

TOWN OF EAST LYME
POLICE COMMISSION
REGULAR MEETING OF NOVEMBER 14, 2019
MINUTES

MEMBERS PRESENT: Dan Price, Giancarlo D'Angelo, Joseph Perkins and Tony Buglione
EXCUSED: Mark Nickerson, Mark Powers and Lisa Pellegrini
ALSO IN ATTENDANCE: Police Chief Mike Finkelstein and Administrative Sergeant Mike Macek

Mr. Price called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

3. Swearing in of Officers

Chief Finkelstein did the honor of swearing in Sergeant Eric Holt, who took the position of Sergeant on November 1, 2019; and Officer Tom Bergantino, who will be starting on November 18, 2019. Congratulations to both gentlemen on their new positions.

4. Delegations

Mr. Jim Weaver, 21 Manwaring Road and President of the Oak Grove Beach Association, stated that he is in favor of the Commission approving agenda item 6a to install additional signage in this area.

5. Approval of Minutes

MOTION (1)

Motion by Mr. D'Angelo to approve the Special Meeting minutes of October 8, 2019, as submitted.
Seconded by Mr. Perkins. Motion passed 4-0.

MOTION (2)

DISCUSSION:

Motion by Mr. D'Angelo to correct the regular meeting minutes of October 10, 2019, to read Sgt. Joe San Juan is retiring as of November 1, 2019. In the submitted minutes, it states Lt. Joe San Juan.
Seconded by Mr. Buglione. Motion passed 4-0.

MOTION (3)

Motion by Mr. Buglione to approve the Regular Meeting minutes of October 10, 2019, as amended.
Seconded by Mr. D'Angelo. Motion passed 4-0.

6a. Blocked View on Oak Grove

DISCUSSION: Chief Finkelstein stated that during initial review with the Public Works Director, there is concern with installing stops signs to control speed. He requested that the commission table this matter until the next meeting to give him and the Public Works Director a chance to meet and review this situation further. It was agreed that a meeting would be held between the Police, Public Works and a member of the Board of Police Commissioners to review this matter further.

Ms. Judith Aker, 25 Shore Road, was granted permission to comment. She stated that her mailbox is at the bottom of the hill on the opposite side of the street, and she is concerned for her safety as people do not stop at the stop sign at the top of the hill.

Chief Finkelstein stated that they will meet as a group, as discussed, as there are also State regulations in place regarding signage. This matter will be tabled until the next meeting.

FILED

Nov 21 2019 AT 3:12 AM (PM)
Wm Macek
EAST LYME TOWN CLERK

Police Commission Minutes
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7a. Fees for Fingerprinting

DISCUSSION: Chief Finkelstein reported that a vast majority of police departments in Connecticut do not charge for fingerprinting. Waterford PD does charge \$15.00; and New London is charging \$25.00 and they use a private company to perform the fingerprinting. He reported that most other police departments are limited in when they perform this service, usually only one or two days per week; currently our PD offers the service every weekday, Monday – Friday, at 8am and 4pm, and requires that an on-duty officer be in the police department and not out on the road. He reported that our PD has performed fingerprinting services for residents 272 times so far in 2019. Chief Finkelstein stated that he doesn't feel that we should charge for fingerprinting as residents come in either for pistol permits or for a job at one of the schools or at a daycare. People applying for pistol permits already pay large fees to the State, and for teachers they are required as part of the application process. It was agreed to postpone this matter to a future meeting.

7b. 2020 Schedule

MOTION (4)

Motion by Mr. Perkins to approve the Board of Police Commissioners' 2020 meeting schedule, as submitted. Seconded by Mr. Buglione. Motion passed 4-0.

7c. 2020/2021 Budget Discussion

DISCUSSION: Chief Finkelstein stated that budget season is approaching and it was time to start working on next year's budget. The Chief briefly reviewed the budget and capital improvement plan items proposed for the 20/21 budget, attached hereto as Exhibit 1.

8. Chief's Report

Chief Finkelstein summarized the monthly report for September 2019, which includes August statistics, and is attached hereto as Exhibit 2.

8. Chairman's Report

There was none.

9. Subcommittee Reports

There were none.

10. Public Comment

There was none.

