the trees would be planted in the spring so that they would take. He noted that they really did need another SPED swing at a cost not to exceed \$5000.

**\*\*MOTION (11)**

Mr. Carini moved to approve purchase of another SPED Swing at Niantic Center for a cost not to exceed \$5000.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Mr. Lund discussed that the chain link fence that was hit by a car really needed to be replaced at Niantic Center. The figure that he had come up with was \$3227.97.

**\*\*MOTION (12)**

Mr. Derry moved to approve purchase of a chain link fence replacement for Niantic Center along Pattagansett Road in an amount not to exceed \$3227.97.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

- **Closeout Procedures**

Mr. Jacunski and Mr. Vetro said that they would make their final punch list visits in December. Mr. Vetro would also finish with the owner lists.

- **Meeting Schedule 2020**

Mr. O'Connor noted the meeting schedule for 2020 and the notice from the Town Clerk regarding the filing of it and the procedure for anyone submitting their resignation.

**\*\*MOTION (13)**

Mr. Fortier moved to approve the Town Building Committee Meeting Schedule for 2020 as presented.

Mr. Fiscus seconded the motion. (Copy attached to Minutes)

Vote: 8 – 0 – 0. Motion passed.

Mr. O'Connor noted the member terms that would be expiring. Those members expressed interest in re-appointment to continue serving on the Committee.

Mr. Seery noted that he would let the Board of Selectmen know.

## **7. PAYMENT OF BILLS**

Mr. O'Connor presented the following bills for payment:

- O & G submitted Application #17 for the period to October 31, 2019 – for Lillie B Haynes School in the amount of \$267,992.79; for Niantic Center School in the amount of \$217,037.20 and Flanders School in the amount of \$207,295.00.
- Jacunski Humes Architects LLC submitted Invoice #19366 for Niantic Center School in the amount of \$7270.00; Invoice #19365 for Flanders Elementary School in the amount of \$8,460.00 and invoice #19364 for Lillie B Haynes in the amount of \$10,480.00; all dated November 1, 2019.
- Custom Computer Specialists – Invoice #IN136857 dated 10/21/2019 in the amount of \$28,706.86 and Invoice #IN136968 in the amount of \$8000.23 for Cisco Modules – switches for the cameras at the schools.
- EL Schools – Custodian Overtime for school construction – Invoice #100 in the amount of \$169.43 & #101 in the amount of \$213.98 for Flanders School dated November 14, 2019 and Invoice #102 in the amount of \$1999.32 for Niantic Center dated November 14, 2019 for a grand total of \$2382.72 for the three invoices.
- CWPM – Invoice #1763181 dated November 7, 2019 in the amount of \$545.00 for 30 yard roll-off for Flanders School and Invoice #1757558 dated October 31, 2019 in the amount of \$545.00 for 30 yard roll-off for LB Haynes School.
- CIRMA – Invoice #17409 dated November 1, 2019 for Builders Risk endorsement in the amount of \$1,470.00.
- WB Mason Invoice #202916474 dated September 16, 2019 in the amount of \$500 for a cherry desk and two drawer lateral file for Niantic Center School.
- Infoshred invoice #3352476 dated November 4, 2019 in the amount of \$40.00 for Flanders and Niantic paper shredding.

### **\*\*MOTION (14)**

Mr. Carini moved to approve payment of the bills as presented above.

Mr. Rhodes seconded the motion.

Vote: 8 – 0 - 0. Motion passed.

Mr. O'Connor noted that they would need to make a motion on the purchase order for the Aluminum bulletin boards for Lillie B Haynes in the amount of \$1,123.90 from the ScoolFix Catalogue.

### **\*\*MOTION (15)**

Mr. Fortier moved to approve the purchase order for the Aluminum bulletin boards for Lillie B Haynes in the amount of \$1,123.90 from the ScoolFix Catalogue.

Mr. Fisher seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

## **8. ITEMS FOR FUTURE AGENDAS**

Mr. O'Connor noted that the next meeting would be held on December 19, 2019 in the LBH Cafeteria at 6 PM.

**9. ADJOURNMENT**

Mr. O'Connor called for a motion to adjourn.

**\*\*MOTION (16)**

Mr. Rhodes moved to adjourn the November 21, 2019 Regular Meeting of the Town Building Committee at 7:40 PM.

Mr. Hagen seconded the motion.

Vote: 8 – 0 – 0. Motion passed.

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary, Pro-Tem

**Town of East Lyme  
Town Building Committee  
Meeting Schedule  
2020**

Meetings will be held on the following listed Thursdays at **6:00 PM**  
(3rd Thursday of the Month)  
Special Meetings may be scheduled as needed.

**January 16, 2020**

**February 20, 2020**

**March 19, 2020**

**April 16, 2020**

**May 21, 2020**

**June 18, 2020**

**July 16, 2020**

**August 20, 2020**

**September 17, 2020**

**October 15, 2020**

**November 19, 2020**

**December 17, 2020**

FILED

Nov 25 2019 AT 10:00 AM/P

Kenneth Gulm

EAST LYME TOWN CLERK