

**TOWN BUILDING COMMITTEE
REGULAR MEETING MINUTES**

October 17, 2019

Present: Ray O'Connor, Chairman
Dean Fiscus
Abe Fisher
Gene Carini
John Rhodes
Tim Hagen

Also Present: Joe Vetro, O & G Project Manager
Chris Lund, Director of Facilities
Andy Whitehouse, Jacunski Humes Architects
Jeff Newton, Superintendent of Schools
Marianne Stevens, Board of Education Finance Director.

Absent: Bill Derry
Jerry Fortier

CALL TO ORDER

Chairman O'Connor called the Town Building Committee Regular Meeting of October 17, 2019 to order at 6 p.m.

**1. APPROVAL OF MINUTES
September 19, 2019**

Mr. O'Connor asked for additions, deletions or corrections to the September 19, 2019 Town Building Committee Regular Meeting Minutes.

MOTION (1): Dr. Hagen moved to approve the September 19, 2019 Regular Meeting Minutes of the Town Building Committee, as amended. Seconded by Mr. Carini. (6-0) Unanimous.

2. PUBLIC COMMENTS

There were no public comments

FILED

3. CORRESPONDENCE

There was no correspondence.

Oct 21 2019 AT 11:10 AM/PM
Karin Gulm
EAST LYME TOWN CLERK

4. OLD BUSINESS

There was no discussion of old business.

5. NEW BUSINESS

Elementary School Project

Budget Review. The budget was reviewed.

Architect Report. Mr. Whitehouse gave his report.

PM Report – Mr. Vetro reviewed his Monthly Progress Report No. 16 through September 30, 2019.

Punch lists from BOE and Jacunski were combined. Completion will be reviewed by Jacunski.

Change Orders

Lillie B. Haynes

- PCO 114-rubber base installation at no cost.
- PCO-115-abatement allowance at no cost.
- PCO-116 for general welding steel allowance at no cost.
- PCO-117 for firestop allowance at no cost.
- PCO-118 for sprinkler allowance at no cost.
- PCO-119 for concrete credits at no cost.
- PCO-120 for added ceiling in the amount of \$1,097.
- PCO-121 for acoustical allowance at no cost.

MOTION (2): Dr. Hagen moved to approve the above change orders for Lillie B. Haynes in the total amount of \$1097. Seconded by Mr. Fisher. (6-0) Unanimous.

Change Orders

Flanders Elementary School

- PCO-72 for general trade allowance at no cost.
- PCO-73 for general trade credits at no cost.
- PCO-74 for cracked glass at no cost.
- PCO-75 for steel allowance at no cost.
- PCO-76 for roofing allowance at no cost.
- PCO-77 for asbestos allowance at no cost.
- PCO-78 for window allowance at no cost.
- PCO-79 for plumbing allowance at no cost.
- PCO-80 for firestop allowance at no cost.
- PCO-81 for acoustical allowance at no cost.

MOTION (3): Dr. Hagen moved to approve the above change orders for Flanders Elementary School at no cost. Seconded by Mr. Fisher. (6-0) Unanimous.

Change Orders

Niantic Center

- PCO-81 ceramic tile and floor install at no cost
- PCO-82 Gym Floor repair at no cost
- PCO-83 for Asbestos allowance in the amount of \$7500.
- PCO-84 Steel allowance in the amount of \$3000.
- PCO-85 Roofing allowance in the amount of \$2500.
- PCO-86 Flooring allowance in the amount of \$2145.
- PCO-87 Firestopping allowance in the amount of \$6500.
- PCO-88 Building Restoration allowance in the amount of \$39,904.

PCO-89 Window well grates in the amount of \$5283.
PCO-90 Concrete scope credit in the amount of \$12,000.
PCO-91 for acoustical allowance at no cost.
PCO-92 for Fire Marshal issues in the amount of \$2,369.
PCO-93 for elevator power in the amount of \$2,829.

MOTION (4): Dr. Hagen moved to approve the above change orders for Niantic Center School in the total amount of \$10,481.

O&G Contingency Return: Change orders will be prepared for contingency return.

O&G requested retainage reductions on select contractor to be reflected on next month's invoices.

**MOTION (5): Mr. Rhodes moved to approve the retainer reduction.
Seconded by Mr. Fiscus. (6-0) Unanimous.**

Budget Review. The Committee reviewed the budget.

Holdback List. The Committee reviewed the holdback list.

Closeout Procedures. The closeout procedures will be followed.

6. PAYMENT OF BILLS

Mr. O'Connor presented the following bills for payment:

O&G submitted Application for Lillie B. Haynes dated October 15, 2019 in the amount of \$269,778.61.

O&G submitted, dated October 15, 2019 for Flanders Elementary School in the amount of \$336,264.46.

O&G submitted Application dated October 15, 2019 for Niantic Center School in the amount of \$421,224.18.

Invoice from Red Thread for conference room furniture for Niantic Center in the amount of \$8,958.36.

Van Zelm Engineers submitted Invoices, dated September 20 and October 10, 2019 in the amounts of \$5,853.50 and \$6,212.25.

Mystic Air submitted Invoice dated August 23, 2019 for asbestos abatement for Flanders Elementary School in the amount of \$645.

CIRMA submitted an invoice for Builders Risk Insurance dated September 9, 2019 in the amount of \$1,470.

Invoices from CWMP for Niantic Center School in the amounts of \$1,020, \$545, \$545 and \$545.

Invoice dated September 17, 2019 from Life Safety Service & Supply for getting all school's fire extinguishers up to code in the amount of \$884.

Invoice dated September 19, 2019 from Shiffler for floor savers at Flanders School in the amount of \$172.70

Invoice dated October 7, 2019 from Infoshred for Flanders Elementary School in the amount of \$20 and Niantic Center School in the amount of \$18 for a total amount of \$38.

- Invoice from IMTL for Flanders school roofing inspection in the amount of \$280.
- Invoice from ACE for Niantic Center School in the amount of \$160.
- ACE Invoice for four containers for Flanders Elementary School in the amount of \$665.
- ACE Invoice for Lillie B. Haynes School in the amount of \$270.

MOTION (6): Mr. Carini moved to approve the above bills. Seconded by Mr. Fisher. (6-0) Unanimous.

Motion (7): Mr. Hagan moved to approve purchase of switches for security cameras at the three schools. Seconded by Mr. Fiscus. Unanimous.

7. ITEMS FOR FUTURE AGENDAS

Mr. Lund reported he did a walk through with a representative from EVERSOURCE to review the installations for rebate eligibility. It was felt that rebates in the amount of \$169,000 will be received if all is approved.

The next meeting will be held in Lillie B. Haynes cafeteria on November 21, 2019 in Lillie B. Haynes Cafeteria.

8. ADJOURNMENT

MOTION (8): Mr. Rhodes moved to adjourn the October 17, 2019 Town Building Committee Regular Meeting at 7:15 p.m. Seconded by Mr. Fisher. (6-0) Unanimous.

Respectfully submitted,

Frances Gheri, Recording Secretary