11. Commission Response

There was none.

13. Adjournment

MOTION (5)

Mr. Perkins MOVED to adjourn the November 14, 2019, regular meeting of the Police Commission at 7:10 p.m.

Seconded by Mr. D'Angelo. Motion passed 4-0.

Respectfully submitted,



Sandra Anderson
Recording Secretary

East Lyme Police Department

2020/2021 Budget

Officers – Increase by \$129,043 (\$64,521 per Officer)

Based upon work load and to ensure proper staffing, need exists to add two (2) new Officers to the East Lyme Police Dept.

Part Time Officer – Increase from \$4,461 to \$12,761- Contractual

5.17 states PT Officers will be assigned 16 four hour shifts per month.

Overtime – Increase from \$315,095 to \$322,972 – Operational

Increase corresponding to 2.5% wage increase

Facility rental – Estimated increase \$44,256 to \$46,557 – Contractual

Increase of 5% is estimated, contract will have to be renewed

Boat Storage/Maint – Increase from \$3,000 to \$3,500 – Operational

Increase based upon realized escalation of costs.

Law Enforcement Council – Increase from \$9,134 to \$9,408 – Vendor

Yearly fee increase by LEC- Necessary for training, mutual aid, testing

Uniforms – Increase from \$30,700 to \$36,700 – Operational

Increase due to need to outfit new Officers in agency

Towing – Increase from \$500 to \$1,000 – Operational

Increase due to realized escalation of costs

Hunter Camera Maint – NEW LINE- \$399

Required for maintenance of booking camera

1033 Program Fee – NEW LINE - \$250

Yearly fee to participate in Military 1033 program

Dispatch

Overtime – Increase from \$38,818 to \$50,000 – Operational

Increase based upon realized cost of staffing dispatch center

IMC – Increase from \$12,789 to \$14,043 – Contractual

Increase is based upon contractual maintenance cost



TOWN OF EAST LYME DEPARTMENT OF POLICE SERVICES



◇ Office of the Chief of Police ◇
278 Main Street, Niantic Connecticut 06357

2020/21 CIP Requests

The following is the CIP requests for the East Lyme Police Department in the 2020/21 budget.

- Two Police Cruisers & related equipment **\$130,000**
Replace to high mileage cruisers and purchased through the proceeds of road construction and not from the municipal revenue budget **Justification 1, 3, 5**
- AFIS prisoner processing machine **\$25,000**
Required equipment for the processing of prisoners in new facility **Justification 2, 3, 5**
- Two Police K9's **\$20,000**
Due to the death of one K9 and retirement of another, this would fund the purchase of sufficient dogs to undergo training. **Justification 3, 5**
- Regional boat motor replacement **\$8,500**
Third year of replacement plan to replace outboard motor on regional marine asset co-owned with Waterford. **Justification 1,2,3,4,5**
- East Lyme Police Department motor replacement **\$11,721**
Necessary replacement of failing outboard motor on ELPD Skiff. **Justification 1, 2, 5**
- Gator replacement **\$11,000**
Replacement of 10 yrs + old utility used for numerous events, as well as transport or personnel during large scale incidents. **Justification 3, 5**
- Computer Aided Dispatch & Records Management System **\$225,000**
This system runs dispatch operations for Police, Fire, EMS, and other Town agencies. It is also utilized for Police records, Fire Records, Fire Marshal State reporting, and other crucial functions. The current system is almost 15 years old and lacking support from the vendor. Historically this has been funded through a cooperative effort with the East Lyme Ambulance Association. **Justification 1,2,3,5**

EXHIBIT 2

EAST LYME POLICE DEPARTMENT

Chief's Monthly Report –October 2019



CONTENTS

Section 1 : Noteworthy incidents/information

Section 2 : Staffing

Section 3 : Administrative

Section 4 : Statistical Activity Summary

Section 1: Noteworthy Incidents/Information

- Marked vehicle order in process- Detective vehicle received
- Exit 74 ramp work completed
- RT 1 @ Lovers Lane and Niantic River Bridge closure in place

Section 2: Staffing

Sgt Joseph San Juan retired November 1st. Thank you, Sgt San Juan for your dedicated service to the Town of East Lyme.

Section 3: Administrative

Accident Analysis

- 15 Accidents
- 3 Flanders Rd
- 4 Chesterfield

East Lyme Dispatch Center

- 1,616 phone call volume for the month, which does not include Police phone line.
- Busiest hours –2pm (124), 12pm (119), 3pm (111)

Animal Control Division Activity

- 22 Animal Incident Calls in East Lyme

Budgetary

Asset Forfeiture Balance - \$18,559

Police Department budget – 37%

Dispatch budget – 39%

Animal Control budget – 33%

Use of force

- No use of force

Emergency Committals

- 1 Emergency Committals
- 1 overdoses
- 1 Narcan use

Special Response Areas

- 2 Calls for service at Rocky Neck Park (74 YTD)
- 41 Calls for service at hotels (280 YTD)

Fingerprinting

- 30 Residents (272 YTD)

Section 4: Statistical Activity Summary

TOTAL CALLS FOR SERVICE- ELPD Dispatch

Calls for Service	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019	1284	1171	1224	1222	1450	1623	1751	1785	1525	1472			14,507

Note: Includes miscellaneous calls that may not be listed under the call analysis section

CALLS FOR SERVICE—DETAILED

Calls for Service - Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
911 Abandon/Hang Up	39	37	45	42	42	71	128	105	66	63			638
Alarms	61	67	44	56	67	60	61	72	56	73			617
Animal Incident	20	14	21	15	14	26	27	22	20	21			200
Assist Citizen	54	51	56	42	37	51	74	64	48	54			531
Assist Other Agency	20	17	27	24	27	23	32	22	18	22			222
Complaint	18	25	20	32	13	12	18	17	11	13			179
Disabled MV	9	13	10	12	10	15	25	14	10	12			130
Disturbance	17	6	9	6	12	18	13	7	15	12			115
Domestic Dispute	10	4	5	5	4	3	3	1	3	2			40
Erratic Operation	7	7	9	11	13	17	14	16	9	8			111
ETOH Person	1	4	2	3	5	2	7	4	7	1			36
Fireworks Comp	0	0	0	0	1	2	8	7	0	2			20
Fraud/Ident Theft	5	5	2	3	3	1	1	2	2	0			24
Larceny	17	12	7	12	8	10	15	14	16	17			128
Lockouts	9	5	7	13	12	13	16	6	10	17			108
MV Accidents	11	16	16	16	17	24	39	30	20	15			204
MV Stops	142	143	147	133	241	326	151	239	108	52			1682
Parking Complaints	3	6	10	6	7	12	16	15	11	9			86
Patrol/Bank /Building Checks	110	87	64	79	101	126	249	276	221	222			1525
Pistol Permit Apps	13	2	15	14	8	5	3	2	1	6			69

East Lyme Police Department Monthly Report

Psych/Suicidal calls	3	2	1	1	4	1	5	4	2	6			29
Suspicious Pers/Veh/Incident	37	30	26	30	30	26	19	24	32	36			290
Threatening	0	4	2	2	4	2	1	1	3	4			23
Trespassing	0	0	1	2	3	2	6	3	0	3			20
Untimely Death	1	3	3	2	2	1	1	1	1	2			17
Well Being Check	17	15	16	23	21	16	13	12	23	19			175
Vandalism	3	1	2	1	1	4	3	3	6	1			25

Selected areas of CFS only

MOTOR VEHICLE ACTIVITY

MV Accidents	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019	11	16	16	16	17	24	39	30	20	15			204

MV Stops	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
2019	142	143	147	133	241	326	151	239	108	52			1682

Criminal Arrests by Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
All other offenses	6	6	3	3	3	4	8	3	7	7			50
Assault	3	3	2	2	3	4	3		2				22
Robbery				1									1
Narcotics	4	4	3	1		1	1	2					16
Larceny		1	3	2			3	3	4	3			19
Weapon		1											1
Prostitution													
DUI	1		4	2	8	6	7	6	4	1			39
Burglary	1				1	2							4
Vandalism			1			1							2
Totals 2019	15	15	16	12	15	18	22	14	17	11			129
Totals 2018	15	22	18	18	28	19	12	26	14	14	12	23	221